

# Early Learning Hub of Linn, Benton & Lincoln Counties

## Governing Board Meeting Minutes

<b>MEETING COMMENCED</b>	2:00 pm, April 4, 2024 Online via Zoom
<b>MEETING CALLED BY</b>	Lola Jones
<b>STAFF MEMBERS PRESENT</b>	Kristi Collins, Matt Grams, Antonia Huerta, Jinguang Lin, Ana Reyes, Sam Rounsavell, Carmen Santacruz, Kelly Schell, Bryan Steinhauser, LeAnne Trask
<b>VERSION</b>	Approved
<b>RECORDED</b>	Yes

### Agenda topics

ROLL CALL	Board Members Present or Absent							
	Present	Absent		Present	Absent		Present	Absent
Shelagh Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DeAnn Brown	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Belit Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dean Craig	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jason Hay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeff Davis	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Todd Jeter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barbara Dougherty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Lola Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>QUORUM</b>								
A Quorum was present. There are currently 18 seated Board members, and 13 were present at this meeting.								

<b>CONSENT ITEMS</b>	February 2024 Meeting Minutes
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The Board was asked to approve the February 2024 meeting minutes.

Motion: Paul Smith

2<sup>nd</sup>: Diane Wilkinson

	Y	N	A		Y	N	A		Y	N	A
Shelagh Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laura Farmer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stephany Koehne	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DeAnn Brown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Belit Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Craig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jason Hay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Davis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Todd Jeter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barbara Dougherty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)
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Abstentions: Laura Farmer

The Board voted to approve the minutes as presented.

<b>SPECIAL PRESENTATION</b>	EL Hub Strategic Planning
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Kristi presented the draft template of the strategic plan for 2024-2028. Through Jamboard activities, feedback was gathered from the Board and workgroups. Kristi has been developing strategies based on that feedback. The layout for the strategic plan will be very similar to previous versions. These strategies will all be organized around the Early Learning System and regional goals and aligned with Raise Up Oregon.

She briefly reviewed the strategies identified so far.

- The next steps will be:
- Work with key partners for the remaining goals
  - Draft presented at the May meeting (and with related workgroups) for feedback
  - Revisions presented at the June meeting
  - The final branded Strategic Plan (with Work Plan) presented to the Board at the August meeting for approval before submitting it to DELC
  - Final Deliverable is due to DELC by September 1, 2024

<b>FISCAL REPORT</b>	Matt Grams
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Matt presented the revenue, expenditures, and miscellaneous reports for February 2024.

<b>DISCUSSION VOTE</b>		Accept the February Fiscal Report									
The Board was asked to approve the February Fiscal Report.											
Motion: Susan Halliday											
2 <sup>nd</sup> : Laura Farmer											
	Y	N	A		Y	N	A		Y	N	A
Shelagh Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DeAnn Brown	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Belit Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dean Craig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Jason Hay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Davis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Todd Jeter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barbara Dougherty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>VOTING RESULTS</b>		Individual Votes cast by Board Members (Yes, No, Abstain)									
Abstentions: None											
The Board voted to approve the Item as presented.											

<b>WORKGROUP UPDATE</b>		Health Care Integration									
<p>The Oregon Health Authority notified the EL Hub that they were awarded \$180,000 for the asset mapping project. They requested that questions about communicable diseases (e.g., where do you go for vaccinations?) be added to the project. Connie will be the project manager for Asset Mapping and has been contacting partners, including the County Health departments, to collaborate on asset mapping sessions. The first round of sessions will be in Harrisburg, Philomath, and Lincoln City. Each session will need a family-friendly meeting space, child care, food, and other logistics arranged.</p>											

<b>PROGRAM UPDATE</b>		Pollywog									
LeAnne shared Pollywog analytics.											
The IHN-CCO has been working with Pollywog to move forward on the Traditional Health Worker contract, and it should be finalized by the end of summer.											
Pollywog was encouraged to apply for the Community Capacity Building grant that is associated with the Medicaid 1115 waiver. Work has begun on that grant with support from the EL Hub.											

<b>DISCUSSION ITEM</b>		UpStream Initiative Update									
Pollywog has been invited to be part of the UpStream Initiative learning community and serve as a paid consultant for the pilot projects. Kristi and LeAnne gave a presentation to the learning community on how Pollywog grew from an idea to a pilot to full-scale											

implementation across the three-county region. There was a discussion with the community about what a timeline for this type of project can look like when you're doing systems change work and involving all the partners along the way versus trying to build it yourself and then convince them to join.

<b>PROGRAM UPDATES</b>	Business Liaison
<p>Growing Care launched two new marketing campaigns. One campaign through the MAC is pushing out the messaging on digital marketing, radio ads, job board ads, and other sources. The other digital campaign is targeted at Linn County through MailBox Merchants. Website views are high, and results are encouraging.</p>	
<p>Bryan gave an update on the grants and funding opportunities that Growing Care has been applying for and receiving.</p>	
<p>Business Outreach Initiative has been approaching Samaritan. They will contribute to flexible employee spending accounts to support child care costs. Greenlight Development has suggested they are looking into a property for a child care center.</p>	
<p>Bryan wants to create a sizeable private-public partnership involving childcare, employers, and all related entities in Corvallis. Greenlight Development has suggested they are looking into a property for a child care center. The Benton Community Foundation has also expressed interest in housing projects that involve child care. Little Beavers Preschool in Corvallis is still facing planning and building office barriers to expanding its center.</p>	
<p>The Board offered to connect Bryan with the Newport Rec Center and their Child Care project.</p>	

<b>PROGRAM UPDATES</b>	Coordinated Enrollment
<p>For 2023-24, enrollment has stayed above 90% full. For the 2024-25, there are 104 eligible children already identified. Applications are expected to be live early next week. DELC is working on developing a reallocation process for empty PSP slots.</p>	

<b>PROGRAM UPDATES</b>	Parent Leadership Council
<p>Antonia shared that in the last few months, they have been working on recruiting parents for the Parent Leadership Council, with a goal of 6 to 10 parents per county. Interested parents were interviewed to ensure they understood the commitment. At least four parents have committed to the PLC so far. The first meeting will be on April 12<sup>th</sup>.</p>	
<p>The Board asked what the ideal parent for the PLC would be. They are recruiting parents with children aged 0-5 years from Linn, Benton, and Lincoln Counties.</p>	
<p>Flyers for the PLC in English and Spanish were shared.</p>	

<b>DISCUSSION ITEM</b>	Legislative Update
<p>Kristi shared the biggest legislative wins for early learning from the DELC legislative update in the Board packet.</p> <ul style="list-style-type: none"> <li>• Employment Related Day Care</li> <li>• Birth to Five funds were released</li> <li>• EI/ECSE funding was not quite as much as needed</li> <li>• The CHIP Child Care fund is one we are watching. Advocates are talking to the Hub Association</li> <li>• Nurse Family Partnership and Relief Nurseries were identified as prevention work in an organization outside of Early Learning.</li> </ul>	

<b>NEXT MEETING</b>	2:00 pm, May 2, 2024 Online via Zoom
<b>MEETING ADJOURNED</b>	3:08 pm