

Early Learning Hub of Linn, Benton and Lincoln Counties

Governing Board Meeting Minutes

MEETING COMMENCED	2:00pm, September 06, 2018 Oregon Coast Community College, Newport
MEETING CALLED BY	Kristi Collins
COMMITTEE MEMBERS PRESENT	Marco Benavides, Jeff Davis, Laura Farmer, Jennifer Gere, Claire Hall, Kelly Locey, Julie Manning, Paul Smith, Rich Waller, Sarah Dorgan, Rebecca Cohen, Lorena Reynolds, Marc Thielman
VERSION	Draft – Pending GB Approval
RECORDED	Yes

Agenda topics

ROLL CALL	September 06, 2018 Governing Board Meeting
Roll call taken.	
We have enough members of the committee present to constitute a quorum.	

SPECIAL GUEST PRESENTATION	Department of Human Services, Marco Benavides
Child Welfare and Self-Sufficiency are two primary programs with DHS.	
The new DHS building is meant to create a central space for all DHS departments and programs.	
Today, Marco is focusing on DHS in Newport.	
Child Welfare:	
<ul style="list-style-type: none"> DHS and the Tribe mandates housing foster children with families of native backgrounds. There is a need for more foster homes, which DHS has been actively recruiting. Challenges include affordable housing and transportation. Caseworkers must have at least a Bachelor's degree and an NSWs. Rebecca speaks about educational resources in Lincoln County. DHS compensates their staff seeking a master's degree in human services. There are funding issues with the Lincoln/Tillamook CASA chapter at this time. 103 foster children are housed in 18 general homes. Some of these children are transitioning to live with their families. Foster homes can house up to six children; one exception to this cap is housing siblings together. 	
Self-Sufficiency:	
<ul style="list-style-type: none"> The SNAP program is changing criteria for eligibility. 14/36 Oregon counties are affected by this change, which is determined by the level of available employment. DHS encourages people to contact their office to verify their possible exemptions. There are no housing development programs under DHS. Yachats is providing housing for local workers in the service industry. 	

Marco asks the group to contact him for informational materials on SNAP.

The DHS emergency hotline is now centralized in Portland. On the negative side, this might disrupt established relationships; on the positive side, it provides extended coverage.

DIRECTOR'S REPORT

211 Community Engagement Coordinator: Claudia Torres started August 06, 2018.

Equity Trainings: Our second annual EL Hub Conference took place on August 03, 2018 and focused on Service and Education equity for ELD contractors and interested partners.

Presentation at the Coastal Caucus: Kristi presented at the Joint Committee on Student Success Legislative Workgroup alongside Miriam Calderon and Lauren Sigman.

Statewide Hub Collaborative: Although Kristi was unable to attend due to a family emergency, her staff were excited to represent the Hub.

COMMITTEE REPORT

Fiscal Report

LeAnne presents the revenue, expenditures, and miscellaneous reports for June and July.

CONSENT ITEMS

June Meeting Minutes

The Board is being asked to approve the minutes, with the revision to revise a misspelling of Sarah Dorgan.

Motion: Rebecca Cohen

2nd: Mark Thielman

The Board voted unanimously to accept the June minutes.

VOTING RESULTS

Individual Votes cast by Board Members (Yes, No, Abstain)

Benavides	Y	N	A	Golden	Y	N	A	Dorgan	Y	N	A	Waller	Y	N	A
Brown	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Reynolds	Y	N	A
Cohen	Y	N	A	Hannahs	Y	N	A	Sigman	Y	N	A	Hughes	Y	N	A
Davis	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Everest	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Sneddon	Y	N	A	Open	Y	N	A
Gere	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open			

DISCUSSION ITEM

Procurement Procedures Manual - Approval Needed

Funding to the Early Learning Hub is allocated from the Early Learning Division on a biennium basis. This timeline reflects our Early Learning Hub biennium process for allocating funds as currently outlined on Page 6.

All existing subcontractors will be reviewed in the 2nd year of each biennium using the rubric currently outlined on Page 7.

We need approval from the Board to approve The Process and Criteria for Funding by Category section for existing and new subcontractors as stated on pages 6 and 7 in the Procurement Procedures Manual.

Motion: Mark Thielman

2nd: Jeff Davis

The Board voted unanimously to approve the process and criteria for funding for existing and new subcontractors.

VOTING RESULTS

Individual Votes cast by Board Members (Yes, No, Abstain)

Benavides	Y	N	A	Golden	Y	N	A	Dorgan	Y	N	A	Waller	Y	N	A
Brown	Y	N	A	Hall	Y	N	A	Schempf	Y	N	A	Reynolds	Y	N	A
Cohen	Y	N	A	Hannahs	Y	N	A	Sigman	Y	N	A	Hughes	Y	N	A

Davis	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A	Everest	Y	N	A
Farmer	Y	N	A	Locey	Y	N	A	Sneddon	Y	N	A	Open	Y	N	A
Gere	Y	N	A	Manning	Y	N	A	Thielman	Y	N	A	Open			

DISCUSSION ITEM	Pollywog Expansion Update - Informational
Pollywog is moving into Lebanon and has begun working with Samaritan Lebanon Community Hospital.	
LeAnne reviews several trainings, MOU signings, and community meetings with exiting and potential partners.	
Julie recommends contacting Martha Lyons at the Community Services Consortium.	
Julie asks LeAnne to notify her when/should Pollywog staff need additional assistance.	

DISCUSSION ITEM	DST Proposal - Informational
The EL Hub wrote a letter of inquiry to the Delivery System Transformation Committee (DST) for Pollywog.	
The DST responded by asking us to work with Samaritan Health Services Care Management (SHS CM) and 211info to submit a combined proposal. Within 1 month the 3 organizations prepared a joint proposal that will create a shared, integrated information and referral system for the Social Determinants of Health in Linn, Benton and Lincoln counties.	
The EL Hub is asking for funds to expand and replicate current Pollywog services in Linn County for Lincoln and Benton counties. The 211info request will expand their EL Hub community engagement project to improve social service navigation specifically for health care settings focused on assisting IHN members and supporting Spanish language populations and social service providers. SHS CM is requesting funds to create a single community resource database using Pollywog's VistaLogic data system that will assist care coordinators with providing accurate close-loop referrals for patients.	
The combined proposal was submitted on August 06, 2018 and Hub staff presented to the DST on August 23, 2018.	
According to the timeline provided, participants should know more by September 6th.	

DISCUSSION ITEM	Governor's Education Policy Agenda - Informational
This document was published on August 27, 2018.	
There is significant mention of early learning in the education policy agenda.	
Kristi reflects on her personal favorite parts.	

DISCUSSION ITEM	ELD/ELD Site Visit & Engagement Session - Informational
The Hub hosted a luncheon with Community partners, Board members, Hub staff, and ELD representatives on August 02, 2018. ELD staff facilitated the meeting using a document entitled "Hub Governance Board Strategic Planning Engagement."	

PUBLIC COMMENT	
No members of the public were in attendance.	

NEXT MEETING	2:00pm, October 11, 2018
Old Mill Center, Corvallis	

**MEETING
ADJOURNED**

4:00pm