



Early Learning Hub

of Linn, Benton & Lincoln Counties

Governing Board Packet March 2025

Governing Board
Early Learning Hub
March 6, 2025
lblearlylearninghub.org

Packet Overview

In your Governing Board packet for March 2025, you will find the following information:

1. Agenda
2. Fiscal Report – December & January financials and financial narrative are included.
3. Consent Items – December Meeting Minutes
4. Discussion Item
 - a. Strategic Plan Progress to Date
 - b. 2025 Work Plan
 - c. Board Member Resignation
 - d. K-12 Linn County Representative
 - e. Replacement of Board Chairs
 - f. Board Attendance & Proxy Policy
 - g. EL Hub 10 years in Review

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Agenda

Governing Board Members

Claire Hall, Co-Chair
Lincoln County Commissioner

Lola Jones, Co-Chair
Samaritan House

Shelagh Baird
Samaritan Health Services

DeAnn Brown
Confederated Tribes of Siletz Indians

Belit Burke
Department of Human Services

Dean Craig
Willamette Workforce Partnership

Jeff Davis
Linn-Benton Community College

Barbara Dougherty
Samaritan Early Learning Center

Laura Farmer
Parent

Susan Halliday
Philomath School District

Jason Hay
*Linn Benton Lincoln
Education Service District*

Todd Jeter
IHN-CCO – Standing Position

Stephany Koehne
Kids & Company of Linn County

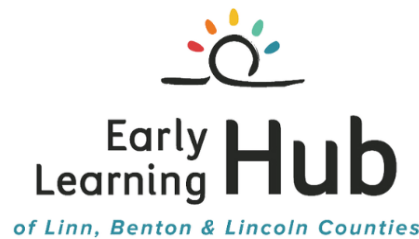
Tammi Martin
Department of Human Services

Bettina Schempf
Old Mill Center

Paul Smith
Strengthening Rural families

Diane Wilkinson
Lincoln County School District

Lynnette Wynkoop
Child Care Resource & Referral



Governing Board Agenda

March 6, 2025,

2:00 – 4:00 pm

Members of the public who want to make public comment must sign in. During the public comment portion of the agenda, each individual speaker will have 3 minutes.

- I. Roll Call – Zoom Participants List
- II. Public Comment
- III. Director's Report
- IV. Fiscal Report
- V. Consent Items
 - a. December Meeting Minutes
- VI. Discussion Item
 - a. Strategic Plan Progress to Date - Informational
 - b. 2025 Work Plan – Approval Needed
 - c. Board Member Resignation – Approval Needed
 - d. K-12 Linn County Representative - Informational
 - e. Replacement of Board Chairs - Informational
 - f. Board Attendance & Proxy Policy – Informational
- VII. Next Meeting – April 3, 2025

I. Adjournment

All members of the EL Hub Governing Board **must disclose** when they believe they have or may have a conflict of interest and may participate in discussions that are leading to consensus. If, however, consensus cannot be reached and the group uses the fallback voting process, the individual with the conflict of interest may not participate in that final vote.

Fiscal Report

Financial Narratives



Finance

December 2024

MONTH-END DETAILS

Revenue:

In the month of December, we received our monthly amounts of \$34,200.81 for Coordination. For Pollywog we received \$60,143 for the Community Capacity Building Fund. Also under Pollywog, we received \$10,686 for Asset Mapping. Our quarterly draw for Coordinated Enrollment came in at \$113,823.73. And for KPI, we had revenue of \$74,201.05

Expenditures:

Wages came to a total of \$53,701.08 for the month of December. The benefits total was \$38,132.98. And the total for services and supplies came to a total of \$14,241.25. We had 3 partners request reimbursements for KPI in the total of \$37,743.68.

Other Information:

Since we are receiving some of our funding amounts so late in the biennium, we will be doing a year end journal entry to balance out accounts and maximize our carry-over into 2025-26.



Early Learning Hub
of Linn, Benton & Lincoln Counties

Finance

January 2025

MONTH-END DETAILS

Revenue:

In the month of January, we received our monthly amounts of \$34,200.81 for Coordination. For Pollywog we received \$27,083.33. Also under Pollywog, we received \$10,686 for Asset Mapping.

Expenditures:

Wages came to a total of \$53,701.08 for the month of January. The benefits total was \$38,132.94. And the total for services and supplies came to a total of \$7,151.20.

Other Information:

We were awarded \$15,000 as part of the SHIP grant that will help support Pollywog.

Financial Summaries

Early Learning Hub of Linn, Benton & Lincoln Counties

Early Learning Hub - 2-Year Budget (7/1/23 - 6/30/25)

Governing Board Summary Financial Update as of the end of December 2024

Revenues	Budget	Current Month	YTD	Balance	% Rcvd
Grant Resources					
Pollywog	\$ 737,454.04	\$ 70,829.00	\$ 426,428.80	\$ 311,025.24	58%
State Resources					
Dept. of Education - ELD - Coordination (carry-over)	\$ 132,779.30	\$ -	\$ 132,779.30	\$ -	100%
Coordination	\$ 817,724.00	\$ 34,200.81	\$ 612,519.15	\$ 205,204.85	75%
Coordinated Enrollment	\$ 725,074.00	\$ 113,823.73	\$ 646,205.72	\$ 78,868.28	89%
Reimbursement Grants					
Dept. of Education - Title IV-B2	\$ 238,744.00	\$ -	\$ 17,802.00	\$ 220,942.00	7%
Dept. of Education - Kindergarten Partnership & Innovation	\$ 719,514.00	\$ 74,201.05	\$ 209,548.69	\$ 509,965.31	29%
Total All Resources	\$ 3,371,289.34	\$ 293,054.59	\$ 2,045,283.66	\$ 1,326,005.68	61%
Expenditures	Budget	Current Month	YTD	Balance	% Used
Grant Expenditures					
Pollywog Program	\$ 737,454.04	\$ 28,163.22	\$ 468,534.66	\$ 268,919.38	64%
State Expenditures					
Coordination	\$ 950,503.30	\$ 41,469.03	\$ 682,422.20	\$ 268,081.10	72%
Coordinated Enrollment	\$ 725,074.00	\$ 37,413.59	\$ 642,527.58	\$ 82,546.42	89%
Reimbursement Grants					
Title IV-B2 Funds	\$ 238,744.00	\$ -	\$ 17,802.00	\$ 220,942.00	7%
Kindergarten Partnership & Innovation	\$ 719,514.00	\$ 37,743.68	\$ 209,548.69	\$ 509,965.31	29%
Total All Expenditures	\$ 3,371,289.34	\$ 144,789.52	\$ 2,020,835.13	\$ 1,350,454.20	60%
Ending Balance	\$	-			

Early Learning Hub of Linn, Benton & Lincoln Counties

Early Learning Hub - 2-Year Budget (7/1/23 - 6/30/25)

Governing Board Summary Financial Update as of the end of January 2025

Revenues	Budget	Current Month	YTD	Balance	% Rcvd
Grant Resources					
Pollywog	\$ 737,454.04	\$ 37,769.33	\$ 464,198.13	\$ 273,255.91	63%
State Resources					
Dept. of Education - ELD - Coordination (carry-over)	\$ 132,779.30	\$ -	\$ 132,779.30	\$ -	100%
Coordination	\$ 817,724.00	\$ 34,200.81	\$ 646,719.96	\$ 171,004.04	79%
Coordinated Enrollment	\$ 725,074.00	\$ -	\$ 642,527.58	\$ 82,546.42	89%
Reimbursement Grants					
Dept. of Education - Title IV-B2	\$ 238,744.00	\$ -	\$ 17,802.00	\$ 220,942.00	7%
Dept. of Education - Kindergarten Partnership & Innovation	\$ 719,514.00	\$ -	\$ 210,855.86	\$ 508,658.14	29%
Total All Resources	\$ 3,371,289.34	\$ 71,970.14	\$ 2,114,882.83	\$ 1,256,406.51	63%
Expenditures	Budget	Current Month	YTD	Balance	% Used
Grant Expenditures					
Pollywog Program	\$ 737,454.04	\$ 32,212.72	\$ 500,747.38	\$ 236,706.66	68%
State Expenditures					
Coordination	\$ 950,503.30	\$ 38,378.49	\$ 720,800.69	\$ 229,702.61	76%
Coordinated Enrollment	\$ 725,074.00	\$ 32,405.90	\$ 674,933.48	\$ 50,140.52	93%
Reimbursement Grants					
Title IV-B2 Funds	\$ 238,744.00	\$ -	\$ 17,802.00	\$ 220,942.00	7%
Kindergarten Partnership & Innovation	\$ 719,514.00	\$ -	\$ 210,855.86	\$ 508,658.14	29%
Total All Expenditures	\$ 3,371,289.34	\$ 102,997.11	\$ 2,125,139.42	\$ 1,246,149.92	63%
Ending Balance	\$	-			

Consent Items

December Meeting Minutes

Early Learning Hub of Linn, Benton & Lincoln Counties Governing Board Meeting Minutes

MEETING COMMENCED	2:01 pm, December 5, 2024 Online via Zoom
MEETING CALLED BY	Lola Jones
STAFF MEMBERS PRESENT	Kristi Collins, Matt Grams, Sam Rounsavell, LeAnne Trask
VERSION	Draft
RECORDED	Yes

Agenda topics

ROLL CALL		Board Members Present or Absent						
	Present	Absent		Present	Absent		Present	Absent
Shelagh Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DeAnn Brown	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Belit Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jason Hay	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Craig	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Todd Jeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barbara Dougherty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tammi Martin	<input type="checkbox"/>	<input checked="" type="checkbox"/>			

QUORUM

A Quorum was present. There are currently 19 seated Board members, and 16 were present at this meeting.

SPECIAL PRESENTATION

Community Capacity Building Fund Grant, LeAnne Trask

LeAnne briefly explained the Medicaid 1115 demonstration waiver and the new Health-related social needs (HRSN) benefits. HRSNs are social and economic needs that affect a person's ability to maintain health and well-being. Oregon Health Plan (OHP) members facing certain life challenges will have services available to them. These services are to help members stay healthy during times of greater need. These interventions have been found to improve health outcomes and health inequities and decrease healthcare costs.

The federal government gave the state of Oregon \$1.1 billion. This funding was approved in October 2022 and will expire on September 20, 2027.

HRSN benefits include environmental, housing, and nutrition services. These benefits are being rolled out one at a time.

Environmental Services rolled out on 3/1/2024.

Housing Services rolled out 11/1/2024.

Nutritional Services will be available beginning 3/1/2024.

Environmental or Climate Supports may include:

- Payment for devices that maintain healthy temperatures and clean air, including air conditioners, heaters and air filters
- Mini refrigerators to keep medications cold during a power outage
- Portable power supplies to keep medical devices running during a power outage

Housing supports may include:

- Rental assistance or temporary housing (e.g., rental payments, deposits, utility assistance) for up to 6 months
- Home modifications (e.g., ramps, handrails, environmental remediation)
- Pre-tenancy and tenancy support services (e.g., housing application, moving support, eviction prevention)
- Housing-focused navigation and/or case manager

Nutrition supports may include:

- Links to community-based food resources (e.g., application support for Supplemental Nutrition Assistance Program (SNAP)/Special Supplemental Nutrition Program for Women, Infants and Children (WIC)
- Nutrition and cooking education
- Fruit and vegetable prescriptions (for up to 6 months, also known as VeggieRX) and healthy food boxes/meals
- Medically tailored meal delivery

To qualify, OHP members must be in at least one of these life transitions. Additional criteria also apply for each type of HRSN service.

- Release from incarceration in the past 12 months
- Discharge from an Institution for Mental Disease (IMD) in the past 12 months
- Current or past involvement in the Oregon child welfare system
- Transitioning from Medicaid-only to dual eligibility (Medicaid and Medicare) status within the next three months or has transitioned in the past nine months
- Being homeless or at risk of becoming homeless.

There was a discussion about the metrics for this program.

OHA is using Unite Us as the platform to do this work. United US has added eight screening tools to the front end of its platform to assist partners in outreach and engagement. CBOs will engage with families about HRSN benefits. -In our region, Old Mill Center, Family Tree Relief Nursery, and Pollywog are the organizations that were

awarded CCB funds to do the engagement work. A list of all the CCB grantees is available at <https://www.oregon.gov/oha/HSD/Medicaid-Policy/Documents/2024-CCBF-Grantees.pdf>

The initial funding is to help CBOs prepare in four areas:

- Technology
- Development of business or operational practices
- Workforce development
- Outreach, education and convening

LeAnne described the RFA process for the CCBF grant. Pollywog was notified on August 26, 2024, that we would receive 10% of the funding we requested. The award was \$60,148.00. The contract is from 10/1/24 – 12/31/2025. The smaller funding allotment means Pollywog will need to scale back plans to implement HRSN benefit services.

Pollywog will be:

- Getting all staff trained as CHWs
- Acquiring new technology to add business texting and additional translation support
- Creating new print and social media materials for outreach
- Developing a 2025 work plan to describe the work we will be taking on and how that will be accomplished.

LeAnne announced that after a meeting with Todd Jeter and the IHN, Pollywog had been awarded a 3-year contract with 85% funding. That, combined with other project funding and seeking additional grants, puts Pollywog on solid financial footing.

Bettina shared her perspective on this HRSN project as a service provider. It will increase the services available to the populations they already serve.

Todd shared additional information about this program. It is a new approach, as these needs are now being met as medical benefits, not just discretionary spending. It's coming out as a medical benefit, which means that benefits need to be tied to diagnoses and billed in the same way as medical services.

It also means that while the IHN has always been responsible for having an adequate physical health network and an adequate network of behavioral health providers, they're now responsible for building an adequate network of social care providers.

Addressing SDOHs and HRSNs provides an opportunity to address systemic issues that underlie health inequity. This requires including grassroots organizations that are culturally and linguistically specific service providers that are working with members of marginalized populations that might not otherwise be engaging in health care. The hope is that by being able to provide a benefit, we can start making some connections and building trust with these populations.

DIRECTOR'S REPORT LBL Hub Updates

Kristi shared updates with the Board.

Andrea, Diane, Kristi, and a couple of other partners were invited to do a panel presentation at the Board Retreat for Children's Institute held in Lincoln County. The

discussion highlighted collaboration and partnerships in Lincoln County. An engaging conversation with a board member who also serves on the Oregon Community Foundation's Board of Trustees opened the door to potential funding opportunities. Following this, discussions among partners focused on early learning workforce needs, and efforts are underway to propose a coaching model to support early learning providers in the region.

Kristi announced that she has been invited to join the Board of the Oregon Association for Supervision and Curriculum Development (OASCD) and specifically to help promote their Early Learning Conference in April (formerly the P-3 Conference hosted by COSA). The focus of this conference is Science & Reading. They would love to grow their representation from Early Learning and collaborate more with Hubs.

Discussions with DELC staff addressed the allocation of unused Preschool Promise slots in the region. Thirty slots remain unfilled, and an RFP process is planned for early spring, aiming to allocate these slots to the community by 2025-2027. This ensures funds are utilized effectively, and services reach children in need.

The conversation continues between DELC, the BUILD Initiative, the Early Learning Council, and Early Learning Hub directors to refine the roles and expectations of Early Learning Hubs. This effort focuses on defining best practices for backbone organizations, identifying characteristics of high-functioning governance councils, and determining the level of autonomy hubs should maintain. A presentation was shared with the Backbone Organization Work Group, highlighting our Hub's operations as a high-functioning hub. As part of the next phase, a rulemaking process will update Early Learning Hub roles for the first time since 2014. Hub directors, backbones, and governance chairs will be involved in discussions to shape the upcoming contracts.

The Governor's recommended budget was released. Kristi shared some highlights relevant to Early Learning and Child Care. Key allocations include:

- \$12.7 million for early childhood mental health consultations and supports to child care providers, a \$4.4 million increase from the last biennium;
- \$19.6 million to continue the Birth to Five Early Literacy Fund;
- \$2.2 million for the Dolly Parton Imagination Library; and
- \$4.7 million for the new Tribal Early Learning Fund.

There remains work to address ongoing needs, such as reducing the waitlist for employment-related daycare and expanding home visiting services, which are priorities for advocacy by the Children's Institute. Not all programs received the desired level of funding in the Governor's budget.

A standing Legislative Discussion item will be added to our agenda as the legislative season progresses. Partners are encouraged to share insights and collaborate on advocacy efforts as the legislative session progresses.

The legislative package, referred to as the Momnibus, focuses on perinatal substance use disorder treatment and ensuring stability for infants, prioritizing keeping them with their families of origin. It includes integrated, coordinated health and social service hubs throughout the state, with input from initiatives like Nurture Oregon. This work, alongside proposals from the upstream initiative, is being closely monitored.

The Governor's recommended budget appears more favorable for K-12 than in previous years, alleviating some financial pressures, such as covering increased PERS costs. However, significant gaps remain, particularly in special education funding. Despite a cap of 11% for K-12 special education, many districts exceed this percentage and continue to provide services, highlighting the need for increased funding at all educational levels.

FISCAL REPORT

Matt Grams

Matt presented the revenue, expenditures, and miscellaneous reports for October 2024.

CONSENT ITEMS

October 2024 Meeting Minutes

The Board was asked to approve the October 2024 meeting minutes.

Motion: Susan Halliday

2nd: Diane Wilkinson

	Y	N	A		Y	N	A		Y	N	A
Shelagh Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DeAnn Brown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Belit Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jason Hay	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Craig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Todd Jeter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barbara Dougherty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>				
Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tammi Martin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

VOTING RESULTS

Individual Votes cast by Board Members (Yes, No, Abstain)

Abstentions: Stephany Koehne

The Board voted to approve the minutes as presented.

DISCUSSION ITEM

2025 Board Meeting Schedule

Kristi reviewed the 2025 board schedule.

DISCUSSION ITEM

DELC Work Plan & Strategic Plan Update

Kristi reported that the Department of Early Learning and Care (DELC) has sent notice that the contract deliverable of a Strategic Plan is no longer required due to work being done with the BUILD initiative to redefine the role of a Hub in a community and what needs to go in Hub contracts to support that role with the backbone agencies.

Kristi has met with workgroups, and it was decided that the Hub will develop a work plan despite it not being required by DELC. At the upcoming Board Retreat in February, Kristi

Early Learning Hub of Linn, Benton & Lincoln Counties Governing Board Meeting Minutes Page 5 of 6

will give an update on the work completed in the first six months of our strategic plan and then where our focus will be on the next six months of the strategic plan. The Board noted that having a strategic plan is good governance. They prefer to have a work plan to know that the efforts being undertaken are aligned with the strategic plan and moving in a generally acceptable direction.

DISCUSSION ITEM	Board Retreat, 10-year celebration, DELC Caring Communities Visit
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DELC has announced to Hubs and CCR&Rs that they will launch Caring Communities visits all over the state. We suggested that they come to our February Board retreat. The retreat itself is shaping up to be a big day. The plan includes bringing back past board members to celebrate our ten-year celebration and a regular Board meeting. The current Board may need to dedicate a whole day to this meeting.

It was suggested that a press release be created or that the media be invited to the event.

DISCUSSION ITEM	Pollywog December Holiday Activity Guide
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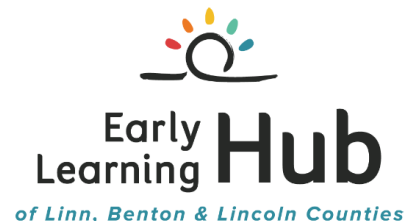
Sam shared Pollywog's Holiday Activity Guide with the Board. It lists local, low-cost, and free activities for the whole family. From festive lights and cozy storytimes to holiday parades and hands-on crafts, there's something for everyone to explore.

NEXT MEETING	February 6, 2025 In-person, LBCC Albany Campus
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MEETING ADJOURNED	3:08 pm
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Discussion Items

Strategic Plan Progress-to-Date



Strategic Plan Progress-to-Date

Early Learning Hub
Governing Board Retreat
February 6, 2025

Regional Goal #1:	The business, philanthropic, and non-profit communities champion and support the development of the early childhood system throughout the region.
Hub Strategies:	Strategy 1.1: Educate local businesses on the importance of child care and its impact on their employees through the Business Outreach Initiative.
	Strategy 1.2: Work with local businesses to identify solutions to the child care issues their employees face and how to build supports into their budget for both short- and long-term solutions.
	Strategy 1.3: Serve as the regional host for the Best Place for Working Parents certification initiative, working with local chambers and workforce development boards to market the certification throughout the region.
Raise Up Oregon Alignment:	This goal and the strategies for implementation align with and support Raise Up Oregon Objective 4

1.3 - A grant from Ford Family Foundation has been secured, in partnership with Lane County. The funds support rollout in Linn, Benton, Lincoln & Lane Counties and a statewide campaign. Bryan will lead this work for our region.

Regional Goal #2:	Pollywog will serve as a regional referral system for health-related social needs. (pending grant award)
Hub Strategies:	Strategy 2.1: Pollywog will apply to IHN_CCO for the Community Capacity Building Funds.
	Strategy 2.2: Pollywog will hire a medical biller.
	Strategy 2.3: Staff will be trained as traditional health workers and position descriptions will be re-written to reflect the work required from the grant.
	Strategy 2.4: Health-related social needs services and supports will be incorporated into the existing Pollywog website, social media, and marketing.
Raise Up Oregon Alignment:	This goal and the strategies for implementation align with and support Raise Up Oregon Strategies.

2.1 – Applied and awarded

2.2 – LBCC now has a Federal & State Medicaid billing number. Billing has been built into the Unite Us platform

2.3 – Sam completed the THW training and is now certified, LeAnne is in progress, 2-3 staff will be taking the training in the Spring, and Kelly is completing her CEUs for continued certification.



Regional Goal #3:	Families have access to an array of home visiting programs to meet their needs.
Hub Strategies:	Strategy 3.1: Create a home visiting work group as a part of the Early Learning Hub governance structure that leverages an existing meeting time/format and includes all regional home visiting programs, regardless of funding stream or service delivery model.
	Strategy 3.2: Ensure that all home visiting programs in the region have access to Connect Oregon to send and receive referrals.
	Strategy 3.3: Map all home visiting programs in the region with information regarding model type, eligibility requirements, length of program availability, etc. Create a Guidebook for Pollywog staff, health care providers, and other community partners.
Raise Up Oregon Alignment:	This goal and the strategies for implementation align with and support Raise Up Oregon Strategies 2.6, 5.1, 5.4, 10.2 and 10.5

3.1 – I'll be attending the Old Mill Center hosted HV group later this month to present our Strategic plan and ask if the group would serve as an advisory group to the EL Hub. (postponed due to weather)

3.2 – All 3 LPHA's received hub funding to support access to Unite Us. CBO's are not charged to us the platform.

3.3 – Sam's amazing January newsletter can be used as this guidebook locally along with resources coming from PSU's Center for Coordinating Home Visiting Services (CCOHVS).



Regional Goal #4:	Connect Oregon (Unite Us) is utilized to it's full potential as the region's referral system.
Hub Strategies:	Strategy 4.1: In partnership with Unite Us and <u>InterCommunity Health Network (IHN)</u> , host trainings for community partners on the use of Connect Oregon specific to program type and need.
	Strategy 4.2: Support IHN in their rollout of Connect Oregon as the region's Community Information Exchange platform.
Raise Up Oregon Alignment:	This goal and the strategies for implementation align with and support Raise Up Oregon Strategy 5.4

4.2 – LeAnne serves on local and statewide workgroups to support the implementation of Unite Us / Connect Oregon.

Regional Goal #5:	Children with developmental delays and disabilities have access to high-quality, inclusive, early childhood programs.
Hub Strategies:	Strategy 5.1: Pilot mixed delivery classroom model in partnership with Corvallis School District, Early Intervention/Early Childhood Special Education, and Head Start/ Kids and Company for inclusive preschool classrooms at 7 of 8 elementary schools within the district. Embed a philosophy of shared professional development that includes preschool staff and early grade teachers together.
	Strategy 5.2: Assess the pilot for potential replication while sharing success and challenges with all school districts in our region.
Raise Up Oregon Alignment:	This goal and the strategies for implementation align with and support Raise Up Oregon Strategies 13.3 and 14.7

This project is paused as we wait to hear about the future of Head Start funding. All parties want to move forward but have to wait for funding outcomes to proceed.

Regional Goal #6:	The early learning and care workforce will have access to an array of professional development opportunities to best support the children and families they serve.
Hub Strategies:	Strategy 6.1: Support the Child Care Resource and Referral to increase coaching capacity in early learning and care environments, inclusive of all settings.
	Strategy 6.2: Ensure that the home visiting workforce has access to professional development opportunities that address the unique challenges of home visiting.
	Strategy 6.3: Increase access to professional development opportunities in multiple languages to meet the diverse needs of the workforce.
	Strategy 6.4: Increase access to shared professional development opportunities that include both early learning providers and early grade teachers together.
	Strategy 6.5: Leverage partnerships with Oregon State University and other entities that provide professional development to increase opportunities for the early learning workforce.
Raise Up Oregon Alignment:	This goal and the strategies for implementation align with and support Raise Up Oregon Strategies 10.4, 12.1, 14.4, and 16.2

6.1 – ECCC workgroup identified coaching as a need. We are collaborating on a funding proposal with the CCR&R and EI/ECSE to submit to OCF, the WREN, and other possible foundations.

6.4 – Kristi joined the Board for OASCD and is serving on the Early Learning Conference committee. Birth to 5 Literacy funds were allocated by this Board to provide scholarships for the conference.



Regional Goal #7:	Children and families experience supportive transitions and continuity of services across early learning and care and public education (K-12) settings.
Hub Strategies:	Strategy 7.1: Increase awareness of Kindergarten round up events by leveraging CCR&R's relationships with Child Care providers to help share information with families.
	Strategy 7.2: Work with Early Learning providers and kindergarten teachers to develop a "Transition to Kindergarten" toolkit.
	Strategy 7.3: Explore the potential of Early Learning data being tracked in the K-12 data system.
	Strategy 7.4: Advocate for a single fingerprint process for early learning professionals regardless of settings (e.g., preschool, K-12).
	Strategy 7.5: Leverage P-3 Alignment workgroup to identify and share best practice strategies related to transition activities and supports.
Raise Up Oregon Alignment:	This goal and the strategies for implementation align with and support Raise Up Oregon Objective 16

- A request was made to the Superintendent's group for Dates of Kindergarten Roundups for the promotion of events.
- Some Elementary School Preschool Promise sites are planning to host joint Preschool & Kindergarten Roundups.

Regional Goal #8:	Families have access to high-quality, culturally and linguistically responsive birth-to-five social and emotional supports. (IECMHC Grant)
Hub Strategies:	Strategy 8.1: Support CCR&R in the development of their community engagement plan for their Infant & Early Childhood Mental Health Consultation grant.
	Strategy 8.2: Support CCR&R in developing collaborative relationships with early learning system partners. Help to identify new or additional partners that need to be included in the work.
	Strategy 8.3: Serve as convener with CCR&R and regional early learning system partners to support development of processes and agreements for "teaming" Warmline request.
Raise Up Oregon Alignment:	This goal and the strategies for implementation align with and support Raise Up Oregon Strategy 12.2

8.3 – The January ECCC meeting served as a facilitated session for the CCR&R to gather provider input related to needs.

Additionally...

- We are on track to release the next edition of our Data Book
- We are included in a Legislative ask by the UpStream Initiative to create our own Child Success Model with a lens for replication statewide
- Pollywog was awarded an additional \$15,000 to support the Asset Mapping Project



We've Been Busy!!!

Questions / Feedback

2025 Work Plan



Work Plan January to June 2025

Early Learning System Goal One: The early childhood system is equitable: integrated, accessible, inclusive, anti-racist, and family centered

Regional Goal	Hub Strategy	Key Activities	Target Population(s)	Partners	Timeline	Funding Stream/Source
Goal #1:	Strategy 1.1 & Strategy 1.2	Promote Oregon's Child Care Toolkit with local business leaders	Business Leaders	Workforce Boards, local Chambers, LBCC	Ongoing	Coordination funds for FTE
Goal #2:	Strategy 2.4	Work with IHN-CCO on the development of marketing materials for HRSN and incorporate materials into Pollywog's existing outreach efforts.	IHN-CCO clients eligible for HRSN benefits	IHN_CCO, Madison Ave. Collective	Ongoing	CCBF funding

Early Learning System Goal Two: All families with young children are supported to ensure their well-being

Regional Goal	Hub Strategy	Key Activities	Target Population(s)	Partners	Timeline	Funding Stream/Source
Goal #3:	Strategy 3.1	Engage with all regional home visiting programs to coordinate services that best meet family needs.	Home Visiting Providers	Healthy Families, Relief Nurseries, Health Departments, Early Head Start, EI/ECSE	Ongoing	Coordination for FTE

Early Learning System Goal Three: All children are thriving in early childhood and beyond

Regional Goal	Hub Strategy	Key Activities	Target Population(s)	Partners	Timeline	Funding Stream/Source
Goal #5:	Strategy 5.1	Monitor funding for involved programs to determine if the pilot can move forward	Preschool age children in the Corvallis SD attendance area	Corvallis SD, Kids & Company, EI/ECSE	Ongoing	Coordination for FTE
Goal #6:	Strategy 6.1	Granting writing to move the coaching project forward	Early Learning Providers not currently receiving coaching	EI/ECSE, CCR&R	January to May before re-evaluating	Coordination for FTE
	Strategy 6.2	Leverage Home Visiting Workgroup to identify shared professional development needs of the home visiting workforce	Home Visiting Providers	Healthy Families, Relief Nurseries, Health Departments, Early Head Start, EI/ECSE, CCR&R	Ongoing	Coordination for FTE
	Strategy 6.4 Increase access to shared professional development opportunities that include both early learning providers and early grade teachers together	Scholarship attendance for both EL & K-12 teachers to attend the ASED Early Learning Conference in April. Host a regional networking event during the conference.	Early Learning and K-12 educators	CCR&R, K-12, Early Learning Workforce	April 2025 with follow-up post conference	BTFL funds \$10,000
Goal #7:	Strategy 7.2	Conduct surveys and focus groups with ECE Providers and Kindergarten teachers to determine content for the transition toolkit	Parents	EI/ECSE, ECE Providers, Kindergarten teachers and CCR&R	March to May	Coordination for FTE, possibly KPI
Goal #8:	Strategies 8.1 to 8.3	Support CCR&R as lead grantee in this work in whatever way is helpful.				

Board Member Resignation



Fwd: HUB Board Resignation

1 message

lola jones <lolakathleenjones@gmail.com>

Thu, Jan 30, 2025 at 3:19 PM

To: Kristi May <collink@linnbenton.edu>, Sam Rounsavell <rounsas@linnbenton.edu>

Lauren (Lola) K. Jones, Executive Director
Samaritan House, Inc.
work: 541-574-8898
cell: 541-272-4527

----- Forwarded message -----

From: **Claire Hall** <cehall@co.lincoln.or.us>
Date: Thu, Jan 30, 2025 at 1:19 PM
Subject: HUB Board Resignation
To: lolakathleenjones <lolakathleenjones@gmail.com>

Dear Lola:

It is with sadness that I submit my resignation as a member and co-chair of the governing board for the Early Learning HUB of Linn, Lincoln and Benton Counties. I've been deeply grateful opportunity to serve on this board for ten years, as well as my multi-year association with one of our predecessors, the Lincoln Commission on Children and Families. I'm honored to have been a part of a lot of significant work.

Unfortunately, changes and transitions within my own office and the county organization are taking a considerable amount of my time right now, and there doesn't seem to any prospect of that changing in the foreseeable future.

Again, my thanks to you all. The work goes on, always.

Claire Elizabeth Hall
Lincoln County Commissioner
My pronouns are she/her/hers
cehall@co.lincoln.or.us
541-265-4100

K-12 Linn County Representative

No handout for this item

Replacement of Board Chairs

No handout for this item

Board Attendance & Proxy Policy

From the Charter of the Early Learning Hub of Linn, Benton & Lincoln Counties, adopted on 10/24/14 and revised on 10/6/2022.

Early Learning Hub of Linn, Benton & Lincoln Counties

Article IV - Governance Structure

The governance structure of the Hub will include the following four components:

- 1) Lead Agency
- 2) Governing Board and its Standing Committees
- 3) Parent Leadership Council
- 4) Regional Stewardship Committee
- 5) Advisory/Working Groups

Article V – Lead Agency

Linn-Benton Community College (LBCC) as the Lead Agency and fiscal agent will sign the contracts and accept responsibility for advancing the Hub outcomes. LBCC will enter into contracts on behalf of the Early Learning Hub of Linn, Benton & Lincoln Counties, and a staff Director will provide program coordination and reporting. Project oversight will be delegated to the Governing Board. LBCC will review all recommendations to ensure they are in line with the obligations of the College and the EL Hub to the contract with the State Early Learning Division.

Article VI – Governing Board

Section 1: Membership

The Governing Board will be made up of twenty-seven members: twenty-one sector members, consisting of 7 individuals from each county representing each of the seven sectors (K-12, Health, Human and Social Services, Parents, Business, Housing and Early Childhood), plus six members from organizations with standing positions, one from each of the following five organizations: LBCC, IHN-CCO, DHS, LBL-ESD, CCR&R and the Confederated Tribes of Siletz Indians.

Section 2: Nominations and Appointments

The initial board was selected through a nomination process and selected by a committee representing all three counties and multiple sectors. Subsequent board members for the sector positions (other than the K-12 sector) will be recruited by EL Hub partners based on identified sector and county. Selection will be made by the Governing Board with consideration for needs (i.e. expertise, equity lens) of the Board. The K-12 sector, upon their request, will appoint its own members for the three counties, since this is the only sector having a leadership body that includes all three counties. The six organizations with standing positions will appoint their own representatives to the Board; those appointed should have key decision-making responsibilities within their organizations.

Section 3: Alternates

Organization members may use alternates. As continuity is important, the use of alternates is however discouraged. Alternates can be used no more than once each quarter. They should ideally be identified in advance, should be fully briefed and able to represent the organization during decision making. Use of an alternate will be noted on the meeting minutes.

Early Learning Hub of Linn, Benton & Lincoln Counties

Section 4: Length of Service

Initial members who represent the seven sectors will serve for staggered terms as follows: 1/3 will rotate off in two years, 1/3 in three years and 1/3 in four years. All future members who represent the seven sectors will serve for a term of three (3) years.

The terms of the organizational standing position members will be determined by each organization.

Section 5: Roles and Responsibilities of the Governing Board

- Ensure the vision and mission of the Hub
- Provide fiscal oversight
- Provide work groups oversight
- Foster cross sector alignment and integration
- Oversee the implementation of the strategic plan; monitoring and ensuring outcomes
- Manage resource allocations

Section 6: Meetings, Quorum

On an annual basis the Board will establish a schedule of regular meetings. Special meetings will be called as needed. Attendance at meetings may be in person, by call-in or by virtual measures. When members participate remotely, their presence will count toward a quorum. The quorum necessary to make final decisions will be 51% of the Governing Board Members (n=15).

Section 7: Notice

All members shall be given written (including e-mail) notice of time, date, location and purpose of the meeting at least 3 days before a regular Governing Board Meeting and a written (including e-mail) or verbal notice one day before a special meeting. Public notice shall also be given of regular Governing Board Meetings.

Section 8: Stipends

Parent representatives will be provided a stipend to reduce the costs of attendance.

Section 9: Officers

The Governing Board will have two co-chairs, who will facilitate the Board meetings and serve on the Leadership Committee.

Section 10: Removal of Board Members

A Member may be recommended for removal by the Leadership Committee and removed from the Board by a super-majority vote (75%) of the membership then in office. A member may be removed for the following reasons: being convicted of a felony; for conduct detrimental to the ability of the Board to effectively conduct business; or for missing three (3) consecutive meetings, for three (3) unexcused absences during one fiscal year (July 1 to June 30) or use of an alternate more than once per quarter. Such instances of absenteeism shall be reported by the chair to the Member by written notification. The Leadership Committee shall make its recommendation for removal to the Board only after notifying the Member and after making informal attempts to remedy any situation involving detrimental conduct.

EL Hub 10 Years in Review



Our Mission

The Early Learning Hub of Linn, Benton & Lincoln Counties brings partners together to increase family stability, improve kindergarten readiness, and ensure service coordination that is equitable and culturally and linguistically competent.



Our Vision

Our communities provide an easily accessible and collaborative system of support and care for families that help children to grow up safe, nurtured, healthy, and ready for school and life.

In 2014

Over 600 partners participated in the community process of applying to be an Early Learning Hub.

We received the notice of award.

Our Governing Board members were selected. This Board comprises twenty-seven representatives from Linn, Benton, and Lincoln Counties, each supporting a different sector including Business, Early Childhood Education, Parents, K-12, Health, Housing, and Human and Social Services.



In 2015

Staff were hired. A small but mighty team of three.

We surveyed Board members regarding knowledge of Early Childhood topics and established a practice of “Special Presentations” at the beginning of each Board meeting to ground everyone in the work ahead...**we still do this!**

A lot of learning occurred this year as we were figuring out what it meant to be an Early Learning Hub, and the Director got to know all the local programs and partners.

We worked with Madison Ave. Collective to develop the “brand” for our Early Learning Hub and began building our new website.

The Early Learning Hub Director participated in an Early Learning Division hosted Leadership Institute.

Partner subcontracts were moved from the Early Learning Division to EL Hubs.



In 2016

The EL Hub website launched in January.

In collaboration with Samaritan Health Services and IHN-CCO, we began with a goal of aligning prenatal education and parenting education...**this was the start of Pollywog!**

We hired a short-term project manager to develop the pilot and scaling model.

VROOM was launched as a resource for families.

We hosted an Early Learning Council site visit.

We hired a shared Parent Engagement Coordinator in partnership with Old Mill Center.

2016 cont.

KPI funds were moved to Hubs, and our P-3 workgroup developed a funding plan.

Jump Start Read for the Record was launched as a regional Early Literacy initiative.

A 211Info Community Engagement Coordinator was hired.

Our Health Care Integration workgroup planned and hosted a START training for providers on Ages and Stages Questionnaires and referrals with funding from IHN-CCO.

We brought on our 1st OSU Epidemiology intern in partnership with Benton County Health Department.

We co-hosted a screening of the Raising of America's Children with our Regional Health Equity Alliance at the Pix Theater in Albany.

The Director joined the Early Learning Council's Measuring Success Committee to work on Hub Roles and Metrics.

In 2017

LeAnne's position changed to focus more on accounting and the launch of Pollywog.

The Parent Engagement Coordinator shifted from a shared position to an EL Hub position at LBCC.

The Hub Director presented at an Early Learning Division Hub collaborative on new Hub roles from the Measuring Success Committee and on the development of a Brand Identity.

The Pollywog website was launched.

We held our 1st EL Hub Conference hosted by the Data & Evaluation workgroup.

Pollywog was highlighted at an Early Learning Funders Collaborative.

Our Hub Intern presented her data work.

In 2018

A collaboration began between Santiam Canyon School District and Oregon Community Foundation after the Hub Director made a connection.

Pollywog began supporting an Ages and Stages Questionnaires pilot for the Regional Health Information Collaborative.

The Data & Evaluation workgroup began plans to create a regional data book.

We hosted our 2nd Early Learning Hub Conference to support regional partners in meeting their contract deliverables for equity training.

2018 cont.

Parent Cafes were launched with partners hosting the events.

The Hub Director joined the Mid-Valley Mid-Coast Partnership group hosted by OSU's President, focusing on the full educational continuum.

Discussions began with OCF about expanding Pollywog into Lincoln County as a pilot project with Health Care and Parenting Education.

IHN-CCO asked the Hub to host the System of Care Coordinator position and help start the work with funding from multiple sectors.

In 2019

The Early Learning Council launched Raise Up Oregon.

Pollywog expanded into Lincoln County bringing parenting education back to the county as they were added to the Linn-Benton OPEC Hub.

We hired Matt, a dedicated accountant was for the Hub.

Housing was added as a sector seat to the Governing Board to align with Raise Up Oregon.

Local employers identified the lack of access to childcare as a the primary issue affecting their ability to hire and retain staff. Our regional childcare work group was initiated.

LeAnne officially transitioned to the role of Pollywog Coordinator and a new program assistant was hired.

2019 cont.

Our 1st Regional Data Book was published.

Student Success Act Passes!!!

The Santiam Canyon Early Learning Center opens with Hub staff attending the ribbon cutting ceremony.

Our Regional Stewardship Committee was formed to plan for the statewide expansion of Preschool Promise.

Our Director attended the Working Together conference for the first time at the suggestion of our local Workforce Board.

Collaborations with the YMCA began for an Early Learning Center.

In 2020

In February, we hosted the statewide Early Learning Hub Collaborative at LBCC, focused on coordinated enrollment.

Then came COVID. Kristi's first grandchild arrived!

All energy shifted to addressing child care concerns.

Pollywog provided parents with updates, activities to do at home, and additional support information.

Everyone got really familiar with Zoom and online technology.

We were awarded GOKids funding from Oregon Community Foundation to hire a Child Care Accelerator (Business Liaison).

We began planning for Coordinated Enrollment and the launch of Preschool Promise in our region.

Our Hub was announced as a regional pilot for Family Connects from Oregon Health Authority.

In 2021

Attended the ribbon cutting for the YMCA Growing Leaders Early Learning Center ...while social distancing.

Added a standing position for the Child Care Resource & Referral to the Governing Board.

Grew staffing for Coordinated Enrollment.

At the start of the academic year we were able to return to our offices at LBCC with flexibility to work remotely, as needed.

Hub Director participated in a podcast with the ELD for BUILD talking about systems change work like Pollywog and state and local connections.

We launched Family Connects, region-wide.

All of the Family Resources and Education Center staff participated in a Dare to Lead Training and developed a Vision Statement with Guiding Principles for the Center.

In 2022

The Free Preschool page went live on the Pollywog website.

We hired a Business Liaison and Data & Evaluation Coordinator.

We began a Regional System Assessment related to child care needs and capacity.

The Oregon Early Learning Hub Association was formed with our Director serving as the secretary since it began.

Pollywog got a billboard to promote the page, co-funded with KidCo Head Start.

The first project for our Data & Evaluation Coordinator, Jinguang, was a cross-walk of EL Hub work plans in alignment with Raise Up Oregon.

OCWCOG Intern developed a map focused on child care need versus accessibility by census track that we used for our assessment data and hope to replicate with current data.

In 2023

Work began to establish a Parent Leadership Council, shifting from our previous model of parent engagement.

Our Regional System Assessment was finalized and submitted.

We began a partnership with the STEM Hub to offer trainings with a STEM and Early Literacy focus.

Hub staff began planning for a Community Asset Mapping project, including grant writing for funding.

The Department of Early Learning & Care became a State Agency.

The Hub Business Liaison began working with the CCR&R to launch a home-based provider recruitment program, Growing Care.

2023 cont.

The Hub applied to UpStream Initiative and were asked to be a learning community with the pilots.

Pollywog moved to Unite Us to better align with health care referrals.

The 2nd edition of Raise Up Oregon launched.

In 2024

We developed a new Hub Strategic Plan through a community engagement process, in alignment with Raise Up Oregon.

Collectively, we presented the work of the Family Resources and Education Center (FREC) to the LBCC Board of Education.

Pollywog applied for and was awarded a Health-Related Social Needs (HRSN) Capacity Building grant.

Joined work with ODHS related to Poverty Prevention and presented our collaboration to the Early Learning Council.

We were awarded Oregon Health Authority funding to launch Community Asset Mapping.

