

Early Learning Hub of Linn, Benton & Lincoln Counties

Health Care Integration Work Group Meeting Minutes

MEETING COMMENCED	9:30am, Philomath City Hall, Philomath
MEETING CALLED BY	Lynn Hall
WORK GROUP MEMBERS PRESENT	Cindy Cole, Rebecca Austen, Madeleine Sprague
STAFF MEMBERS PRESENT	Jennifer Hartsock, Shirley Blake, Lynn Hall
VERSION	Final
RECORDED	Yes

Agenda topics

DISCUSSION ITEM	Last Minute Planning Planning for Boost Training
Benton County and Samaritan Medical Providers and Clinic Staff	
<ul style="list-style-type: none"> Conference Room A/B: Capacity 50 for Samaritan medical providers and Benton County Health personnel Jennie received a list from Miranda of 18 medical providers. This number is different than the original 28. She will confirm with Miranda how many of her group are actually attending. 	
Viewing in Office Samaritan Medical Providers and clinic staff	
<ul style="list-style-type: none"> Rich will clarify the online process. Rich will confirm who is monitoring which site. 	

DISCUSSION ITEM	Questions for Discussion
1. Housekeeping will set up each room. Additional information will be given during a conference call this afternoon.	
2. Rich will retrieve the ORO certificates and Boost books from Good Sam. The site facilitator will hand out the certificate at the end of the training.	
3. Boost supplies 80 books; Cindy has an extra 22 books.	
4. Lynn will create a roles and responsibilities list, including facilitating tables or directing people. <ul style="list-style-type: none"> Shirley Blake will facilitate Conference Room A/B (sign-in, Boost books, and ORO certificates, and evaluations) <ul style="list-style-type: none"> Place evaluations, Hub pens, and Boost book on each chair. Rich Waller will facilitate the Endeavor Conference Room (...) Lynn Hall will facilitate Albany General (...) Jennie Hartsock will facilitate Starker Conference Room (...) 	
5. Lynn will give each facilitator each other's phone numbers.	
6. Rich secured a Samaritan location on 1/14/19 for a video conference. However, we need to cancel this reservation.	
7. Rich will work with Sam from Lincoln County Health Department to find a date. Perhaps push the Lincoln County Boost Oregon training into March.	

DISCUSSION ITEM	Evaluation
Lynn will revise the evaluation.	
Add Boost Oregon and EL Hub logos to each top corner.	
Use colored paper.	
Create a follow-up email for attendees. Include a link to Boost Oregon website. Include an invitation to the HCI work group.	
Consider writing a press release to submit to local newspapers. Consider asking Cindy D. or someone from the Health Department to write it. Put in the Good Word section of the GT and Democrat Herald. Make sure to ask Kristi Collins for approval.	
Add a "Hotwash" discussion to the February HCI meeting.	

DISCUSSION ITEM	Other News/Topics
Lynn will post the ELC Strategic Plan on basecamp.	

NEXT MEETING	2 nd Tuesday of each month, 9:00-11:00am
MEETING ADJOURNED	11:00am