



Early Learning Hub

of Linn, Benton & Lincoln Counties

Governance Council Packet September 2026

Governance Council
Early Learning Hub
September 3, 2026
lblearlylearninghub.org

Packet Overview

In your Governance Council packet for September 2026, you will find the following information:

1. Agenda
2. Fiscal Report – Apr. – Jun. 2026 financial narrative and summary are included.
3. Council Vacancies
4. Approval of August Council Meeting Minutes
5. Discussion Items
 - a. KPI Recommendation
 - b. Birth-5 Literacy– Approval Needed
 - c. Title IV - B2 Concerns – Discussion
 - d. Council Attendance – Discussion
 - e. Poverty Representation Data - Discussion
6. Informational Items
 - a. Workgroup Meeting Minutes
 - i. August P-3 Alignment & Early Childhood Coordinating Council
 - b. Program Update
 - i. Coordinated Enrollment Update

Contents

Packet Overview 1

Agenda.....3

Fiscal Report 4

Quarter 4 Financial Narrative 4

Quarter 4 Financial Summary..... 5

Approval of Council Meeting Minutes 6

August Meeting Minutes..... 6

Discussion Items 11

KPI Recommendations 11

Birth-5 Literacy 12

Title IV – B2 Concerns 14

Council Attendance 14

Informational Items 15

Workgroup Meeting Minutes 15

Program Updates 19

Coordinated Enrollment 19

Agenda

Governance Council Members

Laura Farmer, Co-Chair
Parent

Bettina Schempf, Co-Chair
Old Mill Center

Andrea Bartell
Young Roots Oregon

DeAnn Brown
Confederated Tribes of Siletz Indians

Alicia Bublit
IHN-CCO – Standing Position

Belit Burke
Department of Human Services

Dean Craig
Willamette Workforce Partnership

Bonnie Dietrich
Greater Albany Public Schools

Barbara Dougherty
Samaritan Early Learning Center

Breeann Flesch
Linn-Benton Community College

Susan Halliday
Philomath School District

Jason Hay
*Linn Benton Lincoln
Education Service District*

Tammi Hillhouse
Department of Human Services

Paulina Kaiser
Samaritan Health Services

Stephany Koehne
Kids & Company of Linn County

Andrea Lengel
Community Services Consortium

Paul Smith
Strengthening Rural Families

Diane Wilkinson
Lincoln County School District

Lynnette Wynkoop
Child Care Resource & Referral



**Early
Learning Hub**

of Linn, Benton & Lincoln Counties

Governance Council Meeting

September 3, 2026

2:00 – 4:00 pm

Members of the public who want to make public comment must sign in. During the public comment portion of the agenda, each individual speaker will have 3 minutes.

- I. Roll Call – Zoom Participants List
- II. Special Presentation – DST Proposal from LeAnne
- III. Public Comment
- IV. Director's Report
- V. Fiscal Report – Apr. – Jun. 2026
- VI. Current Council Vacancies – Linn 2, Benton 2, Lincoln 4
- VII. Approval of August Council Meeting Minutes
- VIII. Discussion Items
 - a. KPI Recommendation
 - b. Birth-5 Literacy– Approval Needed
 - c. Title IV - B2 Concerns – Discussion
 - d. Council Attendance – Discussion
- IX. Informational Items
 - a. Workgroup Meeting Minutes
 - i. August P-3 Alignment & Early Childhood Coordinating Council
 - b. Program Update
 - i. Coordinated Enrollment Update
- X. Next Meeting – October 1, 2026
- XI. Adjournment

All members of the EL Hub Governance Council must disclose when they believe they have, or may have, a conflict of interest and may participate in discussions that are leading to consensus. If, however, consensus cannot be reached and the group uses the fall-back voting process, the individual with the conflict of interest may not participate in that final vote.

Fiscal Report

Quarter 4 Financial Narrative



Finance

April - June 2026

QUARTERLY DETAILS

Revenue:

For the last quarter of 2025-26, we received \$130,319 for Coordination. For Pollywog we received \$86,152, this includes \$3,302 for HRSN Outreach and Engagement. For Coordinated Enrollment we received \$79,446. For Title IV-B2 we received \$2,477. For KPI we received \$73,623. And for Birth to five literacy Funds we received \$7,420.

Expenditures:

Wages came to a total of \$160,918 for the last quarter of 2025-26. The benefits total was \$118,752. And the total for services and supplies came to a total of \$24,501. KPI had 7 reimbursements in the amount of \$68,457. Birth to five literacy expenses came to a total of \$7,420.

Other Information:

The work that has been done for HRSN has steadily increased over this year. The last quarter compared to the first quarter has increased by 1,210%. In KPI we had reimbursements from 7 partners. This does not include Harrisburg and Scio which submitted late reimbursements and will hit the first quarter of 2026-27. We already have 4 partners that have spent 100% of their allocation. Our reimbursements for KPI have gone up 63% compared to last biennium. This is due to the new method of allocating funds and requiring quarterly reporting from our partners. We received no reimbursements for Title IV-B2 this quarter.

Quarter 4 Financial Summary

Early Learning Hub of Linn, Benton & Lincoln Counties

Early Learning Hub - 2-Year Budget (7/1/25 - 6/30/27)

Governance Council Summary Financial Update as of the end of June 2026

	Budget	Current Quarter	YTD	Encumbrances	Balance	% Rcvd	Net Available
Grant Resources							
Pollywog Revenue	\$ 757,996.26	\$ 86,151.99	\$ 431,299.13		\$ 326,697.13	57%	\$ 326,697.13
Pollywog Expenditures	\$ 757,996.26	\$ 85,221.85	\$ 407,129.99	\$ 344,602.90	\$ 350,866.27	54%	\$ 6,263.37
Balance	\$ -	\$ 930.14	\$ 24,169.14				
State Resources							
Dept. of Education - ELD - Coordination (Reserve Revenue)	\$ 73,591.17	\$ -	\$ 24,667.79		\$ 48,923.38	34%	\$ 48,923.38
Coordination Revenue	\$ 974,220.65	\$ 130,319.36	\$ 491,933.49		\$ 482,287.16	50%	\$ 482,287.16
Coordination Expenditures	\$ 1,047,811.82	\$ 130,319.36	\$ 516,601.28	\$ 481,744.39	\$ 531,210.54	49%	\$ 49,466.15
Balance	\$ -	\$ -	\$ -				
Coordinated Enrollment Revenue	\$ 644,733.43	\$ 79,446.46	\$ 312,724.21		\$ 332,009.22	49%	\$ 332,009.22
Coordinated Enrollment Expenditures	\$ 644,733.43	\$ 79,446.46	\$ 312,724.21	\$ 308,860.13	\$ 332,009.22	49%	\$ 23,149.10
Balance	\$ -	\$ -	\$ -				
Reimbursement Grants							
Title IV-B2 Revenue	\$ 123,103.90	\$ 2,477.06	\$ 24,556.65		\$ 98,547.25	20%	\$ 98,547.25
Title IV-B2 Expenditures	\$ 123,103.90	\$ 2,477.06	\$ 24,556.65	\$ 9,789.86	\$ 98,547.25	20%	\$ 88,757.38
Balance	\$ -	\$ -	\$ -				
Kindergarten Partnership & Innovation Revenue	\$ 507,208.57	\$ 73,622.99	\$ 172,711.58		\$ 334,496.99	34%	\$ 334,496.99
Kindergarten Partnership & Innovation Expenditures	\$ 497,095.93	\$ 73,622.99	\$ 172,711.58	\$ 120,763.22	\$ 324,384.35	35%	\$ 203,621.13
Balance	\$ 10,112.64	\$ -	\$ -				
Birth To Five Early Literacy Revenue	\$ 65,990.39	\$ 7,419.92	\$ 10,582.03		\$ 55,408.36	16%	\$ 55,408.36
Birth To Five Early Literacy Expenditures	\$ 65,990.39	\$ 7,419.92	\$ 10,582.03		\$ 55,408.36	16%	\$ 55,408.36
Balance	\$ -	\$ -	\$ -				
All Resources							
Revenue	\$ 3,146,844.37	\$ 379,437.78	\$ 1,468,474.88		\$ 1,678,369.49	47%	\$ 1,678,369.49
Expenditures	\$ 3,136,731.73	\$ 378,507.64	\$ 1,444,305.75	\$ 1,265,760.50	\$ 1,692,425.98	46%	\$ 426,665.49
Balance	\$ 10,112.64	\$ 930.14	\$ 24,169.14				

Approval of Council Meeting Minutes

August Meeting Minutes

Early Learning Hub of Linn, Benton & Lincoln Counties Governance Council Meeting Minutes

Meeting Commenced	2:00 pm, August 6, 2026 Online via Zoom
Meeting Called By	Laura Farmer
Staff Members Present	Jinguang Lin, Jessica Morrison, Sam Rounsavell, Bryan Steinhauser
Version	Draft
Recorded	Yes

Agenda topics

Roll Call			Council Members Present or Absent					
	Present	Absent		Present	Absent		Present	Absent
DeAnn Brown Confederated Tribes of the Siletz Indians	☐	☒	Barbara Dougherty Lincoln County Early Childhood Education	☐	☒	Stephany Koehne Linn County Early Childhood Education	☒	☐
Andrea Bartell Linn County Housing	☒	☐	Laura Farmer Benton County Parent	☒	☐	Andrea Lengel Lincoln County Human & Social Services	☒	☐
Alicia Bublitz Coordinated Care	☐	☒	Breeann Flesch Fiscal Agent Non-voting member	☒	☐	Bettina Schempf Benton County Human & Social Services	☐	☒
Belit Burke Linn County Human & Social Services	☒	☐	Susan Halliday Benton County K-12	☒	☐	Paul Smith Benton County Early Childhood Education	☒	☐
Kristi Collins EL Hub Director Non-voting member	☒	☐	Jason Hay Education Service District	☐	☒	Diane Wilkinson Lincoln County K-12	☐	☒
Dean Craig Linn County Business	☐	☒	Tammi Hillhouse Oregon Department of Human Services	☐	☒	Lynnette Wynkoop Child Care Resource & Referral	☒	☐
Bonney Dietrich Linn County K-12	☒	☐	Paulina Kaiser Benton County Health	☒	☐			
Quorum								
A quorum is achieved when 51% of current Governance Council members are present. The Council currently has 20 members, and 12 members were present.								

Discussion Item	Welcome and Introductions
Daniel Martinez, Lincoln County, Maternal Child & Health Programs, was present as a guest and prospective council member.	

Special Presentation

"Every Child Belongs" Lynnette Wynkoop, Director, Child Care Resource and Referral of Linn, Benton & Lincoln Counties

Lynnette explained the Department of Early Learning and Care's (DELC) "Every Child Belongs" (ECB) initiative which serves Linn, Benton, and Lincoln counties and aims to reduce childcare suspensions and expulsions for children ages 6 weeks old up to kindergarten entry.

Local program intake is handled via the statewide ECB Connect portal, where requests undergo a screening to route providers to either Technical Assistance via Child Care Resource & Referral (CCR&R) or Infant & Early Childhood Mental Health Consultation (IECMHC). To date, the tri-county region has logged 17 requests; 3 were closed during intake due to being general business queries, highlighting a need for further outreach on appropriate portal usage.

5 local programs—encompassing 13 individual classrooms—are actively receiving consultation. An endorsed Infant and Early Childhood Mental Health Consultant provides mentorship to peer programs establishing mental health roles. Current efforts center on program-wide systems, all-staff fall inservice/training, and assisting providers in drafting required suspension prevention plans.

In alignment with state guidance, services currently focus on classroom-level policies rather than direct child-specific interventions. Lynnette stressed that IECMHC requires a long-term investment in reflective practice and relationship-building rather than acting as a short-term quick fix for behavioral issues.

In response to a question regarding program eligibility, Lynnette clarified that the initiative's guidelines cover registered and certified family or center providers, as well as publicly funded, license-exempt entities like school-district-based Preschool Promise programs. While discussions are ongoing regarding how to extend coverage to programs receiving Employment Related Day Care (ERDC) funds—such as family, friend, and neighbor care—current capacity limitations mean these requests will initially be directed to Technical Assistance for baseline resources before assessing the need for specialized mental health consultation.

Director's Report	LBL Hub Updates
Kristi provided takeaways from the Northwest Teaching, Leading and Learning Board Retreat. Conference feedback showed strong demand for behavior management, mental health, and suspension/expulsion topics—mirroring the "Every Child Belongs" initiative. To address diverse attendee needs, the planning committee is structuring the call for proposals to feature dedicated tracks for administrators and direct service providers, with an emphasis on practical classroom strategies. Kristi invited council members to refer potential presenters when the request for proposals is released. At the state level, DELC approved the Coordinated Enrollment Memorandum of Understanding (MOU), completed in partnership with local Head Start Oregon Prenatal to Kindergarten (OPK) partners in the region. DELC leadership commended the region's strong local partnerships and the integration of the Pollywog free preschool portal, prompting an upcoming meeting between Kristi and DELC to share best practices. Additionally, DELC contracted with the BUILD Initiative to assess hub capacity regarding the required biennial Community Plan (formerly the Early Childhood Sector Analysis). While other state hubs reported data capacity constraints, Kristi demonstrated that local investments in data infrastructure—specifically the regional data book led by Jinguang—already fulfill these requirements. Kristi provided details regarding the hub's participation in a DELC pilot, evaluating closed-loop coordinated enrollment referrals between 211, EL Hubs, and the Unite Us platform. The pilot program offers an additional entry point to maximize enrollment across Head Start and Preschool Promise, which currently stands at roughly 92% capacity. Finally, Kristi announced finalized team roles effective July 1: Sam has transitioned to Program Coordinator for the Parenting Success Network while maintaining support for Pollywog and the Hub, and Jessica has officially stepped into the Program Assistant role supporting the Hub, PSN, and Pollywog.	

Council Vacancies	Vacant Council Positions
The Council reviewed open positions. Linn 2, Benton 2, Lincoln 4 Vacant Positions ● Benton County – Business ● Benton County – Housing ● Lincoln County – Business ● Lincoln County – Health ● Lincoln County – Housing ● Lincoln County – Parent Voice ● Linn County – Health ● Linn County – Parent Voice	

Approval of Meeting Minutes				June Council Meeting Minutes							
The Council was asked to approve the meeting minutes as presented.											
Motion: Susan Halliday											
2nd: Lynnette Wynkoop											
	Yes	No	Abstain		Yes	No	Abstain		Yes	No	Abstain
DeAnn Brown	☐	☐	☐	Barbara Dougherty	☐	☐	☐	Stephany Koehne	☒	☐	☐
Andrea Bartell	☐	☐	☒	Laura Farmer	☒	☐	☐	Andrea Lengel	☒	☐	☐
Alicia Bublitz	☐	☐	☐	Susan Halliday	☒	☐	☐	Bettina Schempf	☐	☐	☐
Belit Burke	☒	☐	☐	Jason Hay	☐	☐	☐	Paul Smith	☒	☐	☐
Dean Craig	☐	☐	☐	Tammi Hillhouse	☐	☐	☐	Diane Wilkinson	☐	☐	☐
Bonney Dietrich	☒	☐	☐	Paulina Kaiser	☒	☐	☐	Lynnette Wynkoop	☐	☐	☒
Voting Results			Individual Votes Cast by Council Members (Yes, No, Abstain)								
Abstentions: Andrea Bartell, Lynnette Wynkoop											
The Council approved the June meeting minutes as presented.											

Discussion Items	Strategic Investment Recommendations
Kristi Collins presented the Regional Strategic Investment Recommendations, emphasizing that these proposals extend beyond early learning hubs to guide cross-sector collaboration. The recommendations incorporate direct input from local parents and rural family members while aligning with the statewide Raise Up Oregon framework. Key regional trends highlight shifting demographics: a decrease in population growth due to lower birth rates, rising diversity amongst youth across the 3-county region, and persistent housing affordability challenges. The presentation underscored critical gaps in childcare infrastructure, noting that Lincoln County still lacks publicly funded infant-toddler slots. Kristi cautioned that expanding Preschool Promise seats can inadvertently suppress infant-toddler care capacity, as providers often reallocate resources toward more viable preschool funding streams. Given rural-urban disparities in educational and health outcomes, the council advocated for place-based investment strategies tailored to individual community needs. Council members commended the comprehensive data integration. The finalized recommendations will be posted to Basecamp and the hub website for broad distribution, with hub staff available to assist in presenting the findings to partner organizations.	

Discussion Item	PSN Transition
The official transition was July 1, 2026. The budget is still pending, but still in alignment to what is allocated for employment. PSN coordinating staff are collaborating with the Oregon Parenting Education Collaborative (OPEC) and accounting staff to resolve minor budget discrepancies across funding streams and carryover accounts from the 2025–2026 fiscal year. PSN continues to protect funding for direct-service parenting education and community partners while maintaining the contractually mandated 0.5 FTE for program oversight and coordination. Operational momentum continues with updates to key contracts and partner engagement. An updated Memorandum of Understanding (MOU) governing Lincoln County's designated parenting education funds has been revised and submitted for final review. Kristi invited any interested council members to join the upcoming PSN Steering Committee meeting to evaluate local needs across Linn and Benton counties, and expand regional class offerings. Kristi thanked Governance Council members for their guidance during PSN's transition, noting that state partners at OPEC have praised the team's thoughtful approach to integrating PSN under the Early Learning Hub.	

Discussion Item	Council Member Website Photo & Bio
Sam reminded Governance Council members to review their profile listings on the Early Learning Hub website to ensure accuracy. Because these profiles are publicly indexed and show up in search engine results, members are asked to check their listed information, short bios, and headshots—noting that several photos are outdated or captured from Zoom screenshots. Any requested updates or replacement photos should be sent directly to Sam or Jessica for site maintenance.	

Next Meeting	2:00 pm, September 3, 2026 Online via Zoom
Meeting Adjourned	3:18 pm

Discussion Items

KPI Recommendations

KPI Spending

2025-27 EL Hub Budget Sheets

File Edit View Insert Format Data Tools Extensions Help

Q Menus 100% Comment only

A1		R	7	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	AK
			Dec-25	Jan-27	Feb-27	Mar-27	Subtotal	Apr-27	May-27	Jun-27	Subtotal	TOTAL	REMAIN	Received
6	Revenues	Budget												
7		\$507,208.57					\$				\$	\$172,711.58	\$334,496.99	34%
10		103%	Oct-Dec				Jan-Mar				Apr-Jun	YTD	YTD	PC1
11		Budget					Subtotal	Apr-27	May-27	Jun-27	Subtotal	TOTAL	REMAIN	USED
12	Alsea SD - Strengthening Rural Families	\$13,046.22	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$13,046.22	\$-	100%
13	Central Inn	\$13,932.67	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$13,932.67	\$-	100%
14	Corvallis SD	\$33,019.91	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$33,019.91	0%
15	Greater Albany Public Schools	\$43,091.63	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$18,614.21	\$24,477.42	43%
16	Hartsburg SD	\$15,760.91	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$3,112.63	\$12,148.28	20%
17	Lebanon SD - Boys & Girls Club	\$25,762.94	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$17,347.70	\$8,415.24	67%
18	Lincoln County SD	\$30,288.44	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$20,075.23	\$10,213.21	66%
19	Monroe SD	\$13,509.07	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$5,567.62	\$7,941.45	41%
20	Philomath SD	\$17,787.69	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$17,787.69	\$-	100%
21	Santiam Canyon SD	\$22,698.02	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$22,698.02	\$-	100%
22	Scio SD	\$19,300.05	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$14,490.98	\$4,801.07	75%
23	Sweet Home SD	\$19,962.25	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$10,006.27	\$9,955.98	50%
24	Contract Management Wages	\$5,999.04	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$5,999.04	\$-	100%
25	Contract Management Benefits	\$3,505.68	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$3,523.41	\$(17.73)	101%
26	Contracts TBD	\$200,422.59	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$200,422.59	
27	Subcontractors Expenses	\$468,083.19	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$153,025.14	\$315,058.05	33%
28	Contract Management	\$9,504.72	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$9,522.45	\$(17.73)	100%
29	Subcontractors Indirect	\$-	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$3,662.10	\$(3,662.10)	#DIV/0!
30	Indirect to LBCC, 4% of KPI Funds	\$19,508.02	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$6,501.89	\$13,006.13	33%
31	Total Kindergarten Partnership & Innovation Cost	\$497,095.93	-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$172,711.58	\$324,384.35	35%
32		\$10,112.44												

1. Corvallis SD is the only district with no spending in the 25-26 SY. Matt and I have met with the district staff assigned to KPI.
2. They do not feel they can spend their full 2-year allocation in the time remaining but would like to retain the amount from year one and extend the contract end date to the end of the biennium.
3. It is recommended that their year one funds be redistributed to districts with a 75% spend down, or higher, by the end of their current contract (September 30, 2026).
4. Final allocations will be brought to the Governance Council for approval.

Birth-5 Literacy

Birth through Five Literacy Funds

Funding Amounts

Year 1 Award	Year 1 Actual	Year 2 Anticipated Award	Year 2 Indirect (4% of total award)	Available Funds
\$37,708.79	\$10,582.03	\$28,281.60	\$2131.09	\$53,277.27

Fund Requirements

Part I: Background

Recognizing that families, as children's first teachers, play an integral role in their child's literacy development, the Department of Early Learning and Care (DELIC) is committed to centering families in the Birth Through Five (BT5) Literacy Plan. This means being responsive to community needs by resourcing innovative programming that is informed by the community, meets the needs of diverse families, and aligns with the goals and outcomes of DELIC across professional development, parenting education, kindergarten transition programs, and more.

Part II: Purpose/Goal

In order to increase access to culturally responsive family education and support opportunities, DELIC is allocating BTFLP Grant Funds through grants to Early Learning Hubs for the 25-27 biennium to expand or establish:

- Early literacy activities for families
- Book and literacy material distribution
- Cross-sector, regional partnerships that support early literacy
- Engagement with Tribal Leaders and Tribal Nations

Part III: Definition

Early literacy resources and materials: resources designed to support young children's development of foundational early literacy skills such as speaking and listening, recognizing sounds in words, knowing letters and how they work, and reading books. These materials could include books, toys a musical instrument, learning games, dress-up clothes and props, art supplies, classroom signs and labels, as well as caregiver resources like guides and tip sheets.

Research-aligned, developmentally appropriate professional development: learning aligned with current research and practices that are culturally responsive, relevant to diverse learners and adult learning needs that builds on each learner's individual strengths and considers social cultural contexts.

Part IV: Activities

1. Establishment or expansion of research-aligned, early literacy-focused professional development opportunities for early learning partners, early childhood educators and / or caregivers. There should be a good faith effort made to align any training intended for early childhood educators with the Oregon Registry System.
2. Establishment or expansion of parent/caregiver engagement activities related to literacy. May include evidence-based family education classes, workshops, parent support activities and family activities related to literacy.
3. Establishment or expansion of book and / or other literacy material distribution in multiple languages focused on early literacy development.
4. Establishment or expansion of cross-sector, regional partnerships with organizations to increase access to books and other literacy resources / materials.

5. Engage with Tribal Officials and/or Tribal leaders and cultural experts to understand the specific and cultural needs and preferences of sovereign Tribal Nations and indigenous populations regarding language and literacy.

Funding Proposal from ECCC Workgroup

Activity	Amount	Notes
Read for the Record	\$4000	Recommend increasing budgeted amount because of increased participation.
PSN Speaking Event	\$10,000	This year's costs were just over \$7100
Coastal Conference (CCR&R)	\$3,500	This year's costs were just over \$3000
PSP Providers	\$36,000	PSP providers are the only publicly funded entities who did not receive BTFL funds and they serve our priority populations. We have 298 PSP slots. This amounts to a \$120.80 allocation per slot for all programs. Our smallest programs have 6 PSP slots. All providers would be required to submit a plan for the funds that aligns with our contract requirements (similar to our KPI contracting process).

Title IV – B2 Concerns

No handouts for this item.

Council Attendance

 Early Learning Hub of Linn, Benton & Lincoln Counties		2026 Governing Board Attendance Roster					
Council Position	Name	2/5/2026	3/5/2026	4/2/2026	5/7/2026	6/25/2026	8/6/2026
Benton County - Early Childhood Education	Paul Smith	Attended	Attended	Attended	Attended	Attended	Attended
Benton County - Health	Paulina Kaiser	Attended	Attended	Attended	Attended	Attended	Attended
Benton County - K-12	Susan Halliday	Absent	Attended	Attended	Attended	Attended	Attended
Child Care Resource & Referral - Standing Position	Lynette Wynkoop	Attended	Attended	Attended	Attended	Absent	Attended
Co-Chair, Benton County - Human & Social Services	Bettina Schempf	Attended	Absent	Attended	Attended	Attended	Absent
Co-Chair, Benton County - Parent Voice	Laura Farmer	Absent	Absent	Attended	Attended	Attended	Attended
Confederated Tribes of Siletz Indians - Standing Position	DeAnn Brown	Absent	Absent	Absent	Absent	Absent	Absent
Coordinated Care - Standing Position	Alicia Bublitz	X	Attended	Absent	Absent	Absent	Absent
ESD - Standing Position	Jason Hay	Attended	Absent	Attended	Absent	Absent	Absent
Fiscal Agent - Standing Position	Breeann Flesch	X	X	X	X	Attended	Attended
Lincoln County - Early Childhood Education	Barbara Dougherty	Attended	Absent	Attended	Attended	Attended	Absent
Lincoln County - Human & Social Services	Andrea Lengel	Absent	Absent	Attended	Attended	Attended	Attended
Lincoln County - K-12	Diane Wilkinson	Attended	Attended	Attended	Attended	Attended	Absent
Linn County - Business	Dean Craig	Attended	Absent	Attended	Absent	Absent	Absent
Linn County - Early Childhood Education	Stephanie Koehne	Absent	Attended	Attended	Attended	Attended	Attended
Linn County - Housing	Andrea Bartell	X	X	Attended	Attended	Absent	Attended
Linn County - Human & Social Services	Belit Burke	Absent	Absent	Absent	Attended	Absent	Attended
Linn County - K-12	Bonney Dietrich	Attended	Absent	Absent	Attended	Absent	Attended
ODHS - Standing Position	Tammi Hillhouse	Attended	Attended	Attended	Attended	Attended	Absent
EL Hub Director	Kristi Collins	Attended	Attended	Attended	Attended	Attended	Attended

Informational Items

To prioritize meeting time for items that need action or feedback, informational items will be included in the Council packet but not presented during the meeting.

Workgroup Meeting Minutes

August P-3 Alignment & Early Childhood Coordinating Council

Early Learning Hub of Linn, Benton & Lincoln Counties

P-3 Alignment & Early Childhood Coordinating Council Meeting Minutes

MEETING COMMENCED	9:30 am, August 19, 2026 Online via Zoom
PRESENTERS	None
WORKGROUP MEMBERS PRESENT	Donna Brown, Susan Halliday, Nicole Kalita, Stephany Koehne, Andrea Lengel, Catie Rakow, Paul Smith, Diane Wilkinson, Lynnette Wynkoop,
STAFF MEMBERS PRESENT	Kristi Collins, Matt Grams, Jessica Morrison, Sam Rounsavell, , Carmen Santacruz, Kelly Schell
RECORDED	Yes

P-3 Alignment Agenda topics

DISCUSSION ITEM	KPI Updates
The meeting focused on setting the fall schedule for KPI presentations and addressing early learning funding strategies across school districts. Members will take turns providing the presentations starting monthly in October. The KPI presenters for October and November meetings were chosen. Another member was asked to share these updates during a superintendents' meeting on 9/18 while gathering clearer information on district-level funding usage. Driven by interest among local superintendents regarding Preschool Promise and establishing district-led early learning programs, Kristi is working to schedule a group discussion at an upcoming superintendents' meeting (possibly 9/18 or 10/8–9). This approach will enable districts to share best practices, funding models, and program structures collectively rather than through individual one-on-one sessions. The group agreed to record the sessions so the Governance Council can evaluate the direct outcomes of their funding allocations and offer guidance to struggling districts. The team also discussed expanding the presentations to include information on Preschool Promise, and noted that doing so would give districts a clear picture of how to combine funding sources and structure early childhood services effectively. It was noted that school district partners can share valuable insights—including classroom size limits and implementation trade-offs—to help interested superintendents determine the best early learning models for their communities.	

DISCUSSION ITEM	KPI Funds
Kristi confirmed that the new one-year contracting model is effectively managing fund distribution. Approximately \$33,000 in unspent funds from 11 districts will be pooled and reallocated to districts actively expending their awards. The Governance Council will meet soon to decide whether these redistributed funds will go exclusively to districts that fully spent their initial allocations or to a broader group of active partners.	

In response to a query, Kristi confirmed that state contracts will transition to a July 1 - June 30 schedule following the current biennium. Kristi also noted potential challenges around managing summer funding during transition years, particularly because the team will need to operate on estimated rather than final funding allocations.

DISCUSSION ITEM

PK-3 Plan & Funding Alignment – Susan Halliday

Information is still being gathered, though efforts are in progress to map out regional school district investments in early learning. While districts have identified their designated contacts for early literacy, detailed information on actual spending and program implementation remains limited. The primary focus moving forward is to analyze how districts are spending their early literacy and summer funds in relation to KPI funding, verifying whether activities align with original proposals and identifying opportunities to streamline these connected funding streams.

P-3 Alignment & Early Childhood Coordinating Council Agenda topics**DISCUSSION ITEM**

Professional Development Calendar – Lynnette Wynkoop

The new regional Professional Development Calendar was presented, hosted on the Early Learning Hub website. Designed to connect early childhood educators and K-12 professionals with local training opportunities, the portal bridges the gap between general education professional development and existing statewide ECE calendars.

The committee was provided with a walkthrough of the calendar's features, demonstrating how to submit events, attach flyers, and pull events directly from Facebook. The interface supports agenda and monthly views, along with tagging and searching for specific criteria like county or specific developmental topic. In response to a query regarding Preschool Promise training, the team noted that relevant sessions can be searched easily once submitted. Lynnette concluded by committing to work with the Community Inclusion team to ensure their ongoing training schedules are routinely added to the shared platform.

<https://lblearlylearninghub.org/pd-calendar/>

DISCUSSION ITEM

Every Child Belongs - Lynnette Wynkoop

An update was provided on the September 1st implementation of new DELC regulations. To assist providers and families, DELC is offering technical assistance, FAQs, and informational sessions on policy development and mental health consultation. Additionally, the initiative's Advisory Council is working to expand the online portal, enabling families to directly request support when navigating challenging placement or transition decisions for their children.

The discussion also clarified service boundaries and administrative requirements for school districts. Addressing administrative burdens, a member noted that providing feedback helped adjust the overly complex behavioral reporting expectations for OPK and district programs.

Every Child Belongs Resources and FAQ: <https://everychildbelongs.org/resources/>
<https://everychildbelongs.org/frequently-asked-questions/>

DISCUSSION ITEM	Early Literacy Funds – Kristi Collins
Kristi Collins presented an overview of remaining Birth to Five Literacy funds, noting that \$42,000 remains unallocated through June 30, 2027. The committee discussed the most effective, efficient way to deploy these funds into the community without requiring programs to build entirely new initiatives from scratch. A member explained that state literacy funding streams originally bypassed Preschool Promise programs, which missed out on the extra resources provided to traditional home-visiting models like OPK, Healthy Families, and Relief Nursery. The group agreed that directing grants toward Preschool Promise classrooms is an ideal solution. It builds on existing Early Learning Hub relationships, ensures funding reaches priority low-income populations, and can be integrated into existing family engagement events, book distributions, or hands-on literacy projects. Another member suggested referencing ongoing K-12 science of reading and writing initiatives during upcoming meetings to explore broader collaboration. The team was reminded to evaluate distributions through the board's strategic investment framework, which Kristi affirmed aligns naturally with Preschool Promise guidelines. Eligible providers can utilize First Book accounts for discounted, high-quality materials, confirming that the Hub can help program leaders complete the simple scope-of-work documentation. The formal recommendation will go before the Governance Council at the September meeting.	

DISCUSSION ITEM	Coordinated Enrollment – Kristi Collins
Preschool Promise enrollment is currently over 95% full ahead of the upcoming school year. Out of 298 total slots, only 13 remain open across Linn, Benton, and Lincoln counties. A key success in filling local capacity was securing a rural waiver (formerly FAR waiver) for the new program at Lacombe Elementary. This waiver allows families residing within the Lacombe and Hamilton Creek elementary school attendance boundaries to participate even if their income slightly exceeds traditional Preschool Promise limits, expanding access in a rural area with limited local options. Looking ahead to early-fall adjustments, the team has strengthened cross-agency collaboration with Head Start and OPK through a shared waitlist tracking system. Established under a new Memorandum of Understanding (MOU), this system flags duplicate applications early, ensuring smoother placement for families and clearer roster visibility for providers.	

DISCUSSION ITEM	Federal Policy Updates - Stephany Koehne An update on a federal Notice of Proposed Rulemaking (NPRM) was published on August 7th that proposes significant structural modifications to the Head Start Program Performance Standards. While marketed as an effort to increase local flexibility and save \$236 million, the proposed changes would remove long-standing federal mandates for mental health consultation, staff coaching, staff education requirements, bus monitors, dual-language instruction, and direct provision of diapers and formula. The rules would also institute a strict 5% cap on administrative reimbursements, which panel members noted is unworkable for most multi-service community agencies and university-sponsored Head Starts without waivers. The meeting participants discussed potential motives and long-term implications. While certain administrative relaxations—such as removing strict 45-day screening deadlines—are welcomed by directors, members shared concerns that removing core quality metrics could undermine the program overall or signal a broader push toward state block grants. Because Oregon enforces strict state childcare licensing laws, local operations will retain fundamental safety standards and staffing ratios. State early learning leaders are actively analyzing how these proposed federal changes will affect OPK guidelines, which currently mirror federal Head Start standards. Stakeholders are encouraged to submit targeted public comments before the October 6 deadline. Notice of Proposed Rulemaking (link to public comment is at the bottom of the webpage): https://headstart.gov/about-us/article/notice-proposed-rulemaking-reducing-federal-burden-head-start-programs
NEXT MEETING	9:30 am, September 16, 2026 Online via Zoom
MEETING ADJOURNED	10:30 a.m.

Program Updates

Coordinated Enrollment



Coordinated Enrollment Update

August 2026

Preschool Promise Program Update

The application period for the 2026–2027 school year opened on April 6, 2026. In addition to the 202 children who continued from the previous school year, the program has received 289 new applications.

As of August 2026, there are 298 total Preschool Promise slots available across Linn, Benton, and Lincoln counties. To date, 336 children have been determined eligible, with 288 children placed in available slots. Currently, 20 of the 23 participating providers are at full capacity, resulting in an overall enrollment rate of 96.6%.

To support continued enrollment efforts, the Preschool Promise team participated in **Fun in the Park in Albany** throughout July and August, as well as **Newport's National Night Out**. The team will continue engaging with families and community partners to promote the program and fill the remaining 3.4% of available slots.