



# Early Learning Hub

*of Linn, Benton & Lincoln Counties*

## Governing Board Packet February 2023

Governing Board  
Early Learning Hub  
February 2, 2023  
[lblearlylearninghub.org](http://lblearlylearninghub.org)

## Packet Overview

In your Governing Board packet for February, you will find the following information:

1. Agenda
2. Fiscal Report – December financials and financial narrative are included.
3. Consent Items – December Meeting Minutes
4. Discussion Item
  - a. New Board Member Application – Approval Needed
  - b. Board Member Removal – Approval Needed
  - c. Pollywog Budget – Approval Needed
  - d. Program Updates – Informational
    - i. Pollywog Update, LeAnne Trask
    - ii. Business Liaison – Bryan Steinhauser
    - iii. Family Connects Update, Connie Adams
    - iv. Coordinated Enrollment Update, Antonia Huerta

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## Agenda

### Governing Board Members

Claire Hall, Co-Chair  
Lincoln County Commissioner

Melissa Isavoran, Co-Chair  
InterCommunity Health Network

DeAnn Brown  
Confederated Tribes of Siletz Indians

Belit Burke  
Department of Human Services

Jeff Davis  
Linn-Benton Community College

Barbara Dougherty  
Samaritan Early Learning Center

Karol Elizondo  
Benton County Health Department

Tanja Everest  
Linn Benton Lincoln  
Education Service District

Laura Farmer  
Parent

Susan Halliday  
Philomath School District

Crystal Harris  
Payne West Insurance

Lola Jones  
Samaritan House

Stephany Koehne  
Kids & Company of Linn County

Steve Martinelli  
Scio School District

Neftali Pizano  
Samaritan Health Services

Chris Reese  
Mid-Willamette Family YMCA

Bettina Schempf  
Old Mill Center

Lauren Sigman  
Lincoln County School District

Paul Smith  
Strengthening Rural Families

Lynnette Wynkoop  
Child Care Resource & Referral



Board Meeting  
February 2, 2023  
3:00 – 4:00 PM

Samaritan Health Plans Bldg, Endeavor Conference Rm  
2300 NW Walnut Blvd, Corvallis

*Members of the public wanting to make public comment must sign in. Each individual speaker will have 3 minutes during the Public Comment portion of the Agenda.*

- I. Roll Call
- II. Director's Report
- III. Fiscal Report
- IV. Consent Items
  - a. December Meeting Minutes
- V. Discussion Item
  - a. New Board Member Application – Approval Needed
  - b. Board Member Removal – Approval Needed
  - c. Pollywog Budget – Approval Needed
  - d. Program Updates – Informational
    - i. Pollywog Update, LeAnne Trask
    - ii. Business Liaison – Bryan Steinhauser
    - iii. Family Connects Update, Connie Adams
    - iv. Coordinated Enrollment Update, Antonia Huerta
- VI. Public Comment
- VII. Next Meeting – March 2 – Board Meeting via Zoom
- VIII. Adjournment

*All members of the EL Hub Governing Board must disclose when they believe they have or may have a conflict of interest and may participate in discussions that are leading to consensus. If, however, consensus cannot be reached and the group uses the fall-back voting process, the individual with the conflict of interest may not participate in that final vote.*

## Fiscal Report

### December Financial Narratives



## Finance

December 2022

### MONTH-END DETAILS

#### **Revenue:**

In the month of December, we received \$8,333 for Family Connects and \$32,822 for Coordination. We received \$25,000 for Pollywog. The funding for Pollywog included \$10,000 from IHN-CCO and \$15,000 from Title IV-B2. The quarterly funding for Coordinated Enrollment totaled \$87,714.73. We also received funds for our reimbursement Grant in the following amount; Title IV-B2 - \$17,476.13 and Kindergarten Partnership & Innovation - \$56,914.68.

#### **Expenditures:**

Total wages came to a total of \$44,654.33 for the month of December. The benefits total was \$32,195.89. And the total for services and supplies came to a total of \$7,467.50. These expenses come from Pollywog, Family Connects, Coordination, Coordinated Enrollment and Parent Leadership.

#### **Other Information:**

We received 3 reimbursements for KPI and 2 reimbursement for Title IV-B2 for the second quarter of 2022-23. Reimbursements for KPI were from Lincoln County SD for the amount of \$5,091.35, Greater Albany Public Schools for the amount of \$40,642.54, and Scio SD for the amount of \$2,776.80. We only have 2 KPI Contracts that need to be signed and finalized.

## December Financial Summary

### Early Learning Hub of Linn, Benton & Lincoln Counties Early Learning Hub - 2-Year Budget (7/1/21 - 6/30/23) Governing Board Summary Financial Update as of the end of December 2022

Revenues	Budget	Current Month	YTD	Balance	% Rcvd
<b>Grant Resources</b>					
Pollywog	\$ 362,773.66	\$ 25,000.00	\$ 222,773.66	\$ 140,000.00	61%
Pollywog - IHN-CCO Carryover	\$ 15,313.34	\$ -	\$ 15,313.34	\$ -	100%
Family Connects	\$ 219,799.98	\$ 8,333.33	\$ 149,999.96	\$ 69,800.02	68%
<b>State Resources</b>					
Dept. of Education - ELD - Coordination (carry-over)	\$ 168,287.79	\$ -	\$ 168,287.79	\$ -	100%
Carry-Over Vroom	\$ 3,001.70	\$ -	\$ 3,001.70	\$ -	100%
Carry-Over NWHF	\$ 9,233.17	\$ -	\$ 9,233.17	\$ -	100%
Coordination	\$ 872,391.27	\$ 32,822.00	\$ 634,835.27	\$ 237,556.00	73%
Coordinated Enrollment	\$ 620,250.00	\$ 87,714.73	\$ 398,273.61	\$ 221,976.39	64%
Parent Leadership	\$ 30,000.00	\$ 14,496.61	\$ 30,000.00	\$ -	100%
<b>Reimbursement Grants</b>					
Dept. of Education - Title IV-B2	\$ 235,788.00	\$ 17,476.13	\$ 65,132.34	\$ 170,655.66	28%
Dept. of Education - Kindergarten Partnership & Innovation	\$ 623,365.00	\$ 56,914.68	\$ 332,300.22	\$ 291,064.78	53%
<b>Total All Resources</b>	<b>\$ 3,160,203.91</b>	<b>\$ 242,757.48</b>	<b>\$ 2,029,151.06</b>	<b>\$ 1,131,052.85</b>	<b>64%</b>
<b>Expenditures</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Balance</b>	<b>% Used</b>
<b>Grant Expenditures</b>					
Pollywog Program	\$ 378,087.00	\$ 10,016.37	\$ 326,301.50	\$ 51,785.50	86%
Family Connects	\$ 219,799.98	\$ 9,776.44	\$ 159,567.00	\$ 60,232.98	73%
<b>State Expenditures</b>					
Coordination	\$ 1,052,913.93	\$ 35,239.54	\$ 575,204.09	\$ 477,709.83	55%
Coordinated Enrollment	\$ 620,250.00	\$ 29,285.37	\$ 398,273.62	\$ 221,976.38	64%
Parent Leadership	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 0.00	100%
<b>Reimbursement Grants</b>					
Title IV-B2 Funds	\$ 235,788.00	\$ 17,476.13	\$ 65,132.34	\$ 170,655.66	28%
Kindergarten Partnership & Innovation	\$ 623,365.00	\$ 50,359.62	\$ 332,300.22	\$ 291,064.78	53%
<b>Total All Expenditures</b>	<b>\$ 3,160,203.91</b>	<b>\$ 152,153.47</b>	<b>\$ 1,886,778.77</b>	<b>\$ 1,273,425.14</b>	<b>60%</b>
<b>Ending Balance</b>	<b>\$ -</b>				

## Consent Items

### December Meeting Minutes

#### Early Learning Hub of Linn, Benton & Lincoln Counties

#### Governing Board Meeting Minutes

<b>MEETING COMMENCED</b>	2:00 pm, December 1, 2022 Online via Zoom
<b>MEETING CALLED BY</b>	Melissa Isavoran
<b>PRESENTER</b>	Michael Couch, Crossroads Communities
<b>STAFF MEMBERS PRESENT</b>	Connie Adams, Kristi Collins, Matt Grams, Antonia Huerta, Jinguang Lin, Sam Rounsavell, Carmen Santacruz, Kelly Schell, Bryan Steinhauser, LeAnne Trask
<b>VERSION</b>	Draft
<b>RECORDED</b>	Yes

#### Agenda topics

<b>ROLL CALL</b>		Board Members Present or Absent							
	Present	Absent		Present	Absent		Present	Absent	
DeAnn Brown	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Neftali Pizano	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Belit Burke	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Chris Reese	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Jeff Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Crystal Harris	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Barbara Dougherty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Melissa Isavoran	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lauren Sigman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Karol Elizondo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Tonja Everest	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stephany Koehne	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lynette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Laura Farmer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Steve Martinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Open	<input type="checkbox"/>	<input type="checkbox"/>	

#### QUORUM

A quorum was present because there are currently 20 members on the Board, and 14 were present at this meeting.

#### DISCUSSION ITEM

Welcome and Introductions

Board Members introduced themselves.

<b>SPECIAL PRESENTATION</b>	Michael Couch, Crossroads Communities
<p>Crossroads Communities is a 501(c)(3) nonprofit organization based in Lebanon. They were founded in 2017 to address the needs of vulnerable populations in rural Oregon. This organization facilitates affordable housing and coordinating wrap-around social services to Veterans and those facing houselessness, domestic violence, substance abuse, mental illness, and other challenges. The primary objective is to remove barriers to those seeking aid. Michael shared about the coordinated care, support, and advocacy Crossroads can provide to those in rural Linn County.</p>	
<p>Affordable housing has a turnover rate of 42-48% of apartments yearly. Crossroads is focused on providing support, services, and housing to help those families achieve stability. They started this pilot program in conjunction with Applegate Landing LLC, and in the first year, 85% of people remained housed at Applegate Landing. Having Crossroads onsite, providing coordinated care, providing socialization services, and providing support and advocacy mean that two-thirds of the people who otherwise would have ended up homeless or out of the system can stay where they are. This stability ensures connection to services, connection to one another, and of course, connection for kids who are in school. Michael explained that since they are working with many family units in this program, in the last eight months, Crossroads has contacted program partners that offer programs and services for children. These include mental and physical health services, teen job training opportunities, etc. This is a place where "Do gooders" and "Do Wellers" meet.</p>	
<p>The Board asked for more detail on the behavioral health room. Michael explained that their focus is on providing the space at Applegate Landing and coordinating program partners who can provide onsite services.</p>	
<p>The Board asked about the percentage of children under age 5 in their community. Michael responded that there are several single parents with younger children.</p>	
<p>The Board asked for more information about the funding for this program. Michael's background is in banking, financing, funding credits, project management, and project financing, so he has a business perspective on funding. All of the expansion projects are worked out very carefully before getting to the implementation stage. So, it's leveraging their relationships, showing the benefit to the community, and showing the benefit to potential funders. The Applegate Landing program, over 30 years, will cost just under \$300 million to operate but will save over \$700 million in the community through savings, health care, the improvement of education, and reduced need for additional social services over generations.</p>	
<p>The Board asked if this program could be replicated in other counties. Michael explained that Oregon Health Authority provided Crossroads with a technical assistance grant that let them reach out to other communities throughout Oregon to talk with them and explain the model and assist them with replicating the program in their communities. Michael explained their process of gathering partners before opening. Once partners were assembled, they listened to what partners needed and tried to provide spaces for those needs in their program. The goal was to expand to eight communities, and within two weeks, there were 19 communities interested, and by the end of three months, that had expanded to 28 communities. That's a lot of expansion opportunities.</p>	



Michael invited Board Members to reach out for a tour or further discussion.  
[michael.couch@crossroadsc.org](mailto:michael.couch@crossroadsc.org)

#### **DIRECTOR'S REPORT** LBL Hub Updates

Kristi, Bryan, and Lynnette attended the Oregon Workforce Board Conference in Bend. Early Learning had a much bigger representation in the agenda and attendees than in pre-pandemic times. It's exciting that the conversation around child care has become so prominent. The second day of this conference was dedicated entirely to Early Learning, and Early Learning supports. All Early Learning Hub directors and CCR&R directors were invited so that Workforce Partners and others in the room could get to know who we are and learn about some of the partnerships already happening around the state. They heard about positions like Bryan's and the work happening in Central Oregon. We learned today that Lane County has hired a similar position to our Business Liaison. Lynnette shared that the variety of workforce perspectives and opportunities for collaboration were appreciated. Lots of follow up is expected this next year for projects in the works, and looking at apprenticeships and national models and how those might apply to our area.

They also attend an information session about the Seeding Justice grant. These were the 22 million allocated during the short session to increase child care capacity. They've been working on what that process would look like and how they will use those funds. That process may include small grants to assist child care providers in expanding and opening. This will be done as a letter of interest and then an invitation to apply. The first round of the letter of interest will be open specifically to BIPOC and Culturally Specific and LBGTQIA providers. Those will open in January, and the funds will be distributed on a rolling basis. March 6th, the second round will be open, and it will be open broadly to any community-based organizations that meet the eligibility criteria to apply for the funds. This funding will likely go very quickly. The Hub must consider how we will partner with organizations within our region. We will work with organizations eligible for the first round to help and support them in their application. And then think about what a bigger proposal might look like beyond that. There will be more to come.

Kristi reminded the Board that LBCC offices would be closed from Dec 23 – Jan 3.

Kristi announced a change in leadership for the Early Learning Hub. Jeff Davis will be retiring from LBCC in January. He will continue on this Board as Dean Emeritus representing the Hub and LBCC in general. The Family Resources and Education Center will be moving under the Dean who oversees early childhood education programs, the degree program here at LBCC to better align our work with the degree pathway.

Jeff thanked the Board members for their work and dedication. The Board wished Jeff a happy retirement.

#### **FISCAL REPORT** Matt Grams

Matt presented the revenue, expenditures, and miscellaneous reports for October 2022. Matt explained that the budget for Pollywog is not yet finalized but should be by the next meeting.

CONSENT ITEMS				November 2022 Meeting Minutes							
The Board was asked to approve the November 2022 meeting minutes.											
Motion: Susan Halliday											
2nd: Nef Pizano											
	Y	N	A		Y	N	A		Y	N	A
DeAnn Brown	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Neftali Pizano	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Belit Burke	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chris Reese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Crystal Harris	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barbara Dougherty	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Melissa Isavoran	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lauren Sigman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karol Elizondo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tonja Everest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Lynette Wynkoop	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Laura Farmer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VOTING RESULTS				Individual Votes cast by Board Members (Yes, No, Abstain)							
Abstentions: DeAnn Brown, Barbara Dougherty, Stephany Koehne, Lynnette Wynkoop											
The Board voted to approve the November 2022 minutes.											

DISCUSSION ITEM	Title IV-B2 Fun Project Proposals
<p>At last month's meeting, we discussed making the offer to our Relief Nurseries and CASA programs, serving each county within our hub region. Kristi reached out to each organization to ask if they could spend the funds by the deadline and in alignment with the requirements of the funding stream. The total funds available were divided by six, and that dollar amount was offered to the organizations. Linn County CASA declined at this time. Proposals received were:</p> <ul style="list-style-type: none"><li>• CASA-Voices for Children requested \$8940 each for Benton and Lincoln Counties to recruit and supervise additional advocates and to support the creation of drop-in spaces to encourage opportunities for family visitation, meetings with advocates, and other supportive services.</li><li>• Family Tree Relief Nursery requested \$8940 to cover salary expenses for a new staff person starting spring 2023 to increase home visiting capacity and begin weekly respite sessions.</li><li>• Old Mill Center requested \$8940 for transportation of children, food for classrooms and parenting education classes, and program supplies, including items for the family resource closet.</li><li>• Old Mill Center requested \$8940 for transportation of children, food for classrooms and parenting education classes, and program supplies, including items for the family resource closet.</li><li>• Olalla Center requested \$8940 to support in-home visits and transportation support.</li></ul>	

Those proposals have all been included in the Board packet. All align with the requirements of Title IV-B2, which is also included in the Board packet.

### DISCUSSION VOTE Title IV-B2 Fund Project Proposals

The Board was asked to approve the presented Title IV-B2 Fun Project Proposals.

Motion: Lynnette Wynkoop

2nd: Paul Smith

	Y	N	A		Y	N	A		Y	N	A
DeAnn Brown	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Claire Hall	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Neftali Pizano	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Belit Burke	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susan Halliday	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chris Reese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeff Davis	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Crystal Harris	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bettina Schempf	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Barbara Dougherty	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Melissa Isavoran	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lauren Sigman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Karol Elizondo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lola Jones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tonja Everest	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stephany Koehne	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lynette Wynkoop	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laura Farmer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steve Martinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### VOTING RESULTS Individual Votes cast by Board Members (Yes, No, Abstain)

Abstentions: Jeff Davis, Bettina Schempf

The Board voted to approve the Title IV-B2 Fun Project Proposals.

### WORKGROUP UPDATE Health Care Integration

LeAnne shared information about the Health Care Integration Workgroup (HCI). There was a discussion about Katie Walsh and the Kindergarten Readiness metric. Melissa shared that this project is on track. LeAnne discussed the asset mapping project and the recent presentation to the HCI from Young Roots Oregon. At the next meeting, there will be a presentation from Kimberly Dwyer of Santiam Service Integration. Her program works out of Santiam Hospital with families from east Linn County and Marion County. They are interested in forming partnerships with Linn County service agencies.

### WORKGROUP UPDATE P-3 & Early Childhood Coordinating Council

Kristi summarized the workgroup's November meeting, which was held in person at the Philomath School District office. This meeting was solely focused on the work of the Regional Stewardship Committee. There was extensive discussion regarding family needs and preferences for our priority populations and the data for the Early Childhood Service Analysis (formerly the ECE Sector Plan). The next meeting will be in-person at the same location on December 14<sup>th</sup> to continue working on the ECSA.

<b>WORKGROUP UPDATE</b>	Parent Leadership Council
<p>Antonia shared that Parent Engagement Coordinators are collaborating with the Parenting Success Network and Young Roots Oregon to hold the first pilot informational session for the Parent Leadership Council on January 11th in Albany, from 5:00 pm-7:00 pm. The Parent Leadership Council (PLC) will expand to all three counties and include parents from all parts of each community.</p> <p>Kristi shared that the PLC is a new mandate in our contract from the Early Learning Division. We were told we would receive a toolkit for this requirement and that it has not been developed yet. We want to start laying the foundation for this work but also leave it open and flexible enough that once we receive the tool kit if there are specific parameters that we must follow, we can adapt and ensure that we're meeting the requirements within the tool kit.</p> <p>The Board asked about the time frame for the informal sessions. Antonia explained the first session is in January and will be about a 40-minute session. It is a pilot session to help us gather more information about the logistics of creating sessions in other areas. Melissa offered to share a summary of their regional health assessment data.</p>	
<b>PROGRAM UPDATE</b>	Pollywog Update
<p>LeAnne shared the Pollywog updates and analytics for the database, website, newsletter, and social media.</p>	
<b>PROGRAM UPDATE</b>	Family Connects Update
<p>Connie presented Regional Family Connects Data around the baby's age at the time of the Family Connects home visit. She discussed a new report published in the <i>Lancet Regional Health Americas</i>. Its analysis states that public health interventions like Family Connects were associated with statistically significant reductions in racial disparities.</p> <p>Samaritan expressed appreciation for outreach materials in different formats.</p>	
<b>PROGRAM UPDATE</b>	Coordinated Enrollment Update
<p>Antonia shared the current data for Preschool Promise, including applications received, new eligible children, number of open slots, and percentage of providers at capacity. The Coordinated Enrollment Team will contact DHS staff to offer Preschool Promise informational sessions at their staff meetings to recruit qualifying families in Linn and Lincoln counties. Recruitment materials are available.</p>	
<b>PROGRAM UPDATE</b>	Business Liaison Update
<p>Bryan shared the Business Outreach Initiative updates, accomplishments, and near-term goals.</p>	
<b>NEXT MEETING</b>	Board Retreat - February 2, 2023 Noon Lunch, 1-4 pm, Corvallis (tentative)
<b>MEETING ADJOURNED</b>	3:20 pm

## Discussion Items

### New Board Member Application

## Governing Board Application



Please answer the following questions regarding your experience and interest in serving on the Governing Board of the Early Learning Hub of Linn, Benton & Lincoln Counties. Your response is due back to the Early Learning Hub Director. Applications will be accepted until all positions are filled. Please submit your completed applications to: [Kristi.collins@linnbenton.edu](mailto:Kristi.collins@linnbenton.edu). For more information about the Early Learning Hub visit: [www.lblearlylearninghub.org](http://www.lblearlylearninghub.org)

### Questions for potential EL Hub Governing Board members:

1. Name: **Shelagh Baird**
2. Organization: **Samaritan Health Services**
3. Position/seat applying for: **Health – Lincoln County**
4. County/Counties you represent: **Lincoln County**
5. Do you foresee any financial conflict serving on the Board? **No**
6. The Early Learning Hub Board meets on the first Thursday of the month from 2-4 PM. Meetings are currently held remotely via Zoom, however when in-person meetings are allowed the meetings will rotate between the three counties. You are expected to review your Board packet prior to the Board meeting and be prepared to discuss included items. Are you able to meet that time commitment, at minimum? Are you able to commit additional time to participate in workgroup/committee meetings and/or state collaboratives?  
**Yes**
7. What interests you about serving on the Board? As a public health professional, **I am committed to helping ensure that important social determinants of health are considered and integrated into early childhood learning and development, including supporting families access the support and resources they need to provide healthy, nurturing environments for youth in our communities.**
8. What are some of your previous volunteer experiences or leadership roles? **I currently serve on the Board of the SW Oregon branch of the American Red Cross and am an active member of its Diversity, Equity, and Inclusion subcommittee. I also have two elementary school-aged children and am active in their school's PTA and try to volunteer for as many school and classroom activities as my schedule allows. I am grateful that I have the capacity and means to actively participate in their education but it does mean that I don't engage in other regular volunteer activities as much as I'd like.**
9. If you were to join our Board, are there any experiences you'd like to have as a board member or people you'd like to meet? **I look forward**



to the opportunity to interact with and learn from a diverse cross-section of community leaders from across the region but I don't have any specific experiences that I'm seeking beyond helping promote good health, education, and wellbeing for all our community members.

10. What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of this organization? *As a public health professional with over 15 years of relevant experience in health promotion, program development, management, and evaluation, I feel my skill set would benefit Early Learning Hub initiatives and efforts in Lincoln County and across the region. In my current position at Samaritan Health Services, I regularly collaborate with a wide variety of community-based organizations, Lincoln County Public Health, the Confederated Tribes of the Siletz Indians, and community leaders on issues around housing and homelessness, health equity, Substance Use Disorder prevention, treatment, and recovery, disaster preparedness, mental and behavioral health, and primary health care, among others.*
11. What does equity mean to you? *Equity and inclusion, particularly in the context of healthcare and public health, is critical to breaking down longstanding disparities and ensuring that all community members have access to the resources they need to be healthy, physically, mentally, and financially. This means understanding that every community member will come to the table with unique needs that are informed by their own cultural, social, and economic background and experiences—including but not limited to race, ethnicity, language, gender, gender identity, sexual orientation, religion, and disability—and being able to provide the appropriate resources and support to meet those needs.*
12. Do you have any worries about joining the Board? *No*
13. Is there anything you think you would need from this organization to make this experience a successful one for you? *None at this time.*
14. Do you have any questions for the EL Hub staff? *I do not; however, if I were to be successfully considered for this Board position, I do intend to reach out to other members to learn about their interests, experiences, and priorities.*

## Board Member Removal

There are no handouts related to this agenda item. Kristi will lead the discussion during the meeting.

## Pollywog Budget

### Early Learning Hub of Linn, Benton & Lincoln Counties Pollywog Program - Budget

Revised 01/24/2023

	07/01/2021- 06/30/2022	7/1/2022- 6/30/2023	Total	07/01/21 - 06/30/23	
<b>REVENUE</b>	<b>Actuals</b>			<b>Pollywog</b>	<b>Fam Connects</b>
IHN-CCO Pollywog (7/1/2021-9/30/22)	\$ 99,999.96	\$ 33,333.32	\$ 133,333.28	\$133,333.28	\$ -
IHN-CCO Pollywog (10/1/2022-12/31/2023)		\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	\$ -
IHN-CCO Family Connects (1/1/2023-12/31/2023)		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -
IHN-CCO Family Connects (Fee for Service - \$150)		\$ 19,800.00	\$ 19,800.00	\$ -	\$ 19,800.00
IHN-CCO Traditional Health Worker		\$ -	\$ -	\$ -	\$ -
IHN-CCO Carry-Over	\$ 15,313.34		\$ 15,313.34	\$ 15,313.34	\$ -
Oregon Health Authority (Family Connects)	\$ 99,999.98	\$ 100,000.00	\$ 199,999.98	\$ -	\$ 199,999.98
EL Hub - Title IV-B2 (7/1/2022-6/30/2023)	\$ 29,440.38	\$ 60,000.00	\$ 89,440.38	\$ 89,440.38	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 244,753.66</b>	<b>\$ 353,133.32</b>	<b>\$ 597,886.98</b>	<b>\$378,087.00</b>	<b>\$ 219,799.98</b>
<b>EXPENSES</b>					
<b>Personnel Costs:</b>					
Employee Salaries	\$ 127,027.07	\$ 112,889.16	\$ 239,916.23	\$113,787.01	\$ 126,129.22
Employee Benefits	\$ 81,922.14	\$ 81,652.88	\$ 163,575.02	\$ 84,944.87	\$ 78,630.15
<b>TOTAL PERSONNEL COSTS</b>	<b>\$ 208,949.21</b>	<b>\$ 194,542.04</b>	<b>\$ 403,491.25</b>	<b>\$198,731.88</b>	<b>\$ 204,759.37</b>
<b>Subcontracts:</b>					
Family Connections Consultants	\$ 121,648.03	\$ 1,220.49	\$ 122,868.52	\$122,868.52	\$ -
Pollywog Website Bloggers		\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ -
<b>TOTAL SUBCONTRACT COSTS</b>	<b>\$ 121,648.03</b>	<b>\$ 3,020.49</b>	<b>\$ 124,668.52</b>	<b>\$124,668.52</b>	<b>\$ -</b>
<b>Materials &amp; Supplies:</b>					
Office Supplies	\$ 3,298.93	\$ 1,500.00	\$ 4,798.93	\$ 3,995.86	\$ 803.07
Outreach Materials	\$ 2,870.87	\$ 4,000.00	\$ 6,870.87	\$ 5,368.74	\$ 1,502.13
Printing		\$ 2,000.00	\$ 2,000.00	\$ 1,217.71	\$ 782.29
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>\$ 6,169.80</b>	<b>\$ 7,500.00</b>	<b>\$ 13,669.80</b>	<b>\$ 10,582.31</b>	<b>\$ 3,087.49</b>
<b>Media &amp; Technology:</b>					
Software Costs		\$ 360.00	\$ 360.00	\$ 360.00	\$ -
Remote Communication Technology	\$ 1,296.26	\$ 500.00	\$ 1,796.26	\$ 1,796.26	\$ -
Database Maintenance Agreement		\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	\$ 1,000.00
Website Maintenance Agreement	\$ 5,579.90	\$ 3,500.00	\$ 9,079.90	\$ 9,079.90	
Database User Licenses	\$ 23,563.00	\$ 15,750.00	\$ 39,313.00	\$ 29,485.00	\$ 9,828.00
<b>TOTAL MEDIA &amp; TECHNOLOGY</b>	<b>\$ 30,439.16</b>	<b>\$ 24,110.00</b>	<b>\$ 54,549.16</b>	<b>\$ 43,721.16</b>	<b>\$ 10,828.00</b>
<b>Travel Costs:</b>	<b>\$ 508.25</b>	<b>\$ 1,000.00</b>	<b>\$ 1,508.25</b>	<b>\$ 383.13</b>	<b>\$ 1,125.12</b>
<b>TOTAL EXPENSES</b>	<b>\$ 367,714.45</b>	<b>\$ 230,172.53</b>	<b>\$ 597,886.98</b>	<b>\$378,087.00</b>	<b>\$ 219,799.98</b>
<b>ENDING POLLYWOG BALANCE</b>	<b>\$ (122,960.79)</b>	<b>\$ 122,960.79</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>





Prepared parents. Healthy families.

## Family Feedback about our services



“

**I like getting your emails with articles and listings of community events and such.**

Linn County Family

“

**Moving to Corvallis during our pregnancy, we didn't know where to start. Pollywog connected up with much needed resources, so we were ready to hit the ground running :)**

Benton County Family



“

**The people Pollywog connected me with were incredibly kind and helpful**

Lincoln County Family





“

I'm delighted and impressed that this resource exists for families. Both women I spoke with on the phone were very helpful. I haven't yet received any resources, but I've been impressed thus far with my communications as well as just the fact that this exists.

Benton County Family



“

My family appreciates this program for all it's given us, and my mother said she's thankful for it because she knows how hard raising children can be. A program like this for her would've changed her and her kids' lives, and she wouldn't have been so stressed out. She can see that my life as a mother doesn't have to go the same direction cause of programs like these thru Pollywog!

Linn County Family



“

**Your staff have always been so friendly, I feel cared for and supported during every conversation.**

Linn County Family



“

**This program has given me the support, tools and resources I needed to help me with every aspect of birth to being a mother and being a young adult in today's world.**

Linn County Family



# Pollywog Annual Report

## **Pollywog just celebrated a birthday!**

On January 1 Pollywog turned 6-years old!!



## AREAS WE SERVE

### LINN COUNTY

We began work in Linn County, at Samaritan Albany General Hospital, in January 2017, and they were our original pilot area. We began handing our Pollywog onesies and magnets to new mothers at Albany General. To date we have sent home 2,350 onesies and magnets with new families.

### LINCOLN COUNTY

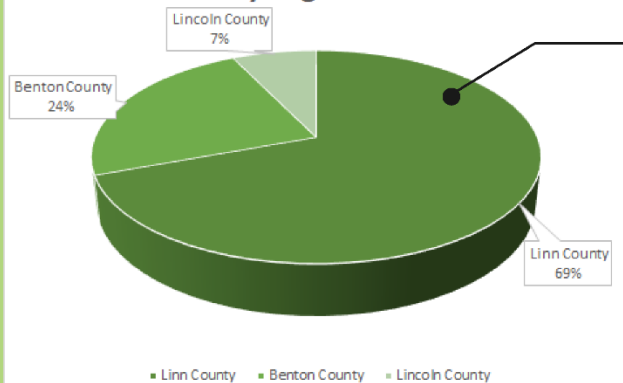
With a grant from the Oregon Community Foundation we were able to expand into Lincoln County and began serving Samaritan Pacific Communities Hospital and Samaritan North Lincoln Hospital in July 2019.

### BENTON COUNTY

With the additional funding from the Oregon Community Foundation and some Title IV-B2 funds from the EL Hub, we were able to further expand into Benton County more quickly than we expected. We began serving Good Samaritan Regional Medical Center in December 2020.

## WHO WE SERVE

Pollywog Contacts

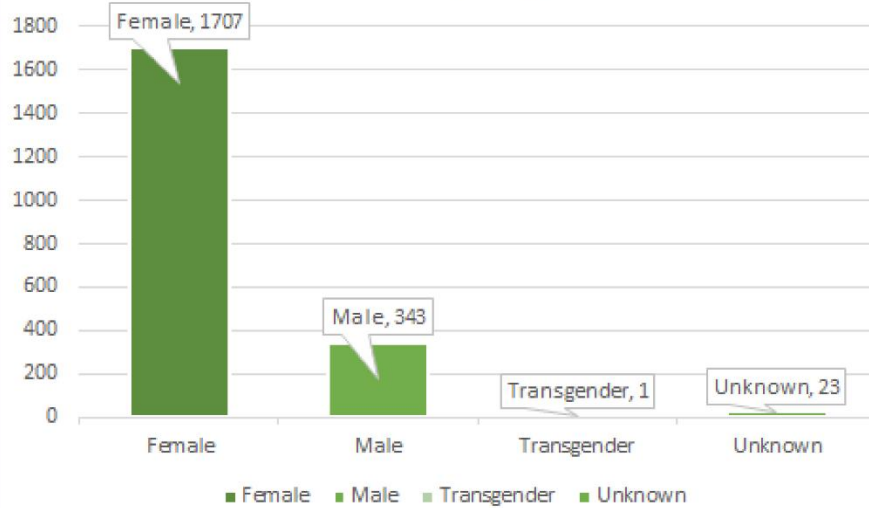


### OUR REGION

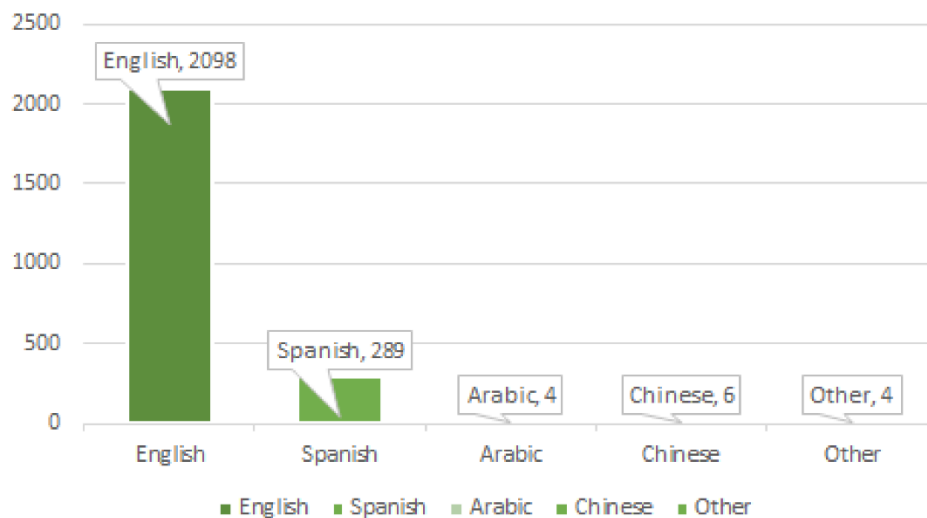
In addition to our normal region, we have also served 39 families in other areas of our state who have called and asked for help, such as Junction City, Independence, Roseburg, Redmond, Elmira, Springfield, Salem, and Portland.

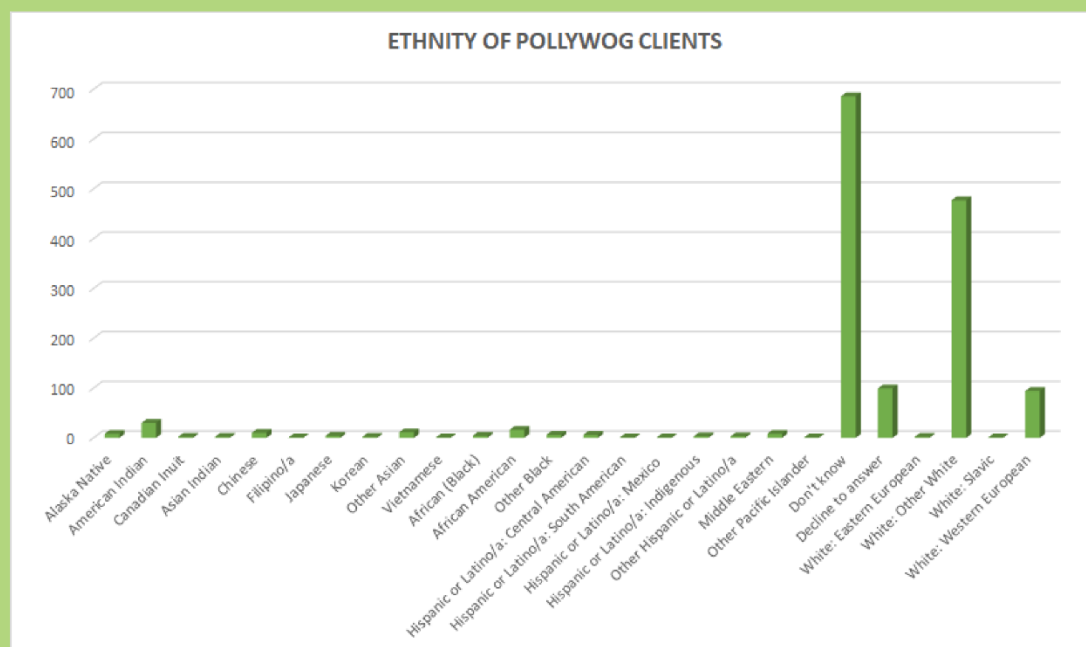


### Gender of Pollywog Clients



### Language of Pollywog Clients





## SERVICE TO CLIENTS

### REFERRALS



Pollywog partners sent referrals to each other through our database looking for services for their clients:

- 2018 - 62
- 2019 - 37
- 2020 - 33
- 2021 - 312
- 2022 - 462

### SERVICE REQUESTS



Families sent us service requests telling us what services or resources they were looking for:

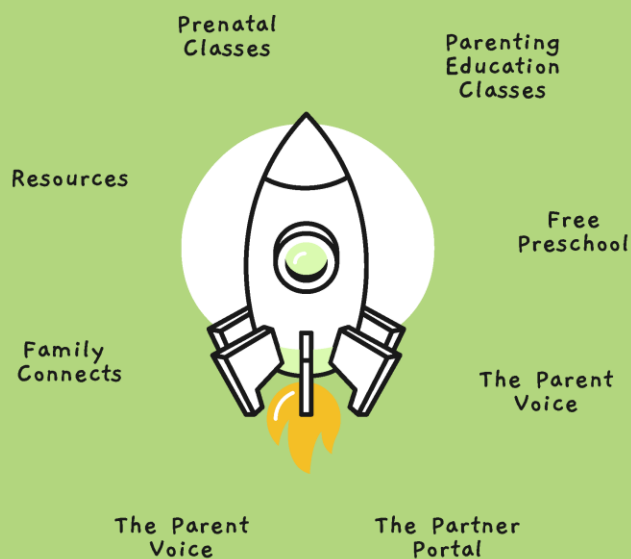
- 2019 - 129
- 2020 - 289
- 2021 - 629
- 2022 - 894



# THE POLLYWOG WEBSITE

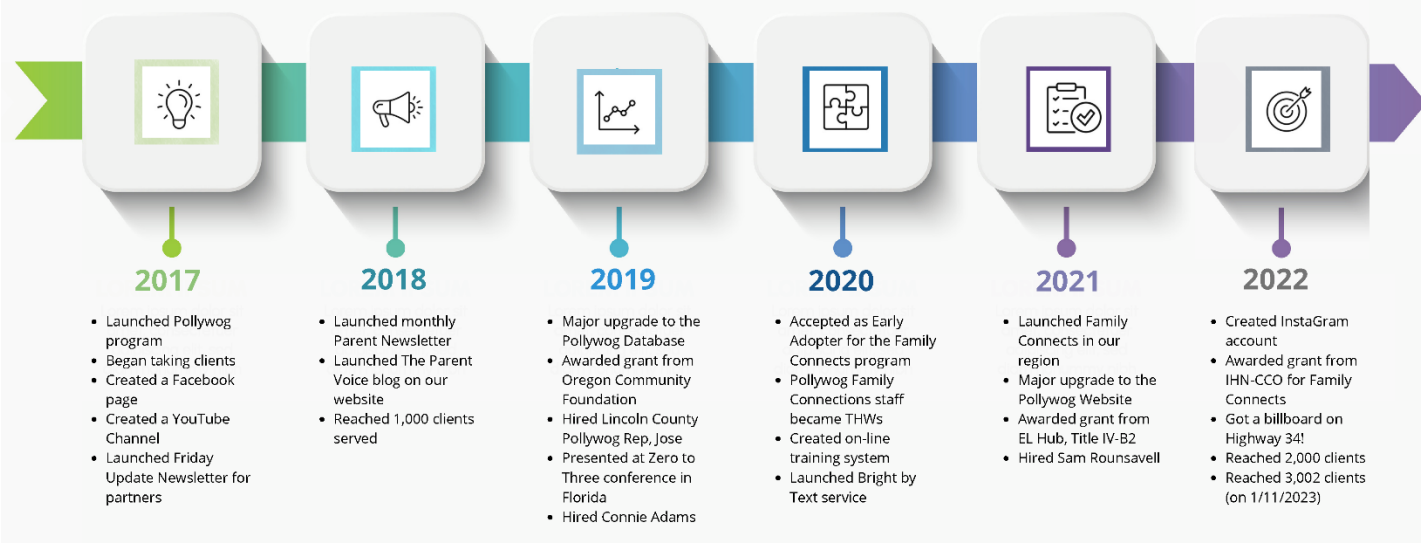
The Pollywog website launched on January 1, 2017 and quickly became a family favorite. Over the last six years we have added: a Family Connects page, a Free Preschool page, a parenting blog, a Google translation function (10 languages), links to all of our social media, and a partner portal.

Since 2017, the Pollywog website has been a beneficial resource for families in our region, and our viewing numbers increase nearly every month.



## POLLYWOG TIMELINE

### 2017-2023



## Business Liaison



### Business Liaison

#### December 2022 - January 2023 Progress Update

##### Accomplishments:

- Registered Family Home-Based Child Care Expansion Project:
  - Confirmed the use of LBCC's Small Business Development Center "Business Bootcamp" for training upcoming prospective child care providers on running small businesses
  - Collaborated and partnered with Lincoln County stakeholders for roll out of recruitment as well as using OCCC for business training
  - Collaborated with Northwest Oregon Works to successfully find a funding source for training, specifically CPR/1st Aid, Business Bootcamp, and On-The-Job training for upcoming prospective providers
  - Found and are establishing a contract with Madison Avenue Collective, a marketing firm in Corvallis, to assist with the recruitment campaign, marketing, branding
  - Collaborated with OCWCOG and Reinventing Rural for COG to establish virtual workshops for starting a home-based child care
  - Met with a representative of Wonderschool, a child care shared service provider, who we intend to use with the expansion project
  - Submitted grant application to the City of Albany for 2023 CDBG funds to use for start-up costs for prospective providers from Albany
- Briefed Sherrie Sprenger, Linn County Commissioner, on child care issues, BOI, and registered family expansion project
- Completed BOI presentation for Sweet Home Chamber of Commerce Greeters event
- Interview by the Sweet Home *The New Era* newspaper to discuss child care issues and solutions (which helped spread info about COG/Reinventing Rural workshops):  
<https://www.sweethomenews.com/story/2023/01/18/news/child-care-advocate-figuring-out-solutions-to-terrifying-puzzle/26846.html>
- Briefed Alex McHaddad, city recorder of the city of Sodaville, on rural child care initiatives
- Performed BOI presentation for concerned employees of HP, Inc, who wanted to know more about child care and are now working on expanding the conversation with site management

Near term goals:

- Perform BOI presentation with Lowe's Distribution and Entek in Lebanon, Target in Albany, and both public school networks
- Meet with Benton County commissioners to discuss child care issues and solutions
- Continue developing home-based expansion project for tentative rollout in early spring 2023
- Meeting planned with United Way to discuss using grants from them for an expansion project
- Meetings planned with Sweet Home Rotary Club to discuss child care
- Albany CDBG grant presentation to the Mayor of Albany and their Community Development Committee

## Family Connects



# Family Connects 2022 Program Review

## How Family Connects Works



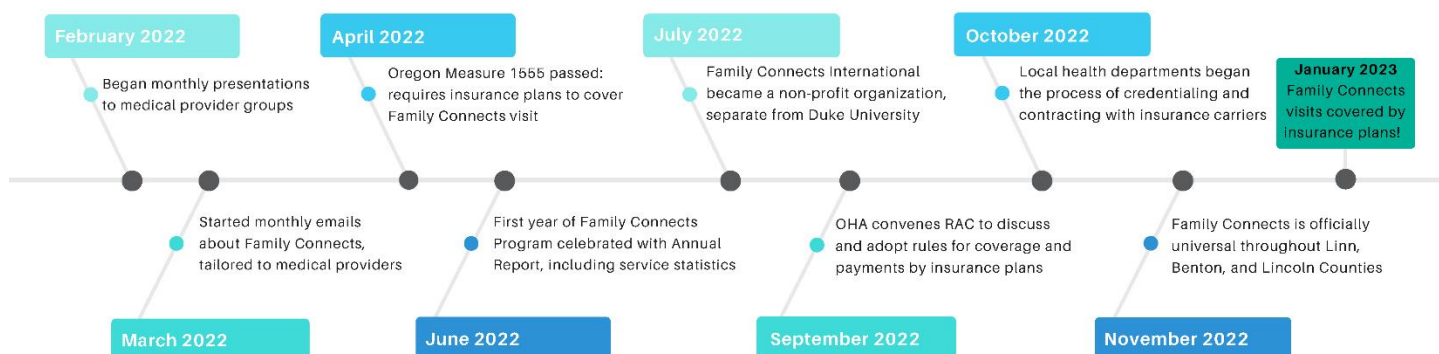
Family Connects is the only universal and evidence-based nurse home-visiting program in our region.







## Family Connects Milestones in 2022



## Marketing Materials and Social Media

**Brochures:** Tri-fold color brochures in English and Spanish to share with partners and medical providers.

**Wallet Cards:** 3.5 x 3.5 cards in English and Spanish for quick reference by families.

**Posters:** Our newest promotional item are beautiful posters in English and Spanish for bulletin boards in clinics and hospitals.

**QR Code:** We've added a QR code to all materials so families can get information easily.



## BRINGING HOME A NEW BABY?

*A personal postpartum nurse visit is the best gift you can give yourself!*

*No Cost. No Judgment. Just Support.*

For more information and to sign up:  
[pollywogfamily.org](http://pollywogfamily.org)

## Family Connects Data Comparison

	2022	2021
Eligible Birth Families	1318	715
Scheduled Home Visits and Calls	368	208
Completed Home Visits and Calls	259	135
Scheduling Rate	27.9%	29.0%
Population Reach Rate	19.2%	18.3%
Completion Rate	70.8%	62.9%
Number of Referrals	415	282
Referral Connection Rate	75.8%	76.0%

Data for 2021 covers May to December because Family Connects was launched in May 2021.



## Looking ahead: Family Connects in 2023

- Maintain support of and coordination with our local health departments as their nurses support families
- Keep building our network of community partners
- Increase our prenatal referrals with childbirth education instructors
- Continue to connect with medical providers so they can discuss Family Connects with their patients



## Coordinated Enrollment



# PRESCHOOL P R O M I S E

## Coordinated Enrollment Update

February 2<sup>nd</sup>, 2023

Preschool Promise Providers	Total Slots Awarded	Available Slots
Awesome Blossom Child Care, LLC	12	0
Baby Boomers	9	0
Bobbi Ann Corwin	4	0
Bright Bumble Bees	7	2
Cubby Preschool	9	0
Gratitude Gardens	6	0
Happy Munchkins Preschool and Childcare	12	0
Hey Diddle Diddle Learning Center Inc	11	0
Mid-Willamette Family YMCA – Growing Leaders	40	0
Nana's Daycare	6	0
North Albany Learning Center	7	0
Old Mill Center for Children and Families, Inc.	18	0
Rainbow Readers	10	7
Samaritan Early Learning Center	18	1
South Shore Elementary - New	17	0
Strengthening Rural Families - Alsea Pups	18	7
Sunrise Elementary School	18	0
Taft Early Learning Center	8	3
Waverly Elementary School	18	0
Wee Irish	10	0
Yachats Youth and Family Program, Inc	18	4
Total	276	24

The following is a breakdown of the total Preschool Promise applications received for the school year 2022-2023.

As of 12/31/2022	Under 100% of the FPL	101%-130% of the FPL	131%-200% of the FPL	Above 200% of the FPL	Auto Qualifiers (SNAP, TANF, WIC, Foster, Adult OHP)	Total New Applications
Applications Received	22	7	17	11	163	220
Incomplete Applications	3					3
New Eligible	12	7	17	5 (FAR Waiver)	162	203
*Inactive	7			6	1	14
Number of Open Slots	<b>24/276</b>					
Providers at 100% Capacity	15/21					
* Incomplete applications default to under 100% of the FPL						
*Inactive applications are either over income or declined by family.						

Other news:

- The Coordinated Enrollment Team held a Preschool Promise presentation at La Hora del Café at the Lafayette Elementary school in Albany.
- Matt is working on making updates to the Preschool Promise online application for next school year.