

Early Learning Hub of Linn, Benton & Lincoln Counties
 Governing Board Meeting Minutes

MEETING COMMENCED	3:00pm February 4, 2021 Online via Zoom
MEETING CALLED BY	Julie Manning
WORK GROUP MEMBERS PRESENT	
STAFF MEMBERS PRESENT	Connie Adams, Kristi Collins, Matt Grams, Antonia Huerta, Lynn Hall, LeAnne Trask
VERSION	Final
RECORDED	Yes

Agenda topics

ROLL CALL	Governing Board Members
DeAnn Brown, Sandy Chase, Jeff Davis, Tonja Everest, Laura Farmer, Claire Hall, Stephany Koehne, Kelly Locey, Julie Manning, Lorena Reynolds, Bettina Schempf, Lauren Sigman, Paul Smith, Rebecka Weinstein	

FISCAL REPORT	Matt Grams
Matt presented the fiscal reports for November and December, 2020.	

CONSENT ITEM	December Meeting Minutes
The Board was asked to approve the minutes for the December, 2020 meeting.	
Motion: Julie Manning	
2 nd : Bettina Schempf	

VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)														
Brown	Y	N	A	Gere	Y	N	A	Reynolds	Y	N	A	Weinsteiger	Y	N	A
Chase	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorgan	Y	N	A	Locey	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A	Open	Y	N	A

Abstentions:
 The Board voted to approve the December meeting minutes.

DISCUSSION ITEM	2019-2021 Budget
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Kristi presented the budget with the following notations:

- 1) The contract for Coordinated Enrollment has been approved and received;
- 2) Expenditures were increased per changes to state budget (discussion below);
- 3) Part of Kristi Collin's and Matt Gram's FTE were moved under Coordinated Enrollment as these funds expire 6/30/2021;
- 4) The Child Care Accelerator position has been added to the budget – the position is still open and has no applicants yet.
- 5) School Readiness funds added back into budget after proposed cut was vetoed.

CONSENT	2019-2021 Budget
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The Board was asked to approve the EL Hub 2019-2021 Budget.
 Motion: Julie Manning
 2nd: Bettina Schempf

VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)											
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Brown	Y	N	A	Gere	Y	N	A	Reynolds	Y	N	A	Weinsteiger	Y	N	A
Chase	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorgan	Y	N	A	Locey	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A	Open	Y	N	A

Abstentions: Jeff Davis
 The Board voted to approve the 2019-2021 Budget.

DISCUSSION ITEM	Unallocated Funds (3) – Family Stability
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Following budget decisions at the state level, Kristi presented to the board proposals to spend down unallocated funds before they must be returned to the state.

- 1) Family Stability Funds, in the amount of \$4117.66 – proposed allocating remaining funds to Old Mill Center, as it is the only current contract.

CONSENT	Family Stability Unallocated Funds to Old Mill Center
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The Board was asked to approve the allocation of remaining Family Stability Funds to Old Mill Center.
 Motion: Julie Manning
 2nd: Laura Farmer

VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)											
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Brown	Y	N	A	Gere	Y	N	A	Reynolds	Y	N	A	Weinsteiger	Y	N	A
Chase	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorgan	Y	N	A	Locey	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A	Open	Y	N	A
Abstentions: Bettina Shempf, Kelly Locey															
The Board voted to approve this Family Stability Funds allocation.															

DISCUSSION ITEM	Unallocated Funds – School Readiness														
2) School Readiness Funds, total of \$72,416.31 – proposals for spend-down include: <ul style="list-style-type: none"> a. \$3000 to CCR&R to fund a second session of ED 222, a class for child care providers; b. \$55,000 to United Way to fully fund the Dolly Parton Imagination Library for all Linn/Benton/Lincoln zip codes. 															
CONSENT	School Readiness Unallocated Funds														
The Board was asked to approve the allocation of School Readiness Funds to the CCR&R and to United Way for the Dolly Parton Imagination Library.															
Motion: Julie Manning															
2 nd : Tonja Everest															
VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)														
Brown	Y	N	A	Gere	Y	N	A	Reynolds	Y	N	A	Weinsteiger	Y	N	A
Chase	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorgan	Y	N	A	Locey	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A	Open	Y	N	A
Abstentions: Paul Smith															
The Board voted to approve School Readiness Funds allocation.															

DISCUSSION ITEM	Unallocated Funds – Kindergarten Partnership and Innovation													
3) Kindergarten Partnership and Innovation (KPI) Funds, total of \$21,140.79. During discussion of how to allocate KPI funds, board members expressed concern for school districts that had been affected by the 2020 wildfires. Santiam Canyon representative stated that Strengthening Rural Families would be able to use extra KPI funds.														

CONSENT	Kindergarten Partnership and Innovation Unallocated Funds														
The Board was asked to approve the allocation of Kindergarten Partnership and Innovation Funds to Strengthening Rural Families for support in wildfire-affected areas.															
Motion: Julie Manning															
2 nd : Bettina Schempf															
VOTING RESULTS			Individual Votes cast by Board Members (Yes, No, Abstain)												
Brown	Y	N	A	Gere	Y	N	A	Reynolds	Y	N	A	Weinsteiger	Y	N	A
Chase	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorgan	Y	N	A	Locey	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A	Open	Y	N	A
Abstentions: Paul Smith															
The Board voted to approve Kindergarten Partnership and Innovation Funds allocation.															

DISCUSSION ITEM	Pollywog and Family Connects Updates
LeAnne Trask shared information and updated data regarding Pollywog and the Family Connects program rollout.	

NEXT MEETING	March 4, 2021 Online via Zoom
MEETING ADJOURNED	3:55pm