

# Early Learning Hub of Linn, Benton & Lincoln Counties

## Governing Board Meeting Minutes

<b>MEETING COMMENCED</b>	2:00pm, September 5, 2019 Center for Health Education, Newport
<b>MEETING CALLED BY</b>	Kristi Collins
<b>BOARD MEMBERS PRESENT</b>	DeAnn Brown, Jeff Davis, Don Dorman (Tonja Everest), Claire Hall, Stephany Koehne, Kelly Locey, Julie Manning, Betinna Schempf, Lauren Sigman, Rich Waller, Sandy Chase
<b>STAFF MEMBERS PRESENT</b>	LeAnne Trask, Lynn Hall, Shirley Blake
<b>VERSION</b>	Final
<b>RECORDED</b>	Yes

### Agenda topics

<b>ROLL CALL</b>	Welcome and Introductions
	Matt Grams joined the LBL Hub staff on August 20 <sup>th</sup> as our new accountant. Please send upcoming reimbursement requests and other financial invoices to Matt instead of LeAnne.
	Don Dorman will represent Tonja Everest as her proxy.

<b>SPECIAL PRESENTATION</b>	Family Connects, Regional Health Departments
	Shelley Paeth presented Family Connects to the Board.
	Family Connects is a community-wide nurse home visiting program for parents of newborns, regardless of income or socioeconomic status. It is currently rolling out in Oregon.
	Early Adopter Communities receive technical support from the Family Connects International team for planning and community preparation to align and prepare for service delivery.
	Engagement will begin July 2019 and should take about 1 year to progress from planning and preparation to implementation. Our Hub will serve as the regional organizer, and each LPHA partner will provide home visiting services at the local level. Lincoln County has offered Family Connections since 2017 and is the only county in Oregon currently offering FC.
	After this Early Adoption Phase, Oregon plans to utilize lessons learned and a phased-in approach to implement FC statewide by 2026.
	Home visitors meet a family wherever they feel most comfortable.
	60-70 percent of new moms are interested in home visiting.
	Family Connects is in Samaritan Newport and North Lincoln Hospitals.
	Family Connects does not have Spanish-speaking nurses at this time. They are in the process of hiring a nurse who speaks minimal Spanish. However, they offer translation services.
	Next Steps:
	<ul style="list-style-type: none"> <li>Kristi agreed to post the "North Carolina nurses' home visits with new parents are paying off" video on basecamp.</li> </ul>

<b>SPECIAL PRESENTATION</b>	Regional Data Book, Jennie & Rich
Rich Waller and Jennie Hartsock presented the regional data book to the Board. Rich highlighted content changes made from Board feedback while Jennie highlighted design work.	
The regional data book was released on the LBL Hub website on Friday, September 6, 2019.	

<b>DIRECTOR REPORT</b>	EL Hub Updates
Oregon State University grad students enrolled in a Community Engagement course who need to complete a Team Project may volunteer with the Hub on various projects, such as Jumpstart Read for the Record and community planning. Kristi will present <i>Raise Up Oregon</i> to these students on the alignment of public health and early learning.	
Next Steps:	
<ul style="list-style-type: none"> <li>Kelly offered to assist Kristi in presenting to the Community Engagement course.</li> </ul>	

<b>FISCAL REPORT</b>	
LeAnne presented the revenue, expenditures, and miscellaneous reports for July and August.	

<b>CONSENT ITEMS</b>	August Meeting Minutes			
The Board was asked to approve the August meeting minutes.				
<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)			
Brown	Y N <b>A</b> Gere	Y N A Manning	<b>Y</b> N A Thielman	Y N A
Cohen	Y N A Hall	<b>Y</b> N A Reynolds	Y N A Waller	<b>Y</b> N A
Davis	<b>Y</b> N A Hannahs	Y N A Schempf	Y N <b>A</b> Chase	<b>Y</b> N A
Dorgan	Y N A Hughes	Y N A Sigman	Y N <b>A</b> Open	Y N A
Dorman (Everest)	Y N <b>A</b> Koehne	<b>Y</b> N A Smith	Y N A Open	Y N A
Farmer	Y N A Locey	<b>Y</b> N A Miller	Y N A Open	Y N A
Lauren Sigman, DeAnne Brown, and Don Dorman (Tonja Everest) abstain.				
The Board voted to approve the August meeting minutes.				

<b>DISCUSSION ITEM</b>	2019-2021 Biennium Budget – Approval Needed; SSA Outcomes – Informal			
The Board was asked to approve operating costs for the start of October 2019, which includes the approval of the 2019-2020 year 1 unbalanced budget with acknowledgment of the deficit, with the amendment to included listed contracts identified in the budget for reimbursement grants, with a revised budget to be presented at the forthcoming October Board meeting.				
Motion: Bettina Shempf				
2 <sup>nd</sup> : Sandy Chase				
<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)			
Brown	<b>Y</b> N A Gere	Y N A Manning	<b>Y</b> N A Thielman	Y N A
Cohen	Y N A Hall	<b>Y</b> N A Reynolds	Y N A Waller	<b>Y</b> N A
Davis	Y N <b>A</b> Hannahs	Y N A Schempf	Y N <b>A</b> Chase	<b>Y</b> N A
Dorgan	Y N A Hughes	Y N A Sigman	Y N <b>A</b> Open	Y N A

Dorman (Everest)	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Miller	Y	N	A	Open	Y	N	A

Lauren Sigman, Jeff Davis, and Bettina Schempf abstain.

The Board voted to approve the budget.

Discussion:

- Funding from the Student Success Act projects 22.3 million to OPK (approximately 2,700 additional slots) and Early Head Start (approximately 1,200 additional slots) in order to align with the full-day Head Start model and support adequate pay and training for early learning teachers. There is need for significant planning in year 1 to prepare for new investments in year 2. However, the work needs to be done in year 1, but the Hub won't receive additional coordination funds until year 2. Therefore, Kristi presents an unbalanced budget to the Board for approval. Preschool Promise is anticipated to be available in all 16 early learning hubs.
- It is unknown how many new Preschool Promise child care slots will be available per county.
- The Hub manager is aware that Kristi presented an unbalanced budget to her Board for approval.
- There is a possible formula error in the budget.

<b>DISCUSSION ITEM</b>	EL Hub Community Planning – Informational
Legislature requires Hubs to create an expansion plan. The Governor's Office provided direction on leveraging community planning between K-12 and early learning. This includes:	
<ul style="list-style-type: none"> <li>• Releasing a toolkit (September 16<sup>th</sup>)</li> <li>• Creating a regional group (ECCC &amp; P-3 Alignment work groups) and Board support.</li> </ul>	
In partnership with the Hub, CCR&Rs will reach out to providers.	
In order to meet community needs through a mixed-delivery model: the ELD is exploring potential contracting options that align with state procurement requirements.	
We want to avoid creating slots for a free program that pull away from an existing family provider (which risks the provider going out of business and losing infant/toddler slots).	
Is there a strategy to develop the work force needed to complete this work? Will there be enough qualified staff for these additional slots? There is funding for expanding the workforce issue through investing in a career pathway for early learning professionals.	
Next Steps:	
<ul style="list-style-type: none"> <li>• Kristi will post the regional early care and education system planning slideshow on basecamp.</li> </ul>	

<b>DISCUSSION ITEM</b>	November Learning Collaborative – Informational
The Learning Collaborative will be hosted in Salem on November 5 <sup>th</sup> and 6 <sup>th</sup> .	
The Early Learning Division has requested that two Hub staff members and two Board members participate. Kristi proposed one Board chair participate, and she asked Board members to post on basecamp if they are interested.	

<b>DISCUSSION ITEM</b>	Pollywog Update, LeAnne Trask – Informational
LeAnne presents on analytics, upcoming events, and Vista Logic updates.	

<b>NEXT MEETING</b>	October 10, 2019 Corvallis DHS Offices
<b>MEETING ADJOURNED</b>	3:50pm