

# Early Learning Hub of Linn, Benton & Lincoln Counties

## Governing Board Meeting Minutes

<b>MEETING COMMENCED</b>	2:00pm, October 10, 2019 DHS Offices, Corvallis
<b>MEETING CALLED BY</b>	Julie Manning
<b>WORK GROUP MEMBERS PRESENT</b>	Jeff Davis, Don Dorman, Laura Farmer, Eric Pommier, Julie Manning, Bettina Schempf, Paul Smith, Todd Miller, Marc Thielman, Rich Waller, Sandy Chase, Claire Hall (remotely), Lauren Sigman (remotely), Todd Miller (remotely), Tonja Everest (remotely), Sarah Dorgan (remotely), DeAnne Brown (remotely),
<b>STAFF MEMBERS PRESENT</b>	LeAnne Trask, Shirley Rubio Blake, Jennie Hartsock
<b>VERSION</b>	Final
<b>RECORDED</b>	Yes

### Agenda topics

<b>SPECIAL PRESENTATION</b>	Strategic Investment Recommendations – Lyndi Rae-Petty
Kristi presented the strategic investment recommendations created by Lyndi, the LBL Hub former epidemiologist.	
This document will inform the Regional Stewardship Committee in identifying potential priority populations in the ECE sector planning.	

<b>SPECIAL PRESENTATION</b>	Parenting Education in Lincoln County – Sommer & Aoife
With the expansion of the Parenting Success Network/OPEC Hub into Lincoln County, Sommer McLeish will serve as a full-time coordinator of parenting education out of the Samaritan health Services office in Lincoln City. The Oregon Community Foundation is a major funder in this expansion effort. Sommer and Aoife Magee, current Hub Administrator, will work closely together to create a strategic plan for serving the needs of families and partners in Linn, Benton & Lincoln Counties. For more than 14 years, Sommer has worked with children, families and community partners to improve outcomes in areas related to health and education. She is a lifelong learner and enjoys meeting new people, reading, trying new foods, and exploring new places.	
Sommer presents her PSN/OPEC Lincoln County Expansion Work Plan 2019-2020. This plan will fit into the forthcoming regional work plan and logic model.	

<b>DISCUSSION ITEM</b>	Director Report / EL Hub Updates
<u>Executive Summary</u> : a high-quality standalone document branded by Madison Avenue Collective. These documents are available for distribution. Please share widely.	
Kristi will request a .pdf version of the executive summary.	
<u>Jumpstart Read for the Record</u> : Registration is now open. Within one day, we received 30 submissions, including several K-12 entities. We purchased additional books to encourage early elementary grades to participate. Books are expected to arrive and be available October 28-November 6 <sup>th</sup> at our Albany campus.	

2019 Working Together Business Conference: Kristi attended at the recommendation of Kim Parker-Llerenas to converse about community resources related to child care. The business sector recognizes the significant importance of child care for their workforce and in high-paying fields. This included a disconnect between recognizing that their workforce is in need of child care while believing child care work doesn't supply a living wage, which leads to being eliminated from occupational trainings. The Child Care Summit work group is in discussion about this disconnect.

<b>DISCUSSION ITEM</b>	Fiscal Report
Matt presented the revenue, expenditures, and miscellaneous reports for August.	
The narrative is correct. The summary is incorrect with a minor error.	

<b>CONSENT ITEMS</b>	September Meeting Minutes														
The Board is being asked to approve the September meeting minutes.															
<b>VOTING RESULTS</b> Individual Votes cast by Board Members (Yes, No, Abstain)															
Brown	Y	N	A	Gere	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A
Cohen	Y	N	A	Hall	Y	N	A	Reynolds	Y	N	A	Waller	Y	N	A
Davis	Y	N	A	Hannahs	Y	N	A	Schempf	Y	N	A	Chase	Y	N	A
Dorgan	Y	N	A	Hughes	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorman (Everest)	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Miller	Y	N	A	Open	Y	N	A
1 <sup>st</sup> : Bettina Schempf															
2 <sup>nd</sup> : Sandy Chase															
The Board voted to approve the September meeting minutes.															
Laura Sigman, Paul Smith, and Sarah Dorgan abstain.															

<b>DISCUSSION ITEM</b>	Pollywog Update, LeAnne Trask – Informal														
FoodHero.org is divided into two main sections: Recipes and Ingredients. You can read Food Hero Monthly or connect with other Food Heroes by commenting on recipes or following on social media (Facebook, Instagram, Pinterest, Twitter or YouTube). Food Hero is available 24 hours a day, 7 days a week in English and Spanish.															
LeAnne welcomes Jose Hernandez (Family Connections/Pollywog), Connie Adams (Pollywog Program Assistant), and Sommer McLeish (Community Education Consultant) to our team. Parenting Education classes in Lincoln County should begin in the spring.															
LeAnne and Kristi presented our Pollywog poster at the Zero to Three Conference in Florida.															

<b>CONSENT ITEM</b>	2019-2020 Biennium Budget – Approval Needed														
At our last meeting, Kristi presented an unbalanced budget: legislature requires deliverables in year 1 and will distribute ELD funds in year 2. The Board previously approved operating costs with a revised budget borrowing from year 2 coordination. Those funds will be paid back in year 2 once ELD funds are distributed.															
The Board is being asked to approve the proposed budget.															
<b>VOTING RESULTS</b> Individual Votes cast by Board Members (Yes, No, Abstain)															
Brown	Y	N	A	Gere	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A
Cohen	Y	N	A	Hall	Y	N	A	Reynolds	Y	N	A	Waller	Y	N	A

Davis	Y	N	A	Hannahs	Y	N	A	Schempf	Y	N	A	Chase	Y	N	A
Dorgan	Y	N	A	Hughes	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorman (Everest)	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Miller	Y	N	A	Open	Y	N	A
1 <sup>st</sup> : Bettina Schempf															
2 <sup>nd</sup> : Paul Smith															
The Board approved the budget as presented.															
Jeff Davis Abstained. Bettina Schempf and Paul Smith acknowledged that they are fund recipients.															
The state needs to collect revenue from tax dollars in order to distribute funds. This does not pose a problem for our backbone organization.															

<b>DISCUSSION ITEM</b>	EL Hub Community Planning (ECE Expansion Planning)														
The Early Learning Division released the Early Care and Education Sector Plan Phase I Toolkit, which will guide our community planning work through the Student Success Act. Early Learning Hubs will lead the planning process with support from their Child Care Resource and Referral and Head Start programs. Members came together at our September 20th ECCC and P-3 Alignment combined work group meeting to volunteer for our Regional Stewardship Committee. Our next step is to review county-wide priority populations to present to the Regional Stewardship Committee on October 18th.															

<b>DISCUSSION ITEM</b>	Regional Stewardship Committee – Approval Needed														
The Board is being asked to approve the Regional Stewardship Committee roster as presented with the understanding that there is potential for additional Board members.															
<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)														
Brown	Y	N	A	Gere	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A
Cohen	Y	N	A	Hall	Y	N	A	Reynolds	Y	N	A	Waller	Y	N	A
Davis	Y	N	A	Hannahs	Y	N	A	Schempf	Y	N	A	Chase	Y	N	A
Dorgan	Y	N	A	Hughes	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Dorman (Everest)	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Miller	Y	N	A	Open	Y	N	A
1 <sup>st</sup> : Jeff Davis															
2 <sup>nd</sup> : Laura Farmer															
The Board voted unanimously to approve the roster as presented.															

<b>DISCUSSION ITEM</b>	The Role of Parent Cafés – Approval Needed														
The Board is being asked to approve extending Parent Cafés for 6 months using unallocated funds. This will extend the MOUs already established between existing agencies and the Hub.															
<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)														
Brown	Y	N	A	Gere	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A
Cohen	Y	N	A	Hall	Y	N	A	Reynolds	Y	N	A	Waller	Y	N	A
Davis	Y	N	A	Hannahs	Y	N	A	Schempf	Y	N	A	Chase	Y	N	A
Dorgan	Y	N	A	Hughes	Y	N	A	Sigman	Y	N	A	Open	Y	N	A

Dorman (Everest)	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Miller	Y	N	A	Open	Y	N	A
1 <sup>st</sup> : Paul Smith															
2 <sup>nd</sup> : Laura Farmer															
The Board voted unanimously to approve the continuation of Parent Cafes.															

<b>NEXT MEETING</b>	November 7, 2019 LBL-ESD, Albany
<b>MEETING ADJOURNED</b>	4:00pm