

Early Learning Hub of Linn, Benton & Lincoln Counties

Governing Board Meeting Minutes

MEETING COMMENCED	2:00pm, August 8, 2019 LBL-ESD, Albany
MEETING CALLED BY	Kristi Collins
WORK GROUP MEMBERS PRESENT	Jeff Davis, Sarah Dorgan, Tonja Everest, Laura Farmer, Stephany Koehne, Kelly Locey, Julie Manning, Bettina Schempf, Paul Smith, Marc Thielman, Rich Waller, Sandy Chase
STAFF MEMBERS PRESENT	LeAnne Trask, Lynn Hall, Shirley Blake, Jennie Hartsock
VERSION	Final
RECORDED	Yes

Agenda topics

ROLL CALL	Welcome System of Care Coordinator, Jennifer Schwartz
Jennifer Schwartz is the System of Care Coordinator for the Executive Council serving Linn, Benton & Lincoln Counties.	
Jennifer answers questions for the Governing Board. Her explanations are as follows:	
Julie invites Jennifer to attend any meetings that are relevant to system of care.	
The state executive council will hopefully mirror the requirements we have regionally, such as our work with DHS and OHA.	
Representation and influence are separate forces.	

SPECIAL PRESENTATION	Child Care Summit, Blake Pang
Blake Pang is the Chief Executive of United Way. He presents the alignment of strategies in <i>Raise Up Oregon</i> and our regional work toward coordinating and increasing employer-offered child care for employees.	
Regarding work space or providers, Oregon Community Foundation is funding Bandon to build up a backbone organization to provide back-office functions for child care providers.	
Regarding employee engagement, Amy Lung from Oregon State University sits on the child care summit work group. She represents two child care centers in our region. She is a consistent perspective for moving forward.	
According to our Baby Promise survey results, child care centers and preschools in our region have the potential to offer 111 total slots (48 new/ready slots; 63 additional) without expanding physical capacity.	
Business is interested in center-based care due to a lack of understanding of quality, while other business is interested in home-based care for their non-traditional hours.	
There is need for additional support for children with mental health needs and/or illness. We can add this topic to our parking lot issues for a future Board meeting.	
Potentially, the employer would match the employee contribution, similarly to flex spending. There is also potential for employer compensation upon receipt.	

Blake leaves the meeting at 2:50pm.
Next Steps:
Kristi agrees to post the thing on basecamp.

DISCUSSION ITEM	Director Report / EL Hub Updates
<u>Regional Data Book</u> : Jennie is working on designing the data book using InDesign. We anticipate a September competition at about 60-80 pages. It will not be printed; however, a digital copy will be available for online use and print. We have once again contracted with Madison Avenue to produce a high-quality stand alone Executive Summary.	
<u>Read for the Record</u> : Scheduled for November 7 th . Jennie will be working to schedule events with partners that Board members can participate in. We also ordered additional books this year with the goal of getting K-12 more involved.	
<u>Targeted Investment Strategy</u> : The Hub contracted with Lyndi to put together a Board report based on her data analysis and the data book of where we might have the greatest impact on moving strategies in <i>Raise Up Oregon</i> .	
<u>Santiam Canyon Early Learning Center</u> : Ribbon cutting is August 19 th at 2:00pm.	
<u>Board Member Recruitment</u> : Several vacant positions include: LBL housing, Linn Human & Social services, Lincoln Early Childhood Education, Lincoln Business, and Lincoln Parent.	

DISCUSSION ITEM	Fiscal Report
LeAnne presents the revenue, expenditures, and miscellaneous reports for June and July.	

CONSENT ITEMS	June Meeting Minutes			
The Board is being asked to approve the June meeting minutes.				
VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)			
Brown	Y N A Gere	Y N A Manning	Y N A Thielman	Y N A
Cohen	Y N A Hall	Y N A Reynolds	Y N A Waller	Y N A
Davis	Y N A Hannahs	Y N A Schempf	Y N A Chase	Y N A
Dorgan	Y N A Hughes	Y N A Sigman	Y N A Open	Y N A
Everest	Y N A Koehne	Y N A Smith	Y N A Open	Y N A
Farmer	Y N A Locey	Y N A Miller	Y N A Open	Y N A
1 st : Bettina Schempf				
2 nd : Marc Thielman				
Sarah Dorgan abstains.				
The Board votes unanimously to approve the June meeting minutes.				

CONSENT ITEMS	KPI Allocation – Approval Needed			
The Board is being asked to approve the KPI Allocation as stated in the DRAFT 2019-2020 Biennium Funding with the allocation formula used for the past two biennium.				
1 st : Bettina Schempf				
2 nd : Laura Farmer				
VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)			
Brown	Y N A Gere	Y N A Manning	Y N A Thielman	Y N A

Cohen	Y	N	A	Hall	Y	N	A	Reynolds	Y	N	A	Waller	Y	N	A
Davis	Y	N	A	Hannahs	Y	N	A	Schempf	Y	N	A	Chase	Y	N	A
Dorgan	Y	N	A	Hughes	Y	N	A	Sigman	Y	N	A	Open	Y	N	A
Everest	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Miller	Y	N	A	Open	Y	N	A

Paul Smith abstains.

The Board votes to approve the KPI allocation formula.

Discussion:

This formula is pre-Student Success Act funding.

KPI funds are specific for superintendents and school districts.

DISCUSSION ITEM	Parent Engagement Update, Shirley Blake – Informational
Shirley posted blogs regarding safety, national youth sports, and protective factors (Parent Café).	
The topic for August is “National Learning Month,” so Shirley focused on parenting knowledge, resources, and child development. Jennie highlighted learning strategies for providing a safe and nurturing environment for children to learn.	
Shirley plans to write about relationships and social connections for September. Jennie plans to write about “Back to School” for September. She will align this newsletter with Shirley’s blog and the chosen protective factor.	
Eight KidCo Heart Start sites will be using the Parent Café model at each of our monthly parent meetings throughout the school year beginning in September.	
Shirley is pursuing professional development opportunities by researching Be Strong Families Central Manager/ Senior Trainer.	

DISCUSSION ITEM	Pollywog Update, LeAnne Trask – Informational
LeAnne presents the Google analytics for June and July. The large spike on July 25th was due to a DHS training.	
At this time, we have two job openings on the LBCC website: a Family Connections Consultant and a Pollywog Program Assistant.	
Oregon Community Foundation awarded the EL Hub \$100K/year for three years in order to expand into Lincoln County and support the Family Connections Consultant and Pollywog Program Assistant.	

DISCUSSION ITEM	Monitoring Visit Report – Informational
The Board celebrates the Monitoring Visit report and LeAnne’s birthday by enjoying a slice of cake.	
Kristi’s expresses her gratitude for her team. She believes the Monitoring Visit report reflects their dedication and hard work. The Board expresses their appreciation.	
Julie asks the Board to participate in a survey regarding funding opportunities for the Oregon Community Foundation and their Go Kids initiative. This is voluntary.	

DISCUSSION ITEM	Staffing Update
The EL Hub hired a full-time accountant.	
At this time, we have two job openings on the LBCC website: a Family Connections Consultant and a Pollywog Program Assistant.	
Note: Tonja Everest enters the meeting at 3:35pm.	

NEXT MEETING	2:00pm, September 5, 2019 Newport
MEETING ADJOURNED	3:30pm