

Early Learning Hub of Linn, Benton & Lincoln Counties

Governing Board Meeting Minutes

MEETING COMMENCED	2:00 pm, June 29, 2023 Center for Health Education, 740 SW 9th St, Newport, Oregon
MEETING CALLED BY	Melissa Isavoran
STAFF MEMBERS PRESENT	Connie Adams, Kristi Collins, Matt Grams, Antonia Huerta, Jinguang Lin, Ana Reyes, Sam Rounsavell, Carmen Santacruz, Kelly Schell, Bryan Steinhauser, LeAnne Trask
VERSION	Approved
RECORDED	Yes

Agenda topics

ROLL CALL		Board Members Present or Absent							
	Present	Absent		Present	Absent		Present	Absent	
Shelagh Baird	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
DeAnn Brown	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Belit Burke	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Melissa Isavoran	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Diane Wilkinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jeff Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Lynette Wynkoop	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Barbara Dougherty	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stephany Koehne	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Open			
Tonja Everest	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Open			
Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Neftali Pizano	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Open			

QUORUM

A Quorum was present. There are currently 18 seated Board members and 10 of them were present at this meeting.

SPECIAL PRESENTATION

2023 Regional Data Book

Kristi presented the 2023 Regional Data Book to the Board. She reviewed the purpose and how this data book is organized. Jinguang explained what is new in this edition. Sam highlighted some formatting and image choices made in the data book. Finally, Kristi shared the next steps and plans for the data book, including a high-quality print of the Executive Summary, the release of the digital version on the EL Hub website, and plans to expand the data book in the future.

The Board was pleased with the data book and was excited to share it with their staff and partners.

DIRECTOR'S REPORT	LBL Hub Updates
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Kristi shared that the Department of Early Learning and Care (DELIC) will be officially launched on July 1st. They will be open for business on July 5th. They have their own procurement department, and contracts are already coming in on time. DELIC is reaching out to the Early Learning Hubs and CCR&R to learn more about our role and how that works looks in our communities. Hub leaders met with DELIC leadership around timelines and the focus of deliverables. This will make our deliverables more meaningful and better reflect the work Hubs do.

Kristi reminded the Board that LBCC is closed on Fridays in July and August, so staff will be unavailable on those days.

Kristi shared that the EL Hub has been working with LBCC as they work to start up a child care center on campus. Connie will be assisting with a large grant application for this project. This lab school will reduce the child care barrier for entry into education for students, offer learning opportunities for early care and education students, and help expand the workforce. The EL Hub is working with the Lebanon School District Superintendent to open a preschool at one of the elementary schools. We are working to align our coordinated enrollment eligibility process and offer coordinated enrollment services for this site. They hope to be a Preschool Promise site soon.

FISCAL REPORT	Matt Grams
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Matt presented the revenue, expenditures, and miscellaneous reports for May 2023.

Board asked about funds from the legislature. Kristi responded that we are still anticipating KPI funds and have not heard anything negative about Title IV-B2 funds. We also anticipate early literacy funding this year. We expect current service-level funding.

Melissa mentioned that IHN is hoping to get funds for grant writing assistance. This would be an asset to share with partners. She asked the Board to share any other grant opportunities they have heard of for collaboration.

CONSENT ITEMS	May 2023 Meeting Minutes
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The Board was asked to approve the May 2023 meeting minutes.

Motion: Tonja Everest

2nd: Jeff Davis

	Y	N	A		Y	N	A		Y	N	A
Shelagh Baird	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DeAnn Brown	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Barbara Dougherty	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open			
Tonja Everest	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open			
Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Neftali Pizano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open			

VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)
Abstentions: DeAnn Brown	
The Board voted to approve the minutes as presented.	

DISCUSSION ITEM	July – Sept Bridge Budget
Kristi shared the bridge budget, which covers July through September operating costs, so we can continue our work. This budget includes salaries, benefits, and minimal supplies and materials.	

DISCUSSION VOTE	July – Sept 2023 Budget
The Board was asked to approve the July – Sept 2023 Budget.	
Motion: Bettina Schempf	
2 nd : Susan Halliday	

	Y	N	A		Y	N	A		Y	N	A
Shelagh Baird	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Laura Farmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Neftali Pizano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open			

VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)
Abstentions: none	
The Board voted to approve the July – Sept 2023 Budget as presented.	

DISCUSSION ITEM	Raise Up Oregon 2.0
Kristi discussed Raise Up Oregon 2.0. She wanted the Board to be aware of what has been drafted. Once the final draft is released, this Board will work to create strategies and plans based on the goals of Raise Up Oregon.	

DISCUSSION ITEM	Upstream Initiative
Kristi received an email informing the El Hub that we were not chosen to be one of the four pilot projects. However, they would like us to be part of the Upstream Collaborative. A decision was required before this meeting. Kristi shared that message with the Board on Basecamp and replied that we would like to participate. It is a common experience for some grant winners to drop out of the project during initial implementation. There is a likelihood that being part of the Collaborative may allow the EL Hub to receive funding or even be offered a pilot spot.	

The Board speculated on why the Hub may not have been chosen.

The Board asked how much additional work might be required to participate in the Collaborative. Kristi replied that we already have the workgroups and partners in place to make this work happen in our area.

WORKGROUP UPDATE

Health Care Integration

LeAnne shared about Mid-Valley Nurture's presentation to the HCI workgroup in June.

The EL Hub applied for and has been awarded the IHN-CCO transformation grant for the Asset Mapping project.

The IHN has a new metrics person who will replace Katie Walsh on the HCI workgroup to represent the Kindergarten Readiness metric.

The HCI workgroup will not meet in July or August but will reconvene in September.

WORKGROUP UPDATE

P-3 & Early Childhood Coordinating Council

Kristi shared that the workgroup had reviewed the funding formula process and discussed the upcoming biennium funding and other potential funding opportunities.

The workgroup discussed the Regional Systems Assessment. They will meet again in July to review the strategic planning toolkit.

The workgroup also discussed the Jumpstart Read for the Record program and decided to participate this year. Books will be ordered in July and are expected to be shipped to the Hub in September.

PROGRAM UPDATE

Business Liaison Update

Bryan shared the Business Outreach Initiative updates, accomplishments, and near-term goals.

After a presentation from Bryan about child care in January, HP has recently reached out and shared that they want to develop an onsite childcare facility. Bryan has contacted Stephany from Kids and Company, who may be interested in acting as an implementing partner for this venture. The Board asked if other agencies would be considered to partner with HP for the child care center. The Board discussed creating a list of needs and capacities to help match businesses, facilities and child care, and preschool providers.

Growing Care will be launched in July and offer start-up grants, coaching, education grants, etc., to recruit parents interested in becoming family-certified child care providers.

PROGRAM UPDATE

Pollywog Update

LeAnne shared the Pollywog updates and analytics for the database, website, newsletter, and social media.

LeAnne announced that Pollywog will use the Unite Us platform beginning in July. Connie is also reaching out and encouraging our partners to make this transition.

PROGRAM UPDATE	Family Connects Update
<p>Connie shared Family Connects Data from 2021 to the present.</p> <p>The transition of the Family Connections program from Pollywog to the Linn, Benton, and Lincoln County Maternal Child Health Departments was discussed.</p>	

PROGRAM UPDATE	Coordinated Enrollment Update
<p>Antonia shared the current data for Preschool Promise, including applications received, new eligible children, number of open slots, and percentage of providers at capacity.</p> <p>The 2023-24 school year application is available, and slots are still available, especially in Albany.</p>	

PROGRAM UPDATE	State Roundtable
<p>The Board discussed the end of the legislative session.</p> <p>Relief Nurseries did not receive the funds they had requested from the legislature. They hope for additional funds from the short session in the Spring.</p>	

NEXT MEETING	2:00 pm, August 3, 2023 Online via Zoom
MEETING ADJOURNED	3:44 pm