

# Early Learning Hub of Linn, Benton & Lincoln Counties

## Governing Board Retreat Minutes

<b>MEETING COMMENCED</b>	1:00 pm, February 1, 2024 Online via Zoom
<b>MEETING FACILITATED BY</b>	Kristi Collins
<b>STAFF MEMBERS PRESENT</b>	Connie Adams, Kristi Collins, Matt Grams, Antonia Huerta, Jinguang Lin, Ana Reyes, Sam Rounsavell, Carmen Santacruz, Kelly Schell, Bryan Steinhauser, LeAnne Trask
<b>VERSION</b>	Approved
<b>RECORDED</b>	Yes

### Agenda topics

ROLL CALL	Board Members Present or Absent							
	Present	Absent		Present	Absent		Present	Absent
Shelagh Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Laura Farmer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stephany Koehne	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DeAnn Brown	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Belit Burke	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Craig	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jason Hay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jeff Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Todd Jeter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barbara Dougherty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### QUORUM

A Quorum was present. Currently, there are 18 seated Board members, and 12 were present at this meeting.

### DISCUSSION ITEM

Welcome and Introductions

Board Members introduced themselves and shared how long they have been on the Board. Dean Craig, as the newest Board Member, gave a brief introduction.

### STRATEGIC PLANNING SESSION

Kristi explained the strategic planning Jamboard activity to the Board. This activity will help to identify the work we want to focus on. Board members were asked to consider six areas of Raise Up Oregon (RUO) through the Early Learning Hub lens:

- Home Visiting – RUO Strategies 2.6, 5.1, 10.2 & 10.5
- Professional Development - RUO Strategies 10.4, 12.1, 14.4 & 16.2
- Early Learning to K12 Transition - RUO Objective 16

- Family Preservation - RUO Strategy 8.2 & items related to Special Presentation
- 1115 Medicaid Waiver - Based on Special Presentation & RUO Strategy 12.3
- Housing Needs - RUO Strategy 2.8

For each area, Board members were asked to share information on what is happening, what is coming, and what resources are needed.

After about 90 minutes of activity, the Board reconvened to debrief and discuss the comments they had posted on Jamboard.

# Early Learning Hub of Linn, Benton & Lincoln Counties

## Governing Board Meeting Minutes

<b>MEETING COMMENCED</b>	3:00 pm, February 1, 2024 Online via Zoom
<b>MEETING CALLED BY</b>	Jeff Davis
<b>STAFF MEMBERS PRESENT</b>	Connie Adams, Kristi Collins, Matt Grams, Antonia Huerta, Jinguang Lin, Ana Reyes, Sam Rounsavell, Carmen Santacruz, Kelly Schell, Bryan Steinhauser, LeAnne Trask
<b>VERSION</b>	Approved
<b>RECORDED</b>	Yes

### Agenda topics

ROLL CALL		Board Members Present or Absent						
	Present	Absent		Present	Absent		Present	Absent
Shelagh Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Laura Farmer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stephany Koehne	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DeAnn Brown	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Belit Burke	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dean Craig	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jason Hay	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jeff Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Todd Jeter	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barbara Dougherty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>

### QUORUM

A Quorum was present. There are currently 18 seated Board members and 11 of them were present at this meeting.

### FISCAL REPORT

Matt Grams

Matt presented the revenue, expenditures, and miscellaneous reports for December 2023.

Kristi explained the KPI funding formula and process to the Board.

The Board asked if the fiscal oversight committee was still active. It was explained that that committee was in place when the EL Hub was establishing our policies and procedures. At that time, the accountant was the full department accountant, was not attending the board meeting, and was not available for the board to ask questions and do the report. Now that Matt is the EL Hub accountant and attends the Board meetings, the fiscal oversight committee is not active.

The Board asked about the timeline for Title IV-B2 funds. Those funds will be held until after strategic planning is complete unless something that is an immediate need in the region would align with those funds.

<b>CONSENT ITEMS</b>	December 2023 Meeting Minutes
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The Board was asked to approve the December 2023 meeting minutes.

Motion: Bettina Schempf

2<sup>nd</sup>: Lola Jones

	Y	N	A		Y	N	A		Y	N	A
Shelagh Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Laura Farmer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DeAnn Brown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Belit Burke	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Barbara Dougherty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)
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Abstentions: Dean Craig, Stephany Koehne

The Board voted to approve the minutes as presented.

<b>DISCUSSION ITEM</b>	Hub Roles & Responsibilities Discussion with BUILD
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The Board was informed in December that DELC would be convening a group working with the BUILD initiative as consultants to work with EL Hub Directors, DELC staff, and a few Early Learning Council members to look at the roles and responsibilities of Hubs.

The first meeting was recently held between DELC, BUILD, and Early Learning Hubs. Kristi shared a summary of that meeting.

- The anticipated outcomes of this discussion include:
- Clarify the roles and responsibilities of Hubs
  - Inform case for funding and inform DELC's budgetary ask
  - Identify if rules that guide the implementation of the Hub statute need updating
  - Update DELC's grant agreements with the Hubs
  - Clarify roles and responsibilities of Backbone Agencies
  - Identify strengths and gaps in DELC's infrastructure to support Hubs
  - Clarify Early Learning Council's Champion Role

DELC created a draft vision statement for Hubs. It states:  
*There will be an aligned, coordinated, and family-centered system of early childhood services that include early learning, education, health, housing, and human services. Hubs will play a leadership role in the creation of this system.*

- The Board shared comments and concerns about this statement.
- The business sector is not mentioned

- Child care and CCR&Rs are not mentioned
- It is worded as if the system is not yet created, but there is already a system
- This statement does not include a role for Hubs beyond creating the system.
- Equity is not mentioned
- This is more like a mission statement: what you do. A vision statement should be what you aspire to be and the impact you want to have.
- A Hub vision statement needs to focus on the impact of the Hub system on our children.
- The vision statement needs to be a somewhat qualitative statement of what will be as a result of the work of the mission being accomplished.
- Words to describe the vision: Actualized. Self-Actualized. Care Taker and Bread Winner
- The vision needs to reflect that our families have somewhat differing values and kinds of priorities from region to region.
- If we are successful, this is what it looks like for our children and families is the “vision statement.” Then, objectives and strategic planning will show how to achieve the vision.
- RUO also contains a vision statement. How can the Hub's role and vision support that vision statement? “The early childhood system includes a full set of supports that young children and families need to grow and thrive” is a good vision. Then, a list of objectives to show how Hubs will contribute to and support this vision.
- The Board expressed a desire to share their feedback with DELC.

<b>DISCUSSION ITEM</b>	Legislative Updates
<p>Kristi shared the 2024 Oregon Early Childhood Coalition Legislative Agenda. We are signed on to that list of priorities as an Early Learning Hub Association, the Head Start Association, the Children's Institute, and many other organizations around the state.</p> <p>Lynnette shared an update on the Infrastructure funds. An initial round of funds will be released in April 2024, and the rest will be released next year.</p>	

<b>DISCUSSION ITEM</b>	Agency Roundtable Legislative Information
<p>Kristi used this meeting time to create a space for agency partners to share what's going on with their own agencies and legislative session.</p> <p>Jason shared that there is a good possibility that \$22 million will come to ESDs. He suggested a talking point for state-level meetings. Mention the amount of interest the state is earning on funds they have yet to send out to agencies. The lack of movement on getting funds out means that the state is earning interest while agencies have to float payroll and other essential expenses.</p>	

Stephanie shared that next week is the big legislative push for Head Start. They visit legislators every year.

Jeff shared that he attended a local legislative breakfast. The legislators were reasonably optimistic about the upcoming short session.

<b>NEXT MEETING</b>	2:00pm, March 7, 2024 Online via Zoom
<b>MEETING ADJOURNED</b>	3:50m