



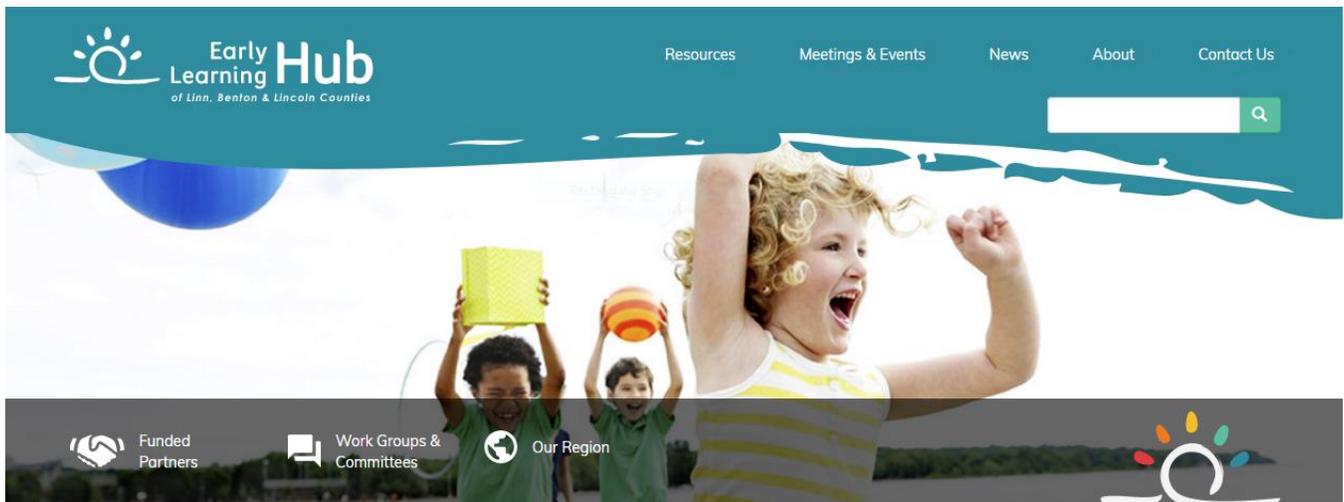
Early Learning Hub

of Linn, Benton & Lincoln Counties

Remote Access Instructions

Join a Meeting

1. Go to the Early Learning Hub of Linn, Benton & Lincoln Counties website following this link: <http://blearlylearninghub.org>.



How we serve Linn, Benton, and Lincoln counties

We bring partners together to increase family stability, improve kindergarten readiness, and ensure service coordination that is equitable and culturally and linguistically competent.

Attend an Upcoming Meeting/Event

Governing Board Meeting

Thursday, August 3, 2017, 2-4:00pm

LBL-ESD, Conference Rooms 2 & 3, Albany, OR

Joint Preschool Application Meeting

Tuesday, August 8, 2017, 9-11:00am

Philomath City Hall, City Council Chambers, Philomath, OR

Early Childhood Workforce Training Coordination

Tuesday, August 8, 2017, 11:00am-12:00pm

Philomath City Hall, City Council Chambers, Philomath, OR



2. Click on the **Details and RSVP** button for the meeting you wish to participate in.

Attend an Upcoming Meeting/Event

Governing Board Meeting
Thursday, August 3, 2017, 2-4:00pm
LBL-ESD, Conference Rooms 2 & 3, Albany, OR
[Details & RSVP](#)

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[Details & RSVP](#)

[View all events and meetings](#)

Thursday
July 2017
27

S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

3. Click on the **Remote Access** link.

Governing Board Meeting

Thursday, August 3, 2017, 2-4:00pm
LBL-ESD, Conference Rooms 2 & 3
905 4th Avenue SE, Albany, OR

The Governing Board will be meeting on Thursday, August 3, 2017 from 2-4:00pm at the LBL-ESD offices, 905 4th Avenue SE, **Conference Room 2**, in Albany. More details and an agenda will be forthcoming as soon as possible.

[Remote Access \(Governing Board\)](#)

Meetings & Events

- [Calendar](#)
- [Upcoming Meetings & Events](#)
- [Past Meetings & Events](#)

[Add a Calendar Item](#)

4. The meeting launches in your browser. Click **Enter as a Guest**, type in your name, and click **Enter Room**. If the host has not yet arrived to the meeting, you will be placed in a waiting room.

ADOBE CONNECT 

LBLEL Hub Governing Board Meeting

Enter as a Guest

Name

By entering a Guest Name and clicking "Enter Room", you agree that you have read and accept the [Terms of Use](#) and [Privacy Policy](#)

Enter with your login and password(Required for hosts, recommended for registered users)

[Help](#)

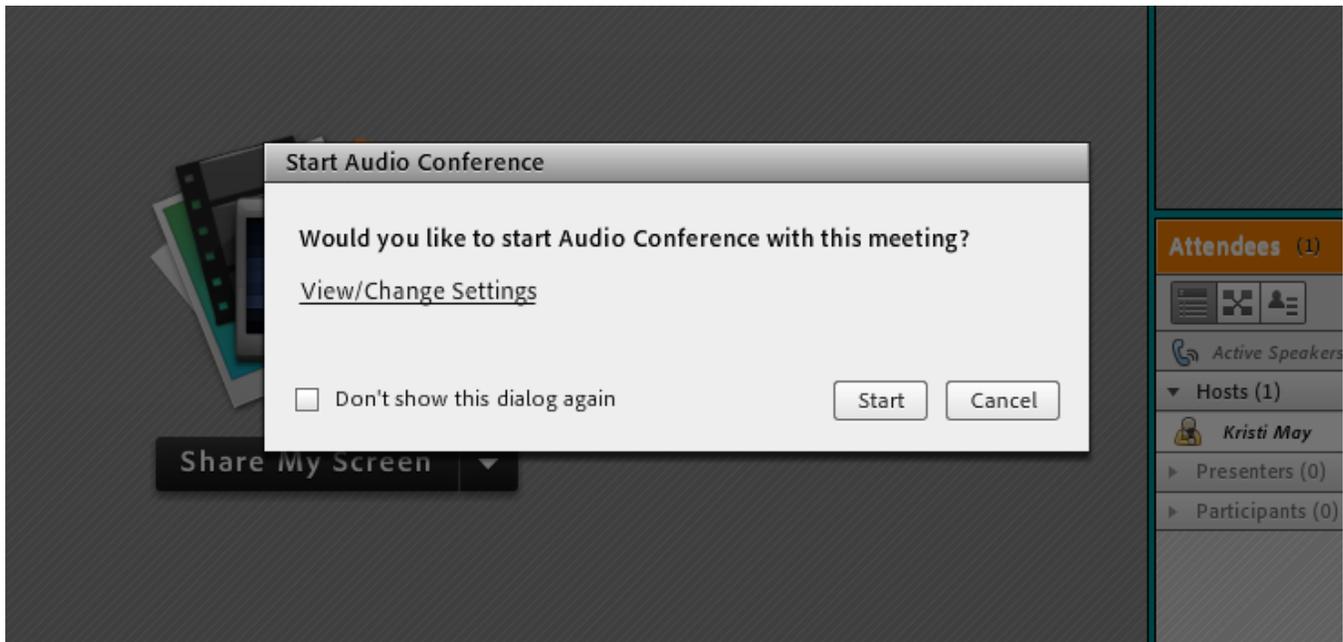


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Meeting Audio

5. Once the meeting host accepts you into the meeting, the meeting room interface appears. A dialogue box will prompt you to start Audio Conference. Click **Start**.



6. A dialogue box will prompt you to join the meeting's audio conference. Click the second bullet entitled "Dial-in to the Audio Conference via Phone." Click **Done**.



7. You will be able to hear meeting audio through the phone line. Please mute computer speakers and phone line unless speaking in order to prevent interference.

Sharing Webcam Video

8. The meeting host will ask you to use your webcam so Governing Board members can see and interact with you. A button enabling you to share your webcam will appear on the video pod. To share your camera, make sure your webcam is plugged in. Click the **Start My Webcam** button.

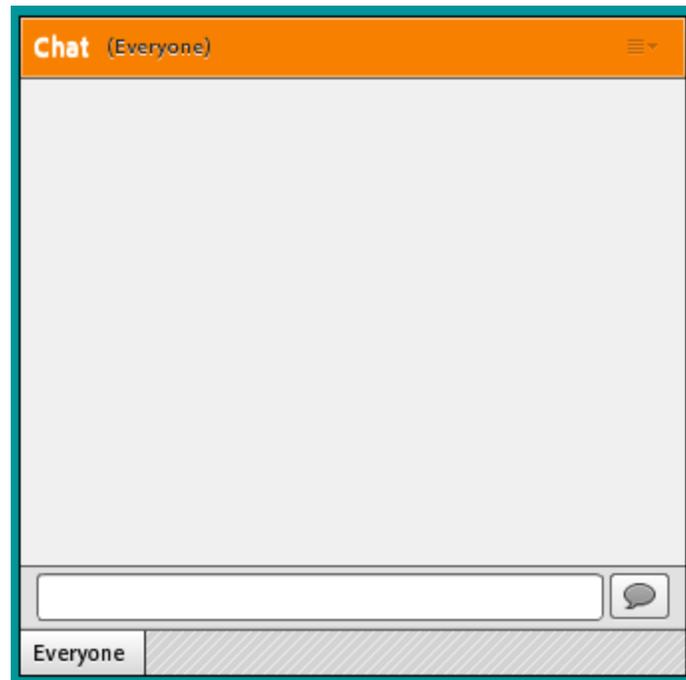


Note: Adobe Flash may prompt you for permission. After granting permission, a webcam video preview appears. If you're happy with the preview, click Start Sharing to share your video with all participants.



Chat

9. If you would like to ask a question, but you're participating in "listen only" or do not want to unmute your telephone, simply type the question into the Chat Pod, and the group will respond.



The EL Hub staff will be happy to assist with testing your computer setup prior to a meeting if you would like!