

Early Learning Hub of Linn, Benton & Lincoln Counties

Governing Board Meeting Minutes

MEETING COMMENCED	2:00pm, November 7, 2019 LBL-ESD, Albany
MEETING CALLED BY	Julie Manning
WORK GROUP MEMBERS PRESENT	DeAnn Brown (remotely), Jeff Davis, Sarah Dorgan, Tonja Everest, Laura Farmer, Claire Hall (remotely), Stephany Koehne (remotely), Kelly Locey, Julie Manning, Lauren Sigman, Paul Smith, Rich Waller (remotely), Sandy Chase, Eric Pommier (remotely)
STAFF MEMBERS PRESENT	LeAnne Trask, Lynn Hall, Matt Grams, Shirley Rubio Blake, Jennie Hartsock
VERSION	Final
RECORDED	Yes

Agenda topics

SPECIAL PRESENTATION	Mid-Willamette Valley YMCA – Chris Reese and Angie Duncan
Chris Reese is the Executive Director of the Mid-Valley YMCA.	
Angie Duncun is the Child Watch Coordinator of the Mid-Valley YMCA.	
Jim Merryman, the CEO/President of Oregon Freeze Dry, funded the purchase and conversion of the ABC House to serve as an infant/toddler/preschool space from 6:00am-7:00pm. A total of 94 children will rotate between the classrooms for a dynamic experience.	
State-licensure directs remodeling of infrastructure. Other focuses include upgrading sanitation, surveillance, and a playground.	
Potential partnerships with community partners is projected to provide funding for non-employee slots.	
This preschool will roll up to the larger YMCA nonprofit.	
Next Steps:	
<ul style="list-style-type: none"> Contact Lynette Wynkoop for information on SPARK/QRIS. 	

DIRECTOR'S REPORT	EL Hub Updates
<u>OSU Community Organization Team Projects</u> : One group will create infographics based on our regional data book and personal interest, educational needs, and intended audience. The second group will create family surveys that goes beyond ECE expansion planning.	
<u>Oregon Cascade West Council of Governments and Stand By Me Program</u> : A financial empowerment partnership model will embed financial coaches into childcare agencies throughout the community, inspired by an evidence model based out of Delaware. This model coaches staff and families; staff who complete the program can champion it to parents. Under Jennifer Moore's lead, replication will potentially happen in Benton County with growth into Linn and Lincoln counties.	
<u>Parenting Success Network</u> : With the expansion of the Parenting Success Network/OPEC Hub into Lincoln County, Sommer McLeish will serve as a full-time coordinator of parenting education out of the Samaritan health Services office in Lincoln City. The Oregon Community Foundation is a major funder in this expansion effort. The PSN plans to survey community partners regarding parenting education needs,	

availability, strengths in services, and potential gaps. This will be highlighted in the November Director Report. Please share widely.

FISCAL REPORT	Matt Grams
Matt presented the revenue, expenditures, and miscellaneous reports for October.	

CONSENT ITEM	October Meeting Minutes														
The Board was asked to approve the October meeting minutes with the following corrections: meeting adjourned at 4:00pm, meeting called by co-chair, and Jeff Davis abstained from the budget approval.															
VOTING RESULTS		Individual Votes cast by Board Members (Yes, No, Abstain)													
Brown	Y	N	A	Gere	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A
Cohen	Y	N	A	Hall	Y	N	A	Reynolds	Y	N	A	Waller	Y	N	A
Davis	Y	N	A	Hannahs	Y	N	A	Schempf	Y	N	A	Chase	Y	N	A
Dorgan	Y	N	A	Hughes	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorman (Everest)	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Miller	Y	N	A	Open	Y	N	A
Motion: Jennifer															
2 nd : Jeff Davis															
Stephany Koehne abstained.															
The Board voted to approve the October meeting minutes.															

DISCUSSION ITEM	Welcome ELD Community Systems Director														
Joan has worked in the early learning field for about 32 years.															
The Community Systems team includes Early learning Hubs, SPARK, CCR&R entities, Healthy Families Oregon, and the Professional Early Learning System for Early Care and Education.															

DISCUSSION ITEM	Board Member Application – Approval Needed														
The Board was asked to approve Rebecka Weinstein, Community Engagement Manager at NEDCO, to represent the Linn County, Housing seat.															
VOTING RESULTS		Individual Votes cast by Board Members (Yes, No, Abstain)													
Brown	Y	N	A	Gere	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A
Cohen	Y	N	A	Hall	Y	N	A	Reynolds	Y	N	A	Waller	Y	N	A
Davis	Y	N	A	Hannahs	Y	N	A	Schempf	Y	N	A	Chase	Y	N	A
Dorgan	Y	N	A	Hughes	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorman (Everest)	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Miller	Y	N	A	Open	Y	N	A
Motion: Paul Smith															
2 nd : Jeff Davis															
The Board voted unanimously to approve Rebecka to represent the Linn County, Housing seat.															

DISCUSSION ITEM	Pollywog Update, LeAnne Trask – Informational
LeAnne presented the Google analytics for October.	
Pollywog staff met with the Oregon Community Foundation and Shauna Tominey from Oregon State University to discuss collecting data as we expand Pollywog into Lincoln County. They are interested in how health care and parenting education might work together. This is an opportunity for Pollywog staff to determine meaningful data to include in a quarterly report. This will further demonstrate the closer integration and connection between the health care sector and early parenting education sector.	

DISCUSSION ITEM	Jumpstart Read for the Record – Jennie Hartsock
The Early Learning Hub of Linn, Benton & Lincoln Counties provided Jumpstart Read for the Record participants with the 2019 book entitled <i>Thank You, Omu!</i> about a generous elderly woman who makes a fantastic pot of thick red stew.	
The LBL Hub first collaborated with Jumpstart in 2015, collaborating with 32 agencies, served 1151 children with 79 books. In 2019, we purchased additional books to serve early elementary grades and health care services in this early literacy initiative. We collaborated with 53 agencies, served 5599 children with 379 books.	

DISCUSSION ITEM	EL Hub Community Planning (ECE Expansion Planning)
The Regional Stewardship Committee is a combination of the Early Childhood Coordinating Council and P-3 Alignment work group members, as well as community partners, who are charged by the Governing Board with completing the ECE Expansion Planning toolkit deliverables.	
The Committee presented the Potential Priority Populations Decision Grid and Family Needs & Preference Grid to the Board.	
Due to the short timeline, the committee recognized the need to let go of perfection and document what they identify as priorities for Phase 2 planning.	
The RFA process for implementation funding will begin January 2020.	
All deliverables will be presented to the Board for approval at our December Board meeting and are due to the ELD by December 13th.	
Next Steps:	
<ul style="list-style-type: none"> • Ask Katie to create infographics on the ECE Expansion Planning process. 	

NEXT MEETING	2:00pm, December 5, 2019 Center for Health Education, Newport
MEETING ADJOURNED	3:27pm