

Early Learning Hub of Linn, Benton & Lincoln Counties

Governing Board Meeting Minutes

MEETING COMMENCED	2:00 pm, August 3, 2003 Online via Zoom
MEETING CALLED BY	Melissa Isavoran
PRESENTERS	Johanna Peters, Benton County Health Melissa Isavoran, Home Visiting Systems (HVS) Committee
STAFF MEMBERS PRESENT	Connie Adams, Kristi Collins, Matt Grams, Antonia Huerta, Jinguang Lin, Ana Reyes, Sam Rounsavell, Carmen Santacruz, Kelly Schell, Bryan Steinhauser, LeAnne Trask
VERSION	Draft
RECORDED	Yes

Agenda topics

ROLL CALL		Board Members Present or Absent							
	Present	Absent		Present	Absent		Present	Absent	
Shelagh Baird	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
DeAnn Brown	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Susan Halliday	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Belit Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Melissa Isavoran	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jeff Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lynnette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Barbara Dougherty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stephany Koehne	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Open			
Tonja Everest	<input type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Open			
Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Neftali Pizano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Open			

QUORUM

A Quorum was present. There are currently 18 seated Board members and 11 of them were present at this meeting.

DISCUSSION ITEM

Welcome and Introductions

Board Members introduced themselves.

SPECIAL PRESENTATION	Regional Health Assessment – Johanna Peters
<p>Melissa introduced Johnna Peters of the Benton County Health Department and the Regional Health Assessment project.</p> <p>Johanna introduced the Partnership for Community Health (PCH). PCH is a new partnership taking on the tri-county regional health work. They developed the Regional Health Assessment (www.co.benton.or.us/health/page/assessments-and-improvement-plans) and are now developing a regional Community Health Improvement Plan (CHIP) process. A CHIP is a plan that outlines priorities, goals, and strategies to guide organizations, individuals, and Linn Benton and Lincoln counties specifically for our region. It's developed with data, community values, and voices and focuses on equity. This CHIP will be implemented in December 2024.</p> <p>The PCH is using the outreach data to identify key themes that will be used as priority areas for CHIP. Those Key Themes are:</p> <ul style="list-style-type: none"> • Access to Affordable Housing/Homelessness • Access to Quality Care • Equity Diversity & Inclusion • Food insecurity • Healthy Youth and Families • Mental Health • Substance Use and Misuse <p>JoAnne shared data and discussed each theme in detail.</p> <p>The Board asked how fentanyl would affect the substance use and misuse rates and if it would affect the strategies used. Johnna responded that yes, fentanyl is expected to change the data. Strategies and medical guidelines for substance use treatment are also likely to change.</p> <p>The Board commented that data shared in this presentation and in the Regional Data Book indicate that many female-led households live in poverty. It was suggested that a CHIP and a Board priority should be attending to that issue and thinking about how we're resourcing and providing programming for that specific population. This link was shared Oregon Women's Foundation report www.womensfoundationoforegon.org/count-her-in.</p>	

SPECIAL PRESENTATION	Home Visiting Services initiative
<p>Melissa introduced the work of the Home Visiting Systems (HVS) Committee. The HVS Committee's purpose is to advance the development of a comprehensive, integrated, equitable home visiting service network for Oregon's pregnant women and people and families with young children. The work of this committee is to:</p> <ul style="list-style-type: none"> • Evaluate recommendations for system development presented by the Home Visiting Working Team • Finalize recommendations for adoption and forward them to the Early Learning Council 	

- Support implementation of recommendations adopted by the Early Learning Council
- Keep the Early Learning Council, Health Advisory Board, and Children's Cabinet apprised of the progress made by the Committee and Working Team, and provide support for implementation as appropriate.

Some of the high-level recommendations from this committee are to:

- Invest in relationships (program collaboration/learning)
- Align HVS funds to fund state-level FTE/staffing
- Reflective Supervision
- Ongoing Training
- Family Leadership
- Outreach and Messaging

Common Threads LLC was leveraged for the facilitation and project management of this work. Center for Improvement of Child and Family Services at PSU was identified as a backbone partner for the statewide home visiting system coordination work. Beth Green and Kelly Lambert are key people from PSU as part of this project.

Melissa outlined the HVS Committee's current tasks and future goals.

The Board asked if there was a place for parenting peer support workers in this work. This is an exciting idea that will need to be incorporated into future projects.

The Board commented that families may not need more home visits, but having well-trained home visitors can establish a positive relationship with the family. Some of the fidelity data collection requirements are interfering with relationship building. Services need to be coordinated and aligned, not redundant.

It was asked how the required credentialing for these positions negatively impacts the diversity of home visitors. Melissa responded that conversations about workforce and diversity are happening.

DIRECTOR'S REPORT	LBL Hub Updates
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Kristi shared that the CCAMPUS grant for the LBCC Periwinkle Child Development Center was successfully submitted. She noted that if the funding is received, it could provide additional services on campus to reduce the barriers to accessing child care for student parents, particularly single parents trying to improve their situation and increase their educational attainment.

The Early Learning Department has transitioned to the Department of Early Learning and Care (DELIC). This transition has resulted in a branding change. We will be slowly updating the branding of our Preschool Promise program.

DELIC has its own grant management system, so the EL Hub will no longer use the EGrAMS system.

EL Hubs are still waiting to hear from DELIC about funding allocations for our different funding streams. As those details become available, they will be shared with the Board.

One Preschool Promise provider in our region, due to the threshold for licensing violations, is not going to be continuing with Preschool Promise. It is a significant loss of slots in our region, and we hope a significant portion of those slots can be reallocated to existing providers. Antonia contacted all the affected families to offer them alternative placements.

The Board asked if workforce issues played into the licensing issues. Kristi explained that staffing had some impacts, but there were also larger issues.

FISCAL REPORT	Matt Grams
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Matt presented the revenue, expenditures, and miscellaneous reports for June 2023.

DISCUSSION ITEM	Board Member Resignation
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Melissa announced that she is leaving IHN, and her last day will be August 31, 2023. She cannot continue on this Board as the IHN Representative. The IHN Representative is an appointed position, so the person who takes on Melissa's role at IHN will be the new representative on this Board.

The Board expressed appreciation for Melissa's work on this Board.

The Board will also need a new co-chair for future meetings.

It was clarified that the bylaws do not include any specific requirements for the co-chair role beyond a Board member in good standing. The co-chair term is for as long as they remain on the Board.

Kristi encouraged Board members to volunteer for the co-chair role. The recommendation for the new co-chair will need Board approval.

DISCUSSION ITEM	New Contract Information from DELC
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Early Learning Hub leaders have had the opportunity to read through the draft language of the contract and provide input. EL Hub Coordinators at the State level are working with DELC and discussing the day-to-day work of an Early Learning Hub and what timelines, deliverables, and processes make sense for our work.

Under the new contract language, background checks may be required now for Hub staff and subcontractors. This could extend to KPI partners. EL Hubs have posed a list of questions to DELC about this requirement and are considering the best way to accomplish this.

EL Hubs are pushing back on the language around not providing food and gift cards.

The new contract won't begin until October 1st, so we have some time to sort out these issues.

CONSENT ITEMS				June 2023 Meeting Minutes							
The Board was asked to approve the June 2023 meeting minutes.											
Motion: Bettina Schempf											
2 nd : Tonja Everest											
	Y	N	A		Y	N	A		Y	N	A
Shelagh Baird	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DeAnn Brown	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Belit Burke	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Melissa Isavoran	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Lynnette Wynkoop	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Barbara Dougherty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Open			
Tonja Everest	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open			
Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Neftali Pizano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open			
VOTING RESULTS				Individual Votes cast by Board Members (Yes, No, Abstain)							
Abstentions: Lola Jones, Stephany Koehne, Lynnette Wynkoop											
The Board voted to approve the minutes as presented.											

DISCUSSION VOTE				Board Member Resignation							
The Board was asked to approve the resignation of Melissa Isavoran.											
Motion: Lola Jones											
2 nd : Bettina Schempf											
	Y	N	A		Y	N	A		Y	N	A
Shelagh Baird	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Neftali Pizano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open			
VOTING RESULTS				Individual Votes cast by Board Members (Yes, No, Abstain)							
Abstentions: Melissa Isavoran											
The Board voted to approve the resignation of Melissa Isavoran.											

DISCUSSION ITEM	Data Book Roundtable
<p>Kristi announced that we are having Madison Avenue create a slide deck and print version of the Data Book Executive Summary.</p> <p>Board members shared how they were using the data book. There was a discussion about making the data book available to county commissioners, state Senators, and Representatives.</p> <p>Kristi reminded Board members who were not at the in-person June meeting that she had printed copies of the data book for them in her office.</p>	

WORKGROUP UPDATE	P-3 & Early Childhood Coordinating Council
<p>Kristi shared the highlights from the work of the P-3 Alignment and Early Childhood Coordinating Council.</p>	

PROGRAM UPDATE	Business Liaison Update
<p>Bryan shared the Business Outreach Initiative updates, accomplishments, and near-term goals.</p> <p>Bryan is working with HP as they move forward with onsite child care plans.</p> <p>He will contact local assisted living agencies to propose onsite preschool collaborations.</p> <p>A Linn, Benton, and Lincoln Child Care Summit is in the planning stages. The Board offered suggestions for this event.</p> <p>Growing Care has launched! www.growingcare.org</p>	

PROGRAM UPDATE	Pollywog Update
<p>LeAnne shared the Pollywog updates and analytics for the database, website, newsletter, and social media. Due to the transition from the Pollywog database to Unite Us, some data was harder to identify. That issue will be resolved soon.</p>	

PROGRAM UPDATE	Coordinated Enrollment Update
<p>The Board packet shared the 2022-23 year-end data. Antonia shared the upcoming 2023-24 year data for Preschool Promise, including applications received, new eligible children, number of open slots, and percentage of providers at capacity.</p>	

NEXT MEETING	2:00 pm, September 7, 2023 Online via Zoom
MEETING ADJOURNED	4:02 pm