

# Early Learning Hub of Linn, Benton & Lincoln Counties

## Governing Board Meeting Minutes

<b>MEETING COMMENCED</b>	2:00 pm, August 4, 2022 Online via Zoom
<b>MEETING CALLED BY</b>	Melissa Isavoran
<b>PRESENTER</b>	Mary Bach-Jackson, Geographic Information System Analyst, Oregon Cascades West Council of Governments  Jenny Glass, Community, and Economic Development Director, Oregon Cascades West Council of Governments
<b>STAFF MEMBERS PRESENT</b>	Kristi Collins, Matt Grams, Antonia Huerta, Jinguang Lin, Sam Rounsavell, Carmen Santacruz, Kelly Schell, Bryan Steinhauser, LeAnne Trask
<b>VERSION</b>	Draft
<b>RECORDED</b>	Yes

### Agenda topics

<b>ROLL CALL</b>	
Belite Burke, Jeff Davis, Barbara Dougherty, Karol Elizondo, Tonja Everest, Laura Farmer, Melissa Isavoran, Stephany Koehne, Steve Martinelli, Nef Pizano, Bettina Schempf, Lauren Sigman, Paul Smith, Rich Waller, Lynnette Wynkoop	

<b>SPECIAL PRESENTATION</b>	Child Care Maps, Mary Bach-Jackson & Jenny Glass, OCWCOG
<p>Mary introduced herself. She is a geographic information system (GIS) analyst with the Oregon Cascades West Council of Governments (OCWCOG) and a former teacher. She developed the child care maps as part of a final project for her training. Mary shared the background of the OCWCOG Child Care Initiative, some of its research highlights, and the child care maps she created to visualize the data. She explained the decisions and assumptions made in creating the maps and some of the challenges of gathering the data.</p> <p>The Board noted that discussing plans to measure these data points over time would be helpful. The data presented are from the 2020 census.</p> <p>The Board asked about the OCWCOG's plans to support child care providers. Jenny shared that she is part of an Economic Development workgroup that strategizes on different funding opportunities, policy advocacy, and education of local officials on the needs for child care solutions. The goal of that group is to add capacity to the region's early child care and education.</p> <p>The Board asked about the possibility of including income bracket data. Working parents in lower income brackets have more barriers to affordable, high-quality child care. Mary responded that that data is available, and there are many ways to stratify it and marry it with other data. It will be interesting to continue these conversations and analyses.</p>	

Kristi shared that when she saw the shortfall of almost 6000 childcare slots and considered the required provider-to-child ratios, she calculated that this region would need 600 early childhood educators to enter the workforce to address this shortfall. The root causes of this shortfall must be analyzed from all angles and addressed to create the necessary workforce development. It was noted that is an issue is not just in our region but statewide and needs a statewide approach for sustainable solutions.

**DIRECTOR'S REPORT** | LBL Hub Updates

Kristi gave an update on the Regional System Assessment required by the Early Learning Division (ELD). Our Hub is further ahead than many others with this work. Kristi has been talking to ELD about how we can continue the momentum of our work and still meet the deliverables in our contract without asking partners to come together and redo work that has been in progress for a long time. The ELD answered that our Hub should do the activities that will bring us value and skip the activities we have already completed in other work. We will also be using the data we already have and looking at that through the lens of ecosystem conditions. Ecosystem conditions are the new language in the ELD toolkit and a new way to look at what we've done and how they show up in our region. After talking to coach Heidi, we want our Regional Assessment to focus on where policies create the barriers, even when those policies come from the state. We want to call out what is getting in the way of moving this work forward. This Regional Systems Assessment work will be brought into the ECCC & P-3 workgroup for discussion.

Kristi mentioned that Raise Up Oregon is getting ready to go through a revision process. The strategic plan ends in 2023. So, the ELD is starting to analyze where there has been movement, where they've made progress, and are adding \$10,000 to Early Learning Hub contracts for us to do listening sessions throughout our region. More information will be available in a webinar scheduled on August 11<sup>th</sup>. Hubs are being asked to conduct both partner and family listening sessions. Hubs may convene the partner listening sessions and then contract with partner organizations that directly serve families to coordinate family listening sessions.

At the last Board meeting, the Lincoln County PAT program application and the need for home visiting were discussed. Kristi and Bettina met earlier this week with Lincoln County Health Department to discuss the history of Health Families in Lincoln County and the next steps for trying to bring it back. The Health Department will reach out to the Early Learning Division to get more details and information. It's our understanding that they're already putting in for the legislative session to bring those funds back to Lincoln County. So, there is momentum on this project.

Kristi shared that the Early Learning Hub Association is moving forward. The legal team meeting had to be rescheduled due to technical difficulties. The first meeting will be to establish the officers. Kristi has been asked to serve as Association Secretary. Officer terms are currently six months. The Network of Hubs has been working closely with the Head Start Association to discuss a stand-up timeline and how to collaborate our lobbying efforts with Relief Nurseries and other organizations like Children's Institute. The network of Hubs has been doing the work of setting up an Association in collaboration with the Early Learning Division and is hoping to support them with our lobbying efforts.

<b>FISCAL REPORT</b>	Matt Grams
Matt presented the revenue, expenditures, and miscellaneous reports for June 2022.	

<b>CONSENT ITEMS</b>	June 2022 Meeting Minutes														
The Board was asked to approve the June 2022 meeting minutes.															
Motion: Laura Farmer															
2 <sup>nd</sup> : Bettina Schempf															
Brown	Y	N	A	Hall	Y	N	A	Pizano	Y	N	A	Wynkoop	Y	N	A
Burke	Y	N	A	Halliday	Y	N	A	Reese	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Harris	Y	N	A	Reynolds	Y	N	A	Open	Y	N	A
Dougherty	Y	N	A	Isavoran	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Elizondo	Y	N	A	Jones	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Martinelli	Y	N	A	Waller	Y	N	A	Open	Y	N	A
<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)														
Abstentions: Lynnette Wynkoop, Stephany Koehne															
The Board voted to approve the minutes.															

<b>DISCUSSION ITEM</b>	Young Roots proposal for Strategy 9.2 RFA/Title IV-B2 Funds
The Young Roots was asked to revise and resubmit their application for the Strategy 9.2 RFA/Title IV-B2 Funds. Kristi has had a conversation with Young Roots, and this revised proposal is focused on a project that can be accomplished in a year. They would like to expand their Young Roots mentoring program. This program works with young parents under the age of 24, helps them with resources and mentoring, and provides child care to increase participation.	
Kristi mentioned that the allowable 6% funding for indirect was not included in the proposal, and it is recommended that we add that to this proposal if the Board takes action on this item. The Board agreed to this recommendation.	

<b>DISCUSSION VOTE</b>	Young Roots proposal for Strategy 9.2 RFA/Title IV-B2 Funds														
The Board was asked to approve the Young Roots proposal for Strategy 9.2 RFA/Title IV-B2 Funds with an additional 6% for indirect funds.															
Motion: Stephany Koehne															
2 <sup>nd</sup> : Paul Smith															
Brown	Y	N	A	Hall	Y	N	A	Pizano	Y	N	A	Wynkoop	Y	N	A
Burke	Y	N	A	Halliday	Y	N	A	Reese	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Harris	Y	N	A	Reynolds	Y	N	A	Open	Y	N	A
Dougherty	Y	N	A	Isavoran	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Elizondo	Y	N	A	Jones	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Martinelli	Y	N	A	Waller	Y	N	A	Open	Y	N	A

<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)
Abstentions: None	
The Board voted to approve the Young Roots proposal for Strategy 9.2 RFA/Title IV-B2 Funds with an additional 6% for indirect funds.	

<b>DISCUSSION ITEM</b>	EL Hub Charter Revision – Guiding Principals
Kristi shared that some changes needed to be made to the language in the charter to better align with the new early learning hub contracts, the scope of work, and the early learning system's Theory of Change. She suggested changing the language in the Guiding Principles, section 3, around Collective Impact to Theory of Change.	

<b>DISCUSSION VOTE</b>	EL Hub Charter Revision – Guiding Principals
The Board was asked to approve the language revision in the Guiding Principles of the EL Hub Charter.	
Motion: Bettina Schempf	
2nd: Jeff Davis	

Brown	Y	N	A	Hall	Y	N	A	Pizano	Y	N	A	Wynkoop	Y	N	A
Burke	Y	N	A	Halliday	Y	N	A	Reese	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Harris	Y	N	A	Reynolds	Y	N	A	Open	Y	N	A
Dougherty	Y	N	A	Isavoran	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Elizondo	Y	N	A	Jones	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Martinelli	Y	N	A	Waller	Y	N	A	Open	Y	N	A

<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)
Abstentions: None	
The Board voted to approve the language revision in the Guiding Principles of the EL Hub Charter.	

<b>DISCUSSION ITEM</b>	Board Member Resignation & Vacant Seats
Dina Eldridge has resigned from the Board. She can no longer participate from CSC as the Linn County Housing representative.	
Kristi reminded the Board of the current vacancies. The Parent Voice seats will be filled with the Parent Leadership Councils members. If any Board member has a parent to recommend, please share that with Kristi.	
The Board asked if stipends were provided for Parent Voice members. Kristi answered that gift cards are offered for Early Learning Hub parent representatives to offset childcare, transportation, internet, and whatever support they need to participate. There was a discussion of potential tax implications for parent participants receiving stipends. It was suggested that compensation might need to be under \$600 to avoid needing to report the funds on taxes.	

<b>PROGRAM UPDATE</b>	Jumpstart Update
Sam shared information about Jumpstart's Read for the Record campaign this year.	
Kristi asked Steve to share this invitation with the K-3 classrooms.	

<b>PROGRAM UPDATE</b>	Business Liaison Update
Bryan shared progress updates on the Business Outreach Initiative work.	

<b>PROGRAM UPDATE</b>	Pollywog Update
LeAnne shared the Pollywog updates and analytics for the database, website, newsletter, and social media. She was very excited to announce there is one prenatal class being taught in Spanish this fall. Childcare and Preschool were the top requests from families for Pollywog.	
Connie has added new Lincoln and Benton county partners. Pollywog currently has 33 Linn County Partners, 22 Lincoln County Partners, and 26 Benton County Partners. We are happy about this significant increase in partners.	
Kelly is transitioning to a position as a Pollywog consultant. She will be answering the Pollywog phone and working with families.	

<b>PROGRAM UPDATE</b>	Family Connects Update
LeAnne shared the Family Connects Community Alignment annual report that Connie created for Family Connects International.	
LeAnne and nine other people from our region have been participating in the Family Connects Rules Advisory Committee. The final rule was approved, and the funding will be available on the first of January.	
<p>This email came out from the Rules Advisory Committee today:  The Amendments to the Oregon Administrative Rules (OARs) for the "Universally Offered Newborn Nurse Home Visiting Program" <a href="#">chapter 333, division 6</a> have been finalized. The rules were filed and are effective July 29, 2022.</p> <p>Of note, OAR 333-006-0170 which permitted use of telehealth services during a declared public health emergency was repealed. <a href="#">OAR 333-006-0120</a> was amended and now includes this language: <i>(8) If a family declines home visiting services in their home, an alternate location may be offered, and telemedicine services must be offered and delivered in accordance with ORS 743A.058. Declination of home visiting services in the home must be documented in the client's medical record.</i></p> <p>In practice, the rules require that all families be offered a Family Connects Integrated Home Visit (IHV) in the home. If the family declines the visit, another location (e.g. office) can be offered and a telemedicine visit must be offered. These rules are in alignment with the Family Connects May 2022 COVID 19 Updated Guidance that requires a virtual visit be offered to families who are not yet comfortable with an in-home visit. The rules are specific to the Universally Offered Newborn Nurse Home Visiting Program (Family Connects Oregon) and do not apply to the other Public Health Nurse Home Visiting Programs (Babies First!, CaCoon, Nurse Family Partnership).</p> <p>For more information, please contact Joan Mullen Woods at <a href="mailto:Oregon.UOHV@dhsosha.state.or.us">Oregon.UOHV@dhsosha.state.or.us</a>.</p>	

Board Member Melissa Isavoran has been invited to sit on a Universal Home Visiting committee with the state because of her ties to the Early Learning Hub.

<b>PROGRAM UPDATE</b>	Coordinated Enrollment Update
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Antonia shared the current data for Preschool Promise, including applications received, new eligible children, number of open slots, and percentage of providers at capacity.

Antonia, Carmen, and Kelly have been distributing Preschool Promise promotional materials around Linn and Benton counties at sites including the Health Departments, WIC offices, and other places in the community. These locations were selected because most of the current openings are in Albany.

An onsite Preschool Promise recruitment event will be happening in Alsea in August. The date has not yet been set. They look forward to meeting families in person to answer questions and assist with applications.

The Preschool Promise RFA is out from the Early Learning Division, and an expansion of 260 slots is coming to our area soon. The Early Learning Hub is hoping to start the year with full classrooms and then fill vacancies and expansion slots as they occur.

<b>DISCUSSION ITEM</b>	In-Person Board meetings
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Kristi shared that the goal is to have the Board return to in-person meetings at the February Board Retreat gathering.

<b>NEXT MEETING</b>	2:00pm, September 1, 2022 Online via Zoom
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<b>MEETING ADJOURNED</b>	3:18 pm
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