**Parent Café Event Report Form**

**January 2019 through June 2019**

*This report is to be completed following each event. Once the report is received, LBCC on behalf of Linn, Benton, and Lincoln Early Learning Hub will process a payment of TBD.*

Host Organization:

Date and time of Event:

Location of Event:

Primary language spoken at Event:

Check the boxes below for each element using the Be Strong Families® Parent Café model:

Welcome

Parent Café Agreements available at each table

Theme:

One-on-One Introduction

Café Conversations

Commitment Card or Letter

Harvesting Debrief

One Word Closing

Evaluation and Next Café Planning

Adults in Attendance:

* Total number of Males
* Total number of Females
* Total number of children in households of the above adults
* Of the total number of children above, how many are under the age of 6:

Was child care offered? If yes, how many children were in care?

Were refreshments offered?

What other organizations partnered with you for this Event?

What other funding sources supported this Event?

What is your name, title, and role in the Event?

To the best of your knowledge, what is the approximate percentage of participants who may be considered “Priority Population” as described as experiencing high poverty, isolated and/or remote, primary language other than English, or children with disabilities?

Comments (yours or parents):