



Early Learning Hub

of Linn, Benton & Lincoln Counties

Governing Board Packet November 2025

Governing Board
Early Learning Hub
November 6, 2025
lblearlylearninghub.org

Packet Overview

In your Governing Board packet for November 2025, you will find the following information:

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3. Consent Items
 - a. October Meeting Minutes
 - b. Health Care Integration
 - c. P-3 & ECCC
 - d. Data & Evaluation
4. Discussion Item
 - a. Board Member Application
 - b. Biennium Budget
 - c. KPI Allocations
 - d. Early Literacy Plan
 - e. Jumpstart Funding
 - f. Board Meeting Schedule 2026
 - g. Reconvening the Data & Evaluation Workgroup
 - h. Coordinated Enrollment - Informational



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Agenda

Governing Board Members

Laura Farmer, Co-Chair
Parent

Bettina Schempf, Co-Chair
Old Mill Center

DeAnn Brown
Confederated Tribes of Siletz Indians

Belli Burke
Department of Human Services

Dean Craig
Willamette Workforce Partnership

Bonnie Dietrich
Greater Albany Public Schools

Barbara Dougherty
Samaritan Early Learning Center

Susan Halliday
Philomath School District

Jason Hay
Linn Benton Lincoln
Education Service District

Tammi Hillhouse
Department of Human Services

Todd Jeter
IHN-CCO – Standing Position

Paulina Kaiser
Samaritan Health Services

Stephany Koehne
Kids & Company of Linn County

Dale Moon
Linn-Benton Community College

Paul Smith
Strengthening Rural Families

Diane Wilkinson
Lincoln County School District

Lynnette Wynkoop
Child Care Resource & Referral



Governing Board Meeting

November 6, 2025

2:00 – 4:00 pm

Members of the public who want to make public comment must sign in. During the public comment portion of the agenda, each individual speaker will have 3 minutes.

- I. Roll Call – Zoom Participants List
- II. Public Comment
- III. Director's Report
- IV. Current Board Vacancies - 2 Benton, 5 Lincoln, 4 Linn
- V. Consent Items
 - a. October Meeting Minutes
 - b. Health Care Integration
 - c. P-3 & ECCC
 - d. Data & Evaluation
- VI. Discussion Item
 - a. Board Member Application – Approval Needed
 - b. Biennium Budget – Approval Needed
 - c. KPI Allocations – Approval Needed
 - d. Early Literacy Plan -Informational
 - e. Jumpstart Funding – Approval Needed
 - f. Board Meeting Schedule 2026 - Discussion
 - g. Reconvening the Data & Evaluation Workgroup - Brainstorming
 - h. Coordinated Enrollment - Informational
- VII. Next Meeting – December 4, 2025
- VIII. Adjournment

All members of the EL Hub Governing Board **must disclose** when they believe they have or may have a conflict of interest and may participate in discussions that are leading to consensus. If, however, consensus cannot be reached and the group uses the fallback voting process, the individual with the conflict of interest may not participate in that final vote.

Consent Items

October Board Meeting Minutes

Early Learning Hub of Linn, Benton & Lincoln Counties Governing Board Meeting Minutes

Meeting Commenced	2:00 pm, October 2, 2025 Leadership & Learning Center, Rainbolt Conference Room 555 NW Van Buren Ave., Corvallis
Meeting Called By	Bettina Schempf
Staff Members Present	Kristi Collins, Sam Rounsavell, Bryan Steinhauser
Others Present	Andrea Lengel, CSC Head Start Director
Version	Draft
Recorded	Yes

Agenda topics

Roll Call		Board Members Present or Absent							
	Present	Absent		Present	Absent		Present	Absent	
DeAnn Brown Confederated Tribes of the Siletz Indians	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Susan Halliday Benton County K-12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf Benton County Human & Social Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Belit Burke Linn County Human & Social Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jason Hay Education Service District	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dale Moon Fiscal Agent Non-voting member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Dean Craig Linn County Business	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tammi Hillhouse Oregon Department of Human Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Smith Benton County Early Childhood Education	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Bonney Dietrich Linn County K-12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Todd Jeter Coordinated Care	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Diane Wilkinson Lincoln County K-12	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Barbara Dougherty Lincoln County Early Childhood Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paulina Kaiser Benton County Health	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop Child Care Resource & Referral	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Laura Farmer Benton County Parent	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne Linn County Early Childhood Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Quorum		A Quorum was present. There are currently 16 voting Board members, and 11 were present at this meeting.							

Discussion Item	Welcome and Introductions
Board Members introduced themselves and welcomed the newest members, Dale Moon and Bonney Dietrich.	

Special Presentation	Growing Care 2023-2025 Performance Review
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Bryan Steinhauser and Lynnette Wynkoop presented a performance review for the Growing Care project covering the period from 2023 to 2025.

Brian Steinhauser, Business Liaison and Child Care Accelerator, provided an overview of his role and the Growing Care initiative, which focuses on engaging the business community and expanding child care capacity across the region. Entering the field in 2022, Brian identified home-based care as the most efficient and cost-effective way to grow capacity, leading to the development of Growing Care in partnership with Family Connections. The initiative recruits and supports new providers through financial grants, business training, mentoring, and coaching, and has been promoted through digital outreach and a website launch. These efforts have yielded significant gains: registered family programs increased by 54% in 2023–2024 and 36% in 2024–2025, with Linn County showing the strongest results.

The Business Accelerator course, offered through Linn-Benton Community College, has been especially impactful. Each cohort begins with 12–15 participants, with 9–10 completing the training, resulting in an approximately 75% completion rate. Graduates receive \$5,000 startup grants, and 88% remain active providers. Additional lessons learned include the value of direct certification for providers with prior experience, which fast-tracks them into certified family programs, as well as the notable growth of Spanish-speaking programs—up 50% in two years, with seven new programs joining.

Recruitment in Benton County, particularly Corvallis, remains a challenge, though recent marketing adjustments are showing early signs of success. The initiative also revealed unintended challenges, such as existing providers struggling to fill slots when new programs opened, underscoring the need for more business training and marketing support for established providers. Finally, Brian emphasized that while demand is high, the childcare business model remains difficult, requiring continued investment in startup grants and business training for long-term sustainability.

Looking ahead, Growing Care plans to strengthen its marketing through testimonials, expand outreach beyond the region, and share its model statewide as a proven system for building child care capacity.

Special Presentation	Poverty Representation Across Our Region
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Kristi shared supplemental data prepared by Jinguang in response to a question raised at a prior meeting regarding the over-representation of single mothers in poverty. Jinguang conducted a deeper dive into the regional data, examining poverty representation by family structure and by the age of children. His analysis confirmed the pattern noted earlier—single-parent households, especially single mothers, are disproportionately affected by poverty in the region. While poverty rates among households with children ages 5–17 generally decline, this drop-off does not hold true for single-parent families, highlighting a continued burden for single mothers as children enter school age. Kristi emphasized that this type of supplemental analysis is available to board members and partners upon request, particularly for grant applications or to gain a deeper understanding of the community, and encouraged reaching out to Jinguang for customized reports. She also noted the importance of connecting the Hub’s data work with other resources, such as the Ford Family Foundation’s *Oregon by the Numbers* report and the United Way ALICE report, where parallels and commonalities are emerging.

Director's Report	LBL Hub Updates
<p>Kristi reported substantial progress with Preschool Promise enrollment, noting that only four openings remain—two in Benton County and two in Lincoln County—putting the program at 98.5% enrollment as of early October. A Newport family-based provider, which has historically been more challenging to fill, currently has a waiting list of more than 60 families, indicating high demand.</p>	
<p>Kristi also announced that the Hub will be reconvening the Data and Evaluation Work Group, which will review the state's new reporting format and identify additional data that would be valuable for both DELC requirements and local board and partner needs. She emphasized that data collection should be purposeful and reflect meaningful outcomes.</p>	
<p>Kristi provided updates on committee work:</p> <ul style="list-style-type: none"> • Fiscal Oversight has met with Matt and Kristi to review financial reporting and budget structures • The Compliance and Regulatory team is reviewing the Hub Charter, new rule sets, and contracts to ensure alignment. 	
<p>She also highlighted preparations for Jumpstart's Read for the Record, coordinated by Sam. Participation is currently lower than in past years, with eight sign-ups compared to 44 last year, but outreach efforts continue. This year marks Jumpstart's 20th anniversary, and while book orders begin in October, the official Read for the Record Day is scheduled for February. The program encourages schools and child care providers to read the selected book—or any of the past 20 featured titles—on the same day to promote literacy and community engagement. Board members were asked to share this opportunity with preschool and child care providers, as well as K-3 classrooms in their networks.</p>	

Board Vacancies	Vacant Board Positions
The board reviewed open positions and discussed recruitment efforts.	

Consent Agenda Vote	September 2025 Meeting Minutes											
The Board was asked to approve the minutes from the September 2025 meeting.												
Motion: Paul Smith												
2nd: Susan Halliday												
	Yes	No	Abstain		Yes	No	Abstain		Yes	No	Abstain	
DeAnn Brown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Belit Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jason Hay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dean Craig	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tammi Hillhouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diane Wilkinson	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Bonney Dietrich	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Todd Jeter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Barbara Dougherty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paulina Kaiser	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Voting Results	Individual Votes Cast by Board Members (Yes, No, Abstain)											
Abstentions: Bonnie Dietrich, Bettina Schempf, Diane Wilkinson												
The Board voted to approve the minutes as presented.												

Discussion Item	Budget
<p>Kristi provided an update on the budget, noting that final numbers had just been received from DELC and posted after significant work with Matt earlier in the week. The proposed budget reflects operating costs, staffing, and general figures for the biennium, though only the first year is under contract with DELC. Year two figures are currently projections, which complicates long-term planning.</p> <p>Kristi explained that the Hub is moving toward one-year contracts for larger funding streams, such as Kindergarten Partnership and Innovation, to ensure funds are fully spent down before amendments or new allocations are issued. This approach aims to provide districts with clarity and fairness in funding, while avoiding last-minute invoicing.</p> <p>The board discussed approving continued operations until the next board meeting. It was noted that Dale Moon is a non-voting member.</p>	

Discussion Item	Business as Usual Budget through November 6, 2025											
The Board was asked to approve a "business-as-usual budget" through November 6, 2025.												
Motion: Paul Smith												
2nd: Dean Craig												
	Yes	No	Abstain		Yes	No	Abstain		Yes	No	Abstain	
DeAnn Brown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Belit Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jason Hay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dean Craig	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tammi Hillhouse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bonney Dietrich	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Todd Jeter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Barbara Dougherty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paulina Kaiser	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Voting Results	Individual Votes Cast by Board Members (Yes, No, Abstain)											
Abstentions: None												
The Board voted to approve the minutes as presented.												

Discussion Item	Funding and Fiscal Report Discussion
<p>Kristi provided additional explanation regarding the budget. She noted that some line items appeared reduced compared to the prior biennium, largely due to structural changes in how funds are categorized. Family Stability funding is part of the General Fund, and our Hub has bundled these funds with Title IV-B2. However, DELC has now consolidated these funds with Coordination. Overall amounts remain relatively balanced. Coordinated Enrollment funding is slightly down, while Kindergarten Partnership and Innovation (KPI) has increased. The most significant change is in Birth to Five Literacy, which dropped from approximately \$250,000 in the last biennium to \$65,000. Kristi reminded members that this was anticipated and guided the Hub's approach last year to prioritize shovel-ready, sustainable projects rather than starting new initiatives that could not be maintained.</p>	

She also explained that DELC shifted funding priorities more strategically rather than applying across-the-board reductions, resulting in notable changes among programs. To support new and returning board members, Kristi prepared a handout outlining each funding stream, contract language, intended use, and reimbursement process. This will be made available digitally after the meeting.

The Fiscal Oversight Committee provided feedback to improve financial reporting, including the addition of an “encumbrances” line item in the board summary. Reports will now be reviewed on a quarterly cycle: Fiscal Oversight will meet after subcontractor reimbursements are submitted but before reports are sent to DELC, ensuring a second layer of review before board presentation. This aligns with the state’s drawdown schedule, meaning that the September data will be ready for board review in December. Kristi encouraged members to share feedback on fiscal reports with members of the Fiscal Oversight committee or Hub staff so that changes can be incorporated early in the biennium.

The board discussed the timing of KPI calculations, which are dependent on updated data that was just received. Jason will work with ESD to process those calculations, and results will be shared with superintendents and districts to guide planning and ensure timely quarterly reporting. Kristi noted the importance of reinforcing this requirement, as late reporting in the prior biennium complicated year-two funding allocations. She also highlighted that some districts have opted for the Hub to contract directly with community partners on their behalf, which can simplify processes and should be considered as an option moving forward.

Discussion Item	Operationalization of Workgroups
	<p>The board discussed the status of Hub work groups, noting that while some, such as Fiscal Oversight and Data & Evaluation, are active again, several others have not been meeting regularly.</p> <p>Work groups outlined in the charter include:</p> <ul style="list-style-type: none"> • Fiscal Oversight Committee • Regional Stewardship Committee • Data and Evaluation • Health Care Integration • P-3 Alignment • Early Childhood Coordinating Council <p>Kristi emphasized that, per the charter, these groups are intended to be chaired by community partners or governing board members, rather than Hub staff. However, currently, only Healthcare Integration has a chair, and that role may soon need to be filled again. She encouraged board members to consider stepping into chair or co-chair roles, highlighting that leadership involves agenda-setting meetings and facilitation, but that Hub staff provide administrative support.</p> <p>Members reviewed the purpose of each work group: Data & Evaluation (data collection and analysis from subcontractors), ECCC (early childhood coordination and state-required stewardship responsibilities), P-3 (alignment between early learning and K-12, including KPI work), and Healthcare Integration (currently focused on the asset mapping project). More information about these workgroups can be found on our website at</p>



blearlylearninghub.org/groups/. With the new Birth to Five Literacy funding, workgroups will also play a key role in shaping funding plans and bringing recommendations to the board.

Diane volunteered to co-chair the P-3 work group. Dean discussed connecting with Leanne to support Healthcare Integration. It was noted that Healthcare Integration’s next meeting will be in October, with no November session due to Veterans Day, offering time for new leadership to transition. Members were encouraged to explore past agendas and materials posted on Basecamp or the Hub’s website to learn more before committing to participation.

Next Meeting	2:00 pm, November 6, 2025 Online via Zoom
Meeting Adjourned	3:25 pm



Workgroup Meeting Minutes

Health Care Integration

Early Learning Hub of Linn, Benton & Lincoln Counties Health Care Integration Work Group Meeting Minutes

MEETING COMMENCED	9:30 am, October 14, 2025 Online Via Zoom
MEETING CALLED BY	Deanna Barclay
PRESENTERS	Tamara Bakewell, Oregon Center for Children and Youth with Special Health Needs, about the HERO Kids Program
WORKGROUP MEMBERS PRESENT	Menna Alamia, Deanna Barclay, Andrea Bartell, Amy Bliege, Monica Boylan, Gaby Esquivel, Michelle Hebling, Tammi Hillhouse, Katie Minich, Erin Sedlacek, Paul Smith
STAFF MEMBERS PRESENT	Connie Adams, Kristi Collins, Matt Grams, Antonia Huerta, Sam Rounsavell, Carmen Santacruz, Kelly Schell, Leanne Trask
RECORDED	Yes

Agenda Topics

Discussion Item	Welcome and Introductions
	Workgroup members introduced themselves in the chat.

Special Presentation	Tamara Bakewell, HERO Kids, Oregon Center for Children and Youth with Special Health Needs (OCCYSHN)
	<p>Tamara Bakewell presented on the HERO Kids Registry. This no-cost, voluntary statewide database allows Oregon families to share essential medical information about their child or young adult (up to age 26) before an emergency occurs. The registry helps emergency medical services (EMS) and hospital emergency departments access critical details within 90 seconds, improving response time and ensuring informed, compassionate care for individuals with special health needs.</p> <p>Developed by the Oregon Center for Children and Youth with Special Health Needs (OCCYSHN) in partnership with the Oregon Emergency Medical Services for Children (EMSC) program, HERO Kids builds on existing POLST registry technology to store and share health information securely. The system is HIPAA-compliant, and access is limited to registry staff, EMS, and emergency departments. Families or young adults can register online in 15–60 minutes, upload provider-signed emergency protocols, and receive identifying materials such as stickers and backpack tags.</p> <p>Tamara emphasized that the registry benefits all children, not just those with complex needs, particularly in large-scale emergencies where family reunification may be delayed. Currently connected to all 59 Oregon hospitals and over 200 EMS agencies, the registry offers statewide portability.</p> <p>The workgroup raised questions about hospital adoption, resources for youth over 26, and the follow-up process for registered families. Tamara confirmed that families should receive a welcome letter and materials within days of registration, and that the Spanish translation of the materials is in</p>



progress following the program's first full Spanish-language registration. The registry's secure translation process involves OHSU's translation department.

Tamara encouraged attendees to help share information with families through rack cards, newsletters, and community events, and noted that Spanish-speaking presenters are available for outreach.

The workgroup discussed potential uses for immigrant families and the registry's role in supporting emergency response and reunification efforts within medical contexts.

Contact HERO Kids herokids@ohsu.edu to:

- schedule HERO Kids presentations or participation in conferences/community events
- obtain the confidential HERO Kids provider hotline
- order HERO Kids print materials and marketing stickers
- learn best practices for in-hospital or clinic marketing of HERO Kids

Discussion Item	Partner Updates
	<p>Tammi Hillhouse, Program Manager with ODHS Self-Sufficiency Programs, provided an update on upcoming SNAP (Supplemental Nutrition Assistance Program) changes, specifically related to the ABOD (Able-Bodied Adults Without Dependents) program.</p> <p>Beginning between November 2024 and January 2025, Oregon will resume applying federal work requirements for certain adults receiving SNAP benefits. Previously, all Oregon counties qualified for waivers due to high unemployment, meaning few people were affected by work requirements. However, with policy and economic changes, those waivers are ending, and the ABOD rules will be reinstated statewide.</p> <p>Key Changes</p> <ul style="list-style-type: none"> • Age range expanding: Applies to adults ages 18–64 (previously 18–52). • Parental exemption reduced: Only parents of children under age 14 will be exempt from work requirements (previously under 18). • Work requirement: Participants must work, train, or volunteer at least 20 hours per week to continue receiving SNAP after an initial 3-month grace period. <p>Exemptions</p> <p>Certain individuals will not be required to meet work requirements, including those who:</p> <ul style="list-style-type: none"> • Are employed or engaged in bartering/volunteering (e.g., working for rent). • Are pregnant. • Are attending school at least half-time. • Are caring for someone unable to care for themselves (even if not in the same household). • Have a disability or significant physical, behavioral, or mental health condition. • Are enrolled in drug/alcohol treatment or receiving unemployment benefits. • Participate in TANF or the STEP employment and training program. <p>Consequences and Support</p>



If an individual fails to meet or report participation requirements, SNAP benefits will continue for three months, after which they will end unless compliance or an exemption is verified.

Tammi emphasized the importance of communication between clients and ODHS workers to determine eligibility for exemptions. ODHS has a centralized ABOD team that manages referrals and activity plans, and a contact number will be shared once implementation begins.

The workgroup discussion included:

- Concern about benefit reductions: Workgroup members noted that as clients start working, their SNAP benefits may decrease, creating financial stress during transition periods. Tammi acknowledged this challenge and shared that ODHS offers family coaching through TANF and STEP to help families stabilize income and budget changes.
- Request for tools: The workgroup asked about resources to help estimate benefit changes as income increases. Tammi explained that because SNAP eligibility depends on multiple factors—household size, rent, utilities—ODHS cannot offer a single calculator. Still, families can review changes once they receive updated benefit letters.

Tammi encouraged workgroup members to reassure families, help them communicate exemptions early, and connect them with available work or training programs for support.

Erin Sedlacek, Program Manager with Samaritan Health Services' Health Education Department, provided an update focused on recent staffing and structural changes within the organization.

She shared that the Manager of Community Benefit and Health Education position, previously held by Casey Urutia, has been eliminated. Questions related to Community Benefit funding opportunities should now be directed to a new email contact. Questions or requests related to Health Education across the tri-county region, or to Parenting Education in Lincoln County, can be directed to Erin. Paulina Kaiser, Director of Community Health and Research, remains available for broader inquiries.

Erin shared that a current Community Benefit funding opportunity (RFP) is open, with proposals due in November. The application process is described as straightforward, and the details will be posted to Basecamp.

Monica Boylan, Nurse Supervisor for Linn County Public Health, reported that Lincoln County Public Health is seeking alternative funding to continue its Nurse-Family Partnership (NFP) collaboration with the county beyond February. The team is actively exploring grant opportunities and welcomes leads on potential funding sources. If funding is not secured, the program will continue serving families through Baby's First, though the NFP's evidence-based model—especially valuable for first-time parents—would be lost.

In other updates, the team remains busy with nurse home visiting, immunizations, and school readiness/exclusion work. Several staff members are currently on maternity leave, but operations are otherwise stable.

Monica and Andrea shared that they are launching the first all-Spanish childbirth education class, though enrollment has been low so far. They invited partners to help refer Spanish-

speaking pregnant parents (teens to age 24). The class begins on Wednesday, and participants will receive a baby gift bundle valued at around \$200, sponsored by Altrusa of Albany.

Monica also announced that the department recently received a large supply of infant and child emergency items (including diapers) from Emergency Preparedness. Because of limited storage space, they plan to distribute these supplies to families and community partners. Monica invited anyone aware of families or agencies in need to contact her directly. The workgroup suggested:

- Old Mill Center
- Family Tree Relief Nursery
- Vina Moses
- Love INC

Discussion Item	Project Updates
	<p>Connie provided an update on Pollywog's Asset Mapping Project, which is entering its final phase and will conclude at the end of the year. The project has produced community-level reports for 15 communities, which are being finalized and posted on the Pollywog and EL Hub websites.</p> <p>She noted a recent transition from Issuu to Hayzinw (a new flipbook platform) for hosting the reports online, and the team is in the process of transferring all completed reports to that system.</p> <p>Due to time and funding limitations, Depoe Bay will not be included in the final round of asset mapping visits.</p> <p>Connie confirmed that a regional meta-analysis summarizing common themes and insights across all communities will be developed and published soon.</p>

Discussion Item	Pollywog Update
	<p>Sam gave an update on Pollywog's family contacts in the last month. Kelly, Pollywog's bilingual Family Resource Specialist, connected 43 families since the last meeting through parent requests and referrals. The most common needs were housing, utilities, prenatal care, healthcare, clothing, and food assistance, as well as support for preschool enrollment.</p> <p>The workgroup discussed how Pollywog receives and shares referrals. LeAnne explained that referrals are tailored to families' locations and available services. Pollywog maintains an extensive partner list by county and uses the Unite Us platform to identify nearby services.</p> <p>Sam shared updates on recent Pollywog parent newsletters.</p> <ul style="list-style-type: none"> • The October newsletter, Building Strong Relationships in the First Five Years, focused on helping parents support children's social-emotional development. • A Halloween and Harvest Event Guide featured family-friendly events across Linn, Benton, and Lincoln counties.



Work is underway on the Holiday Resource Guide, which will include meals, gifts, food pantries, hygiene and clothing closets, thrift stores, libraries of things, housing, and other assistance. About two-thirds of listings have been confirmed, with the full guide set to be published on November 3rd.

Next Meeting	9:30 am, December 9, 2025 Online Via Zoom
Meeting Adjourned	10:41 am



P-3 Alignment & Early Childhood Coordinating Council

Early Learning Hub of Linn, Benton & Lincoln Counties

P-3 Alignment & Early Childhood Coordinating Council Meeting Minutes

MEETING COMMENCED	9:30 am, October 15 Online via Zoom
MEETING CALLED BY	Kristi Collins
WORKGROUP MEMBERS PRESENT	Deanna Barclay, Donna Brown, Kelsey Culbertson, Susan Halliday, Nicole Kalita, Stephany Koehne, Kimberly McCutcheon Gross, Diane Wilkinson, Lynnette Wynkoop
STAFF MEMBERS PRESENT	Kristi Collins, Matt Grams, Antonia Huerta, Jinguang Lin, Sam Rounsavell, Carmen Santacruz
RECORDED	Yes

P-3 Alignment Agenda topics

DISCUSSION ITEM	Welcome and Introductions
	Work Group Members introduced themselves.

DISCUSSION ITEM	KPI Allocations & Contracts
	<p>Kristi discussed the upcoming KPI (Kindergarten Partnership and Innovation) allocations and contracts, noting that updated funding numbers are now available. She explained that this biennium will bring changes to the KPI contracting process to encourage more intentional use of funds. In the previous biennium, some districts did not fully spend their allocations, which required last-minute reallocations. To prevent that, districts will now be expected to spend down their funds strategically, and any unspent funds after the first year may be reallocated to districts actively engaged in the work.</p> <p>She emphasized that quarterly reporting will be a key accountability measure in the future. Late or incomplete reports create the appearance of unspent funds, which could lead to the state reclaiming unused funds. Districts must submit timely quarterly reports showing progress and expenditures. She clarified that minor underspending is acceptable if districts demonstrate good-faith efforts and clear plans to utilize remaining funds, but significant underspending or missed reports may affect future allocations.</p> <p>Kristi presented the proposed allocation model, which maintains the established formula: each district receives a \$3,000 quarterly base amount, with remaining funds distributed according to weighted ADM (Average Daily Membership) to account for at-risk student populations such as English learners and students with IEPs. This structure ensures equity and participation for both large and small districts. The allocations will go before the Governing Board for approval on November 6.</p> <p>Kristi encouraged collaboration between districts and community partners. If a district prefers not to manage certain KPI activities directly, the Hub can subcontract with community partners to complete the work, provided the district authorizes it. She noted that several districts are already successfully using this model.</p> <p>Lynnette Wynkoop added that the Community Inclusion Team—including the CCR&R and Early Intervention programs—is developing training opportunities to support kindergarten transitions. She suggested these activities could be a strong fit for KPI funding and benefit both early learning and K-12 educators. Kristi agreed and recommended that Autumn present this idea to the</p>



superintendent group, suggesting that clear cost estimates and tiered options would be helpful for planning and discussion.

P-3 Alignment & Early Childhood Coordinating Council Agenda topics

DISCUSSION ITEM	Work Group Chair
<p>Kristi announced that the Governing Board has recently been reviewing its charter and reactivating key leadership groups. One such group is the Leadership Council, which is intended to include the chairs of the Hub’s work groups. Kristi shared that while this structure has been effective in the past, the Hub has recently faced challenges in recruiting workgroup chairs—a role outlined as part of the Governing Board’s responsibilities.</p>	
<p>To strengthen leadership and improve communication between work groups and the board, Kristi encouraged members to consider taking on chair or co-chair roles. She emphasized the benefits of having co-chairs to ensure continuity and shared responsibility, noting that the role involves facilitating meetings and participating in agenda-setting discussions. Diane volunteered to chair the P-3 work group, and Kristi expressed appreciation, adding that she would like to see a co-chair join Diane. Lynette and Stephanie volunteered to serve as ECCC co-chairs. The Hub is currently determining the schedule for Leadership Committee meetings, and co-chairs can alternate attendance as needed to reduce the burden on any one individual.</p>	
<p>Kristi announced that the Data and Evaluation Work Group is being reconvened. This group will initially focus on reviewing the new state data-collection requirements and identifying additional data points the Governing Board may request from subcontractors. She emphasized the importance of ensuring data collection is meaningful and useful—avoiding unnecessary or duplicative reporting. Members interested in joining can find details on Basecamp or contact Sam for the meeting link. The first meeting is scheduled for Friday, Oct 24, 2025, and will include both community partners and subcontractors to ensure broad input and practical design of the reporting tools.</p>	

DISCUSSION ITEM	Jumpstart Read for the Record
<p>Sam provided an update on this year’s Jumpstart Read for the Record event, noting that the format has changed to a 20-week initiative ending with the official Read for the Record Day in February. This year’s featured book is Marcus Grows, and special edition copies are now available.</p>	
<p>The Hub and Pollywog teams are actively signing up partners interested in participating, with a Google Form available for registration. Sam encouraged participants to share the opportunity with preschool and K–3 teachers or any classroom or child care group that would like to join. The Hub will provide each participating classroom with a book in both English and Spanish to support early literacy engagement. So far, 75 sites have registered, requesting nearly 100 English copies and about half as many in Spanish, with additional large partner orders expected.</p>	

DISCUSSION ITEM	Birth to Five Literacy Funds Brainstorming
<p>Kristi noted that this year’s Birth to Five Literacy allocation is significantly smaller—\$37,708 compared to approximately \$240,000 in the previous biennium. Kristi reviewed the contract language around how Birth to Five Literacy funds can be used.</p>	
<ol style="list-style-type: none"> 1. Establishment or expansion of research-aligned, early literacy-focused professional development opportunities for early learning partners, early childhood educators, and/or caregivers. There should be a good-faith effort made to align any training intended for early childhood educators with the Oregon Registry System. 	

2. Establishment or expansion of parent/caregiver engagement activities related to literacy. May include evidence-based family education classes, workshops, parent support activities, and family activities related to literacy.
3. Establishment or expansion of book and/or other literacy material distribution in multiple languages focused on early literacy development.
4. Establishment or expansion of cross-sector, regional partnerships with organizations to increase
5. access to books and other literacy resources/materials.
6. Engage with Tribal Officials and/or Tribal leaders and cultural experts to understand the specific and cultural needs and preferences of sovereign Tribal Nations and indigenous populations regarding language and literacy.

She asked the workgroup to brainstorm projects for the next biennium giving that funding has been significantly reduced. It was noted that Tribal Early Learning Hubs and OPK Hubs have also received their own Birth to Five Literacy funds. Kristi will work to discover what other fund partners are.

There was consensus that the Hub should continue to use Birth to Five funds to support Jumpstart Read for the Record. It was noted that this project is a small investment with a significant impact.

The workgroup discussed:

- Offering grants to Preschool Promise sites for early literacy projects: Members noted that some Preschool Promise programs did not receive separate literacy funding this year and could benefit from small grants to support classroom-based projects, such as book distribution, literacy centers, or parent engagement activities. Aligning with Oregon Pre-Kindergarten (OPK) and Head Start programs was also identified as a way to expand impact and avoid duplication.
- Offering professional development for early literacy strategies and circle time: The group agreed that professional development remains a high priority. Ideas included funding literacy and circle-time trainings for educators, supporting attendance at LETRS (science of reading) training, and offering joint sessions with early intervention teams. This training would help teachers build literacy-rich routines and enhance children's daily language and story experiences.
- Head Start and other preschool providers: Members emphasized coordinating with local programs, including Head Start, OPK, and Healthy Families, to ensure that efforts are complementary and regionally aligned. Several partners mentioned current projects that could be expanded through collaboration.
- Durable investments: The workgroup discussed investing in resources and activities with lasting value—such as books in multiple languages, lending library materials, and professional training that continues to benefit programs beyond the funding cycle.

The workgroup also reviewed how funds have been used in the past, including support for teacher trainings, parent-child classes that incorporate early literacy, and activities that ease the transition into kindergarten. Members highlighted successful collaborations with the Parenting Success Network (PSN) and Strengthening Rural Families, and suggested exploring renewed partnerships for community-based literacy workshops.

Kristi asked partners to submit funding estimates for proposed projects by next month to help develop recommendations for the Governing Board on how to best allocate the funds for the greatest community impact.

NEXT MEETING	9:30 am, November 19, 2025, Online via Zoom
MEETING ADJOURNED	10:23 am

Data & Evaluation

Early Learning Hub of Linn, Benton & Lincoln Counties Data & Evaluation Work Group Meeting Minutes

MEETING COMMENCED	10:00 am, October 24, 2025 Online via Zoom
FACILITATOR	Kristi Collins
WORK GROUP MEMBERS PRESENT	Susan Halliday, Dale Moon
STAFF MEMBERS PRESENT	Jinguang Lin, Sam Rounsavell, Kristi Collins,
RECORDED	No

Agenda topics

DISCUSSION ITEM	New Quarterly Reports to DELC
<p>Kristi reviewed the new DELC requirements for Hub quarterly reporting. The updated reporting process now allows information to be bundled by initiative or activity rather than by individual subcontract. Once all subcontract scopes of work are received, the Hub will compile and bundle them together for reporting. The new DELC reporting form also includes a narrative section, allowing for more detailed descriptions of activities and outcomes.</p> <p>The workgroup discussed ways to strengthen data collection to better reflect the impact of Hub-funded initiatives. It was suggested that the number of providers attending provider-targeted events be tracked, as well as the number of children and families served through any initiative offering direct services.</p> <p>The importance of gathering data to identify which programs and interventions are most effective in preparing students for kindergarten was emphasized. As part of this effort, the workgroup discussed the need to define what "kindergarten readiness" means across programs to ensure consistency in reporting.</p> <p>The new reporting framework was also seen as an opportunity to encourage shared professional development among partners, supporting alignment and collaboration across initiatives. It was noted that funds are directed to individual school districts rather than the ESD, allowing direct service providers to better address the specific needs of their own communities. Subcontractors are required to submit an invoice with all backup documentation and their quarterly initiative report in order to receive reimbursement funds. Finally, it was clarified that Pollywog does not receive Title IV-B2 funds, so its data is not reportable to DELC.</p>	

MEETING ADJOURNED	10:45 am
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Discussion Items

Board Member Application



Governing Board Application

Please answer the following questions regarding your experience and interest in serving on the Governing Board of the Early Learning Hub of Linn, Benton & Lincoln Counties. Your response is due back to the Early Learning Hub Director. Applications will be accepted until all positions are filled. Please submit your completed applications to: Kristi.collins@linnbenton.edu. For more information about the Early Learning Hub visit: www.lblearlylearninghub.org

Questions for potential EL Hub Governing Board members:

1. Name: **Andrea Lengel**
2. Organization: **Community Services Consortium**
3. Position/seat applying for: **Lincoln County Human & Sc**
4. County/Counties you represent: Linn Benton Lincoln
5. Do you foresee any financial conflict serving on the Board? Yes No
6. The Early Learning Hub Board meets on the first Thursday of the month from 2-4 PM. Meetings are currently held remotely via Zoom. In addition, we meet in-person in February, June and October rotating between the three counties. You are expected to review your Board packet prior to the Board meeting and be prepared to discuss included items. Are you able to meet that time commitment, at minimum? Are you able to commit additional time to participate in workgroup/committee meetings and/or state collaboratives? Yes No
7. What interests you about serving on the Board?
Interested in learning more about how to support Hub funding and stay up-to-date on early learning initiatives in our tri-county area.
8. What are some of your previous volunteer experiences or leadership roles?
I serve as the lead presenter at our program's policy council meetings, providing information that allows the council to make sound decisions. I present to our monthly CSC governing board meeting regarding Head Start programming.
9. If you were to join our Board, are there any experiences you'd like to have as a board member or people you'd like to meet?
I would like to learn more about how other schools and preschools are dealing with the challenges our program faces, such as staffing issues, addressing challenging behaviors, school readiness goals, etc.

10. What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of this organization?

I have 7 years of Head Start experience in different capacities. I have a teacher perspective since I started out as a Teacher/Advocate, and then I was an Education Manager for 5 years. I am skilled at understanding policies at different organizational levels and have a mind for strategic planning.

11. What does equity mean to you?

Equity means we are taking into consideration the needs of individuals, and understanding that r

12. Do you have any worries about joining the Board?

My only concern is that since we are a rural program, I am often helping with covering at our site

13. Is there anything you think you would need from this organization to make this experience a successful one for you?

I do well having a little bit of background or foundational knowledge so I can make informed decisions. I think I would benefit from knowing what kind of topics have come up during board meetings in the last year so I have context when something comes up during current meetings.

14. Do you have any questions for the EL Hub staff?

No, Kristi was able to answer my other questions. Thank you.

Biennium Budget

Early Learning Hub of Linn, Benton, & Lincoln Counties

Revised 10/23/25

	<u>July 1, 2025 to</u> <u>September 30, 2025</u>	<u>October 1, 2025 to</u> <u>June 30, 2027</u>	<u>Biennium</u> <u>Totals</u>
Revenues			
Local Resources			
Pollywog	\$ 113,307.99	\$ 643,320.15	\$ 756,628.14
State Resources			
Coordination	\$ 116,437.00	\$ 931,374.81	\$ 1,047,811.81
Coordinated Enrollment	\$ 77,759.25	\$ 566,974.18	\$ 644,733.43
Reimbursement Grants			
Kindergarten Partnership & Innovation	\$ 8,261.55	\$ 498,947.02	\$ 507,208.57
Birth To Five Literacy Funds		\$ 65,990.39	\$ 65,990.39
Title IV-B2 Family Support	\$ 9,015.00	\$ 55,860.77	\$ 64,875.77
Title IV-B2 Family Preservation	\$ 8,110.00	\$ 50,118.13	\$ 58,228.13
Total Resources	\$ 332,890.79	\$ 2,812,585.45	\$ 3,145,476.24
Expenditures			
<u>Coordination</u>			
<u>Personnel Costs</u>			
Employee Salary	\$ 60,108.95	\$ 480,370.27	\$ 540,479.22
Employee Benefits	\$ 43,932.45	\$ 365,045.72	\$ 408,978.17
Total Employee Costs	\$ 104,041.40	\$ 845,415.99	\$ 949,457.39
<u>Supplies & Materials</u>			
Equipment			
Meeting Expenses			
Supplies	\$ 2,770.64	\$ 22,646.99	\$ 25,417.63
Remote Communication Technology		\$ 14,703.22	\$ 14,703.22
Unallocated Funds (Projects TBD)	\$ 3,080.34	\$ 257.43	\$ 3,337.77
Total Supplies & Materials Cost	\$ 5,850.98	\$ 37,607.64	\$ 43,458.62
<u>Travel Cost</u>	\$ 1,000.00	\$ 4,000.00	\$ 5,000.00
<u>Administrative Cost</u>			
Indirect to LBCC, 5% of Coordination Funds	\$ 5,544.62	\$ 44,351.18	\$ 49,895.80
Total Coordination Expenditures	\$ 110,892.38	\$ 887,023.63	\$ 997,916.01
Ending Coordination Balance	\$ -	\$ -	\$ -
<u>Coordinated Enrollment</u>			
<u>Personnel Costs</u>			
Employee Salary	\$ 42,773.20	\$ 312,911.54	\$ 355,684.74
Employee Benefits	\$ 30,083.24	\$ 222,956.34	\$ 253,039.58
Total Employee Costs	\$ 72,856.43	\$ 535,867.89	\$ 608,724.32
<u>Supplies & Materials</u>	\$ 1,200.00	\$ 2,600.00	\$ 3,800.00
<u>Travel Cost</u>		\$ 567.05	\$ 567.05

Unallocated Funds (Projects TBD)		\$	940.47	\$	940.47
<u>Administrative Cost</u>					
Indirect to LBCC, 5% of Coordinated Enrollment Funds	\$	3,702.82	\$	26,998.77	\$ 30,701.59
Total Coordinated Enrollment Expenditures	\$	74,056.43	\$	539,975.41	\$ 614,031.84

Ending Coordinated Enrollment Balance	\$	-	\$	-	\$ -
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Pollywog

Personnel Costs

Employee Salary	\$	61,630.61	\$	354,497.21	\$ 416,127.82
Employee Benefits	\$	42,498.02	\$	268,156.52	\$ 310,654.54
Total Employee Costs	\$	104,128.63	\$	622,653.73	\$ 726,782.36

Supplies & Materials	\$	9,179.36	\$	37,793.80	\$ 46,973.16
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Administrative Cost

Indirect to LBCC, 5% (Asset Mapping only)		\$	3,506.61	\$	3,506.61
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Total Pollywog Expenditures	\$	113,307.99	\$	660,447.53	\$ 773,755.52
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Ending Pollywog Balance	\$	-	\$	(20,633.99)	\$ (20,633.99)
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Kindergarten Partnerships & Innovation

Alsea SD - Strengthening Rural Families		\$	13,046.22	\$	13,046.22
Central Linn SD		\$	13,932.67	\$	13,932.67
Corvallis SD		\$	33,019.91	\$	33,019.91
Greater Albany Public Schools		\$	43,091.63	\$	43,091.63
Harrisburg SD		\$	15,260.91	\$	15,260.91
Lebanon SD - Boys & Girls Club		\$	25,762.94	\$	25,762.94
Lincoln County SD		\$	30,288.44	\$	30,288.44
Monroe SD	\$	5,567.62	\$	7,941.45	\$ 13,509.07
Philomath SD		\$	17,787.69	\$	17,787.69
Santiam Canyon SD		\$	22,698.02	\$	22,698.02
Scio SD		\$	19,300.85	\$	19,300.85
Sweet Home SD		\$	19,962.25	\$	19,962.25
Year two Contracts TBD		\$	200,745.37	\$	200,745.37
Contract Management Wages	\$	1,499.76	\$	10,678.29	\$ 12,178.05
Contract Management Benefits	\$	876.42	\$	6,240.11	\$ 7,116.53
Indirect to LBCC, 4% of KPI	\$	317.75	\$	19,190.27	\$ 19,508.02
Total KPI Cost	\$	8,261.55	\$	498,947.02	\$ 507,208.57

Ending Kindergarten Partnership & Innovation Balance	\$	-	\$	-	\$ -
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Birth To Five Literacy Funds

TBD Contracts		\$	58,452.30	\$	58,452.30
Read for the Record		\$	5,000.00	\$	5,000.00
Indirect to LBCC, 4% of BTFLF	\$	-	\$	2,538.09	\$ 2,538.09

Total Birth to Five Literacy Funds Cost	\$	-	\$	65,990.39	\$ 65,990.39
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Ending Birth To Five Literacy Funds Balance	\$	-	\$	-	\$ -
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Title IV-B2 Funds Family Support

TBD Contracts	\$	7,480.18	\$	45,253.08	\$ 52,733.26
Contract Management Wages	\$	749.88	\$	5,339.15	\$ 6,089.03
Contract Management Benefits	\$	438.21	\$	3,120.06	\$ 3,558.27
Indirect to LBCC, 4% of Title IV Funds	\$	346.73	\$	2,148.48	\$ 2,495.21
Total IV-B2 Family Support Cost	\$	9,015.00	\$	55,860.77	\$ 64,875.77

Ending Title IV-B2 Family Support Balance	\$	-	\$	-	\$ -
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Title IV-B2 Funds Family Preservation

TBD Contracts	\$	6,609.99	\$	39,731.30	\$ 46,341.29
Contract Management Wages	\$	749.88	\$	5,339.15	\$ 6,089.03
Contract Management Benefits	\$	438.21	\$	3,120.06	\$ 3,558.27
Indirect to LBCC, 4% of Title IV Funds	\$	311.92	\$	1,927.62	\$ 2,239.54
Total IV-B2 Family Preservation Cost	\$	8,110.00	\$	50,118.13	\$ 58,228.13

Ending Title IV-B2 Family Preservation Balance	\$	-	\$	-	\$ -
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Staffing FTE Allocations				
Job Title	FTE Allocation	Other DELC Funding FTE	All Other FTE	Additional Notes (Optional)
1 EL Hub Director	.82 System Coordination	.13 Coordinated Enrollment	.05 Pollywog	
2 Pollywog Coordinator			.75 Pollywog .25 Asset Mapping	Asset Mapping scheduled to end December 31, 2025. Pollywog will assume 1 FTE after that.
3 Program Accountant	.10 KPI .05 Title IV-B2 Family Support .05 Title IV-B2 Family Preservation	.30 Coordinated Enrollment	.50 Pollywog	
4 Community Alignment Specialist			1.0 Asset Mapping	Asset Mapping scheduled to end December 31, 2025. This position will end.
5 Program Assistant	.35 System Coordination	.15 Coordinated Enrollment	.50 Pollywog	
6 Family Resource Specialist			1.0 Pollywog	
7 Business Liaison	1.0 System Coordination			
8 Data & Evaluation Coordinator	1.0 System Coordination			
9 Coordinated Enrollment Specialist	.20 System Coordination	.80 Coordinated Enrollment		
10 Coordinated Enrollment Specialist	.20 System Coordination	.80 Coordinated Enrollment		
11 Coordinated Enrollment Specialist	.20 System Coordination	.80 Coordinated Enrollment		

Budget Type	Budget Justification*
Salaries (FTE)	See Staffing FTE Allocations above
Benefits	See Staffing FTE Allocations above
Professional Development	Association Dues and training for staff. This budget line item is reduced by the Professional Development money and the tuition waivers that is supplied by our backbone organization.
Family Engagement	Read for the record/ Stipend for Parent Leadership meetings
Supplies & Materials	Cost of supplies and materials in support of grant activities
Travel	Mileage or hotel stays for grant related travel
Subcontracts	Partner that are supporting the Early Learning Hub Mission with Kindergarten Partnership and Innovations, Birth to five Literacy Funds and Title IV-B2 Funds

KPI Allocations

**LBL ESD Region Final Formula Allocation of EL Hub Funding
Kindergarten Partnership & Innovation Funds
10/01/2025 - 9/30/2026**

Total Available= \$267,660.60
Base Allocation= \$144,000
Remaining Funds to Distribute= \$123,660.60
Amount/ADMw= \$3.01

District	2024/2025 Final ADMw	Base Allocation	Allocation Per ADMw	Total Allocation
Alea	347.83	12,000	\$1,046.22	\$13,046.22
Central Linn	642.54	12,000	\$1,932.67	\$13,932.67
Corvallis	6,988.33	12,000	\$21,019.91	\$33,019.91
Greater Albany	10,336.80	12,000	\$31,091.63	\$43,091.63
Harrisburg	1,084.13	12,000	\$3,260.91	\$15,260.91
Lebanon	4,575.66	12,000	\$13,762.94	\$25,762.94
Lincoln County	6,080.22	12,000	\$18,288.44	\$30,288.44
Monroe	501.71	12,000	\$1,509.07	\$13,509.07
Philomath	1,924.19	12,000	\$5,787.69	\$17,787.69
Santiam Canyon	3,556.69	12,000	\$10,698.02	\$22,698.02
Scio	2,427.26	12,000	\$7,300.85	\$19,300.85
Sweet Home	2,647.15	12,000	\$7,962.25	\$19,962.25
Totals	41112.51	144,000	\$123,660.60	\$267,660.60

Early Literacy Plan

No handouts for this item

Jumpstart Funding

The P-3 and ECCC workgroups recommended that Birth to 5 Literacy funds be allocated to support Jump Start Read for the Record as a long-time early literacy initiative in our region. Below is our current spending on this initiative for board consideration.

Books Requested	202	108		
			Subtotal	\$875.00
OrderJMP.12053	75	50	Shipping	\$192.38
			Total	\$1,067.38 USD
			Subtotal	\$1,400.00
Order JMP.12109	125	75	Shipping	\$219.96
			Total	\$1,619.96 USD
Total Ordered	200	125		
Total Cost to Date				\$2687.34

93 community partners have requested books for Read for the Record Day on Thursday, February 26th, 2026. We anticipate ordering at least one more box of books (25 per set) in English to cover current requests and last-minute additions.



Board Meeting Schedule 2026



2026 Governing Board Meeting Schedule

January 1, 2026	No Meeting
February 5, 2026	Governing Board Retreat 12-4pm, In-person at LBCC Albany campus
March 5, 2026	2:00 – 4:00 pm, Online via Zoom
April 2, 2026	2:00 – 4:00 pm, Online via Zoom
May 7, 2026	2:00 – 4:00 pm, Online via Zoom
June 4, 2026	No Meeting
June 25, 2026	2:00 – 4:00 pm, In-person, Lincoln County
July 2, 2026	No Meeting
August 6, 2026	2:00 – 4:00 pm, Online via Zoom
September 3, 2026	2:00 – 4:00 pm, Online via Zoom
October 1, 2026	2:00 – 4:00 pm, In-person, Benton County
November 5, 2026	2:00 – 4:00 pm, Online via Zoom
December 3, 2026	2:00 – 4:00 pm, Online via Zoom

Unless otherwise advertised, all board meetings will be open to the public. Time for public comment will be scheduled after the Special Presentation at approximately 2:30 pm. The Zoom link for our meetings is posted in Basecamp, or you may contact us to request the link at elhub@linnbenton.edu.

The Governing Board of the Early Learning Hub of Linn, Benton & Lincoln Counties brings partners together to understand and find solutions for the unique problems of our region and fulfill the mission of the Early Learning Hub to increase family stability, improve kindergarten readiness, and ensure service coordination that is equitable and culturally and linguistically competent.

Reconvening the Data & Evaluation Workgroup

No handouts for this item

Program Updates

To prioritize meeting time for items that need action or feedback, Program Updates will be included in the Board packet but not presented during the meeting.

Coordinated Enrollment



Coordinated Enrollment Update

October 2025

	<100%	101%-130%	130%-200%	>200%	Total	*Auto Qualifiers	Notes
Applications Received	100	15	334	18	467	314	Non-completed Application default to <100%
Continuing from 2024-2025					179		
Non-Completed Applications	34			4	38		
New Eligible Children	13	7	214	3	237	197	
Inactive Children (not qualified or declined by family)					13	0	
Number of Open Slots	2/270	.7%					
Providers at 100% Capacity	20/22	99.3%					
Eligible Children >200% are on FAR Waiver							
*Auto Qualifiers are Adult OHP,SNAP,TANF & Foster							

The Preschool Promise application for the 2025–2026 program year opened on April 28, 2025. As of October 29, 2025, enrollment stands at **268 of 270 available slots filled (99.3%)**, maintaining an overall enrollment rate above 95% since the application period began.

Currently, **20 of the 22 participating providers have reached full capacity**, with one remaining opening in **Newport** and another in **Albany**. The Preschool Promise team continues efforts to fill these final openings and ensure full enrollment across all sites.