

Early Learning Hub of Linn, Benton & Lincoln Counties

Governing Board Meeting Minutes

MEETING COMMENCED	2:00pm, November 1, 2018 LBL-ESD, Albany
MEETING CALLED BY	Kristi Collins
WORK GROUP MEMBERS PRESENT	Marco Benavides, Rebecca Cohen, Jeff Davis, Jennifer Gere, Stephany Koehne, Kelly Locey, Julie Manning, Lorena Reynolds, Bettina Schempf, Lauren Sigman, Paul Smith, Sarah Dorgan, Tonja Everest, Rich Waller
VERSION	Draft – Pending Board approval
RECORDED	Yes

Agenda topics

SPECIAL PRESENTATION	211 Community Engagement Coordinator – Claudia Torres
<p>Claudia relocated from Bend to our region just recently. She is currently updating the 211 records for Thanksgiving and Christmas resources. This includes holiday meals and gift baskets.</p>	
<p>Her office is located at Samaritan Health Services in the Walnut building in Corvallis.</p>	
<p>Consider paying attention to the 211 utilization report that is released every quarter. This report publishes information pertinent to Pollywog.</p>	
<p>What is currently listed for your agency? Please notify Claudia of agency changes or other information to be updated.</p>	

SPECIAL PRESENTATION	ACES & Resiliency Resource – Kelly Locey
<p>Kelly presents a PowerPoint presentation to the Board.</p>	
<p>She provides a handout called “Adverse Childhood Experiences” that promotes resiliency.</p>	
<p>The grant funding is for four years and lasts until the end of this biennium. Hopefully it will become base-funding next year.</p>	
<p>The toolkit includes: 1 page information sheets, rack card, and wallet card.</p>	
<p>These informational materials are available for download at www.onecaringperson.com</p>	
<p>You can look into Trauma Informed Oregon to become trauma informed, which could be useful for K-12 or professional development.</p>	
<p>There has been a major shift toward using ACES as a screening tool in primary care.</p>	
<p>Next Steps:</p>	
<ul style="list-style-type: none"> • Consider reaching out to Jerri Wolfe at Linn-Benton Community College/CCR&R • Consider inviting a representative to present at a 2019 Governing Board meeting on integrating social determinates and behavior health into the CCO priority. • As we move forward with the metrics, can we request the prioritization of social determinates of health. 	

DISCUSSION ITEM	Director's Report / EL Hub Updates
<p>Jumpstart Read for the Record: This year's book, <i>Maybe Something Beautiful</i>, celebrates the magic that can happen when a community comes together to create something beautiful and bring about change — a fitting metaphor for a campaign that features thousands of events in communities across the world each year. Prior to the event, we distributed 276 books in English and Spanish to 40 partner organizations that registered to read to approximately 3899 children. This is our highest level of participation since beginning our participation in this event. Many agencies coordinated a reading event. They plan to send Jennifer Hartsock photos soon.</p> <ul style="list-style-type: none"> Tonja has access to the K-12 superintendents. 	
<p>Mid-Valley Mid-Coast Partnership: On October 15th, Kristi attended my first MVMCP meeting at OSU. This is a group of leaders from post-secondary (presidents of OSU, LBCC and OCCC), superintendents from K-12 (Corvallis, Lebanon, GAPS, Philomath), the ESD, and other interested parties, primarily from LBCC and OSU. During their September meeting, the words "Pre-K-20" were used which brought up the question, why don't we have the Early Learning Hub at the table. Kristi feels this is yet another acknowledgement of the importance of early learning in the educational continuum. She is excited to participate in this group and hope to shift the conversation from "P" being Pre-K to prenatal.</p>	
<p>COSA Conference: On November 8th and 9th. Hub staff and many of our KPI partners attended the COSA Early Learning Conference. This conference is an opportunity for early learning and early grade educators to come together in a shared learning environment to hear about innovative strategies happening around our state and best practices in P-3 work. KPI subcontractors have been encouraged to use there KPI funds to attend.</p>	
<p>Holiday Resource Guide: The Hub will once again be posting a comprehensive Holiday Resource Guide. Jennifer Hartsock has been working diligently to compile a list of agencies that provide meals, gifts and other resources to families in need around the holidays. We will be sending the Resource Guide out to all families in our Pollywog database and posting it to both the Pollywog and EL Hub Facebook pages. Parenting Success Network will also have the guide available on their website and Facebook page. Please share the guide through your networks as well.</p>	

DISCUSSION ITEM	Fiscal Report
LeAnne presents the revenue, expenditures, and miscellaneous reports for September.	
The Hub no longer has to submit a monthly report in order to draw down money.	

CONSENT ITEM	October Meeting Minutes			
The Board is being asked to approve the October meeting minutes with the following amended change:				
<ul style="list-style-type: none"> Retitle the meeting as "Governing Board" instead of the "Early Childhood Coordinating Council." 				
Motion: Paul Smith				
2 nd : Lauren Sigman				
The Board votes unanimously to approve the meeting minutes with the amended change. Bettina Schempf abstains.				
VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)			
Benavides	Y N A Everest	Y N A Dorgan	Y N A Waller	Y N A
Brown	Y N A Hall	Y N A Schempf	Y N A Reynolds	Y N A
Cohen	Y N A Hannahs	Y N A Sigman	Y N A Hughes	Y N A
Davis	Y N A Koehne	Y N A Smith	Y N A Open	Y N A
Farmer	Y N A Locey	Y N A Sneddon	Y N A Open	Y N A
Gere	Y N A Manning	Y N A Thielman	Y N A Open	Y N A

DISCUSSION ITEM	Subcontractor Concern – Action Needed														
The Hub has two subcontracts with the HART Center in Harrisburg.															
HART hasn't submitted reimbursements requests, data reports, haven't offered classes which they are contracted to offer, and have low enrollment.															
Many efforts were made to connect with the agency to work out these issues.															
The Board discusses the possibility of reimbursable services provided. We need clarification.															
The Board is being asked to approve the following motion: <ul style="list-style-type: none"> • Reimburse the HART Center for services provided. • Reallocate the remaining funds to Family Tree Relief Nursery. • Amendment: Should Family Tree Relief Nursery deny funds, the remaining funding will open to other recipients that serve children ages 0-6 in Harrisburg. 															
Motion: Bettina Schempf															
2 nd : Kelly Locey															
The motion is accepted unanimously with the stated amendment. Jeff Davis abstains.															
Discussion: Kidco cannot enroll any more children in Harrisburg due to the license cap - licensing only allows them to enroll 17 kiddos max at this site. They also do not have children on their waitlist at this location or they would certainly share names of waitlisted kiddos. They cannot accept funding at this time.															
VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)														
Benavides	Y	N	A	Everest	Y	N	A	Dorgan	Y	N	A	Waller	Y	N	A
Brown	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Reynolds	Y	N	A
Cohen	Y	N	A	Hannahs	Y	N	A	Sigman	Y	N	A	Hughes	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Open	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Sneddon	Y	N	A	Open	Y	N	A
Gere	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open	Y	N	A

DISCUSSION ITEM	Pollywog Update											
LeAnne presents the Pollywog Update as of November 01, 2018.												
DHS subpoenaed information regarding a parent in the Pollywog system. This reminds us to be mindful and intentional with our case notes.												
Julie reminds the group about the Oregon Community Foundation multi-region demonstration project that links prenatal and parenting education in a measurable manner. There is an agreement for OCF to entertain a proposal. Next steps include demonstrating how Pollywog upholds and promotes quality metrics, which will likely include immunization rates.												

DISCUSSION ITEM	2019 Board Meeting Schedule											
Please note these dates in your calendar.												

DISCUSSION ITEM	Parent Engagement Committee Updated											
At the last Parent Engagement Committee, the group discussed overall goals, sustainability, and the budget for Parent Cafes.												
Shirley has scheduled the first budget sub-group committee meeting is scheduled for November 6, 2018 at Old Mill Center, Corvallis.												
Consider collaborating with other parent engagement projects for sustainability.												

DISCUSSION ITEM	Data Book Update
	The Data & Evaluation work group took the outline approved by the Governing Board in February 2018, collected census demographic data, kindergarten assessment and 3rd grade reading scores, SPARK and early learning data, and other data related to kindergarten readiness and social determinants of health.
	The work group created a data book committee and is currently scheduling roundtable sessions to complete the data book. Regular work group meetings will begin in March.
	Lynn Hall and Jennifer Hartsock are currently writing narrative summaries for each section. They will present the summaries to the data book committee the November roundtable session to fine-tune.
	The data book presents health, education, social, and economic factors of our region's children ages 0 - 6. This includes census demographic data, kindergarten assessment and 3rd grade reading scores, SPARK, early learning, and other data related to kindergarten readiness and social determinants of health.
	Although the greatest care has been taken to ensure that our data is up to date and accurate, it is not always possible. Census data are estimates. As a result, there are often revisions to back-year estimates. The Data & Evaluation work group designed this data book to include pullouts that will be updated and exchanged once updated data becomes available.
	The data book is on schedule to be printed and presented at the Governing Board retreat in February.

DISCUSSION ITEM	Early Learning Council Draft Strategic Plan Update
	The Early Learning Council hosted cross-sector engagement sessions to create a strategic plan for the early learning system.
	The Measuring Success Committee is creating an early learning dashboard to track work and foresee next steps. The dashboard demonstrates long-term population change.
	Feedback was incorporated into this most current version.
	This draft will be adopted and distributed in December.

DISCUSSION ITEM	Subcontractor Database – Demo
	The Subcontractor database is not ready for a demo; however, VistaLogic now offers online reporting.
	Partners can print their reports and manage their project, if they wish
	Pollywog staff will reach out to subcontractors in January to pilot.
	Encourage people seeking work and need child care to apply to DHS.

PUBLIC COMMENT	
	None.

NEXT MEETING	Thursday, December 13, 2018
	2:00pm, Center for Health Education, Newport
MEETING ADJOURNED	4:00pm