

# Early Learning Hub of Linn, Benton & Lincoln Counties Governing Board Meeting Minutes

<b>MEETING COMMENCED</b>	2:00pm May 6, 2021 Online via Zoom
<b>MEETING CALLED BY</b>	Julie Manning
<b>WORK GROUP MEMBERS PRESENT</b>	
<b>PUBLIC PRESENT</b>	Lola Jones, Samaritan House
<b>STAFF MEMBERS PRESENT</b>	Connie Adams, Kristi Collins, Matt Grams, Antonia Huerta, LeAnne Trask, Sam Rounsavell
<b>VERSION</b>	Final
<b>RECORDED</b>	

## Agenda topics

<b>ROLL CALL</b>	Governing Board Members
DeAnn Brown, Sandy Chase, Jeff Davis, Sarah Dorgan, Tonja Everest, Stephany Koehne, Julie Manning, Bettina Schempf, Lauren Sigman, Paul Smith, Rebecca Weinsteiger	

<b>DIRECTOR'S REPORT</b>	Kristi Collins
<p>Miriam Calderon, the director of the Early Learning Division has accepted a position with the Biden-Harris Administration to work on early childhood policy. Alyssa Chatterjee began serving as the Acting Director of ELD beginning May 1, 2021. Alyssa was with ELD in the past for quite some time and is coming back. She is someone who was present during the development of the Hubs and familiar with our history. She has committed to spending more time with Early Learning Hub Directors in the coming months.</p> <p>Exciting work is happening with our data dashboard with Drew, our Hub intern. The data dashboard will be presented at the end of May, early June to board members, K-12 superintendents, ODE, ELD staff, and Hub directors.</p> <p>KPI Update. A summer allocation will be coming to support kindergarten transition targeted to children who haven't yet had experience with early learning programs due to Covid. Funds must be spent quickly. Kristi has reached out to K12 superintendents as well as community-based organizations that are currently participating in KPR contracts. Approximately \$50,000 needs to be spent between April and June in addition to unspent current funds. Plus, another \$154,000 to be spent between July and Sept. A Mini application will be available for schools and districts and community-based services that are shovel ready for these funds.</p>	

Current funds and the April through June funds can be spent on materials for summer. Summer funds will be used solely for staff time. The state is also considering reallocation for unspent funds.

Staffing updates. We are interviewing for childcare accelerator position and the second Coordinated Enrollment position will be soon.

Regional Stewardship committee will be reconvened. They will be planning for Preschool Promise for the upcoming year.

We have been working with local HeadStart, OPK, Kidco HeadStart, CSC and OSU's OPK program, to discuss how to collectively share information, making sure all the families applying are getting in to the programs that are the right fit, looking to create a landing page on the Pollywog site for publicly funded preschools. This would be one place to explain all the programs and a single application, or links to all the applications, in one location

LBCC Inservice – staff members from the Hub and Pollywog looked at a crosswalk of the new Theory of Change document along with the LBCC Mission, Vision, and Values. Sam is taking on the initial project of creating a one-page handout to share with LBCC and others about how the work of the Hub and our whole department aligns with the work of LBCC. We will present a draft form to the board as soon as its ready.

Partner announcements. Bettina – Old Mill Center auction. Sandy Chase – retirement celebration on 5/11. Online event link to be posted in basecamp. We are looking forward to the transition of another DHS District Manager coming on board soon.

<b>FISCAL REPORT</b>	Matt Grams
Matt presented the revenue, expenditures, and miscellaneous reports for April 2021.	
The board discussed how Santiam Canyon schools were impacted by the fires.	

<b>CONSENT ITEMS</b>	April Meeting Minutes
The Board was asked to approve the April 2021 meeting minutes.	
Motion: Bettina Schempf	
2 <sup>nd</sup> : Paul Smith	

<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)														
Brown	Y	N	A	Gere	Y	N	A	Reynolds	Y	N	A	Weinsteiger	Y	N	A
Chase	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Open	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorgan	Y	N	A	Locey	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Miller	Y	N	A	Waller	Y	N	A	Open	Y	N	A

Abstentions: Brown, Davis, Everest, Koehne

The Board voted to approve the minutes.

<b>DISCUSSION ITEM</b>	Vacant Board Positions & Board Member recruitment
<p>Board seats that are currently vacant: Linn County Housing, Lincoln County Housing, Lincoln County Early Childhood Education, Linn County Health, Lincoln County Parent Voice, Linn County Human &amp; Social Services. Kristi thanked Julie for help with recruitment efforts.</p>	
<p>Kristi discussed board members who have not participated in meetings in some time. Kristi will be reaching out to Jennifer to see if she is interested in continuing to participate. Tonja will check in with Superintendents about how they want to be represented. K-12 representatives are appointed by their own group.</p>	
<p>The board application is posted to basecamp. This can be shared through member networks. Applications are due 6/17, to be available for June 24<sup>th</sup> board meeting packet.</p>	

<b>DISCUSSION ITEM</b>	Board Member Terms
<p>Standing Board Members are long term positions for as long as the member agrees to serve. There are also 3-year term positions which are staggered and rotate each year. Recruitment for positions that will be vacated in the new fiscal year begins in May/June.</p>	
<p>Board member terms were carried through last year due to Covid. For members in seats that should have ended in 2020 and will be ending 2021, if they would like to continue or to transition out, please contact Kristi.</p>	
<p>Dina from CSC housing has expressed interest in the Linn County Housing seat. Lola Jones from Samaritan House has expressed interest in the Lincoln County Housing Seat. An outreach has been made to Barb Dougherty the director of the Samaritan Early Learning Center in Lincoln City.</p>	
<p>Sarah asked if it would be appropriate for her to reapply to the board as a Linn County business board member given that she began a position in Benton county in June 2019. The board discussed that there are several board members who represent all three counties. As an employee of Citizens Bank, which has branches throughout our entire service area, Sarah could legitimately represent Linn County's business interests as a board member. A willingness and interest in serving is also an important factor.</p>	

<b>DISCUSSION ITEM</b>	Pollywog Update
<p>LeAnne Trask shared information current as of the end of April. The blog is still an important draw for viewers each week. The March 2020 blog was the blogger's tory of being induced. Local prenatal educators are referring patients back to that blog to help them make their own decisions. Pollywog still looking for additional bloggers. In April, the Facebook likes were up 40%</p>	

<b>DISCUSSION ITEM</b>	Family Connects Update
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Connie Adams shared that Family connects launched May 1<sup>st</sup>. It is a state supported home visiting program for families with newborns. Ours is the first program to launch in Oregon. LeAnne and Kristi handed out branded towels and brochures last week. Brochures are available for anyone who would like them.

Connie gave updates on in-process and completed Family Connects work.

Clinical Champion position is still open. The board asked what is needed for that role. LeAnn shared that the Deirdra Green, a former Samaritan NP, has shared more contacts and potential applicants. The clinical champion position is open to a physician, NP or nurse midwife, with up to a .25fte commitment. Lola Jones, board applicant, suggested Sophie Grow, from the Lincoln County doula program. Sophie is working with the Nurture Oregon program which is also looking for a clinical partner, this may be a possible collaboration opportunity.

<b>DISCUSSION ITEM</b>	Coordinated Enrollment Update
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Antonia Huerta and Matt Grams provided the board with information about the Coordinated Enrollment process, the number of families that they are processing, and the vacancy numbers for Preschool Promise programs. Families are focusing more on next year enrollment. Antonia is working on launching application form for the upcoming school year.

<b>PUBLIC COMMENT</b>	Lola Jones
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Lola Jones, the executive director of Samaritan House Family Shelter in Newport, introduced herself. She has been asked to join the board as Housing representative from Lincoln County.

<b>DEEPER DIVE</b>	Raise Up Oregon
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Kristi led the continuing discussion regarding the Theory of Change and the Raise Up Oregon document. A Miro board was used for shared brainstorming. Stephany agreed to help the board with using Miro. Members were encouraged to add information to the Miro board during the meeting and afterwards. Kristi will consolidate the information from Miro for next steps at the next Board meeting. If members are unable to use Miro, please share that feedback to Kristi directly.

Kristi asked the board member to review our areas of leadership as previously, before covid, identified under the Raise Up Oregon document, and displayed on the Miro board. Are there new areas where we should consider leadership and are there areas where we may want to consider stepping back to a partner role?

Priorities: Looking for next opportunities in our area for systems change strategies that align with Raise Up Oregon.

<b>NEXT MEETING</b>	June 24, 2021 Online via Zoom
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**MEETING  
ADJOURNED**

3:35pm