Early Learning Hub

of Linn, Benton & Lincoln Counties

Governing Board Packet September, 2021

Governing Board
Early Learning Hub
September 2, 2021
lblearlylearninghub.org

Packet Overview

In your Governing Board packet for September, you will find the following information:

1. Agenda
2. Fiscal Report – June & July financials and financial narrative are included.
3. Consent Items – July Meeting Minutes
4. Discussion Items
    a. 21/22 Fiscal Year Budget – Approval Needed
    b. CCO Kindergarten Readiness Metric - Informational
    c. Board Member Resignation & remaining Board Vacancies – Informational
    d. DOC's & Conflict of Interest Statements – Informational
    e. Program Updates - Informational
        i. Pollywog Update, LeAnne Trask
        ii. Family Connects Update, Connie Adams
        iii. Coordinated Enrollment Update, Antonia Huerta & Matt Grams
        iv. Read for the Record – Sam Rounsavell

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Agenda

Governing Board Members

Claire Hall, Co-Chair
Lincoln County Commissioner

Julie Manning, Co-Chair
Samaritan Health Services

DeAnn Brown
Confederated Tribes of Siletz Indians

Sandy Chase
Department of Human Services

Jeff Davis
Linn-Benton Community College

Sarah Dorgan
Citizens Bank

Barbara Dougherty
Samaritan Early Learning Center

Dina Eldridge
Community Services Consortium

Tonja Everest
Linn Benton Lincoln Education Service District

Laura Farmer
Parent

Susan Halliday
Philomath School District

Lola Jones
Samaritan House

Stephany Koehne
Kids & Company of Linn County

Kelly Locey
Benton County Health Department

Todd Miller
Santiam Canyon School District

Chris Reese
Mid-Willamette Family YMCA

Lorena Reynolds
The Reynolds Law Firm, PC

Bettina Schempf
Old Mill Center

Lauren Sigman
Lincoln County School District

Paul Smith
Strengthening Rural families

Rich Waller
Landmark Professional Mortgage Company

Rebecca Weinsteiger
DevNW

Lynnette Wynkoop
Child Care Resource & Referral

Early Learning Hub
of Linn, Benton & Lincoln Counties

September 2nd, 2021
2:00 – 4:00 PM

Members of the public wanting to make public comment must sign in. Each individual speaker will have 3 minutes during the Public Comment portion of the Agenda.

I. Roll Call
   a. Welcome new Board Members
   b. Introduction Activity

II. Director's Report

III. Fiscal Report – Matt Grams

IV. Consent Items
   a. July Meeting Minutes

V. Discussion Items
   a. 21/22 FY Budget – Approval Needed
   b. CCO Kindergarten Readiness Metric, Julie Manning - Informational
   c. Board Member Resignation & remaining Board Vacancies – Informational
   d. DOC's & Conflict of Interest Statements - Informational
   e. Program Updates – Informational
      i. Pollywog Update, LeAnne Trask
      ii. Family Connects Update, Connie Adams
      iii. Coordinated Enrollment Update, Antonia Huerta & Matt Grams – Informational
      iv. Read for the Record – Sam Rounsavell

VI. Public Comment

VII. Next Meeting – October 7th, 2021 – Board Meeting Via Zoom

VIII. Adjournment

All members of the EL Hub Governing Board ***must disclose*** when they believe they have *or may have* a conflict of interest, and may participate in discussions that are leading to consensus. If, however, consensus cannot be reached and the group uses the fall-back voting process, the individual with the conflict of interest may not participate in that final vote.

Fiscal Report

June Financial Narratives

Early Learning Hub
of Linn, Benton & Lincoln Counties

Finance
June 2021

MONTH-END DETAILS

Revenue:

In the month of June, we received $25,392 for Coordination. For Pollywog we received; $8,333.33 from IHN-CCO, $197.20 from DHS and $11,111.11 from Oregon Health Authority in support of the Family Connects program. We received the following for our reimbursable funds; Title IV-B2 - $123,372.02, School Readiness - $144,363.27, KPI - $273086.20, Summer KPI - $18,018.85 and Family Stability - $13,266.41.

Expenditures:

We received Title IV-B2 reimbursements from the following; Greater Albany Public Schools - $38,135, Family Tree Nursery - $33,480, Old Mill Center - $16,094, and Pollywog - $25916. We received School Readiness reimbursements for the following; CCR&R Provider Training $15,467, Lincoln County School District - $28,175, Strengthening Rural Families - $10,896, United Way - $68,900, and Pollywog $15,372. We received KPI reimbursements for the following; Alsea SD - $37,942.35, Greater Albany Public Schools - $80,867, Lebanon Boys & Girls Club - $11,522, Lincoln County School District - $14,322, Philomath SD - $28,429, Santiam Canyon SD $22,196, and Scio SD - $20,099. We received Summer KPI reimbursements from Greater Albany Public Schools - $10,686 and Scio SD - $1,869. Family Stability had one reimbursement to Old Mill Center for $6,972. Family Connects purchased books for $5456 to help spend down funds. Coordinated Enrollment purchased $16,500 in marketing items to help spend down funds.

Other Information:

The Early Learning Hub was awarded additional KPI funding in support of summer months for our KPI Partners. We will be receiving $51,240 to be spent April through June in preparation of summer KPI and $153,719 to be spent July through September. It was difficult finding Partners that could spend the Summer KPI funds for April to June because of the short timeframe in which to organize and spend the funds.

June Financial Summary

Early Learning Hub of Linn, Benton & Lincoln Counties
Early Learning Hub - 2-Year Budget (7/1/19 - 6/30/21)
Governing Board Summary Financial Update as of the end o June 2021

Resources	Budget	Current Month	YTD	Balance	% Rcvd
Revenues					
Reimburseable Revenues			$ -	$ -	
Grant Resources					
Pollywog	$ 452,299.98	$ 59,574.29	$ 452,299.97	$ 0.01	100%
Pollywog - IHN-CCO Carryover	$ 94,615.55	$ -	$ 94,615.55	$ -	100%
State Resources					
Coordination					
Dept. of Education - ELD - Coordination (carry-over)	$ 25,000.00	$ -	$ 25,000.00	$ -	100%
Carry-Over Vroom	$ 3,001.70	$ -	$ 3,001.70	$ -	100%
Carry-Over NWHF	$ 9,233.17	$ -	$ 9,233.17	$ -	100%
OCF Funds	$ 84,000.00		$ 25,000.00	$ 59,000.00	30%
Coordinated Enrollment	$ 200,500.00	$ 179,000.00	$ 200,500.00	$ -	100%
ECE Sector Planning	$ 60,000.00		$ 60,000.00	$ -	100%
Dept. of Education - ELD - Coordination	$ 609,408.00	$ 25,392.00	$ 609,408.00	$ -	100%
Reimbursement Grants					
Dept. of Education - Title IV-B2	$ 171,911.88	$ 123,372.02	$ 171,911.88	$ -	100%
Dept. of Education - School Readiness	$ 243,589.13	$ 144,363.27	$ 243,589.13	$ -	100%
Dept. of Education - Family Stability	$ 71,674.37	$ 13,266.41	$ 71,674.37	$ 0.00	100%
Dept. of Education - Kindergarten Partnership & Innovation	$ 535,591.00	$ 273,086.20	$ 535,591.00	$ -	100%
Total All Resources	**$2,560,824.78**	**$ 818,054.19**	**$ 2,592,838.62**	**$ 59,000.01**	**101%**

Expenditures	Budget	Current Month	YTD	Balance	% Used
Reimburseable Expenditures			$ -	$ -	
Grant Expenditures					
Pollywog Program	$ 546,915.53	$ 58,100.93	$ 533,301.04	$ 13,614.49	98%
State Expenditures					
Coordination	$ 991,142.87	$ 52,897.06	$ 822,176.85	$ 168,966.02	83%
Reimbursement Grants					
Title IV-B2 Funds	$ 171,911.88	$ 118,172.02	$ 171,911.88	$ -	100%
School Readiness	$ 243,589.13	$ 144,363.27	$ 243,589.13	$ 0.00	100%
Kindergarten Partnership & Innovation	$ 535,591.00	$ 273,086.20	$ 535,591.00	$ (0.00)	100%
Family Stability	$ 71,674.37	$ 7,250.86	$ 71,674.37	$ (0.00)	100%
Total All Expenditures	**$ 2,560,824.78**	**$ 653,870.34**	**$ 2,378,244.27**	**$ 182,580.51**	**93%**
Ending Balance	$ -				

Revenues
Other Resources (funds not located at LBCC)

Expenditures	Budget	Current Month	YTD	Balance	% Used
IHN-CCO (funds not located at LBCC)	$ 38,107.50		$ -	$ 38,107.50	0%
Identity Project					

July Financial Narrative

Early Learning Hub
of Linn, Benton & Lincoln Counties

Finance

July 2021

MONTH-END DETAILS

Revenue:

In the month of July, Coordination had $168,966 and Pollywog had $13,614 in carry-over funds from the previous fiscal year. For Pollywog we received; $8,333.33 from IHN-CCO,

Expenditures:

All expenses were wages, benefits and minimal supplies. There were no reimbursements due to the fact contracts have not been established.

Other Information:

This year there will not be a School Readiness fund. Also, Title IV-B2 and Family Stability funds will be combined.

July Financial Summary

Early Learning Hub of Linn, Benton & Lincoln Counties

Early Learning Hub - 2-Year Budget (7/1/21 - 6/30/23)

Governing Board Summary Financial Update as of the end of July 2021

	Budget	Current Month	YTD	Balance	% Rcvd
Revenues					
Grant Resources					
Pollywog	$ 250,000.00	$ 8,333.33	$ 8,333.33	$ 241,666.67	3%
Pollywog - IHN-CCO Carryover	$ 13,613.94	$ 13,613.94	$ 13,613.94	$ -	100%
Family Connects	$ 200,000.00			$ 200,000.00	
State Resources					
Coordination					
Dept. of Education - ELD - Coordination (carry-over)	$ 97,731.15	$ 97,731.15	$ 97,731.15	$ 0.00	100%
OCF Funds	$ 59,000.00	$ 59,000.00	$ 59,000.00	$ -	100%
Carry-Over Vroom	$ 3,001.70	$ 3,001.70	$ 3,001.70	$ -	100%
Carry-Over NWHF	$ 9,233.17	$ 9,233.17	$ 9,233.17	$ -	100%
Dept. of Education - ELD - Coordination	$ 719,306.00			$ 719,306.00	0%
Coordinated Enrollment	$ 428,892.38			$ 428,892.38	0%
Reimbursement Grants					
Dept. of Education - Title IV-B2	$ 200,374.00			$ 200,374.00	0%
Dept. of Education - Kindergarten Partnership & Innovation	$ 450,454.00			$ 450,454.00	0%
Total All Resources	**$ 2,431,606.34**	**$ 190,913.29**	**$ 190,913.29**	**$ 2,240,693.05**	**8%**

Expenditures	Budget	Current Month	YTD	Balance	% Used
Grant Expenditures					
Pollywog Program	$ 263,613.94	$ 12,767.90	$ 12,767.90	$ 250,846.04	5%
Family Connects	$ 200,000.00	$ 9,138.71	$ 9,138.71	$ 190,861.30	5%
State Expenditures					
Coordination	$ 1,317,164.40	$ 31,015.31	$ 31,015.31	$ 1,286,149.09	2%
Reimbursement Grants					
Title IV-B2 Funds	$ 200,374.00	$ -	$ -	$ 200,374.00	0%
Kindergarten Partnership & Innovation	$ 450,454.00	$ -	$ -	$ 450,454.00	0%
Total All Expenditures	**$ 2,431,606.34**	**$ 52,921.91**	**$ 52,921.91**	**$ 2,378,684.43**	**2%**
Ending Balance	$ 0.00				

Revenues

Other Resources (funds not located at LBCC)

Expenditures	Budget	Current Month	YTD	Balance	% Used
IHN-CCO (funds not located at LBCC)	$ 38,107.50			$ 38,107.50	0%
Identity Project					

Consent Items

July Meeting Minutes

Early Learning Hub of Linn, Benton & Lincoln Counties
Governing Board Meeting Minutes

MEETING COMMENCED	2:00pm July 8, 2021 Online via Zoom
MEETING CALLED BY	Claire Hall
WORK GROUP MEMBERS PRESENT	
PUBLIC PRESENT	Lynette Wynkoop, board member applicant
STAFF MEMBERS PRESENT	Connie Adams, Kristi Collins, Matt Grams, Antonia Huerta, Sam Rounsavell, LeAnne Trask
VERSION	Draft
RECORDED	Yes

Agenda topics

ROLL CALL	DeAnn Brown, Jeff Davis, Sarah Dorgan, Laura Farmer, Claire Hall, Susan Halliday, Bettina Schempf, Lauren Sigman, Paul Smith, Rich Waller,

DIRECTOR'S REPORT	LBL Hub Updates
The extra zoom security in our meetings are due to a zoom bombing incident in an Early Learning Hub meeting in June. That meeting was immediately shut down once the attack began and the incident was reported to LBCC and local law enforcement and all appropriate action taken. We are adding precautions to all our zoom meetings, including not posting zoom links to the website, to prevent future incidents. Access links to zoom meetings will be sent out through basecamp and can be requested at any time by emailing elhub@linnbenton.edu	
On June 18th, Drew Docter gave our Data Dashboard presentation. It was a small but significant group of state leaders and community partners. The recording of the dashboard is on our website - https://lblearlylearninghub.org/whats-new/.	
We will be moving our office at LBCC around to maximize space as we bring on new staff. We will be back in person at LBCC after Labor Day.	
Pollywog website is getting an update to include a section about free preschool. This will include information about Preschool Promise, Head Start/OPK programs throughout the region. Families will be able to access the applications and information for these programs all in one place from our website.	
Kristi was asked by the Build Division to represent Oregon along with staff from the Early Learning Division on a podcast. The podcast will include six other states and discuss the state and local connection. For Oregon, the conversation will be	

specifically about the creation of the Early Learning Hubs, and highlighting our work with Pollywog and the systems change alignment with healthcare and regional partners. This will be recorded on July 21st, and will be published in August. Kristi will share the links as soon as they become available.

FISCAL REPORT	Matt Grams
Matt presented the revenue, expenditures, and miscellaneous reports for April and May 2021.	

CONSENT ITEMS	May Meeting Minutes
The Board was asked to approve the May 2021meeting minutes.	
Motion: Claire Hall	
2nd:	

VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)

Brown	Y	N	A	Gere	Y	N	A	Reynolds	Y	N	A	Weinsteiger	Y	N	A
Chase	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorgan	Y	N	A	Locey	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A	Open	Y	N	A

[Abstentions] Laura Farmer, Rich Waller
The Board voted to approve the minutes.

DISCUSSION ITEM	July to September 2021 Budget
Kristi discussed that the end of the legislative session happened just after this budget was created. We will likely present a revised budget at every Board meeting until we have our full contact in October as things are changing as we close out the last fiscal year and get new information from the state moving forward.	
Matt observed that the "revised 8/2020" notation on the budget is not accurate and will be updated.	

CONSENT ITEMS	July to September 2021 Budget
The Board was asked to approve the July to September 2021 Budget.	
Motion: Claire Hall	
2nd:	

VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)

Brown	Y	N	A	Gere	Y	N	A	Reynolds	Y	N	A	Weinsteiger	Y	N	A
Chase	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A	Open	Y	N	A

Dorgan	Y	N	A	Locey	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A	Open	Y	N	A

[Abstentions] Jeff Davis

The Board voted to approve the July to September 2021 Budget with the correction to the revised date.

DISCUSSION ITEM	Summer Kindergarten Partnership & Innovation Projects

Kristi shared that the Early Learning Hub received summer KPI funding from the Early Learning Division. An abbreviated RFA was sent out to all existing KPI partners to find out who would have the capacity to offer summer programming. The list of projects submitted is included in the Board packet. All programs that asked for funding received it. We are continuing to work with partners to see what additional resources we can offer.

DISCUSSION ITEM	New Standing Board position – Child Care Resource & Referral

Kristi discussed that the new scope of work for Early Learning Hubs from the Early Learning division in the new biennium requires CCRR representative on the Governing Board. The board has previously discussed this and agreed to begin this position in the new fiscal year, beginning July 2021. With Board approval we add this standing position and revise our charter to include it.

CONSENT ITEMS	Standing Board Position – Lynette Wynkoop

The Board was asked to approve the new Standing Board Member position for a CCRR representative and application of Lynette Wynkoop to that position.

Motion: Betinna Schempf

2nd: Sarah Dorgan

VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)

Brown	Y	N	A	Gere	Y	N	A	Reynolds	Y	N	A	Weinsteiger	Y	N	A
Chase	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorgan	Y	N	A	Locey	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A	Open	Y	N	A

[Abstentions]

The Board voted to approve the new Standing Board Member position for a CCRR representative and application of Lynette Wynkoop to that position.

DISCUSSION ITEM	Board Member Applications

New Board Member applications were received for: Dina Eldridge – Housing representative of Linn County, Lauren (Lola) Jones – Housing representative of

Lincoln County, Chris Reese – Human& Social Services representative of Linn County, Barbara Dougherty – Early Childhood Education representative of Lincoln County.
The Board agreed to vote on new members as a bundle

CONSENT ITEMS	New Board Member Applications

The Board was asked to approve the new board member applications as a bundle.

Motion: Rich Waller

2nd: Jeff Davis

VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)

Brown	Y	N	A	Gere	Y	N	A	Reynolds	Y	N	A	Weinsteiger	Y	N	A
Chase	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorgan	Y	N	A	Locey	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A	Open	Y	N	A

[Abstentions]

The Board voted to approve the new Board Members: Dina Eldridge – Housing representative of Linn County, Lauren (Lola) Jones – Housing representative of Lincoln County, Chris Reese – Human& Social Services representative of Linn County, Barbara Dougherty – Early Childhood Education representative of Lincoln County.

DISCUSSION ITEM	Early Learning Division 2021Legislative Session Recap

Kristi presented a recap of key items from the 2021 Legislative session. More detailed information is also available in the board packet.

House Bill 3073 makes the Early Learning Division a new agency called The Department of Early Learning and Care. It will now include employment related daycare in addition to early childhood education. Combining these services under one state agency puts Oregon in a better position to receive federal funding. This new department will no longer be under the Department of Education but be its own standalone agency.

School Readiness fund will not be reinstated. That funding with will be in the Early Learning coordination fund for greater flexibility. All of our funding streams have been approved at least at current service levels. We should have revised budget information from the state available in August.

Information from the legislative fiscal office recommendation about expansion funding for programs such as Preschool Promise, PreK, Healthy Families, Relief Nurseries, Parenting Education, Tribal Early Learning Hub, and Reach Out and Read. The final approved budget is not yet available.

DISCUSSION ITEM	EL Hub/LBCC Alignment Document
This alignment document was created out of a spring Inservice activity with the Early Learning Hub and Pollywog staff. They looked at the Theory of Change and the mission and values of our program and that of Linn Benton Community College with the goal of creating a one-page document with talking points around how the work of the Early Learning Hub integrates with LBCC and contributes to and supports the work it does. Sam presented the document to the Board and requested comments or feedback.	
Jeff shared about the LBCC perspective of this document. This process is completed by every program and department at the college. It helps each group showcase their specific connection and alignment with the mission and values of the college. He commended effort we took to create this document.	
The board asked "Are the headers from LBCC in the document inclusive of all the area of focus?" Jeff confirmed that yes, this covers all important areas of focus.	
It was suggested that under Economic Vitality, workforce development and pay equity are areas that could be expanded on.	

DISCUSSION ITEM	Pollywog Update
LeAnne shared about current Pollywog enrollment and summer class offerings. We are serving a number of families outside our three-county area, but our local region enrollment is increasing as well. Some fall classes offerings may be in person. The Pollywog website is attracting an audience from big cities outside of Oregon. Blog posts are a big draw to the website. There are a few old blog posts – March 2020 and Sept 2020 – that are still attracting a lot of traffic. Pollywog is still looking for an additional blogger. Our May newsletter was about Mental health, and had a 43% open rate, which is outstanding! The most popular Facebook post in June had 692 reaches, 57 engagements and 5 shares. We are gaining new partners and renewing ties with previous partners. Home visiting nurses from all three counties have been trained. We have been asked to speak at the 2021 Partners for Health Solution Summit. Pollywog will be participating at an in person breastfeeding awareness event sponsored by Linn County WIC. Two Pollywog staff have completed the Traditional Health Workers training. A third staff member began training last week. We are working on a contract with IHNCCO for Traditional Health Worker work. The DHS Culturally Sensitive contract ended will not be renewed. OHA and Oregon Community Foundation contacts have ended and are being renewed. Our funding is secure for the year.	

DISCUSSION ITEM	Family Connects Update
Connie shared that brochures in Spanish and English available for partners to hand out to families. Branded jackets delivered to home visiting nurses. Pictures of the nurses in their jackets are being taken to use on social media as an introduction for families.	

Family Connects insurance agreements are still ongoing. Right now, the discussion is centering on insurance funding for the count of the population birth vs individual home visits. It is supposed to be a population wide program.
Connie has working with partners in a weekly meeting to answer questions about the Clara database and log in issues. She also provides one on one support vis zoom and email as needed.
All the Family Connects staff from all three counties have completed training in Salesforce. Some preliminary data is now available.
We are the only Early Learning Hub in the state that has fully rolled out Family Connects.

DISCUSSION ITEM	Coordinated Enrollment Update
Kristi discussed the 2021-22 Preschool Promise flyer that lists all the programs offering preschool through coordinated enrollment.	
Antonia shared the Laserfiche form for Preschool Promise application. She walked the board through the enrollment process.	
Antonia has received positive feedback from providers and families about using the form. Most forms are received with documents attached. Only a few families are choosing to mail in paper documents. Kristi shared that the form was designed to be easy to use from a smartphone to be as easily accessible and user friendly as possible.	
We are receiving 5+ applications per day, especially in the evenings and on weekends.	
Eligibility is determined first and placement will be second. Placement is prioritized for students who attend in the summer. Once family completes the form they receive an email to let them know that the next step is to determine eligibility and that their provider of choice is not guaranteed.	

DEEPER DIVE	Raise Up Oregon
This work and discussion will be done as weekly "homework" assignments on the Miro board.	
Looking at the timeline time between now and the start of our new contact and when we will start our strategic planning process, Kristi will post a weekly request to go to a specific strategy on the Miro board and add comments or information. A new thread in Basecamp messages will be posted with links to the Miro boards.	
Kristi gave the board a brief tour through the current Miro board and explained how to use it. She will bring completed Miro board strategies back to each future board meeting for discussion.	

NEXT MEETING	August 5, 2021 Online via Zoom
MEETING ADJOURNED	3:35pm

Discussion Items

21/22 Fiscal Year Budget

Early Learning Hub of Linn, Benton, & Lincoln Counties
Early Learning Hub - 2021 - 2022 Budget

Revised 08/25/21

Resources	July 1, 2021 to September 30, 2021	October 1, 2021 to June 30, 2022	2021-2022 Annual Totals
Revenues			
State Resources			
Coordination Carry-Over		$ 109,966.02	$ 109,966.02
Dept. of Education - ELD - Coordination	$ 89,913.25	$ 269,739.75	$ 359,653.00
Coordinated Enrollment	$ 53,611.55	$ 160,834.64	$ 214,446.19
OCF Funds	$ 59,000.00		$ 59,000.00
Reimbursement Grants			
Dept. of Education - Kindergarten Partnership & Innovation	$ 56,306.75	$ 168,920.25	$ 225,227.00
Kindergarten Partnership & Innovation - (Summer Only)	$ 153,719.00		$ 153,719.00
Title IV-B2 (Family Support)	$ 25,046.75	$ 75,140.25	$ 100,187.00
Total Resources	$ 491,000.79	$ 944,811.36	$ 1,435,812.15
Expenditures			
Coordination			
Personnel Costs			
Employee Salary	$ 53,415.04	$ 181,755.24	$ 235,170.28
Employee Benefits	$ 36,557.83	$ 124,348.34	$ 160,906.17
Total Employee Costs	$ 89,972.88	$ 306,103.58	$ 396,076.45
Supplies & Materials			
Equipment		$ 1,500.00	$ 1,500.00
Meeting Expenses		$ 750.00	$ 750.00
Supplies	$ 5,000.00	$ 15,000.00	$ 20,000.00
Remote Communication Technology	$ 1,000.00	$ 4,000.00	$ 5,000.00
Total Supplies & Materials Cost	$ 6,000.00	$ 21,250.00	$ 27,250.00
Travel Cost	$ 1,000.00	$ 3,000.00	$ 4,000.00
Unallocated Funds and/or Carryover	$ 36,938.55	$ 9,312.16	$ 46,250.70
Coordinated Enrollment			
Personnel Costs			
Employee Salary	$ 29,109.43	$ 86,044.60	$ 115,154.03
Employee Benefits	$ 22,935.86	$ 70,091.25	$ 93,027.11
Total Employee Costs	$ 52,045.29	$ 156,135.85	$ 208,181.14
Materials & Supplies	$ 1,566.26	$ 4,698.79	$ 6,265.05

Total Coordinated Enrollment Expenditures	$ 53,611.55	$ 160,834.64	$ 214,446.19
Ending Coordinated Enrollment Balance	$ -	$ -	$ -
Administrative Cost			
Indirect to LBCC, 8% of Coordination Funds	$ 15,001.84	$ 40,040.03	$ 55,041.87
Total Coordination Expenditures	$ 202,524.80	$ 540,540.41	$ 743,065.21
Ending Coordination Balance	$ -	$ -	$ -
Title IV-B2 Funds (873)			
Contracts TBD	$ 24,083.41	$ 72,250.24	$ 96,333.65
Indirect to LBCC, 4% of Title IV Funds	$ 963.34	$ 2,890.01	$ 3,853.35
Total IV-B2 Cost	$ 25,046.75	$ 75,140.25	$ 100,187.00
Ending Title IV-B2 Funds Balance	$ -	$ -	$ -
Kindergarten Partnership & Innovation (875)			
Contracts TBD	$ 54,141.11	$ 162,423.32	$ 216,564.43
Indirect to LBCC, 4% of Title IV Funds	$ 2,165.64	$ 6,496.93	$ 8,662.57
Total Kindergarten Partnership & Innovation Cost	$ 56,306.75	$ 168,920.25	$ 225,227.00
Kindergarten Partnership & Innovation (875) (Summer Only)			
Cascades Elementary	$ 2,200.00		$ 2,200.00
Greater Albany Public Schools	$ 25,300.00		$ 25,300.00
Greater Santiam - Boys & Girls Club	$ 2,750.00		$ 2,750.00
Lincoln County SD	$ 42,893.40		$ 42,893.40
Monroe SD	$ 6,270.00		$ 6,270.00
Philomath SD	$ 7,150.00		$ 7,150.00
Pioneer School	$ 2,117.50		$ 2,117.50
Scio SD	$ 8,800.00		$ 8,800.00
Contracts TBD	$ 49,554.67		$ 49,554.67
Indirect to LBCC, 5% of P&I Funds	$ 6,683.43		$ 6,683.43
Total Kindergarten Partnership & Innovation Cost (Summer)	$ 153,719.00		$ 153,719.00
Ending Kindergarten Partnership & Innovation Balance	$ -	$ -	$ -

CCO Kindergarten Readiness Metric

OHA's Metric and Scoring Committee has finalized the 2022 Metric List. One new metric that CCOs will focus on is Kindergarten Readiness: CCO System Level Social-Emotional Health. A child's success in the first years of formal education is a predictor of future academic and life success. Achievement on this metric will involve partnerships with early childhood and childcare systems as well as traditional medical and behavioral health providers. The OHA Transformation Center will be providing technical assistance to support CCOs in meeting this measure by holding two needs assessment calls with CCO staff on September 20th and September 30th.

Board Member Resignation & Remaining Board Vacancies

Early Learning Hub
of Linn, Benton & Lincoln Counties

Governing Board Members

Claire Hall, Co-Chair
Lincoln County Commissioner
Lincoln County – Human & Social Services

Julie Manning, Co-Chair
Samaritan Health Services
Coordinated Care – Standing Position

TBD – Incoming District Manager
Oregon Department of Human Services
ODHS – Standing Position

DeAnn Brown
Confederated Tribes of Siletz Indians
Standing Position

Jeff Davis
Linn-Benton Community College
Fiscal Agent – Standing Position

Sarah Dorgan
Citizens Bank
Linn County – Business

Barbara Dougherty
Samaritan Early Learning Center
Lincoln County – Early Childhood Education

Dina Eldridge
Community Services Consortium
Linn County – Housing

Tonja Everest
Linn Benton Lincoln
Education Service District
ESD – Standing Position

Laura Farmer
Parent
Benton County – Parent Voice

Lola Jones
Samaritan House
Lincoln County – Housing

Stephany Koehne
Kids & Company of Linn County
Linn County – Early Childhood Education

Kelly Locey
Benton County Health Department
Benton County - Health

Todd Miller
Santiam Canyon School District
Linn County – K-12

Chris Reese
Mid-Willamette Family YMCA
Linn County – Human & Social Services

Lorena Reynolds
The Reynolds Law Firm, PC
Benton County - Business

Bettina Schempf
Old Mill Center
Benton County – Human & Social Services

Lauren Sigman
Lincoln County School District
Lincoln County – K-12

Paul Smith
Strengthening Rural families
Benton County – Early Childhood Education

Susan Halliday
Philomath School District
Benton County – K-12

Rich Waller
Landmark Professionals
Lincoln County – Business

Vacant
Benton County – Housing

Lynnette Wynkoop
Child Care Resource & Referral
CCR&R Standing Position

Vacant
Linn County – Parent Voice

Vacant
Linn County – Health

Vacant
Lincoln County – Health

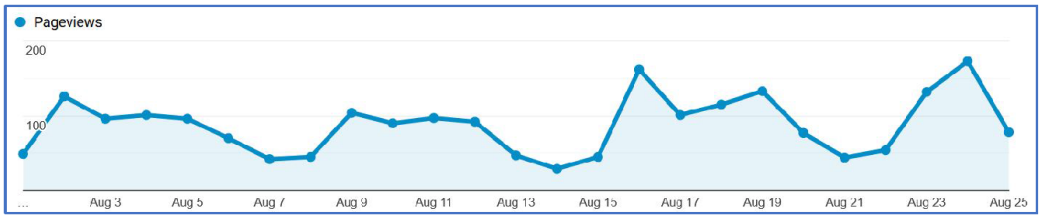
Vacant
Lincoln County – Parent Voice

Pollywog

POLLYWOG UPDATE
9/2/2021

ANALYTICS:

- There are currently 1,931 individuals (adults and children) in the Pollywog database: (not all have counties listed)
  - Linn County – 718
  - Lincoln County – 55
  - Benton County – 209
  - Multnomah – 4
  - Polk – 9
  - Lane - 6
  - Marion - 10
  - Deschutes - 1
  - Douglas - 1
- Currently there are 20 prenatal and 20 parenting education classes offered on the Pollywog website, with 3 taught in Spanish.
- All prenatal and child birth preparation classes are still being offered remotely; however, for Fall term all of the LBCC Preschools will move to in-person, and a few others, as listed on the website.
- There were 2,209 pageviews on the website in August.
- Website pageviews in August looked like this:



  - Still seeing spikes on days blogs are posted.
- Our August website audience came from:
  - Oregon 298
  - California 82
  - Texas 58
  - New York 37
  - Florida 24
  - North Carolina 24
  - Virginia 24
  - Illinois 23
  - Pennsylvania 21
  - Ohio 20

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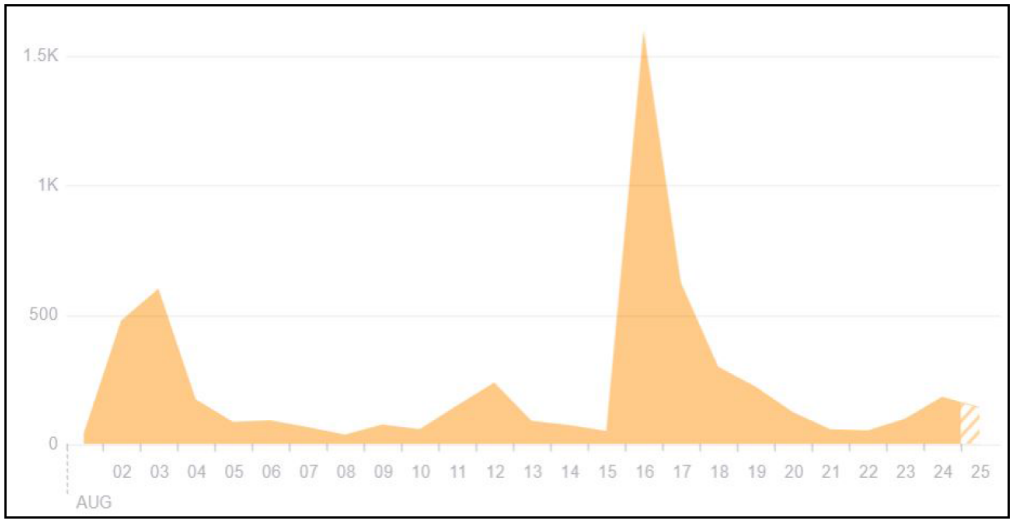
POLLYWOG UPDATE
9/2/2021

- Visitors to our website were interested in blog posts and upcoming classes. In August we saw:
  - Hailey's March 2020 post – 590 readers (26.71% of all readers)
  - Classes and Workshops page – 486 readers (22.00% of all readers)
- We are still looking for a second blogger to help out Hailey, and we have had a couple of agencies tell us that they "know someone", but so far nothing. We have also been approached by a professional blogger offering to "guest blog" for us a couple of times, and we are looking into that.
- The August Parent Newsletter was entitled "Get Ready for Kindergarten", and it talked about helping your child to be ready: setting a routine, practicing getting ready each morning, spending time reading, spending time apart from your child, and working on social skills with your child. It was sent out to 637 recipients, in English and in Spanish, and opened by 25.6% of the recipients.
- The "Reach" for the Pollywog Facebook page for August looked like this:



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POLLYWOG UPDATE
9/2/2021

- We saw 4,097 people reached in August, an 80% increase over the previous month, and 10 new likes, a 43% increase over the previous month.
- The large spike that you saw in August was caused by this post:

- This post reached 2,155 people, with 44 engagements.

ACTIVITIES:

- On August 7 Pollywog staff attended the WIC "Breastfeeding Awareness" tabling event in downtown Albany.

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POLLYWOG UPDATE
9/2/2021

- On August 20 Pollywog was invited to speak at the "Partners for Health 2021 Summit". We spoke about Pollywog and the new Family Connects program.
- All three of the Family Connections staff that work for Pollywog have completed their Traditional Health Worker Training, and they are waiting for their certification to be completed.

Family Connects

FAMILY CONNECTS OREGON
Linn, Benton, Lincoln Counties

FAMILY CONNECTS UPDATE
September 2, 2021

Marketing and Promotion

Facebook: Facebook posts on the Pollywog Family page of Family Connects nurses have gotten a lot of attention from the community. They have been a great way to showcase the program and introduce our communities to the nurses. Follow the Pollywog Family Facebook page to see all the nurses. Please share posts about Family Connects with your networks.

New Mom Books: These books will be included in information packets for new families given out by the Family Connects nurses.

FAMILY CONNECTS OREGON
Linn, Benton, Lincoln Counties

Ongoing

Community Alignment: In July and August, partner outreach continued through meetings with Benton County Health Navigators, Benton County Dental Program, Community Services Consortium, GAPS Preschools, and Samaritan Health Clinical Care Coordinators. Linn County WIC has completed the partner process and ready to send and receive referrals within Pollywog.

Operational Processes: The Family Connects team has been working on smoothing program processes, especially those that relate to have a three-county region. Health department staff, hospital staff, and Pollywog staff plus our community partners have all been working together to find solutions to iron out the wrinkles that have come up.

Completed

Data Reports through July: Family Connects data for the first three months has been entered into Salesforce and we are beginning to see data from the Family Connects program in our communities. And although we still have some operational processes to streamline as mentioned above, it's exciting to see the data show how the program is working.

For example:

- The eligible birth population was 20% lower for July but the percentage of scheduled home visits remained the same as prior months.
- The three-month average rate of completed home visits is 67%, which is above the expected standard for model fidelity and best practice rate.
- Referrals for families to local resources doubled from June to July.

Coordinated Enrollment

Preschool Promise Coordinated Enrollment

Coordinated Enrollment Update

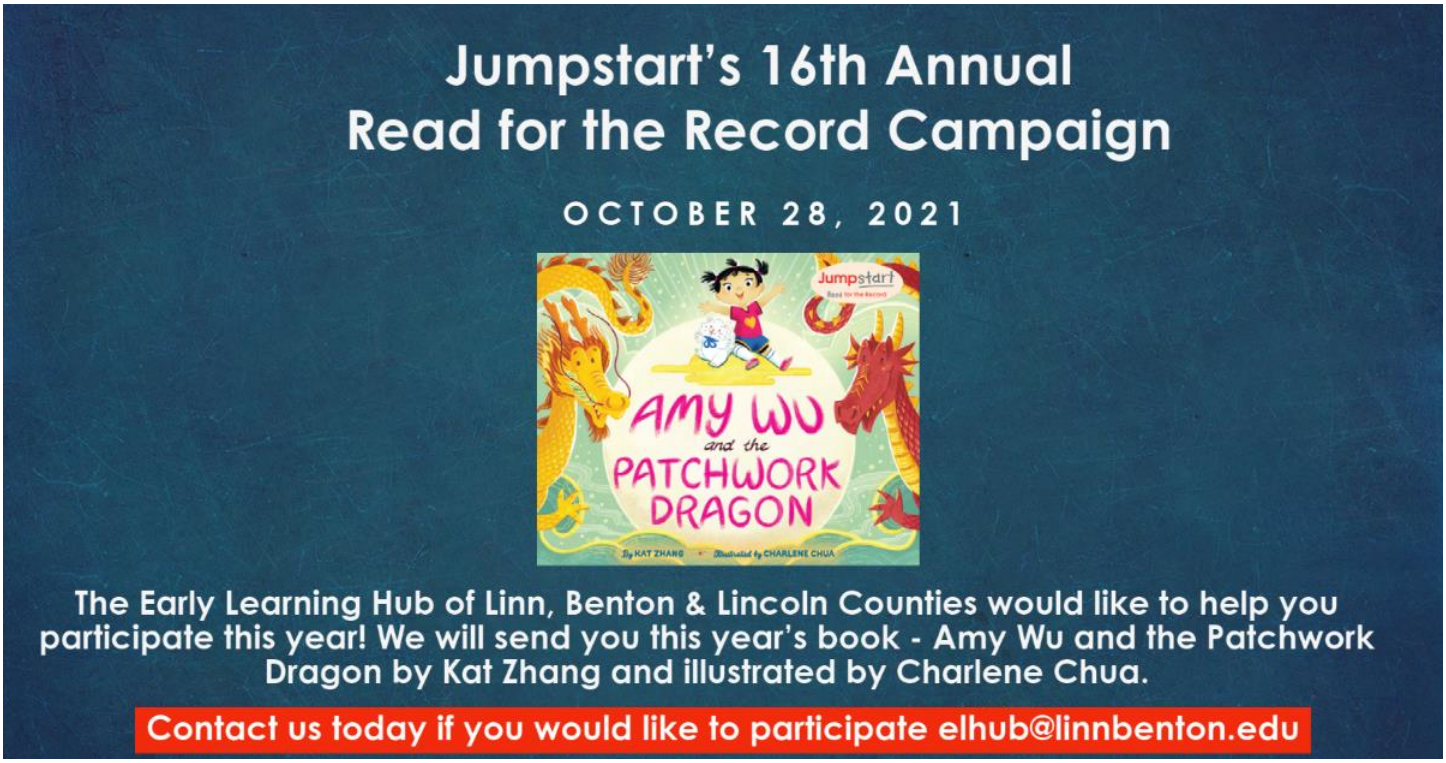
September 2, 2021

PSP Application Status		Notes:
Applications received	136	This is the total number of applications we have received between June 23rd and August 26th.
New applications processed and children placed	62	A total of 135 children have been placed. This means we have 89 slots to be filled.
Available slots	89 (89/224)	As of August 26th we have 61 applications in process (waiting for documentation)
PSP Providers at 100% filled	2	*There are 6 providers that are between 66% and 95% full.

- Overall the PSP electronic application (Laserfiche) has been very successful. We have seen an increase in the number of applications we receive, including an increase in the number applications that have all the required documents uploaded.
- There is an increase in the number of families who are contacting Preschool Promise via phone and text.

Read for the Record

Jumpstart Read for the Record 2021



This year is Jumpstart's 16th annual Read for the Record campaign. *Read for the Record* is a global movement to raise awareness around the critical importance of early literacy and increase access to high-quality children's books. Each year *Read for the Record* brings together millions of adults and children as they read the same book on the same day, building an intergenerational community through reading.

We would like to help local agencies and classrooms participate, by providing a free book in English or Spanish. So far, we are providing 35 agencies books to read to over 1200 students! If you know of an agency or classroom that would like to participate, encourage them to contact us today – elhub@linnbenton.edu

Early Learning Hub
of Linn, Benton & Lincoln Counties

Addendum to Governing Board Packet

Addendum added October 8, 2021

2022 CCO Incentive Measures

Updated 17 August 2021

#	Measure	NQF Number	Measure Description	Data Source*
1	Childhood Immunization Status (Combo 3)	0038	Percentage of children that turned 2 years old during the measurement year and had the Dtap, IPV, MMR, HiB, HepB, VZV, and PCV vaccines by their second birthday.	Claims/Immunization Registry
2	Immunizations for Adolescents (Combo 2)	1407	Percentage of adolescents that turned 13 years old during the measurement year and had the meningococcal, Tdap, and HPV vaccines by their 13th birthday.	Claims/Immunization Registry
3	Child and Adolescent Well-Care Visits (incentivized for children ages 3-6, kindergarten readiness)	1516	Percentage of children ages 3 to 6 that had one or more well-child visits with a PCP during the measurement year.	Claims/Clinical Data
4	Prenatal & Postpartum Care - Postpartum Care	1517	Percentage of deliveries of live births between October 8 of the year prior to the measurement year and October 7 of the measurement year that had a postpartum visit on or between 7 and 8 days after delivery.	Claims/Clinical Data
5	Screening for Depression and Follow-Up Plan	0418	Percentage of patients aged 12 years and older screened for depression on the date of the encounter or up to 14 days prior to the date of the encounter using an age-appropriate standardized depression screening tool AND if positive, a follow-up plan is documented on the date of the eligible encounter.	Claims/Clinical Data *(eCQM measure)*
6	Health Aspects of Kindergarten Readiness: CCO System-Level Social-Emotional Health	N/A	This measure promotes improvements to social-emotional health service capacity and access for children birth to age 5. There are two components: (1) CCO attestation to system-level activities (Years 1-3) and, (2) Quantitative child-level social-emotional health reach metric data, assessing reach of social-emotional health assessments and services for children ages 1 to 5 (Year 4).	Plans Reporting
7	Cigarette Smoking Prevalence	NA	Percentage of Medicaid members (ages 13 and older) who currently smoke cigarettes	Clinical Data
8	Alcohol and Drug Misuse: Screening, Brief Intervention and Referral for Treatment (SBIRT)	NA	Percentage of patients ages 12 years and older who received an age-appropriate screening and, of those with a positive full screen, percentage who received a brief intervention or referral to treatment.	Clinical Data
9	Members Receiving Preventive Dental or Oral Health Services, ages 1-5 (kindergarten readiness) and 6-14	NA	Percentage of enrolled children ages 1-5 (kindergarten readiness) and 6-14 who received a preventive dental or oral health service during the measurement year	Claims
10	Oral Evaluation for Adults with Diabetes	NA	Percentage of adults with diabetes who received at least one oral evaluation within the reporting year.	Claims
11	Mental and Physical Health and Oral Health Assessment Within 60 Days for Children in DHS Custody	NA	Percentage of children ages 0-17 who received a physical health assessment, children ages 1-17 who received a dental health assessment, and children ages 4-17 who received a mental health assessment within 60 days of the state notifying CCOs that the children were placed into custody with the Department of Human Services (foster care).	Claims/Social Service Data
12	Comprehensive Diabetes Care: Hemoglobin A1c (HbA1c) Poor Control (>9.0%)	0059	Percentage of patients 18-75 years of age with diabetes who had hemoglobin A1c > 9.0% during the measurement period.	Claims/Clinical Data *(eCQM measure)*
13	Initiation and Engagement of Alcohol and Other Drug Abuse or Dependence Treatment	0004	Initiation and Engagement of Alcohol and Other Drug Abuse or Dependence Treatment.	Claims
14	Meaningful Language Access to Culturally Responsive Health Care Services	NA	The proportion of visits with spoken and sign language interpreter needs that were provided with OHA qualified or certified interpreter services.	Plan Reporting

* (Data Source*) Clinical data includes electronic health records, registry data, and paper medical records. Claims/clinical data includes measures that require claims and clinical data, and measures that require claims or claims and clinical data. Electronic clinical quality measures (eCQMs) are indicated using italic font.

Measure Steward Abbreviations

AHRQ: Agency for Healthcare Research and Quality
AMA-PCPI: American Medical Association-convened Physician Consortium for Performance Improvement
CMS: Centers for Medicare & Medicaid Services
DQA: Dental Quality Alliance
MNCM: Minnesota Community Measurement
NCQA: National Committee for Quality Assurance
OHA: Oregon Health Authority
OHSU: Oregon Health & Science University
PQA: Pharmacy Quality Alliance
TJC: The Joint Commission

Version Control

This document was updated on 17 August 2021 to correct an error in the NQF number and data source of the Screening for Depression and Follow-Up Plan measure.