



Early Learning Hub

of Linn, Benton & Lincoln Counties

Governing Board Packet April 2022

Governing Board
Early Learning Hub
April 7, 2022
lblearlylearninghub.org

Packet Overview

In your Governing Board packet for April 2022, you will find the following information:

1. Agenda
2. Fiscal Report – February financials and financial narrative are included.
3. Consent Items – March Meeting Minutes
4. Discussion Items
 - a. Strategy 9.2 RFA/Title IV-B2 Funds – Need Approval
 - b. Regional Assessment Webinar – Informational
 - c. Program Updates – Informational
 - i. Pollywog Update, LeAnne Trask
 - ii. Family Connects Update, Connie Adams
 - iii. Coordinated Enrollment Update, Antonia Huerta & Matt Grams

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Agenda

Governing Board Members

Claire Hall, Co-Chair
Lincoln County Commissioner

Julie Manning, Co-Chair
Samaritan Health Services

De Ann Brown
Confederated Tribes of Siletz Indians

Belit Burke
Department of Human Services

Jeff Davis
Linn-Benton Community College

Barbara Dougherty
Samaritan Early Learning Center

Dina Edridge
Community Services Consortium

Karol Bizondo
Benton County Health Department

Tonja Everest
Linn Benton Lincoln
Education Service District

Laura Farmer
Parent

Susan Halliday
Philomath School District

Melissa Isavoran
InterCommunity Health Network

Lola Jones
Samaritan House

Stephany Koehne
Kids & Company of Linn County

Steve Martinelli
Socio School District

Nerfali Pizano
Samaritan Health Services

Chris Reese
Mid-Willamette Family YMCA

Lorena Reynolds
The Reynolds Law Firm, PC

Bettina Schempf
Old Mill Center

Lauren Sigman
Lincoln County School District

Paul Smith
Strengthening Rural Families

Rich Waller
Landmark Professional Mortgage
Company

Lynnette Wynkoop
Child Care Resource & Referral



April 7th, 2022
2:00 – 4:00 PM

Members of the public wanting to make public comment must sign in. Each individual speaker will have 3 minutes during the Public Comment portion of the Agenda.

- I. Roll Call – Zoom Participants List
 - a. New Board Member & Staff Introduction
- II. Special Presentation
- III. Director's Report
- IV. Fiscal Report
- V. Consent Items
 - a. March Meeting Minutes
- VI. Discussion Item
 - a. Strategy 9.2 RFA/Title IV-B2 Funds – Need Approval
 - b. Regional Assessment Webinar – Informational
 - c. Proposed Governing Board Terms – Informational
 - d. Program Updates – Informational
 - i. Pollywog Update, LeAnne Trask
 - ii. Family Connects Update, Connie Adams
 - iii. Coordinated Enrollment Update, Antonia Huerta & Matt Grams
- VII. Public Comment
- VIII. Next Meeting – May 5th – Board Meeting Via Zoom
- IX. Adjournment

All members of the EL Hub Governing Board **must disclose** when they believe they have or may have a conflict of interest, and may participate in discussions that are leading to consensus. If, however, consensus cannot be reached and the group uses the fall-back voting process, the individual with the conflict of interest may not participate in that final vote.

Fiscal Report

February Financial Narratives



MONTH-END DETAILS

Revenue:

In the month of February, we received \$8,333 for Pollywog, \$8,333 for Family Connects and \$9,750 from Head Start for the new digital billboard advertising Preschool Promise and Head Start through Pollywog.

Expenditures:

In February the only expenditures were wages, benefits and minimal supplies.

Other Information:

We received two KPI reimbursements requests from Santiam Canyon (\$26,489.00) and Boys & Girls Club of the Greater Santiam (\$5,709.40). These reimbursements were for Oct – Dec 2021 and will only show up in the Board Summary in the Year-To-Date column.

February Financial Summary

Early Learning Hub of Linn, Benton & Lincoln Counties

Early Learning Hub - 2-Year Budget (7/1/21 - 6/30/23)

Governing Board Summary Financial Update as of the end of August 2021

	Budget	Current Month	YTD	Balance	% Rcvd
Revenues					
Grant Resources					
Pollywog	\$ 250,000.00	\$ 8,333.33	\$ 16,666.66	\$ 233,333.34	7%
Pollywog - IHN-CCO Carryover	\$ 15,313.34		\$ 15,313.34	\$ -	100%
Family Connects	\$ 200,000.00			\$ 200,000.00	
State Resources					
Coordination					
Dept. of Education - ELD - Coordination (carry-over)	\$ 168,287.79		\$ 168,287.79	\$ -	100%
Carry-Over Vroom	\$ 3,001.70		\$ 3,001.70	\$ -	100%
Carry-Over NWHF	\$ 9,233.17		\$ 9,233.17	\$ -	100%
Dept. of Education - ELD - Coordination	\$ 719,306.00		\$ -	\$ 719,306.00	0%
Coordinated Enrollment	\$ 428,892.38			\$ 428,892.38	0%
Reimbursement Grants					
Dept. of Education - Title IV-B2	\$ 200,374.00		\$ -	\$ 200,374.00	0%
Dept. of Education - Kindergarten Partnership & Innovation	\$ 604,173.00		\$ -	\$ 604,173.00	0%
Total All Resources	\$ 2,598,581.38	\$ 8,333.33	\$ 212,502.66	\$ 2,386,078.72	8%

	Budget	Current Month	YTD	Balance	% Used
Expenditures					
Grant Expenditures					
Pollywog Program	\$ 265,313.34	\$ 10,610.02	\$ 23,656.57	\$ 241,656.77	9%
Family Connects	\$ 200,000.00	\$ 7,986.19	\$ 17,160.88	\$ 182,839.12	9%
State Expenditures					
Coordination	\$ 1,328,721.04	\$ 30,574.63	\$ 63,163.82	\$ 1,265,557.22	5%
Reimbursement Grants					
Title IV-B2 Funds	\$ 200,374.00	\$ -	\$ -	\$ 200,374.00	0%
Kindergarten Partnership & Innovation	\$ 604,173.00	\$ -	\$ -	\$ 604,173.00	0%
Total All Expenditures	\$ 2,598,581.38	\$ 49,170.84	\$ 103,981.27	\$ 2,494,600.11	4%
Ending Balance	\$ 0.00				

Revenues
Other Resources (funds not located at LBCC)

	Budget	Current Month	YTD	Balance	% Used
Expenditures					
IHN-CCO (funds not located at LBCC)	\$ 38,107.50		\$ -	\$ 38,107.50	0%
Identity Project					

Consent Items

March Meeting Minutes

Early Learning Hub of Linn, Benton & Lincoln Counties Governing Board Meeting Minutes

MEETING COMMENCED	2:30 pm, March 3, 2022 Online via Zoom
MEETING CALLED BY	Julie Manning
STAFF MEMBERS PRESENT	Connie Adams, Kristi Collins, Sam Rounsavell, Carmen Santacruz, Kelly Schell, LeAnne Trask
VERSION	Draft
RECORDED	Yes

Agenda topics

ROLL CALL	
Belit Burke, Jeff Davis, Barbara Dougherty, Dina Eldridge, Karol Elizondo, Tonja Everest, Laura Farmer, Claire Hall, Susan Halliday, Melissa Isavoran, Lola Jones, Stephany Koehne, Julie Manning, Chris Reese, Bettina Schempf, Lauren Sigman, Paul Smith, Lynnette Wynkoop	

DISCUSSION ITEM	Welcome and Introductions
Board Members introduced themselves.	

DIRECTOR'S REPORT	LBL Hub Updates
Kristi mentioned that she has a presentation at the Newport Chamber next Friday. She is looking forward to sharing how business partners can get involved in child care and introducing them to Pollywog as a resource they can share with their employees.	
Kristi shared legislative updates. On March 15, 2022, from 1-2:15 pm, the Early Learning Division is hosting a meeting for Early Learning Hubs and CCR&Rs to hear a wrap-up of the legislative session as it relates to early learning. Board Members are invited to participate, and a link to that meeting will be posted to Basecamp.	
The P-3 Alignment Work Group tomorrow is canceled because the Early Learning Division scheduled the KPI Rules Advisory Committee meeting is at the same time. The Rules Advisory Committee is critical to the work of the P-3 Alignment Work Group, so Kristi and Paul will prioritize their time with the Rules Advisory Committee and then share the information with the P-3 Alignment Work Group the following month.	
Kristi discussed how Pollywog features heavily in the work plan of the Early Learning Hub. This program is getting recognition at the state level and now at the national level. Michigan is in the process of moving to Coordinated Enrollment and eligibility for all of its social services programs. Kristi was asked by Michigan leadership and the consulting firm that is working with the community of practice to share a presentation this morning on Pollywog. She presented to 52 participants from Michigan representing 11 different	

community teams that are in the process of trying to replicate something similar to our Pollywog program. She explained how Pollywog got started, who the partners are, and an overview of what implementing a system like that can look like when done successfully. Kristi expects to be asked to present again to this group with LeAnne to share the Pollywog database.

Dana Harper at Children's Institute approached Kristi to learn more about Pollywog in preparation for the next legislative session.

Kristi shared that what has made Pollywog so successful is the fact that it is a true cross-sector collaboration and brings together so many critical components for serving children and families. This program is an example of the Theory of Change and Systems Change that make services more accessible for families.

Kristi and the Board expressed appreciation for LeAnne's work in building the Pollywog program.

Kristi discussed the sense at the state level that significant revenue will soon open up, giving opportunities and enhancements for areas, like child care, workforce development, housing, and so many areas where the Early Learning Hub and this Board have been asking and advocating for additional support for years. That poses unique opportunities and challenges for bandwidth and the ability to turn requests for proposals that show collaboration and multiple stakeholders across sectors around in very short order. The Board commented that Early Learning Hubs are well-positioned to stand up some of the new efforts and demonstrate their effectiveness.

FISCAL REPORT	Kristi Collins
Kristi presented the revenue, expenditures, and miscellaneous reports for January.	
The Board asked when the Title IV-B2 funds will be spent? Kristi responded that we received an email on Friday afternoon, February 18th, stating that we will not be allowed to carry over funds. Those funds must be withdrawn by Wednesday, February 23. This was a quick turnaround, given that Monday was a holiday. We worked closely with the Early Learning Division and were able to draw funds down for a closely aligned Pollywog project. We will start looking at the work plan and activities for Title IV-B2 funds, how we want to allocate those based on the work plan, and what will be happening moving forward in our region.	

CONSENT ITEMS	February 2022 Meeting Minutes
The Board was asked to approve the February 2022 meeting minutes.	
Motion: Bettina Schempf	
2nd: Tonja Everest	
Brown	Y N A Farmer Y N A Miller Y N A Waller Y N A
Burke	Y N A Hall Y N A Pizano Y N A Wynkoop Y N A
Davis	Y N A Halliday Y N A Reese Y N A Open Y N A
Dougherty	Y N A Isavoran Y N A Reynolds Y N A Open Y N A

Eldridge	Y	N	A	Jones	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Elizondo	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A				
Everest	Y	N		Manning	Y	N	A	Smith	Y	N	A				
VOTING RESULTS			Individual Votes cast by Board Members (Yes, No, Abstain)												
Abstentions: Stephany Koehne															
The Board voted to approve the February 2022 Meeting Minutes with the correction of a typo regarding the resignation of Denise Swanson on page 3.															

DISCUSSION ITEM	2022-2023 Work Plan
<i>Strategy 9.2 Provide preventive parenting support services to reduce participation in the child welfare system.</i>	
<ul style="list-style-type: none">• <i>Increase access to evidence-based early learning programs (e.g., Relief Nurseries, parenting education, home visiting programs) proven to reduce abuse and neglect for families at imminent risk of entering the child welfare system.</i>• <i>Expand access to family coaches for local parenting support organizations, including community-based, culturally responsive organizations.</i>• <i>Collaboratively develop community-based early childhood child abuse and maltreatment prevention plans.</i>	
The Board added a note about key activities for Strategy 9.2: Work to identify additional opportunities in Benton and Lincoln Counties related to this measure.	
It was also noted that even though the Early Learning Hub had to submit the Work Plan to the Early Learning Division before this Board meeting, any additional revisions will be sent to the Early Learning Division.	

DISCUSSION VOTE				2022-2023 Work Plan											
The Board was asked to approve the 2022-2023 Work Plan.															
Motion: Susan Halliday															
2nd: Lynnette Wynkoop															
Brown	Y	N	A	Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A
Burke	Y			Hall	Y	N	A	Pizano	Y	N	A	Wynkoop	Y	N	A
Davis	Y	N	A	Halliday	Y	N	A	Reese	Y	N	A	Open	Y	N	A
Dougherty	Y	N	A	Isavoran	Y	N	A	Reynolds	Y	N	A	Open	Y	N	A
Eldridge	Y	N	A	Jones	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Elizondo	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A				
Everest	Y	N		Manning	Y	N	A	Smith	Y	N	A				
VOTING RESULTS				Individual Votes cast by Board Members (Yes, No, Abstain)											
Abstentions: None															
The Board voted to approve the 2022-2023 Work Plan.															

DISCUSSION ITEM	Contract Update
<p>Kristi shared that the Early Learning Division had stated that we would have our contracts before the end of February, yet we still do not have a contract. We have been operating without a contract since October 1, 2021. The Early Learning Hubs has LBCC as a backbone organization and is a lower priority for contracts than our community partners. We want to acknowledge the experiences of our direct service community partners. Healthy Families received their contract in the last week, which is good news.</p>	
PROGRAM UPDATE	Pollywog Update
<p>LeAnne shared the Pollywog updates and analytics for the database, website, newsletter, and social media.</p> <p>She walked the Board through the updated Resources page on the Pollywog website. It has been made more mobile-friendly and easier to access.</p> <p>There was a discussion about the difficulty of recruiting new partners and having our partners use the Pollywog referral system. The Board expressed concern about the limited activity of users in Lincoln County. LeAnne explained that Pollywog started in Linn county in 2017 but just came to Lincoln County when the pandemic began. Connie will be traveling to Lincoln County one day a month to work with Breeze Powell at the Health Department to increase our partnership there. The Board offered to help connect new partners with Pollywog.</p>	
PROGRAM UPDATE	Family Connects Update
<p>Connie shared the Family Connects Oregon response to the PSU evaluation of the FCO's first year. Overall, we didn't feel that many of our concerns were heard and addressed by OHA, but there is progress, which is hopeful. The most significant barrier right now is that many private insurance companies are reluctant to pay the entire cost of this program. And because it is a universal program, the costs that are billed are based on the number of births in a community, not on the actual visits that are happening, so that it is a community-wide effect of that program. Our work plan goal is to increase the number of families receiving home visits to 60% of the eligible population to meet Family Connects International fidelity goals. To help meet these goals, Melissa Isavoran will meet with Connie separately to discuss strategies.</p> <p>Oregon Senate Bill 1555 is making progress towards being signed into law. This bill includes language that clarifies the insurance coverage for universal home visiting and requires insurance companies to cover the costs in whole. Senate Bill 1555 is going to the Governor's office for signature. This is a positive step.</p> <p>Karol shared that Benton County scaled the Family Connects program with just Medicaid clients. She hopes that they can scale this program to be truly universal with this bill passing. They are asking Lactation Consultants, Obstetricians, and Pediatricians to help spread the message about the availability of no-cost, home visiting services. Benton County home visits will include diapers, books, educational materials, baby blankets, a thermometer, and other gifts.</p>	

PROGRAM UPDATE	Coordinated Enrollment Update
<p>Kelly shared the current data for Preschool Promise, including applications received, new eligible children, number of open slots, and percentage of providers at capacity.</p>	
<p>Kristi explained the FAR exemption. FAR stands for Frontier and Rural communities. These are communities where there may be only one preschool program available and the distance between that program and another community to attend a different preschool is very far. To avoid excluding children, we do not have to certify them as income-eligible if they live in a FAR community. We have a process with the Early Learning Division for FAR approval that shows how we will recruit and place income-eligible children first. Two sites currently have FAR exemptions. One is Strengthening Rural Families, and the other is the Yachats Youth and Families Program in Lincoln County.</p>	
<p>Kristi discussed the open slots and shared that there may not be enough children to fill a program in some areas. The Board shared that lack of transportation may contribute to the issue of filling slots.</p>	
<p>The Board asked about promoting enrollment for the school year beginning in August 2022. Kristi shared that the Early Learning Division has not yet approved us to open 2022-23 applications. The Early Learning Hub's goal, once we get approval, is to have our timeline aligned to our Head Start programs. So that application would be available in April, and we would start doing placement into late June. We will be working with providers that have community-based slots and Preschool Promise slots to let providers know who's in the queue and who's submitted applications so that they can begin planning. Under the Coordinated Enrollment process, the priority placements are as follows: transitioning 3 to 4-year-olds, siblings of enrolled students, then new applications.</p>	
<p>Advocacy from our Preschool Promise providers to start this process earlier and to better align with our other publicly funded programs is encouraged.</p>	

DISCUSSION ITEM	Board Vacancies
<p>The Board was made aware of the current vacancies, so they might keep the positions in mind as they interact with members of our community. A Board interest form is available if a prospective Board Member is found. Please let Kristi, Julie, or Claire know if you have someone to consider.</p>	
<p>The current Board vacancies include Linn County Business representative, Benton County Housing representative, Linn and Lincoln Parent Representatives.</p>	
<p>Kristi shared that we are looking at the model for those Parent Representatives as the Early Learning Hub develops the Parent Leadership Council. Our vision is that the Parent Representative serving on this Board would serve as the county's Parent Leadership Council chair. This would allow them to share information coming out of the Leadership Council with this Board and take information back to that group about what's happening at the Board level.</p>	

Linn County K-12 representative position update. Tonja shared that Todd has been asked to relinquish his position to make a seat for Steve Martinelli from Scio. Steve is very is eager to join and really is excited about the work of preschool expansion.

Board requested the Board interest form to be posted with short position descriptions. We will post that to Basecamp and the website, so the public has access.

DISCUSSION ITEM	Future Meeting Locations
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The Board discussed meeting in person with hybrid virtual options in the future. These meetings would follow the traditional rotating basis in Linn, Benton, and Lincoln Counties locations.

The overall consensus is that resuming in-person meetings with a virtual option would be very welcome.

There was a discussion of physical meeting locations. Locations suggested were:

- Philomath School District and Clover Ridge Elementary School
- The newest location of the Benton Center in Corvallis.
- Lincoln County locations such as the Lincoln County School District office in Newport, the Lincoln City hospital, the Lincoln County DHS Self-Sufficiency Office in Newport, the Center for Health Education.

Jeff invited the Board to an open house format building dedication of the second location for Benton Center on April 23rd. This space will have a board meeting room with virtual technology included.

Kristi shared that LBCC, as our backbone organization, says no in-person meetings through June. She proposes that we target the August meeting for resuming in-person to stay within the LBCC guidelines and have time to secure locations.

NEXT MEETING	2:00 pm, April 7, 2022 Online via Zoom
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MEETING ADJOURNED	3:43 pm
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Discussion Items

Strategy 9.2 RFA/Title IV-B2 Funds

Strategy 9.2 Provide preventive parenting support services to reduce participation in the child welfare system.

- Increase access to evidence-based early learning programs (e.g., Relief Nurseries, parenting education, home visiting programs) proven to reduce abuse and neglect for families at imminent risk of entering into the child welfare system.
- Expand access to family coaches for local parenting support organizations, including community-based, culturally responsive organizations.
- Collaboratively develop community-based early childhood child abuse and maltreatment prevention plans.



EXHIBIT A Attachment 1

FAMILY SUPPORT AND FAMILY PRESERVATION SERVICES

PART I. DEFINITIONS

Healthy Families Oregon means a free, voluntary home visiting program offering support and education to families who are expecting or parenting newborns.

PART II. BACKGROUND

Family Support and Family Preservation Services are community-based services to promote the well-being of children and families designed to increase the strength and stability of families (including adoptive, foster, and extended families), to increase parents' confidence and competence in their parenting abilities, to afford children a safe, stable and supportive family environment, to strengthen parental relationships and promote healthy marriages, and otherwise to enhance child development. *Source: US Department of Health and Human Services, Administration for Children and Families.*

PART III. ACTIVITIES

Grantee shall provide in the Hub Coverage Area the Family Support and Family Preservation Services described below. Grantee shall design and deliver the Family Support and Preservation Services in a manner that supports the Hub and Agency goals as described in this Agreement.

Family Support and Preservation Services must be provided in a culturally competent and gender-specific manner that reflects the population, needs and resources of the community.

1. Family Support Services shall:
 - a. be family-focused and targeted to the family and not only the child or other individual family member(s);
 - b. be focused on at-risk families so that the services will have an impact on the population that would otherwise require services from Oregon Department of Human Services (ODHS); and
 - c. focus on child welfare (not educational needs or other services which are the responsibility of other agencies).
2. Family Support Services may include
 - a. Services, including in-home visits, parent support groups, and other programs designed to improve parenting skills by reinforcing parents' confidence in their strengths, and helping them to identify where improvement is needed and to obtain assistance in improving those skills. Focus is on improving parenting skills with respect to child development, family budgeting, coping with stress, health, and nutrition. Example of programs may include parenting classes, parent-to-parent supports, and in-home visitation classes;
 - b. Structured activities involving parents and children to strengthen the parent-child relationship, including, for example, Healthy Families Oregon;
 - c. Drop-in centers to afford families opportunities for informal interaction with other families and with program staff, including for example, family resource centers;

- d. Transportation, information and referral services to afford families access to other community services, including child care, health care, nutrition programs, adult education literacy programs, legal services, and counseling and mentoring services, including for example, Dial-a-Ride, child care resource and referral; and
- e. Early developmental screening of children to assess the needs of such children, and assistance to families in securing specific services to meet these needs, including for example, Healthy Families Oregon.

PART IV. FAMILY PRESERVATION SERVICES

Family Preservation Services for children and families are designed to help families (including adoptive and extended families) who are at-risk or in crisis, including:

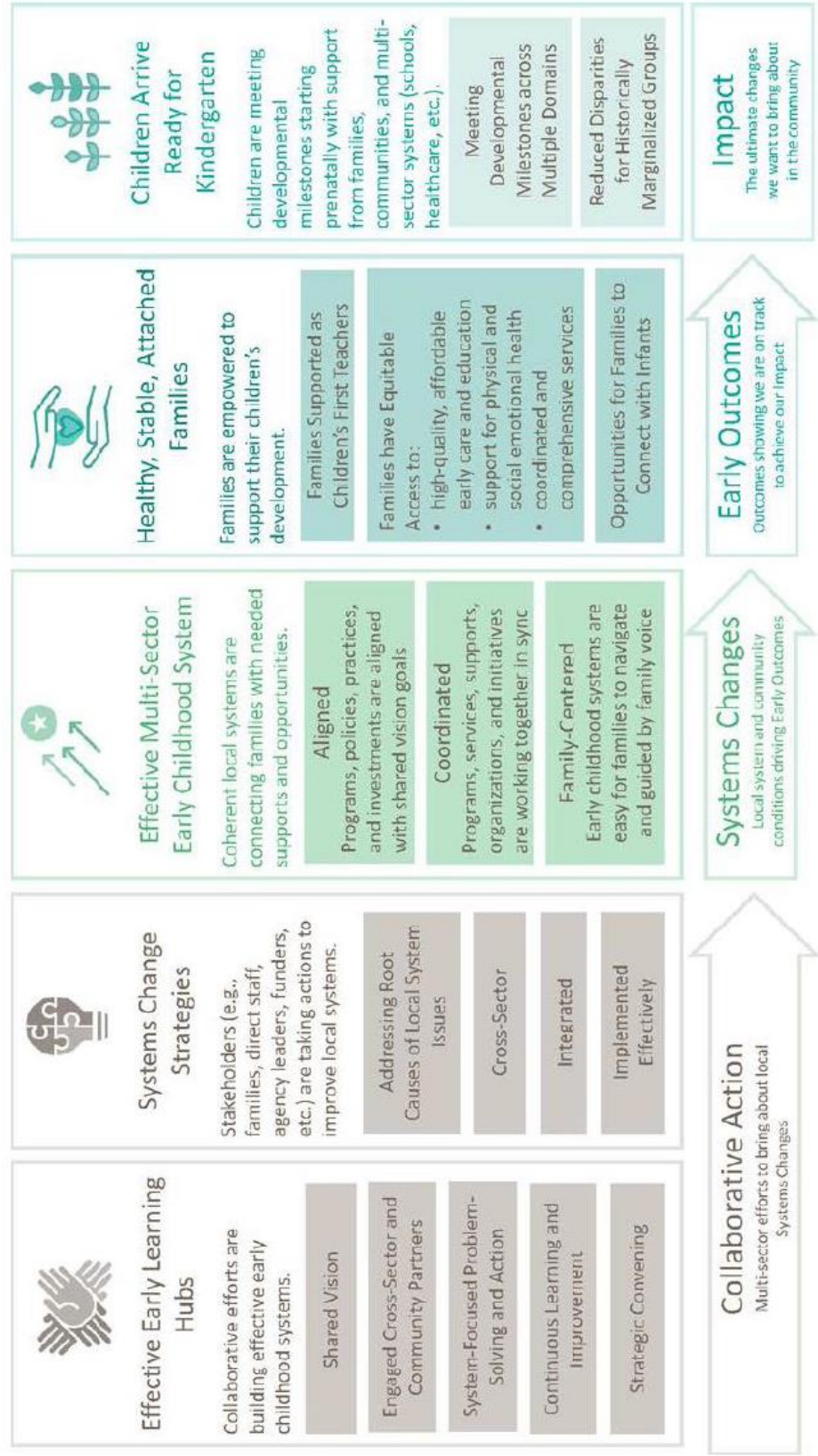
1. Service programs designed to help children:
 - a. where safe and appropriate, return to families from which they have been removed; or
 - b. be placed for adoption, with a legal guardian, or, if adoption or legal guardianship is determined not to be safe and appropriate for a child, in some other planned, permanent living arrangement.
2. Pre-placement preventive services programs, such as intensive family preservation programs, designed to help children at risk of foster care placement remain safely with their families;
3. Service programs designed to provide follow up care to families to whom a child has been returned after a foster care placement;
4. Respite care of children to provide temporary relief for parents and other caregivers (including foster parents); and
5. Infant safe haven programs to provide a way for a parent to safely relinquish a newborn infant at a safe haven designated pursuant to a state law.

PART V. BUDGET

1. When utilizing federal Title IV-B2 Family Support Services funds, Grantee shall comply and require all Providers to comply with the additional federal requirements applicable to Title IV-B2 Family Support Services funds in 42 USC 629 et seq., including but not limited to: maintaining and providing to Agency such documentation as Agency shall require to comply with federal reporting requirements, 45 CFR Part 92, and the limitations on the use of Title IV-B2 funds in 42 USC 629d.
2. Grantee's total Administrative Overhead (including any indirect costs) for funds derived from Agency's General Fund appropriations are limited to 15 percent and for funds derived from Agency's Title IV-B2 federal funds, to 10 percent of the Grant Funds.

Oregon Regional Early Learning System Theory of Change

The following describes a draft theory of change to guide early childhood systems building efforts in Oregon. Each section of the theory of change shown below is described on the proceeding pages.



Funding amounts available for RFA:

Fund	Family Support Services (Title IV-B2)	Family Preservation Services (Title IV-B2)	Stable, Healthy and Attached (General Fund)
Contract Amount	\$60,783.00	\$55,350.00	\$89,037.00
4 % Indirect to LBCC	\$2,337.81	\$2,128.85	\$3,424.50
Amount Available for RFA	\$58,445.19	\$53,221.15	\$85,612.50

Timeline:

April – RFA planning meeting

- 3-5 Board Members or selected representatives (Planning Team members would not be eligible to apply for funding)

May 5th – Board Approves RFA as presented by planning team

May 6th – RFA released

June 3rd – RFA Due by 5 PM

June – Planning team reconvenes to review applications and propose recommended projects to fund to Board

June 30th – Board Approves projects/proposals to fund

Applicants notified on July 1st with contracts effective immediately.

Regional Assessment Webinar

From ELD:

We are excited to launch the regional assessment training next month! To familiarize Hubs with the regional assessment process, Erin Watson from Weaving Change will conduct two 90-minute trainings this spring for directors and 1-2 staff members. In Part 1 of the training, Erin will describe the motivation behind the regional assessment, provide detail about the how to complete the assessment, and discuss how the assessment can be customized to fit each region's needs. In Part 2, Erin will share the tools that will be provided along the way. In the week following each session, Erin will hold office hours to provide Hub staff with 1-on-1 time to discuss the process. After Hub staff are trained on the assessment process, Erin will provide an additional training session to which CCR&Rs, OPKs, and 1-2 Hub Governance Council members from each region will be invited. A separate invite will go out to CCR&R and OPK staff regarding this final training.

The schedule is provided below, and Zoom meeting invites will be sent soon. A recording of the meetings will be available if you are unable to attend any of the sessions. Feel free to contact us with questions in the lead-up to these trainings.

Tuesday, April 19th, 1:00-2:30 PM - Hub regional assessment training, Part 1 (No Equity CoP this date) – Hub directors + 1-2 staff

Wednesday, May 4th, 11-12:30 PM- Hub regional assessment training, Part 2: Tool Kit – Hub directors + 1-2 staff

Wednesday, May 18th, 11-12:30 PM - Hub, Governance Council, and CCR&R - Directors and 2-3 additional Hub staff and/or Governance Council members from each region.

□ This third training will utilize the toolkit shared in Part 2. Hub directors may choose to attend with Governance Council and see the presentation toolkit in use, or they may opt out of this session.

□ The invite for this event is going out Friday, 3/18/22.

Tuesday, May 24th, 11-12:30 PM – OPK/Head Start

***Important update: The Regional Assessment Workgroup has shared with ELD staff that alignment of the regional assessment, strategic plan, and work plan deliverables needs to be re-examined and then clarified with Hub leadership and governance. Our next steps are to re-examine alignment internally (we are open to potentially changing due dates) and then to bring the timeline and suggestions to the work group for feedback. We want the regional assessment to be a successful community process and will work with you to find a feasible timeline and accompanying plans.

Proposed Governing Board Terms

PROPOSED GOVERNING BOARD TERMS

TERMS: Ending 6/2022			
1	Bettina Schempf	H&SS	Benton
2	Claire Hall	H&SS	Lincoln
3	Lorena Reynolds	Business	Benton
4	Stephany Koehne	ECE	Linn
5	Vacant	Parent	Linn
6	Vacant	Business	Linn

TERMS: Ending 6/2023			
1	Laura Farmer	Parent	Benton
2	Melissa Isovoran	Health	Lincoln
3	Paul Smith	ECE	Benton
4	Rich Waller	Business	Lincoln
5	Vacant	Parent	Lincoln
6	Vacant	Housing	Benton

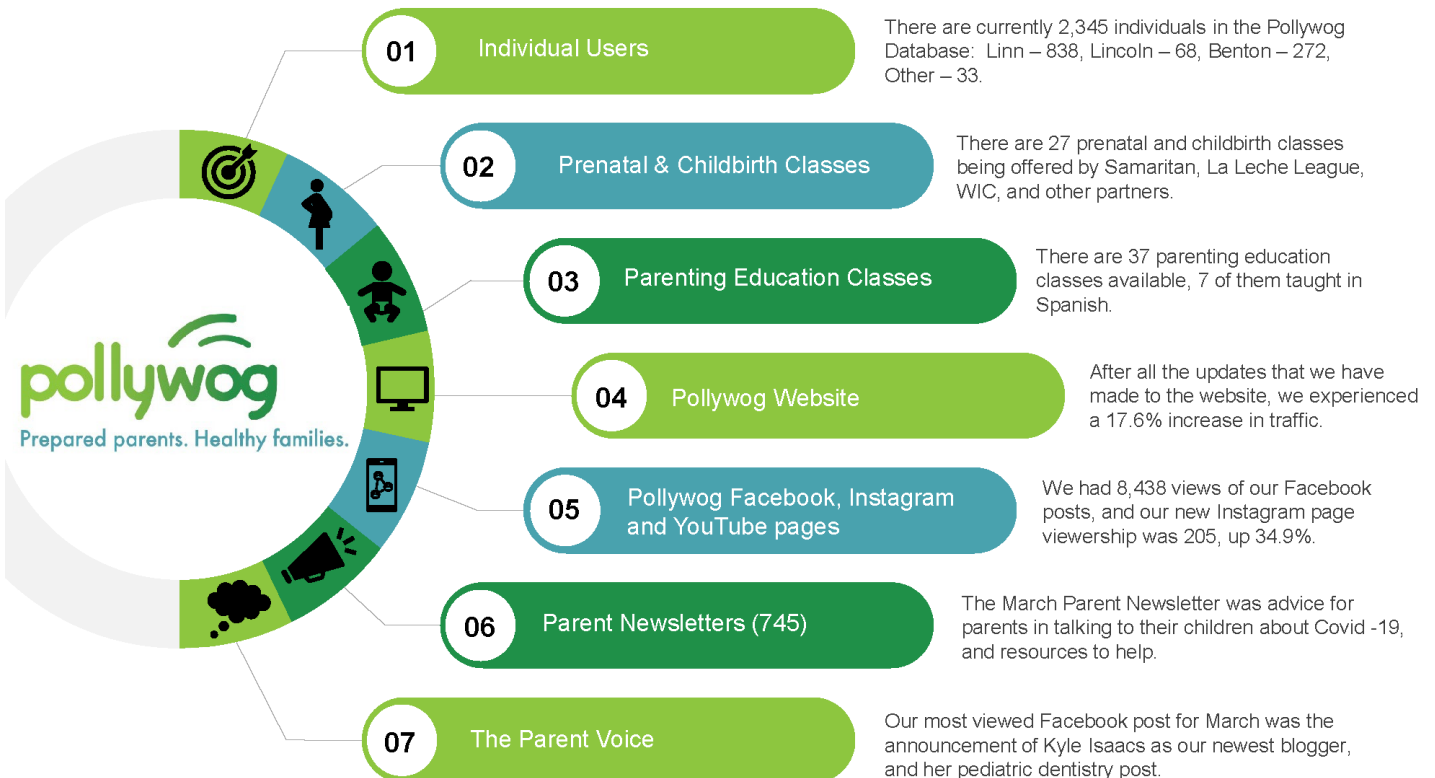
TERMS: Ending 6/2024			
1	Barbara Dougherty	ECE	Lincoln
2	Chris Reese	H&SS	Linn
3	Dina Eldridge	Housing	Linn
4	Karol Elizondo	Health	Benton
5	Lola Jones	Housing	Lincoln
6	Neftali Pizano	Health	Linn

K12: (Agency Appointed)			
1	Lauren Sigman	K-12	Lincoln
2	Steve Martinelli	K-12	Linn
3	Susan Halliday	K-12	Benton

STANDING: (Agency Appointed)			
1	Belit Burke	ODHS	LBL
2	DeAnn Brown	CTSI	Lincoln
3	Jeff Davis	LBCC	Linn/Benton
4	Julie Manning	IHN-CCO	LBL
5	Lynnette Wynkoop	CCR&R	LBL
6	Tonja Everest	LBL-ESD	LBL

Pollywog Update

7 April 2022



31 Database Floating Users

5 Database Dedicated Users

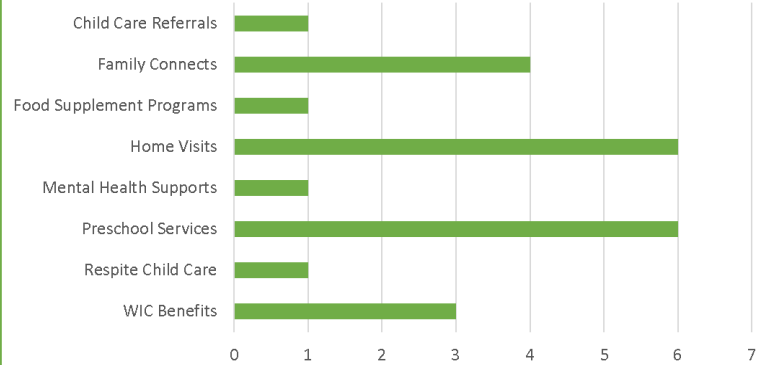


25 Linn County Partners

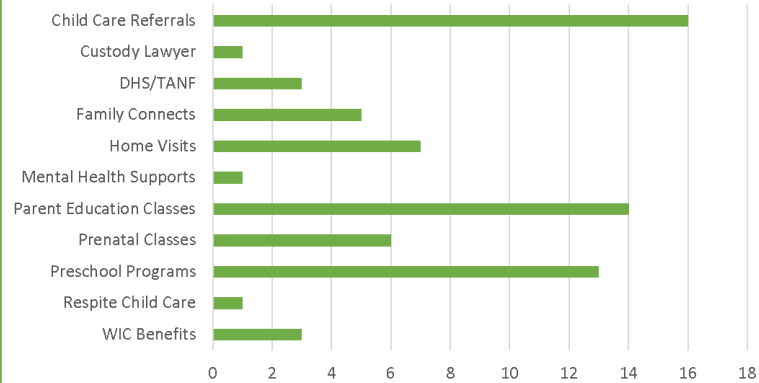
16 Lincoln County Partners

20 Benton County Partners

March Referrals (23)



March Service Requests (70)



Family Connects



FAMILY CONNECTS UPDATE

April 7, 2022

Program News

Billing and Insurance Updates

Oregon Measure 1555 was passed by the Oregon Legislature and signed by Governor Brown. This bill supplements Senate 526 (2019) and requires health insurances to cover the full cost of home visiting services for newborns. It will take effect in 2023, after OHA's adoption of rules for coverage and payments.

Early adopters will be meeting with Gretchen Hammer, an insurance consultant hired by OHA, to assess billing and contracting. She will assist early adopters with discussions and negotiations with insurance companies.

And finally, Medicaid billing for Oregon Family Connects was approved by the Centers for Medicare and Medicaid Services (CMS) for inclusion in the State Amendment Plan.

Community Alignment

Provider Engagement

Family Connects staff now will have standing five minutes at the beginning of the Ob/Gyn and Pediatric Clinics meetings. This is a great opportunity to share Family Connects information with these Samaritan providers regularly. In addition, we are connecting with clinic managers for more direct outreach to providers and staff at Samaritan clinics.

Partner Outreach

Interest in Pollywog and our partnerships is picking up again. This past month included meetings with: Lincoln County WIC, First Christian Pre-Primary, One2Another, and Linn County CASA.

A recent workshop on how to create and update an agency's 211 listing was a big success thanks to 211 employees. We plan to hold these regularly.



Program Reach

Data Extract Date: 2/28/22
Report Range: 8/1/21 - 1/31/22

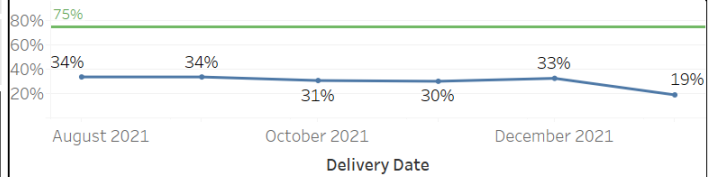
Eligible Births - Past 6 Months: 523

Population Reach - Past 6 Months: 20%

Population Reach - Implementation

	August ..	Septem..	October..	Novemb..	Decemb..	January ..	Total
Eligible Births	83.0	89.0	104.0	63.0	89.0	95.0	523.0
Scheduled Visits	28.0	30.0	32.0	19.0	29.0	18.0	156.0
Declined Visits	5.0	6.0	13.0	10.0	7.0	6.0	47.0
Completed IHVs	18.0	21.0	22.0	17.0	18.0	9.0	105.0
Completed SCs	0.0	0.0	1.0	0.0	0.0	0.0	1.0
Home Follow-Up	0.0	0.0	0.0	0.0	0.0	1.0	1.0
Phone Follow Up	0.0	0.0	1.0	0.0	0.0	0.0	1.0
Scheduling Rate	34%	34%	31%	30%	33%	19%	30%
Completion Rate	64%	70%	72%	89%	62%	50%	68%
Population Reach	22%	24%	22%	27%	20%	9%	20%
Follow Up Rate	0%	0%	4%	0%	0%	11%	2%

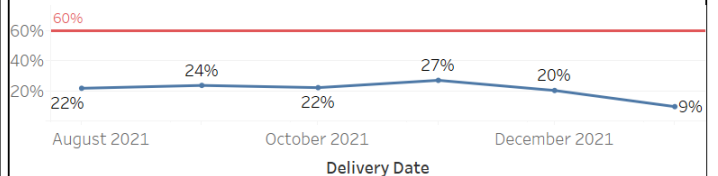
Scheduling Rate



Completion Rate



Population Reach



$$\text{Scheduling Rate} = \frac{\text{Scheduled Visits}}{\text{Eligible Births}}$$

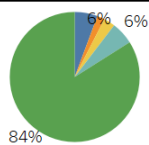
$$\text{Completion Rate} = \frac{\text{Completed Visits}}{\text{Scheduled Visits}}$$

$$\text{Population Reach} = \frac{\text{Completed Visits}}{\text{Eligible Births}}$$

Family Demographics

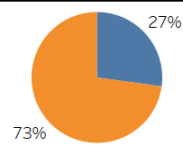
Data Extract Date: 2/28/22
Report Range: 8/1/21 - 1/31/22

Completed IHVs - Past 6 Months (Activity): 114



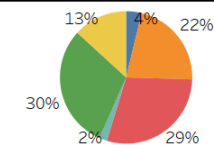
Caregiver Race

- >1 race
- AA/B
- AI/AN
- Other
- White



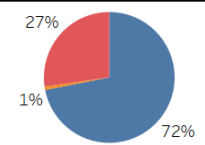
Caregiver Ethnicity

- Hispanic or Latino
- Not Hispanic or Latino



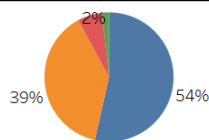
Education Level

- Associate
- Degree
- Diploma
- Some Coll..
- Some HS
- GED



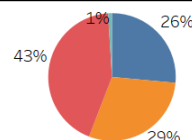
Caregiver Insurance Type

- Medicaid / Public
- No Insurance
- Private / Employer Provided



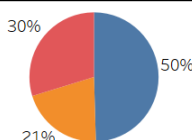
Infant Age

- 14-34
- 35-55
- 56-83
- <14



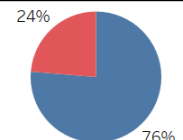
Mother Age

- 18-24
- 25-29
- 30+
- <18



Marital Status

- Married
- Single
- Single, lives with partner/FOB



Infant Insurance Type

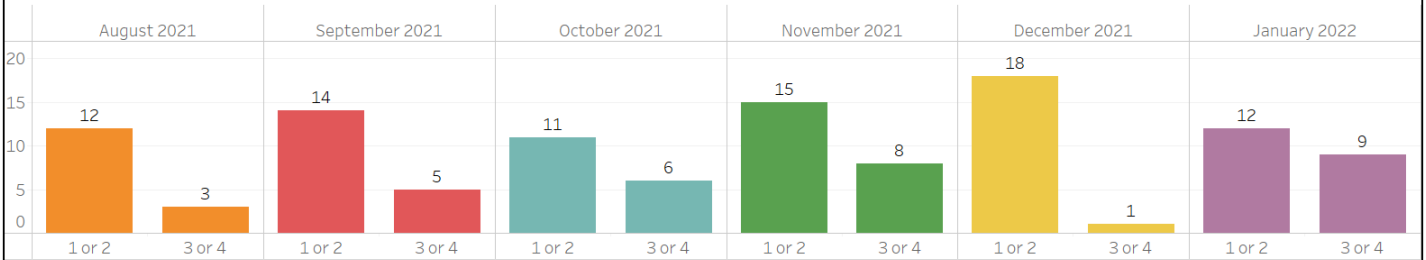
- Medicaid / Public
- Private / Employer Provided

Risk Profile and Referrals

Data Extract Date: 2/28/22
Report Range: 8/1/21 - 1/31/22

Completed IHVs - Past 6 Months (Activity): 114

Total Matrix Risks Identified



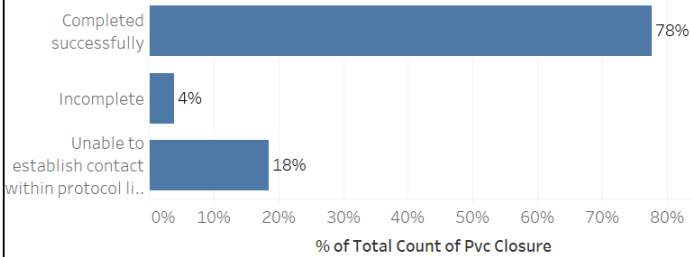
Risk and Referral

	August 2021	September 2021	October 2021	November 2021	December 2021	January 2022	Total
Cases >1 Risk Referral	13.0	13.0	11.0	10.0	7.0	14.0	68.0
Cases >1 Referral	13.0	13.0	12.0	12.0	12.0	17.0	79.0
Total Referrals	73.0	43.0	22.0	15.0	23.0	46.0	222.0
New Referrals	72.0	42.0	17.0	11.0	18.0	36.0	196.0
Existing Referrals	1.0	1.0	5.0	4.0	5.0	10.0	26.0
Risk Referrals	73.0	43.0	20.0	11.0	14.0	41.0	202.0
Non-Risk Referrals	0.0	0.0	2.0	4.0	9.0	5.0	20.0

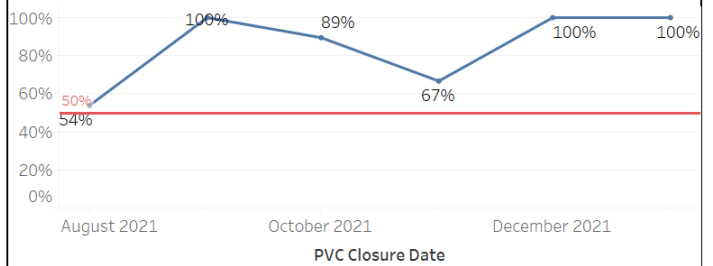
Post Visit Connections

Data Extract Date: 2/28/22
Report Range: 8/1/21 - 1/31/22

PVC Closure



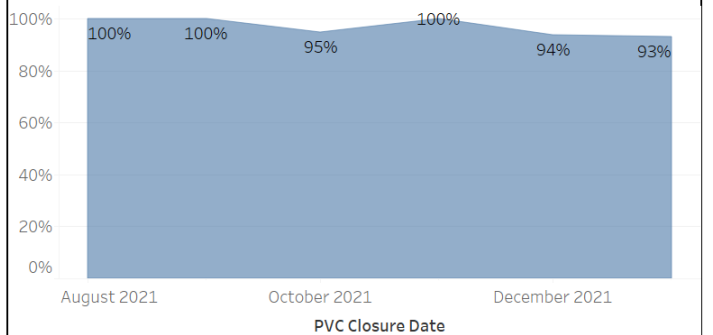
Referral Connection Rate



Post Visit Connection

	August..	Septe..	Octobe..	Novem..	Decem..	Januar..	Total
Completed PVCs	15.00	4.00	20.00	10.00	16.00	15.00	80.00
Referrals Assessed	13.00	2.00	19.00	3.00	4.00	3.00	44.00
Referrals Contacted	7.00	2.00	17.00	2.00	4.00	3.00	35.00
Referrals Received	3.00	2.00	17.00	2.00	4.00	2.00	30.00
Satisfaction: Helpful	15.00	4.00	19.00	10.00	15.00	14.00	77.00
Referral Connection Rate	54%	100%	89%	67%	100%	100%	80%
Satisfaction Rate	100%	100%	95%	100%	94%	93%	96%

Satisfaction Rate



Coordinated Enrollment



PRESCHOOL PROMISE

Coordinated Enrollment Update

April 7, 2022

Enrollment

- Preschool Promise enrollment is currently at 96% with only 9 slots open: 7 open slots in Yachats and 2 in Lincoln City.
- Preschool Promise has an active waitlist of 21 children: 9 children in Benton county and 12 children in Linn county.
-

PSP Application

- The Preschool Promise enrollment team is working on updating the electronic application while waiting for the Early Learning Division's final draft of the 2022-2023 application. The updated version of the PSP online application will have:
 - The option to apply for dual years, 2021-2022 and 2022-2023, up until the end of the current school year.
 - Parents will receive automatic status emails as the application moves through the eligibility process.
 - Parents will be able to choose to be referred to Head Start, if criteria is met and there is a HS program in their community.
 - Parents will be able to pick a preferred provider and a second preferred provider.
 - Parents will be able to tell us if they want to be offered an open slot in the community if their preferred provider(s) is full.
 - Parents will tell us if they would like to be referred to other agencies through the Pollywog referral system.
 - Parents will have the opportunity to opt in in being part of the Parent Leadership Council.

Recruitment Materials

- Preschool Promise will have new and diverse recruiting materials along with the billboard that will go on Hwy 34 starting May 2nd.
 - Play, Learn & Grow with FREE Preschool **flyer** – One side English and one side Spanish.
 - Play, Learn & Grow with FREE Preschool **wallet card** – One side English and one side Spanish.
 - Play, Learn & Grow with FREE Preschool **yard sign** – English & Spanish.
 - Play, Learn & Grow with FREE Preschool **billboard** – English & Spanish.



Early Learning Hub

of Linn, Benton & Lincoln Counties

Addenda to Governing Board Packet

Addenda added April 11, 2022

Revised Agenda

Governing Board Members

Claire Hall, Co-Chair
Lincoln County Commissioner

Julie Manning, Co-Chair
Samaritan Health Services

DeAnn Brown
Confederated Tribes of Siletz Indians

Belit Burke
Department of Human Services

Jeff Davis
Linn-Benton Community College

Barbara Dougherty
Samaritan Early Learning Center

Dina Edridge
Community Services Consortium

Karol Elizondo
Benton County Health Department

Tonja Everest
*Linn Benton Lincoln
Education Service District*

Laura Farmer
Parent

Susan Halliday
Philomath School District

Melissa Isavoran
InterCommunity Health Network

Lola Jones
Samaritan House

Stephany Koehne
Kids & Company of Linn County

Steve Martinelli
Scio School District

Nertali Pizano
Samaritan Health Services

Chris Reese
Mid-Willamette Family YMCA

Lorena Reynolds
The Reynolds Law Firm, PC

Bettina Schempt
Old Mill Center

Lauren Sigman
Lincoln County School District

Paul Smith
Strengthening Rural Families

Rich Waller
*Landmark Professional Mortgage
Company*

Lynnette Wynkoop
Child Care Resource & Referral



April 7th, 2022
2:00 – 4:00 PM

Members of the public wanting to make public comment must sign in. Each individual speaker will have 3 minutes during the Public Comment portion of the Agenda.

- I. Roll Call – Zoom Participants List
 - a. New Board Member & Staff Introduction
- II. Special Presentation
- III. Director's Report
- IV. Fiscal Report
- V. Consent Items
 - a. March Meeting Minutes
- VI. Discussion Item
 - a. Strategy 9.2 RFA/Title IV-B2 Funds – Need Approval
 - b. Board Member Application – Need Approval
 - c. Regional Assessment Webinar – Informational
 - d. Proposed Governing Board Terms - Informational
 - e. Program Updates – Informational
 - i. Pollywog Update, LeAnne Trask
 - ii. Family Connects Update, Connie Adams
 - iii. Coordinated Enrollment Update, Antonia Huerta & Matt Grams
- VII. Public Comment
- VIII. Next Meeting – May 5th – Board Meeting Via Zoom
- IX. Adjournment

All members of the EL Hub Governing Board **must disclose** when they believe they have or may have a conflict of interest, and may participate in discussions that are leading to consensus. If, however, consensus cannot be reached and the group uses the fall-back voting process, the individual with the conflict of interest may not participate in that final vote.

Additional Discussion Item

Board Member Application – Crystal Harris

Questions for potential EL Hub Governing Board members:

1. Do you foresee any financial conflict serving on the Board? **No.**

2. The Early Learning Hub Board meets on the first Thursday of the month from 2-4 pm. Meetings are currently held remotely via Zoom, however, when in-person meetings resume the meetings will rotate between the three counties. You are expected to review your Board packet prior to the Board meeting and be prepared to discuss included items. Are you able to meet that time commitment, at minimum? **Yes**

Are you able to commit additional time to participate in workgroup/committee meetings and/or state collaborative? **Yes**

3. What interests you about serving on the Board? **As a mom of school aged children, and now a 9 month old Foster child (whom, it looks like we will adopt), I am passionate about serving my community to make it a better place – specifically for children. I have seen, and experienced the struggles of trying to obtain early education for my children when they were 3 & 4 years old.**

4. What are some of your previous volunteer experiences or leadership roles?

Volunteering that I've done:

Rotary Club of Albany –

- I was one of the two major coordinators for the Albany Downtown Wine Walk.
- I co-founded, organized, and put on The Great Platypus Drop – we raised over \$60,000 for local non-profits.
- Volunteered to take money at the Fairgrounds for the Horse Show parking.
- Was President of the club from 2019/2020.
- Volunteer to shop for kiddos that are less fortunate, wrap, and deliver gifts for our Christmas program.
- Volunteered to interview students for the RYLA leadership camp program.
- During my term as President, our club received the Community Partner Award for our work with them.

Salvation Army

- Volunteered to ring the bell – I won the kettle award for the most money made in a single shift. (my kids and I sang Christmas carols outside of Fred Meyer... it was a hit! 😊)

CASA of Linn County

- Currently a member of the Board of Directors
- Previous CASA volunteer – I had two separate cases that were roughly a year long each
- Collected pajamas for their annual pajama drive – one year I enlisted the help of a large manufacturing company to have their employees bring pajamas to donate at their annual Christmas party and we were able to bring in hundreds of pajama sets for CASA. (Pre-Covid)

Soroptimist –

- Walk for the Cause - My family walks in support of Soroptimist every year. I have walked as a participant helping represent my husband's company (Arauco), or as a sponsor myself with Farmers Insurance.

Family Tree Relief Nursery –

- Sponsored their recent Cornhole Tournament.

Furniture Share –

- Run your TuTu off 5k
- Volunteered at the Annual BBQ & Auction Fundraiser

Lilly's Lope for Hope –

- 5k in support of Suicide Awareness

Out of Darkness –

- 5k in support of the American Foundation for Suicide Prevention

St. Jude sustaining donor.

Samaritan Foundation –

- Sponsored the annual Walk Run Roll 5k

Albany Public Schools Foundation

- Previously on the Marketing Committee

Christmas Storybook Land

- Sponsored the scene of the movie "UP"

Altrusa International

- Kidz Shop – My husband and I volunteered to go shopping with kiddos for back to school clothes.

Distinguished Service Awards – Albany Chamber of Commerce –

- I was nominated for and received the DSA award for Jr. First Citizen for outstanding volunteer service, dedication & commitment.

5. If you were to join our Board, are there any experiences you'd like to have as a board member or people you'd like to meet? I'm always excited to meet other business professionals and community members who share the same goals.

6. What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of this organization? I can be found at most networking events in Albany where I'm always happy to promote amazing things happening in our community. I also have an extensive background in Sales & Marketing and feel as though I can contribute my knowledge and expertise in promoting the Early Learning HUB as needed, including, but not limited to Social Media, Events, Networking, Advertising, etc.

7. What does equity mean to you? Equity to me is the extension and access of the same opportunities to any and all regardless of race, gender, sexuality, political affiliation, religion, socioeconomic status, etc.

8. Do you have any worries about joining the Board? Not at this time.

9. Is there anything you think you would need from this organization to make this experience a successful one for you? I am looking forward to gaining additional knowledge and skills from other Board members.

10. Do you have any questions for the interview panel?

- Where on the Board do you think I can be best of service?
- What do you currently do to promote the EL HUB and what it can do for our community?

Fiscal Report

February Financial Summary

The original packet erroneously contained the August 2021 Financial Summary.

Early Learning Hub of Linn, Benton & Lincoln Counties

Early Learning Hub - 2-Year Budget (7/1/21 - 6/30/23)

Governing Board Summary Financial Update as of the end of February 2022

	Budget	Current Month	YTD	Balance	% Rcvd
Revenues					
Grant Resources					
Pollywog	\$ 279,440.38	\$ 8,333.33	\$ 66,666.64	\$ 212,773.74	24%
Pollywog - IHN-CCO Carryover	\$ 15,313.34		\$ 15,313.34	\$ -	100%
Family Connects	\$ 200,000.00	\$ 8,333.33	\$ 66,666.66	\$ 133,333.34	
State Resources					
Coordination					
Dept. of Education - ELD - Coordination (carry-over)	\$ 168,287.79		\$ 168,287.79	\$ -	100%
Carry-Over Vroom	\$ 3,001.70		\$ 3,001.70	\$ -	100%
Carry-Over NWHF	\$ 9,233.17		\$ 9,233.17	\$ -	100%
Dept. of Education - ELD - Coordination	\$ 826,062.00		\$ 106,794.00	\$ 719,268.00	13%
Kidco Digital Panel	\$ 9,750.00	\$ 9,750.00	\$ 9,750.00	\$ -	100%
Coordinated Enrollment	\$ 428,892.38		\$ 91,005.89	\$ 337,886.49	21%
Reimbursement Grants					
Dept. of Education - Title IV-B2	\$ 235,788.00		\$ 30,618.00	\$ 205,170.00	13%
Dept. of Education - Kindergarten Partnership & Innovation	\$ 388,347.32		\$ 153,719.00	\$ 234,628.32	40%
Total All Resources	\$ 2,564,116.08	\$ 26,416.66	\$ 721,056.19	\$ 1,843,059.89	28%

	Budget	Current Month	YTD	Balance	% Used
Expenditures					
Grant Expenditures					
Pollywog Program	\$ 294,753.72	\$ 13,925.12	\$ 95,292.83	\$ 199,460.89	32%
Family Connects	\$ 200,000.00	\$ 8,394.27	\$ 68,923.94	\$ 131,076.06	34%
State Expenditures					
Coordination	\$ 1,016,334.66	\$ 25,724.38	\$ 194,493.38	\$ 821,841.28	19%
Coordinated Enrollment	\$ 428,892.38	\$ 18,061.30	\$ 127,128.51	\$ 301,763.87	30%
Reimbursement Grants					
Title IV-B2 Funds	\$ 235,788.00	\$ -	\$ 30,618.00	\$ 205,170.00	13%
Kindergarten Partnership & Innovation	\$ 388,347.32	\$ -	\$ 187,187.05	\$ 201,160.27	48%
Total All Expenditures	\$ 2,564,116.08	\$ 66,105.07	\$ 703,643.71	\$ 1,860,472.38	27%

Ending Balance \$ (0.00)

Revenues

Other Resources (funds not located at LBCC)

	Budget	Current Month	YTD	Balance	% Used
Expenditures					
IHN-CCO (funds not located at LBCC)	\$ 38,107.50		\$ -	\$ 38,107.50	0%
Identity Project					

Special Presentation – Lincoln County Community Inclusion Initiative

Presentation slides can be found here - <https://lblearlylearninghub.org/wp-content/uploads/2022/04/Inclusion-powerpoint-Lincoln-County-.pdf>.