



# Early Learning Hub

*of Linn, Benton & Lincoln Counties*

Governing Board Packet August, 2019

Governing Board  
Early Learning Hub  
August 8, 2019  
[lblearlylearninghub.org](http://lblearlylearninghub.org)

## Packet Overview

In your Governing Board packet for August, you will find the following information:

1. The Agenda
2. Special Presentation – There are no handouts for this presentation.
3. Director's Report – Will be provided at the meeting
4. Fiscal Report – June financials and the financial narrative are provided.
5. Consent Items
  - a. June Meeting Minutes
6. Discussion Items
  - a. Parent Engagement Update – Informational, no handouts
  - b. Pollywog Update – Informational, in addition to our regular Pollywog update, LeAnne will be sharing our website analytics reports that are attached as separate documents
  - c. KPI Allocation – Approval Needed
  - d. Monitoring Visit Report – Informational
  - e. Staffing Update – Informational, no handouts

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## Agenda

### Governing Board Members

Claire Hall, Co-Chair  
Lincoln County Commissioner

Julie Manning, Co-Chair  
Samaritan Health Services

DeAnn Brown  
Confederated Tribes of Siletz  
Indians

Sandy Chase  
Department of Human Services

Rebecca Cohen  
Newport Public Library-retired

Jeff Davis  
Linn-Benton Community  
College

Sarah Dorgan  
Citizens Bank

Tonja Everest  
Linn Benton Lincoln  
Education Service District

Laura Farmer  
Parent

Jennifer Gere  
Parent

Glenna Hughes  
Linn County Public Health

Stephany Koehne  
Kids & Company of Linn County

Kelly Locey  
Benton County Health  
Department

Todd Miller  
Santiam Canyon School District

Lorena Reynolds  
The Reynolds Law Firm, PC

Bettina Schempf  
Old Mill Center

Lauren Sigman  
Lincoln County School District

Paul Smith  
Strengthening Rural Families

Marc Thielman  
Alsea School District

Rich Waller  
Samaritan Health Services



August 8th, 2019

2:00 – 4:00 PM

LBL-ESD

905 SE 4<sup>th</sup> Ave

Albany, OR

Members of the public wanting to make public comment must sign in. Each individual speaker will have 3 minutes during the Public Comment portion of the Agenda.

- I. Roll Call
  - a. Welcome System of Care Coordinator, Jennifer Schwartz
- II. Special Presentations
  - a. Child Care Summit, Blake Pang
- III. Director's Report / EL Hub Updates
- IV. Fiscal Report
- V. Consent Items
  - a. June Meeting Minutes
- VI. Discussion Items
  - a. Parent Engagement Update, Shirley Blake – Informational
  - b. Pollywog Update, LeAnne Trask – Informational
    - i. OCF Grant application
  - c. KPI Allocation – Approval Needed
  - d. Monitoring Visit Report – Informational
  - e. Staffing Update - Informational
- VII. Public Comment
- VIII. Next Meeting – September 5<sup>th</sup>, Newport
- IX. Adjournment

All members of the EL Hub Governing Board **must disclose** when they believe they have or **may have** a conflict of interest, and may participate in discussions that are leading to consensus. If, however, consensus cannot be reached and the group uses the fall-back voting process, the individual with the conflict of interest may not participate in that final vote.

## Fiscal Report

### June Financial Narrative



**Early Learning Hub**  
of Linn, Benton & Lincoln Counties

## Finance

June 2019

### MONTH-END DETAILS

#### **Revenue:**

During the month of June, we received \$226,005.46 in reimbursement from the State, including both May and June monthly Coordination funds, totaling \$51,271.42.

#### **Expenditures:**

June 30 was the end of the fiscal year for LBCC and the EL Hub, and our funded partners reached the deadline for their spending. We sent out an email reminding partners that all Reimbursement Requests needed to be received in our offices by Monday, July 15, so that we could get them processed through the EGMS system before it closed. The last of the Reimbursement Requests were received on 7/31, and we were able to meet LBCC's deadline for fiscal yearend. We processed requests for \$403,792.13.

#### **Miscellaneous:**

We were able to spend down all of the funding streams, including Kindergarten Partnership & Innovation, which was seriously underspent by a couple of school districts. Several other partners stepped up and quickly submitted additional receipts and documentation so that we could reallocate the money so that none of it was wasted. We appreciate the quick-action of our partners, some of whom got us additional Reimbursement Requests in less than an hour's time to help us.

## June Financial Summary

### Early Learning Hub of Linn, Benton & Lincoln Counties Early Learning Hub - 2-Year Budget (7/1/17 - 6/30/19) Governing Board Summary Financial Update as of 6/30/2019

|  | Budget                 | Current Month        | YTD                    | Balance              | % Rcvd     |
|--|------------------------|----------------------|------------------------|----------------------|------------|
| <b>Resources</b>   |                        |                      |                        |                      |            |
| <b>Revenues</b>  |                        |                      |                        |                      |            |
| Reimbursable Revenues                                      | \$ -                   | \$ -                 | \$ -                   | \$ -                 | 0%         |
| <b>Grant Resources</b>                                     |                        |                      |                        |                      |            |
| NWHF (Carryover)   | \$ 16,552.54           |                      | \$ 7,319.37            | \$ 9,233.17          | 44%        |
| <b>Local Resources</b>                                     |                        |                      |                        |                      |            |
| IHN-CCO Funds  | \$ 150,000.00          | \$ -                 | \$ 150,000.00          | \$ -                 | 100%       |
| IHN-CCO Funds (Carryover)                                  | \$ 50,869.08           | \$ -                 | \$ 50,869.08           | \$ -                 | 100%       |
| <b>State Resources</b>                                     |                        |                      |                        |                      |            |
| <b>Coordination</b>  |                        |                      |                        |                      |            |
| Dept. of Education - ELD - Coordination (Carryover)        | \$ 244,821.35          | \$ -                 | \$ 244,821.35          | \$ -                 | 100%       |
| Dept. of Education - ELD - Coordination                    | \$ 610,528.80          |                      | \$ 288,684.64          | \$ 321,844.16        | 47%        |
| <b>Reimbursement Grants</b>                                |                        |                      |                        |                      |            |
| Dept. of Education - Vroom                                 | \$ 5,471.57            | \$ -                 | \$ 3,000.00            | \$ 2,471.57          | 55%        |
| Dept. of Education - School Readiness                      | \$ 225,653.69          | \$ 42,170.30         | \$ 127,459.24          | \$ 98,194.45         | 56%        |
| Dept. of Education - Great Start                           | \$ 11,105.33           | \$ -                 | \$ 11,105.33           | \$ -                 | 100%       |
| Dept. of Education - Title IV-B2                           | \$ 156,269.69          | \$ 22,648.07         | \$ 96,765.57           | \$ 59,504.12         | 62%        |
| Dept. of Education - Family Stability                      | \$ 77,193.10           | \$ 7,903.43          | \$ 50,703.03           | \$ 26,490.07         | 66%        |
| Dept. of Education - Focused Child Care Network            | \$ 136,496.25          | \$ 39,424.97         | \$ 51,593.11           | \$ 84,903.14         | 38%        |
| Dept. of Education - Kindergarten Partnership & Innovation | \$ 556,601.71          | \$ 62,587.27         | \$ 314,168.49          | \$ 242,433.22        | 56%        |
| <b>Total All Resources</b>                                 | <b>\$ 2,241,563.11</b> | <b>\$ 174,734.04</b> | <b>\$ 1,396,489.21</b> | <b>\$ 841,955.67</b> | <b>62%</b> |

|                                       | Budget                 | Current Month        | YTD                    | Balance              | % Used     |
|---------------------------------------|------------------------|----------------------|------------------------|----------------------|------------|
| <b>Expenditures</b>                   |                        |                      |                        |                      |            |
| <b>Reimbursable Expenditures</b>      |                        |                      |                        |                      |            |
| Reimbursable Expenditures             | \$ -                   | \$ -                 | \$ -                   | \$ -                 | 0%         |
| <b>Grant Expenditures</b>             |                        |                      |                        |                      |            |
| NWHF (Carryover)                      | \$ 16,552.54           | \$ 2,912.00          | \$ 7,319.37            | \$ 9,233.17          | 44%        |
| <b>Local Expenditures</b>             |                        |                      |                        |                      |            |
| IHN-CCO Funds                         | \$ 200,869.08          | \$ -                 | \$ 118,631.95          | \$ 82,237.13         | 59%        |
| <b>State Expenditures</b>             |                        |                      |                        |                      |            |
| <b>Coordination</b>                   |                        |                      |                        |                      |            |
| Coordination                          | \$ 855,350.15          | \$ 45,609.74         | \$ 827,213.44          | \$ 28,136.71         | 97%        |
| <b>Reimbursement Grants</b>           |                        |                      |                        |                      |            |
| Vroom                                 | \$ 5,471.57            | \$ -                 | \$ 2,268.98            | \$ 3,202.59          | 41%        |
| School Readiness                      | \$ 225,653.69          | \$ 74,764.02         | \$ 225,653.69          | \$ 0.00              | 100%       |
| Great Start                           | \$ 11,105.33           | \$ -                 | \$ 11,105.33           | \$ -                 | 100%       |
| Title IV-B2 Funds                     | \$ 156,269.69          | \$ 58,598.21         | \$ 156,269.69          | \$ (0.00)            | 100%       |
| Family Stability                      | \$ 77,193.10           | \$ 6,156.39          | \$ 77,193.10           | \$ (0.00)            | 100%       |
| Focused Child Care Network            | \$ 136,496.25          | \$ 28,831.01         | \$ 135,744.79          | \$ 751.46            | 99%        |
| Kindergarten Partnership & Innovation | \$ 556,601.71          | \$ 197,352.05        | \$ 556,601.71          | \$ (0.00)            | 100%       |
| <b>Total All Expenditures</b>         | <b>\$ 2,241,563.11</b> | <b>\$ 414,223.42</b> | <b>\$ 2,118,002.05</b> | <b>\$ 123,561.06</b> | <b>94%</b> |

Ending Balance \$0.00

Revenues  
 Other Resources (funds not located at LBCC)

|                                     | Budget       | Current Month | YTD         | Balance      | % Used |
|-------------------------------------|--------------|---------------|-------------|--------------|--------|
| Expenditures                        |              |               |             |              |        |
| IHN-CCO (funds not located at LBCC) | \$ 44,742.50 | \$ -          | \$ 6,635.00 | \$ 38,107.50 | 15%    |

## Consent Items

### June Minutes

# Early Learning Hub of Linn, Benton & Lincoln Counties Governing Board Meeting Minutes

|                                   |   |
|-----------------------------------|---|
| <b>MEETING COMMENCED</b>          | 2:00pm, June 27, 2019<br>Samaritan Center for Health Education, Newport   |
| <b>MEETING CALLED BY</b>          | Kristi Collins  |
| <b>WORK GROUP MEMBERS PRESENT</b> | Jeff Davis, Tonja Everest (remotely), Laura Farmer, Claire Hall, Stephany Koehne, Lorena Reynolds (remotely), Bettina Schempf, Lauren Sigman, Paul Smith, Rich Waller, Sandy Chase (remotely) |
| <b>STAFF MEMBERS PRESENT</b>      | LeAnne Trask, Shirley Rubio Blake, Lynn Hall, Jennie Hartsock   |
| <b>VERSION</b>                    | Draft – Awaiting Approval by the Board  |
| <b>RECORDED</b>                   | Yes   |

## Agenda topics

|   |                                       |
|---|---------------------------------------|
| <b>SPECIAL PRESENTATION</b>   | Intern Data Analysis, Lyndi-Rae Petty |
| Lyndi presents her findings over the past three months on the relationship between KA/AL scores and 3 <sup>rd</sup> Grade scores.   |                                       |
| Questions asked by the Board:   |                                       |
| <ul style="list-style-type: none"> <li>• We don't yet have the data for high school graduation rates or college enrollment.</li> <li>• Can we determine how many kids are scoring 0s and 1s?</li> <li>• Can we determine which kids received intervention prior to entering kindergarten? This is something the ESD is seeking. This shows the need for a statewide early learning system.</li> <li>• There is interest in the relationship between KA/AL scores and literacy.</li> </ul> |                                       |

|  |                   |
|--|-------------------|
| <b>DISCUSSION ITEM</b>   | Director's Report |
| Summer Closure: The Hub offices will be closed on Fridays in July and August.  |                   |
| System of Care Coordinator: This position begins on July 1, 2019. Jennifer Swartz.   |                   |
| Office Assignments: LeAnne is moving into a private office in the Luckiamute Center. A nearby office will house the System of Care Coordinator and a (tentative) Pollywog Assistant. |                   |

|   |               |
|---|---------------|
| <b>DISCUSSION ITEM</b>  | Fiscal Report |
| LeAnne presents the revenue, expenditures, and miscellaneous reports for April and May. |               |

|  |                     |
|--|---------------------|
| <b>CONSENT ITEM</b>  | May Meeting Minutes |
| The Board is being asked to approve the May meeting minutes.                               |                     |
| Amendments: Three seats in the 7 <sup>th</sup> sector. Jeff Davis was not at this meeting. |                     |
| Motion: Bettina Shempf   |                     |
| 2 <sup>nd</sup> : Rich Waller  |                     |

| VOTING RESULTS |   |   |   | Individual Votes cast by Board Members (Yes, No, Abstain) |   |   |   |          |   |   |   |          |   |   |   |
|----------------|---|---|---|---|---|---|---|----------|---|---|---|----------|---|---|---|
| Brown          | Y | N | A | Gere  | Y | N | A | Manning  | Y | N | A | Thielman | Y | N | A |
| Cohen          | Y | N | A | Hall  | Y | N | A | Reynolds | Y | N | A | Waller   | Y | N | A |
| Davis          | Y | N | A | Hanna   | Y | N | A | Schempf  | Y | N | A | Chase    | Y | N | A |
| Dorgan         | Y | N | A | Hughes  | Y | N | A | Sigman   | Y | N | A | Open     | Y | N | A |
| Everest        | Y | N | A | Koehne  | Y | N | A | Smith    | Y | N | A | Open     | Y | N | A |
| Farmer         | Y | N | A | Locey   | Y | N | A | Miller   | Y | N | A | Open     | Y | N | A |

The Board votes unanimously to approve the May meeting minutes with the noted amendment.

| DISCUSSION ITEM   | Parent Engagement Update, Shirley Rubio Blake |
|---|---|
| Shirley recently attended the Foundations of Trauma Informed Care Train the Trainer at Portland State University.   |   |
| Shirley connected with the Mental Health Promotion and Prevention committee to debrief on the training.   |   |
| There are currently no Spanish prenatal classes offered in our region. Shirley is working with Pam Collier from Samaritan Health Services to become a Spanish-speaking childbirth educator.                                 |   |
| The Community Duala Program has Spanish-speaking members. Shirley plans to meet with them to discuss options. Rocio Badger, the Maternity Care Coordinator at Samaritan, offers Hope for Moms classes to remedy this issue. |   |
| Shirley attended Linn County CAN with United Way, a family resource fair at the YMCA, and a Boost Oregon community training in Happy Valley.  |   |
| The Health Care Integration workgroup plans to coordinate Boost Oregon trainings for parents in our region.   |   |

| DISCUSSION ITEM   | Pollywog Update, LeAnne Trask |
|---|-------------------------------|
| LeAnne presents her Pollywog tiara to the Board, gifted to her by Board member, Sarah Dorgan.   |                               |
| LeAnne presents the June analytics on Pollywog.   |                               |
| It is recommended to present the analytics at the county/city level as we move into Lincoln County.   |                               |
| <ul style="list-style-type: none"> <li>• OCF Grant Application                             <ul style="list-style-type: none"> <li>○ Our original proposal to expand into Lincoln County was submitted at roughly \$150K/year for three years to match the CCO investment. We submitted an amendment for \$100K/year for three years. This amendment looks promising. Our application will go in front of the OCF Board in July.</li> <li>○ Dr. Goldberg is acting as a consultant on this project</li> </ul> </li> <li>• Family Connects LOI                             <ul style="list-style-type: none"> <li>○ The Oregon Health Authority requested letters of interest from health departments to apply individually or with their Hub/CCR&amp;Rs as the lead for the universal home visiting initiative grant. Our application was accepted.</li> </ul> </li> </ul> |                               |

| DISCUSSION ITEM  | 3 Month Bridge Budget |   |   |   |   |   |   |          |   |   |   |          |   |   |   |
|--|-----------------------|---|---|---|---|---|---|----------|---|---|---|----------|---|---|---|
| Our contract with the ELD runs through September 30 <sup>th</sup> . The budget presented in the Board packet states actuals from our past 3 month bridge budget, the true personnel cost, and revenue in our contract for this period. |                       |   |   |   |   |   |   |          |   |   |   |          |   |   |   |
| Motion: Rich Waller  |                       |   |   |   |   |   |   |          |   |   |   |          |   |   |   |
| Second: Jeff Davis   |                       |   |   |   |   |   |   |          |   |   |   |          |   |   |   |
| VOTING RESULTS   |                       |   |   | Individual Votes cast by Board Members (Yes, No, Abstain) |   |   |   |          |   |   |   |          |   |   |   |
| Brown  | Y                     | N | A | Gere  | Y | N | A | Manning  | Y | N | A | Thielman | Y | N | A |
| Cohen  | Y                     | N | A | Hall  | Y | N | A | Reynolds | Y | N | A | Waller   | Y | N | A |

|         |   |   |   |         |   |   |   |         |   |   |   |       |   |   |   |
|---------|---|---|---|---------|---|---|---|---------|---|---|---|-------|---|---|---|
| Davis   | Y | N | A | Hannahs | Y | N | A | Schempf | Y | N | A | Chase | Y | N | A |
| Dorgan  | Y | N | A | Hughes  | Y | N | A | Sigman  | Y | N | A | Open  | Y | N | A |
| Everest | Y | N | A | Koehne  | Y | N | A | Smith   | Y | N | A | Open  | Y | N | A |
| Farmer  | Y | N | A | Locey   | Y | N | A | Miller  | Y | N | A | Open  | Y | N | A |

The Board is being asked to approve the 3 month Bridge Budget as stated in the Board Packet.

The Board votes unanimously to approve the 3 month Bridge Budget as stated.

|  |                     |
|--|---------------------|
| <b>DISCUSSION ITEM</b>   | Legislative Session |
| <p>Kristi will post notes taken during the Early Learning Council/Early Learning Division funding to basecamp should they be critical.</p> <p>Student Success Act:</p> <ul style="list-style-type: none"> <li>The bill passed, but it might be referred to vote. Should it be referred to vote and passed, 20 percent of all funding would roll out to the early learning sector during the second biennium.</li> </ul> <p>The Early Learning Council:</p> <ul style="list-style-type: none"> <li>The ELC structure and purpose is changing. There will be 15 seats on the council representing a congressional district and an early childhood connection. This council will be led by Miriam Calderon, serve as an advisory council to the Division, and include three sub-committees.</li> </ul> <p>Funding Without Student Success Budget for biennium 2019-21:</p> <ul style="list-style-type: none"> <li>Kristi explains the potential funding impacts should the Student Success Act go to vote and not passed.</li> <li>She plans to invite Brett Walker to present information regarding KPI changes to our partners.</li> <li>The ELD is still determining how school districts will reach a pathway to high quality standards.</li> <li>"Community Planning" is built into Baby Promise and Preschool Promise. At this time, the parameters are not clear.</li> </ul> <p>Overall Hub Budget:</p> <ul style="list-style-type: none"> <li>The ELD is required to observe and report on consolidation of early learning hubs and CCR&amp;Rs to the legislature. We are not sure what this means for us as a region and the overall system. We are in communications and awaiting direction from the Division.</li> </ul> |                     |

|  |  |
|--|--|
| <b>PUBLIC COMMENT</b>                  |  |
| No members of the public were present. |  |

|                          |   |
|--------------------------|---|
| <b>NEXT MEETING</b>      | Thursday, August 8, 2019<br>LBL-ESD, Albany |
| <b>MEETING ADJOURNED</b> | 3:15pm                                      |

## Discussion Items

### Pollywog Update

## POLLYWOG UPDATE

7/31/2019

### Analytics:

- We currently have 924 individuals (adults and children) in the Pollywog database
- We currently have 9 courses available, 0 taught in Spanish
- 1,029 pageviews in July
- 332 users (297 new users)
- 81% of our readers are female
- 41% of our readers are 25-34 years old
- 23% of our readers are 35-44 years old
- 22% of our readers are 45-54 years old
- 14% of our readers are 18-24 years old
- 93% of our users are from the United States
- 19% of our users are from Corvallis
- 12% of our users are from Boardman
- 12% of our users are from Portland
- 10% of our users are from Albany
- 17.39% of our site traffic is referred from SamHealth.org. The people who come from SamHealth.org spend an average of 5:21 minutes looking at the website, while other referral traffic spends 1:46 minutes looking at the website.
- The July Parent Newsletter was sent out to 380 families and the topic was "Hop-a-Park", and it contained information about parks in all three counties that had playground equipment specifically designed for small children.
- The Parent Voice Blog was published on:
  - July 1 – Red, White & Blue Celebrations
  - July 17 – National Youth Sports Week
  - July 30 – Protective Factors in Healthy Families



## POLLYWOG UPDATE

7/31/2019

### Completed Events:

- 6/20/2019 DHS Training & Education – Albany DHS Offices
- 7/21/2019 Rock-a-Bye Baby Show/Presentation – Pollywog Presentation, Albany

### Upcoming Events:

- 10/1-5/2019 – Zero to 3 Conference, Ft. Lauderdale, FL



# KPI Allocation

Oregon Department of Education  
 Early Learning Division  
 Funding Amounts Per Hub for KPI  
 July 1, 2019 - June 30, 2021  
 DRAFT: July 10, 2019

2019-21 Allocation  
 July 1, 2019 - June 30, 2021

| Hub  | Age 0 to 6 & 4 Risk Population: 2016 SING Data | Backbone/Fiscal Organization                           | 2019-21 Grant Total         |                                    | 2019-21           |                   | Total Allocation 2017-19 Biennium | Net Impact   | Grant Award  |                                |
|--|--|--|-----------------------------|------------------------------------|-------------------|-------------------|-----------------------------------|--------------|--------------|--------------------------------|
|  |  |  | KPI - July 2019 - Sept 2019 | KPI - July 1, 2019 - June 30, 2021 | Year 1 Allocation | Year 2 Allocation |                                   |              |              | Total Distribution for 2019-21 |
| Early Learning Hub, Inc.                               | 26,161   | Early Learning Hub, Inc.                               | \$ 153,665                  | \$ 1,186,318                       | \$ 593,129        | \$ 533,149        | \$ 1,229,331                      | \$ (43,013)  | \$ 539,495   |                                |
| Early Learning Multnomah                               | 34,351   | United Way of the Columbia-Willamette                  | \$ 283,297                  | \$ 1,357,107                       | \$ 778,854        | \$ 1,537,107      | \$ 1,626,380                      | \$ (68,679)  | \$ 751,357   |                                |
| Lane Early Learning Hub                                | 10,369   | United Way of Lane County                              | \$ 96,184                   | \$ 742,917                         | \$ 371,459        | \$ 371,458        | \$ 749,472                        | \$ (26,359)  | \$ 275,275   |                                |
| South-Central Oregon Early Learning Hub                | 10,816   | Douglas Educational Services District                  | \$ 63,151                   | \$ 490,471                         | \$ 245,236        | \$ 245,235        | \$ 505,205                        | \$ (14,734)  | \$ 182,085   |                                |
| Yamhill Early Learning Hub                             | 4,979  | Yamhill Community Care Organization                    | \$ 29,221                   | \$ 225,782                         | \$ 112,891        | \$ 112,891        | \$ 233,768                        | \$ (7,986)   | \$ 81,670    |                                |
| Frontier Oregon Services Early Learning Hub            | 596  | Grant and Haney Counties                               | \$ 3,445                    | \$ 27,027                          | \$ 13,514         | \$ 13,513         | \$ 28,361                         | \$ (1,334)   | \$ 9,969     |                                |
| Blue Mountain Early Learning Hub                       | 8,077  | Intermountain Education Service District               | \$ 47,383                   | \$ 366,266                         | \$ 183,133        | \$ 183,133        | \$ 379,063                        | \$ (12,797)  | \$ 135,750   |                                |
| Central Oregon Early Learning Hub                      | 9,878  | High Desert ESD  | \$ 58,676                   | \$ 447,936                         | \$ 223,968        | \$ 223,968        | \$ 469,405                        | \$ (21,469)  | \$ 165,292   |                                |
| Southern Oregon Early Learning Services Hub            | 17,330   | Southern Oregon Education Service District             | \$ 101,511                  | \$ 785,960                         | \$ 392,930        | \$ 392,930        | \$ 812,990                        | \$ (26,500)  | \$ 291,419   |                                |
| Eastern Oregon Hub                                     | 4,255  | Malheur Education Service District                     | \$ 24,703                   | \$ 192,951                         | \$ 96,476         | \$ 96,475         | \$ 197,627                        | \$ (4,676)   | \$ 71,773    |                                |
| Early Learning Washington County Hub                   | 19,513   | United Way of the Columbia-Willamette                  | \$ 117,038                  | \$ 884,852                         | \$ 442,426        | \$ 442,426        | \$ 896,141                        | \$ (51,269)  | \$ 325,408   |                                |
| Northwest Regional Early Learning Hub                  | 5,062  | Northwest Regional Education Service District          | \$ 30,172                   | \$ 229,546                         | \$ 114,773        | \$ 114,773        | \$ 229,546                        | \$ (11,827)  | \$ 84,601    |                                |
| Linn Benton Community College                          | 11,811   | Linn Benton Community College                          | \$ 69,375                   | \$ 535,591                         | \$ 267,796        | \$ 267,795        | \$ 535,591                        | \$ (21,011)  | \$ 198,221   |                                |
| Clarkamas County Children, Families and Youth Division | 11,791   | Clarkamas County Children, Families and Youth Division | \$ 70,837                   | \$ 534,684                         | \$ 267,342        | \$ 267,342        | \$ 534,684                        | \$ (32,009)  | \$ 196,505   |                                |
| Oregon Coast Community Action                          | 4,600  | Oregon Coast Community Action                          | \$ 26,810                   | \$ 208,595                         | \$ 104,288        | \$ 104,287        | \$ 214,479                        | \$ (15,884)  | \$ 71,488    |                                |
| South Coast Regional Early Learning Hub                | 2,954  | South Coast Regional Early Learning Hub                | \$ 17,895                   | \$ 133,954                         | \$ 66,977         | \$ 66,977         | \$ 133,954                        | \$ (6,009)   | \$ 49,482    |                                |
| Four Rivers Early Learning Hub                         | 188,557  | Sherman County   | \$ 1,113,244                | \$ 8,550,457                       | \$ 4,275,232      | \$ 4,275,225      | \$ 8,905,952                      | \$ (355,450) | \$ 3,161,988 |                                |
|  |  |  | Evolution/TA                |                                    | 160,001.00        |                   |                                   |              |              |                                |
|  |  |  | Total 2019-21 Budget        |                                    | \$ 8,710,458.00   |                   |                                   |              |              |                                |

Moves 255 children from South-Central to South Coast (Reedport estim ated number of children)

|               | 19-21 Allocation | Evaluation and Tech Assistance | Balance for Oct 2017 - June 2019 |
|---------------|------------------|--------------------------------|----------------------------------|
| KPI           | \$8,710,458      | \$160,001                      | \$8,550,457                      |
| General Fund  |                  |                                |                                  |
| Total 2019-21 | \$8,710,458      | \$160,001                      | \$8,550,457                      |

Total Per child  
 Total Eval/TA  
 Total

## Monitoring Visit Report

### Assessment Rubric

**Note:**

\*See page 3 for full description of Rating Scale, which is as follows – 4 =Practicing and Achieving; 3 = Developing; 2 = Requires Attention; and 1 = Requires Intervention.

\*\*See page 22 for full description of Developmental Phases of Collaborative Work, which are as follows – Formation, Stabilization, Routinization, Extension.

| Indicators of Success  | Hub Rating            | Reviewers Rating      |
|--|-----------------------|-----------------------|
| <p><b>1. Hub governance bodies are multi-sector collaborations actively stewarding systems alignment across sectors and building a shared regional understanding and commitment to a common vision for young children and families.</b></p>  | <p>1 2 3 <b>4</b></p> | <p>1 2 <b>3 4</b></p> |
| <p>Hub Evidence and Comments:<br/>                     Our governing board has sector representation and a parent representative from each county. In addition, we have standing seats for the CCO, DHS, the ESD, the Confederated Tribe of Siletz Indians and LBCC as the backbone organization. Our board continues to dedicate the first 30 minutes of each of our meetings for special presentations from a variety of organizations. This began as an educational opportunity for board members to better understand the various parts of the early learning system and has continued as a way to take a deeper dive into particular initiatives and stay up-to-date with current changes like CCO 2.0.</p> |                       |                       |
| <p>ELD Evidence and Comments:<br/>                     This Hub has a highly performing and well-engaged governance council. They are focused on the entire region and are data driven. They have expanded the council to include parent representatives from each County who receive a stipend to attend and support from local CBO's and their parent engagement coordinator in their role. This position also represents parent voice on the council. Members did respond in the survey the need for business and more parent voice /participation. They also noted during our visit, a desire for housing representation and have included new board positions in their Charter.</p>                         |                       |                       |
| <p><b>2. Hub - with its partners - aggregates, interprets and effectively communicates regional data to identify their priority populations and direct investments to address disparities in access, quality and overall success of those populations.</b></p>   | <p>1 2 3 <b>4</b></p> | <p>1 2 3 <b>4</b></p> |
| <p>Hub Evidence and Comments:<br/>                     The Hub Data &amp; Evaluation workgroup, made up of Hub staff, governing board members, and community partners has taken on the development of a regional data book that will be presented to the governing board for feedback at their February retreat. This data book is intended to assist the board in making data informed decisions as we target investments to address disparities within our region.<br/>                     It is available for the partners to utilize in their work as well. Governance members would like to see system level metrics adopted by the ELD so we can better quantify our successes.</p>                       |                       |                       |

|  |                |                |
|--|----------------|----------------|
| <p>ELD Evidence and Comments:<br/>                 This Hub does an excellent job in gathering, analyzing and utilizing data. The data and evaluation committee is active and has created a data book to guide the Hubs decision making process and investments. The regional partners also utilize this resource. They have created data collection systems including a subcontractor data base and the Pollywog closed-looped referral system which is providing family level data on who is accessing what services as well as assuring families get the services they need. They have been able to track tremendous growth in usage and demographically know who is accessing the system for what. Their early work with an epidemiologist was replicated by other hubs and this Hub continues to be a system leader in their work.</p>  |                |                |
| <p><b>3. The voice of the families and communities from priority populations are reflected, in a culturally responsive manner, in the Hub’s strategies, workplan and investments.</b></p>  | <p>1 2 3 4</p> | <p>1 2 3 4</p> |
| <p>Hub Evidence and Comments:<br/>                 Through Pollywog data collection, we are able to identify gaps in services, based on parent request, and work to address those gaps such as the addition of multiple class offerings in Spanish in the Albany area. We have hired a bilingual parent engagement coordinator who is working with organizations in all three counties to pilot Parent cafes in English and Spanish. One café is specifically for dads.</p>  |                |                |
| <p>ELD Evidence and Comments:<br/>                 This was an area for CQI in the last monitoring process and the Hub has done an excellent job. They have invested in a bilingual parent engagement coordinator who is a parent of a toddler and working with parents on several levels. There is a parent newsletter that goes to all Pollywog participants. There is also a blog in English and Spanish and both tie into local community resources including parent classes. They receive and track feedback on social media and find big peaks on the Facebook page when the blog is posted. The coordinator also supports the parent representatives on the Governance council by pre and post debriefing with them and the Governance looks to her for additional parent voice. She also runs, in partnership with other organizations several parent cafes in English and Spanish including one for female inmates and another for male inmates. She also attends the parent meetings of partner organizations to talk with parents and through that work has identified the need for pre-natal classes in Spanish.</p> |                |                |
| <p><b>4. Hub stakeholders and partners are implementing shared strategies and leveraging shared community resources toward the collective vision and outcomes identified through Hub’s planning activities.</b></p>  | <p>1 2 3 4</p> | <p>1 2 3 4</p> |
| <p>Hub Evidence and Comments:<br/>                 In the 17-19 biennium, we invested a little over \$900,000 of Hub funds into what we refer to as Core strategies. During the contracting process subcontractors identify the total cost of implementing their programs and any additional funds that are being invested into their programs beyond the Hub funds they are allocated. For the 17-19 biennium, The total budgets for all Core strategies the Hub invested in was a little over \$3 million, meaning that we leveraged a little over \$2 million in additional resources to support this shared work.</p>  |                |                |
| <p>ELD Evidence and Comments:<br/>                 This Hub has clearly established collective vision around serving families with their development and growth of</p>   |                |                |

|   |                |                |
|---|----------------|----------------|
| <p>Pollywog. Locally DHS has trained 29 staff and they are using Pollywog to connect their clients with resources. They also have a strong relationship to 211 and the CCR&amp;R under the same backbone is well aligned. Together and with other partners, they have a strong focus on professional development and implemented an impressive training and coaching model that other Hubs have expressed interest in replicating. The Hub director sits on the executive council of the statewide system of care’s regional executive council and the local CCO works closely with the Hub to align health and early childhood. Their 3 county region is the same footprint as many other initiatives which certainly assists in creating regional strategies and focus.</p>   |                |                |
| <p><b>5. Hub stakeholders and partners address identified barriers, tailor creative solutions, and coalesce around regional opportunities through participation in their Hub.</b></p>   | <p>1 2 3 4</p> | <p>1 2 3 4</p> |
| <p>Hub Evidence and Comments:<br/>                 In partnership with our CCR&amp;R, the Early Childhood Coordinating Council workgroup developed a subcommittee to address the need for training alignment and identify foundational trainings that are needed to support new professionals in the field with a focus on social emotional development. The subcommittee identified PBIS as the preferred regional approach; collaborated on a weeklong train the training event including 2 days for coaches, and the CCR&amp;R developed an online credit class to be offered through LBCC at a significantly reduced rate that included job imbedded coaching. The response was so overwhelming that we will be offering the class for an additional term and are in the process of developing an infant toddler version.</p> |                |                |
| <p>ELD Evidence and Comments:<br/>                 As noted above the Hub works closely with partners from across the region on several different strategies. Most recently in partnership with Public Health, they applied for the family connects pilot to grow home visiting. They were part of the work of Boost Oregon, which is a parent-led organization promoting evidence-based education on the safety and benefits of vaccinations and in partnership with the CCO and Public health held local trainings for home visitors and medical providers in the region.<br/>                 Many partners note in the survey a high level of collaboration and alignment.</p>  |                |                |
| <p><b>6. Hub uses qualitative and quantitative data analysis along with feedback from community and family engagement as part of their <u>continuous evaluation process</u> for hub activities, including making adjustments and adaptations.</b></p>   | <p>1 2 3 4</p> | <p>1 2 3 4</p> |
| <p>Hub Evidence and Comments:<br/>                 Again, I feel the process our Data &amp; Evaluation workgroup has gone through, over the course of a year, to develop a regional data book speaks to our commitment to make data driven decisions. In addition, all subcontractors are required to submit both quantitative data as well as qualitative as a part of their quarterly report. They provide narrative information regarding the following items, in relation to their contract: impact on clients, successes/impact on program or community, challenges and barriers, and community collaborations.</p>  |                |                |

|  |                       |                       |
|--|-----------------------|-----------------------|
| <p>ELD Evidence and Comments:<br/>                 This Hub is demonstrating a high level of data analysis in their planning, investments and implementation. At the Governance level they review all of the local data and that of their subcontractors in deciding where they will continue or adjust with activities. They have developed an evaluation process for their strategies where they are collecting both qualitative and quantitative data; and create a summary of the evaluation along with recommendations.</p>   |                       |                       |
| <p><b>7. Hub demonstrates it <u>meets contractual obligations</u> as outlined in the contract with the ELD</b></p>   | <p>1 2 3 <b>4</b></p> | <p>1 2 3 <b>4</b></p> |
| <p>Hub Evidence and Comments:</p> <ul style="list-style-type: none"> <li>• Quarterly reports are submitted on time or communications occur if extensions are needed.</li> <li>• Hub sponsored a regional Equity training so we (and all ELD funded partners) could meet our contractual obligation.</li> <li>• Subcontract templates are in alignment with and approved by ELD.</li> <li>• Hub Director sits on multiple committees/workgroups for the ELC/ELD to help define Hub roles as a leader in this work.</li> <li>• ELD request are always replied to promptly and completely.</li> </ul> |                       |                       |
| <p>ELD Evidence and Comments:<br/>                 This Hub has the structure, policies and procedures in place to meet their contractual obligations not only in a timely manner but often ahead of schedule. Further they are often called on to have a seat on committees and workgroups that are on behalf of or in service to the early learning system as a whole.</p>   |                       |                       |

| Overall Summary  | EL Hub Total Rating | Reviewers Total Rating |
|--|---------------------|------------------------|
| 1. Hub Governance Bodies are multi-sector collaborations.                      | 4                   | 3.5                    |
| 2. Hub uses data to ID populations and make investments.                       | 4                   | 4                      |
| 3. Voices of families and communities are reflected.                           | 4                   | 3.5                    |
| 4. Hubs are implementing shared strategies and investments.                    | 4                   | 4                      |
| 5. Hubs address barriers, develop solutions, cultivate regional opportunities. | 4                   | 4                      |
| 6. Hubs imbed ongoing evaluation processes in their work.                      | 4                   | 3.5                    |
| 7. Hub meets contractual obligations.  | 4                   | 4                      |

|  |               |                 |
|--|---------------|-----------------|
| <b>Total Indicators Score</b>  | <b>28 /28</b> | <b>26.5 /28</b> |
| <p>Final Hub Comments at time of site-visit:<br/>                 As a Hub, we are very proud of how far we have come and still recognize that there is always room for improvement as we take on new challenges, implement new strategies, and analysis data in new ways to better inform our work. We look forward to new opportunities ahead and helping others as we continue to grow this statewide system.</p>   |               |                 |
| <p>Final ELD Comments at time of site-visit:<br/>                 The Linn Benton Lincoln Early Learning Hub continues to excel in the regional early learning work as well as advance the statewide early learning system in their ability to design system components for replicable success. This is particularly clear in their use of data and their innovative development of a closed-looped referral system that involves all partners and allows for easy access. They have a strong Governance structure and supportive backbone and recognize even as they are doing well that there is always room for more improvement and development. The work they have accomplished since the last monitoring process in parent engagement and pulling parent voice into Governance is evidence of this. We look forward to the continued work of this Hub as they finalize their data book; continue to advance the Pollywog system and the joint work with the CCCR&amp;R on Professional development and coaching.</p> |               |                 |