



Annual Work Plan for Early Learning Hubs:

Plan Period: October 1, 2016 – September 30, 2017

Early Learning Hub Name: Early Learning Hub of Linn, Benton & Lincoln Counties

Strategic Plan Goal: Early Learning System is aligned, coordinated, and family centered						
Objective: The voice of families and communities served by the Hub guides the work of the Hub. Disparities in access to services and supports are reduced and services and supports are culturally responsive.						
Key Metrics This Will Move: 1-2.A Demonstrated meaningful engagement with children and families from all of the communities served by the hub. 1-3.A Demonstrated engagement with culturally-specific community based organization as partners in delivery of services to children and families.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
1.A.1	Meet with Culturally-specific organizations to hear parent input on needed services, effectiveness of existing services, and other Hub related activities	Ongoing	Parent Engagement Coordinator	Steering Committee partners and local culturally specific organizations	Coordination funds for PEC salary	
1.A.2	Develop a diverse Parent Advisory Group	July 2017	Parent Engagement Coordinator	Steering Committee partners and local culturally specific organizations	Coordination funds for transportation cost – gas cards	



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1.A.3	Elect a parent from Head Start Policy Council and a Home Visitor (i.e. Family Advocate) to act as a Hub Representative to increase interaction with the Hub and to get voices of parents heard at the Hub.	July 2017	Parent Engagement Coordinator	Head Start Parents and Hub Representatives	Coordination Funds Provide incentives for parents participating in data collection and surveys	
1.A.4	Opening of Waverly Child Development Center to offer free preschool to all children within school boundary area that includes a bilingual Family Liaison for family support services and referrals.	Opening Sept. 26, 2016 for the school year	Greater Albany Public Schools		KPI Funds and Title IV-B2 Funds	
1.A.5	Hire a Rural Early Learning Coordinator to link families to existing Early Childhood services and parent education classes.	Hire by 10/1/16 with ongoing services	Strengthening Rural Families	Local family serving agencies	School Readiness Funds	
1.A.6	Develop an equity statement/policy for our Hub with input/guidance from the LBCC VICE Council.	July 2017	EL Hub Director	Governing Board, Work Groups, Parents	Nominal cost	
1.A.7	Continue to discuss issues of racial equity at Department meetings and other venues to spur dialogue and understanding	Ongoing	EL Hub Director	Parent Education Department Chair	Nominal cost	



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	and increase our commitment to addressing issues of racial equity.					
1.A.8	Collaborate with community organizations such as Linn-Benton Health Equity Alliance and the IHN-CCO Health Disparity Committee to offer equity training opportunities to community partners.	Ongoing	EL Hub Director	Linn-Benton Health Equity Alliance & IHN-CCO	Coordination Funds for meeting space & snacks	
1.A.9	Revise Hub Procurement Policy to ensure that we are inclusive of all family serving agencies in our region.	January 2017	EL Hub Director	Governing Board Ad-Hoc Funding Committee	Nominal	
<u>Notes/Explanations:</u>						



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<u>Objective:</u> Disparities in access to services and supports are reduced and services are culturally responsive.						
<u>Key Metrics This Will Move:</u>						
1-4.A Program participation data demonstrates increase in services to children and families from identified priority populations.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
1.B.1	Layer Hub identified “Priority Zones” with available childcare data using GIS mapping software.	Fall & Winter Term	Epidemiologist Intern & Hub Project Manager	Benton County Health Dept. & OSU staff	Coordination funds for fee to supervise intern and salary for intern	
1.B.2	Develop user-friendly regional data graphics for public distribution.	Ongoing	Epidemiologist Intern & Hub Assistant	Data & Evaluation work group	Coordination funds for Powtoon software and intern salary	
1.B.3	Identify common data points across Hub funded programs to inform procurement of database, collect meaningful data targeted to inform systems adjustments and investments.	Ongoing until database is fully operational	Hub Project Manager and Data & Evaluation Co-Chairs	Vista Logic Staff, contracted partners, CCO TA team	CCO Funds outlined in MOU	
1.B.4	Use data to inform programming and funding decisions.	Ongoing	EL Hub Director	Work Groups & Governing Board	Nominal	



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<u>Objective:</u> Family Resource Management function has been developed.						
<u>Key Metrics This Will Move:</u>						
1-5.A Hub demonstrates that their operating administrative overhead is below 15% annually.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
1.C.1	Convene regional EL Hub Community of Practice (CoP) that brings together Family Resource Managers/Navigators across multiple agencies for cross training, professional development and program planning.	9/20/16 first convening of CoP with regular meeting schedule TBD by group	Pollywog Project staff	Family Resource Managers CoP Community Health Navigators	CCO TA Funds for Meeting time, space, facilitation and Coordination for meals/snacks	Ongoing
1.C.2	Develop consistent protocols, forms and data collection for Family Resource Managers.	End of December	Pollywog Project Manager	Family Resource Managers CoP Community Health Navigators	Coordination funds for Meeting time, space, facilitation and meals/snacks	
1.C.3	Hire 211 Community Engagement Coordinator to meet with local partners and	Hire by 10/1/16 depending	Community Engagement Coordinator	Family Resource Managers CoP	Blend of Title IV-B2 & School Readiness funds with local	



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	stakeholders to consolidate existing information and referral systems to ensure the information about community resources is current and accessible to all providers and families.	on applicant pool	with input from CoP	Community Health Navigators 211 Director of Partnerships	United Way contribution for salary	
1.C.4	Connect with local chambers to develop "Family Friendly Business" process modeled after Blue Mountain Early Learning Hub process	Ongoing with planning beginning in January 2017	EL Hub Director	Hub Partner Agencies & Governing Board Members	Nominal cost Time to attend meetings and to research local chamber events schedules	



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<u>Strategic Plan Goal:</u> Early Learning System is aligned, coordinated, and family centered						
<u>Objective:</u> All five sectors can demonstrate alignment of agendas, strategies and resources						
<u>Key Metrics This Will Move:</u>						
1-1.E The hub utilizes mechanisms to share funding and blend/braid resources actively.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
1.D.1	Administer performance-based contracts across the region informed by metrics, indicators, and targets that provide evidence of blending and braiding of funds.	Ongoing	EL Hub Director	LBCC Finance, Governing Board	Staff time	



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<u>Strategic Plan Goal:</u> Children arrive at kindergarten ready and supported for success						
<u>Objective:</u> Families are supported as their child’s first and most important teacher. Children arrive at kindergarten with the social-emotional skills that will support their success in school.						
<u>Key Metrics This Will Move:</u> 2-1.A The hub has demonstrated shared activities among early learning providers, families, and K-3 partners.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
2.A.1	Expand Foster Grandparents program to rural preschools in all three counties.	Ongoing during 16-17 school year	OCWCOG	Local Preschools	Great Start Funds	
2.A.2	Hire a Rural Early Learning Coordinator to link families to existing Early Childhood services and parent education classes.	Hire by 10/1/16 with ongoing services	Strengthening Rural Families	Local family serving agencies	School Readiness Funds	
2.A.3	Targeted summer school for incoming kindergarteners at six elementary schools in the District. The students invited to participate in the summer program are emerging bilinguals, experiencing homelessness,	Summer prior to 17-18 School Year	Corvallis School District	Early Intervention	KPI Funds	



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	early intervention, and any child that did not attend preschool.					
2.A.4	Opening of Waverly Child Development Center to offer free preschool to all children within school boundary area that includes a bilingual Family Liaison for family support services and referrals.	Opening Sept. 26, 2016 for the school year	Greater Albany Public Schools	Local family serving agencies	KPI Funds and Title IV-B2 Funds	
2.A.5	Create shared professional development opportunities for the Harrisburg Elementary Primary teachers, local preschool teachers, and a family home provider. The professional development will include school visits and classroom tours, discussion of curriculum needs, training on the PAX Behavior Games, and a teacher work session.	Ongoing during 16-17 School year	Harrisburg School District	Local Early Learning Providers	KPI Funds	
2.A.6	Create a “Preschool Promise” like preschool at Pioneer School in Lebanon, in partnership with the Boys and Girls Club.	Ongoing during 16-17 School year	Lebanon Community School District	Boys & Girls Club	KPI Funds	



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2.A.7	Offer professional development and purchase curriculum and year-end supplies for the “Learning is Fun Together” school readiness parent engagement classes. The professional development will be shared between K-3 teachers and child care providers, and will include an informational night for teachers to share about the model currently being used in the kindergarten classes and how it is being implemented.	Ongoing during 16-17 School year	Lincoln County School District		KPI Funds	
2.A.8	Offer a free, two-week program designed to help incoming kindergarten students’ transition to full-day kindergarten classes, targeting between 40 and 60 children from the District, 16-25 of which are at-risk. Other partners in this program include the Philomath Youth Activities Club and the Corvallis School District summer food program.	Ongoing during 16-17 School year	Philomath School District		KPI Funds	
2.A.9	Create a mixed-delivery model system to transition preschool children of the District to successfully enter kindergarten. Model to include educational	Ongoing during 16-17 School year	Santiam Canyon School District		KPI Funds	



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	materials mailed to students/families, in-center learning opportunities at the local elementary schools, and parent engagement activities and learning opportunities.					
2.A.10	Design parent support packets for all preschool families in the District, including a variety of supports for parents to help their children be ready for kindergarten. Scio also plans to host a series of family literacy events over the course of the school year.	Ongoing during 16-17 School year	Scio School District		KPI Funds	
2.A.11	Attend National P-3 Institute	October 2016	EL Hub Director	P-3 Steering Committee & participant team	Coordination Funds for P-3 Steering Committee	



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<u>Objective:</u> Children arrive at kindergarten with the social-emotional skills that will support their success in school.						
<u>Key Metrics This Will Move:</u>						
2-2.A Increase the number of children from Early Head Start, Head Start, OPK, Relief Nurseries, Healthy Families Oregon and/or other waiting lists <u>served</u> by a Hub partner program.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
2.B.1	Provide training for Family Resource Manager CoP on how to access Pollywog Project and 211.	Early February 2017	Pollywog Staff	CCR&R, 211, Pollywog staff	CCO Funds Outlined in MOU	
2.B.2	Expansion of Relief Nursery Services to serve children from waitlist.	Contract ending 6/30/17	Family Tree Relief Nursery	Head Start	School Readiness funds	
2.B.3	Us Hub website or list serve for partner agencies to post openings or availability to serve.		EL Hub Assistant	LBCC's Hub list serve CCR&R (Family Connections)	Nominal staff time	
2.B.4	Expansion of Relief Nursery services for Bilingual/Monolingual Spanish speaking families.	Contract ending 6/30/17	Old Mill Center	Local family serving agencies	School Readiness funds	



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2.B.5	Learning is Fun Together (LIFT) classes offered at Lincoln County elementary schools for children on Head Start waitlist or who do not qualify for Head Start due to age and/or income.	First session to begin on 10/1/16 with a total of 4 sessions being offered	Lincoln County School District	Head Start	Great Start Funds	
2.B.6	Together class & Preschool offered at HART Community Center with recruitment efforts target toward children on Head Start waitlist and/or DHS clients.	Session in Fall & Spring	HART Community Center	LBCC Parent Education, Kidco	School Readiness Funds	



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Strategic Plan Goal: Children arrive at kindergarten ready and supported for success						
Objective: Early care and education programs and providers are equipped to promote positive child development. Disparities in outcomes for children of color and from low income families are reduced.						
Key Metrics This Will Move: 2-3.A Increase in number of 3, 4, and 5-star QRIS providers serving children from “hot spots” and communities of color and an increase in the number of children served in hot spots and communities of color.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
2.C.1	Continue targeting providers who are at C2Q for additional support for portfolio completion.	Ongoing	EL Hub Director with CCR&R Directors	CCR&Rs – QRIS staff	School Readiness funds for Lincoln County provider focus network based on local need	
2.C.2	Targeted recruitment of Latino Providers to participate in the QRIS process through a Focused Childcare Network	Ongoing	EL Hub Director with CCR&R Directors	QI's, CCR&Rs	FCCN Funds	
2.C.3	Continue training cohort, with training specific to the needs of Latino providers.	Ongoing	EL Hub Director with CCR&R Directors	CCR&Rs and culturally specific organizations serving the Latino community	FCCN Funds	



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2.C.4	Provide set 1 and set 2 professional development trainings based on providers needs for achieving QRIS professional development targets.	Ongoing	EL Hub Director with CCR&R Directors	CCR&Rs	School Readiness Funds	
2.C.5	Opening of Waverly Child Development Center to offer free preschool to all children within school boundary area that includes a bilingual Family Liaison for family support services and referrals. Center will meet QRIS standards and apply for star rated once eligible.	Opening Sept. 26, 2016 for the school year	Greater Albany Public Schools	CCR&R and QI Specialist	KPI Funds and Title IV-B2 Funds	



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<u>Objective:</u> Children arrive at kindergarten with the social-emotional skills that will support their success in school.						
<u>Key Metrics This Will Move:</u>						
2-4.A Increase in percent of children who receive a developmental screen before the age of 3						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
2.D.1	Develop and strengthen pathways that assure ASQs not provided in the medical setting are forwarded to primary care providers.	Early January	Hub Project Manager with CCO	CCO, ECE providers, Medical Providers & HCI work group	CCO Transformation Funds (LOI submitted)	
2.D.2	Replicate START training in Linn & Benton in the use of the ASQ that includes a panel discussion on sharing of ASQ results between settings and referral process for EI/ECSE.	Date TBD by funding	Hub Project Manager with CCO & Samaritan Health	CCO, Health Departments, HCI work group chairs	Coordination funds for ASQ trainings and CCO Transformation Funds (LOI submitted)	
2.D.3	System to collect ASQ information <ul style="list-style-type: none"> Create a process for moving community completed ASQ's to physicians. Explore Vista Logic information sharing 	Ongoing	Hub Project Manager with CCO	CCO, Health Departments, HCI work group chairs	CCO Funds Outlined in MOU	



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	agreements as a potential long term strategy.					
2.D.5	Pollywog project for pre-natal/parenting class registration & ASQ outreach	Ongoing	Pollywog Project Manager	LBCC, Samaritan, IHN and all other related agencies	CCO Funds Outlined in MOU	
2.D.6	Health Department staff to be trained in evidence-based Family Connects universal home visiting model with full launch of services in all three counties.	Full launch by 1/1/2017	Lincoln County Health Dept.	Samaritan Hospitals and each county Health Dept.	Family Stability Funds	



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<u>Strategic Plan Goal:</u> Families are healthy, stable and attached						
<u>Objective:</u> Working families have access to safe and affordable child care that promotes positive child development.						
<u>Key Metrics This Will Move:</u>						
3-1.A Increase in percentage of children in Employment Related Day Care (ERDC) in a 3, 4 or 5-star QRIS program.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
3.A.1	Target DHS providers who are at C2Q for additional support for portfolio completion.	Ongoing	EL Hub Director with CCR&R Directors	CCR&Rs – QRIS staff	Family Support funds	



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Strategic Plan Goal: Families are healthy, stable and attached						
Objective: Parents and families have the confidence, knowledge and skills to support healthy attachment and the positive development of the children in their care.						
Families have adequate resources to meet their needs, such as housing and transportation, access to healthy communities, and supports to strengthen their resilience to stress						
Key Metrics This Will Move:						
3-2.A Increase in the number of children and families served by DHS (e.g., through TANF or child welfare) who are receiving early learning, parent education or family support services.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
3.B.1	Facilitate ongoing community discussions in Lincoln County regarding Relief Nursery application and satellite expansion into Housing proposal.	Ongoing until community determines lead agency	EL Hub Director & Lincoln County Partners	Lincoln County Stakeholders, Linn & Benton County Relief Nurseries for peer support.	Funds for stakeholder meetings meals & supplies. Partner with grant applicant when Oregon Housing & Community Services when RFP is released.	
3.B.2	Use Lebanon Library “invitation” strategy to track how many DHS families get to Library for gift bags	Beginning 10//1/16	EL Hub Director	Carol Dinges, Lebanon Library & Tammi Martin, DHS/TANF	Funds for Library Gift bags	



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3.B.3	Together class offered at HART Community Center with recruitment efforts target toward children on Head Start waitlist and/or DHS clients	Session in Fall & Spring	HART Community Center	LBCC Parent Education, Kidco	School Readiness Funds	
3.B.4	Opening of Waverly Child Development Center to offer free preschool to all children within school boundary area that includes a bilingual Family Liaison for family support services and referrals.	Opening Sept. 26, 2016 for the school year	Greater Albany Public Schools	Local family serving agencies	KPI Funds and Title IV-B2 Funds	
3.B.5	Offer Collaborative Problem Solving classes for families with children with challenging behaviors referred by DHS and/or EI/ECSE	9 Class series to be offered before 6/30/17 with 3 in each County	Oregon Family Support Network	DHS, PSN, LBL-ESD	Title IV-B2 Funds	
3.B.6	Hire a Rural Early Learning Coordinator to link families to existing Early Childhood services and parent education classes.	Hire by 10/1/16 with ongoing services	Strengthening Rural Families	Local family serving agencies	School Readiness Funds	



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<u>Strategic Plan Goal:</u> Families are healthy, stable and attached						
<u>Objective:</u> Families have positive physical and mental health, supported by access to high-quality health services.						
<u>Key Metrics This Will Move:</u>						
3-3.A Increase in the percentage of children on OHP who make it to 6 or more well-child visits by 15 months of age.						
Key Activities		Date to Complete	Person(s) Responsible	Critical Partners Needed	Resources Needed	Status with Date
3.C.1	Explore the creation of an electronic “passport” through Vista Logic Pathways model that tracks well child visits with an *incentive (i.e. books) given at each of the 6 visits by age 15 months.	Ongoing as we build database	Family Resource Manager	LBCC, Samaritan, IHN and all other related agencies	CCO Funds Outlined in MOU for tracking system & Family Support Funds for incentives	
3.C.2	Pollywog project for pre-natal/parenting class registration & well-child visit follow-up	Ongoing	Pollywog Project Manager	LBCC, Samaritan, IHN and all other related agencies	CCO Funds Outlined in MOU	
3.C.3	Health Department staff to be trained in evidence-based Family Connects universal home visiting model with full launch of services in all three counties.	Full launch by 1/1/2017	Lincoln County Health Dept.	Samaritan Hospitals and each county Health Dept.	Family Stability Funds	Health Department staff to be trained in evidence-based Family Connects universal home visiting model with full



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						launch of services in all three counties.
<u>Notes/Explanations:</u>						