

LBL Early Learning HUB Governance Work Session Meeting Minutes
April 4th, 2014, 2pm-4pm
Old Mill Center for Children and Families

Attendees: Julie Buck, Lauren Sigman, Cheryl Connell, Mellie Bukovsky-Reyes, Jerri Wolfe, Cyrel Gable, Paul Smith, Bettina Schempf, Terry Thompson, Patty Parsons, Jan-Elyse Witt, Rebecca Austin, Barbara Turrill, Renee Smith, Cindy Bond, Marissa Balough

Meeting Goal: to draft a governance model for the LBL Early Learning HUB

- Discussion of the RFA started with a clarification of what kind of questions. Jerri mention that the process was more streamlined and the questions where better suited to the project than during round 1.

Website, Listserve, Applicants for the Grant:

- New website was shown. This will be the place to comment on draft documents and keep up-to-date with the RFA process.
- We have 200 people on the email list. Different players involved as well as new people. Request for Lincoln County to send LBCC email addresses of people who should be included in the process.
- By statute there can only be 10 HUBs in this round and it appears there will be 12 applications. A Bidders meeting (It's a meeting to discuss technical questions related to the RFA) will be held on April 9th in Lincoln City. Lauren Sigman will be representing our Hub.

Governance Background:

- At the March 13th Hub meeting convened by IHN-CCO participants asked LBCC, LBLESD and IHN-CCO to meet to look at how they could work together to support the backbone (coordination) function of the hub. The group has met three times, Public Health form all three counties was included. The group decided on the name "Backbone Alliance" to desire their work and have drafted an MOU to describe their commitment to the Hub.

Governing Body Discussion

- Brainstorming concerns of the structure of the HUB:
 1. What is the difference between the groups and their tasks?
 2. Does LBCC have a board of directors and what will their involvement be?
- There will be a discussion with the LBCC President and other supporting bodies of LBCC to see if they are interested in providing themselves as part of the governing board. Ultimately LBCC is liable so they will likely be involved. Jerri will be working with her supervisor Jeff Davis to clarify the relationship of LBCC to the Hub Governing body.
- Simplicity is a goal, but with the idea that everyone is represented. Need a system that allows for freedom of opinion for everyone represented in the group.
- When does it make sense for Lincoln County to work on targets/projects by itself and when should we be together?

- We want parents to have a say and a way to communicate to us effectively. Headstart was mentioned for having great parent empowerment so that they can attend meetings and have leadership roles. A Parent Advisory Group was suggested as a way for parents to be involved and feel that they can communicate and make a difference in what is being done. Hillary Harrison was mentioned as an important resource for training parents to participate in groups.
- There needs to be a checks and balances system for the Governance so that no one has too much power.
- The current draft has three different levels of committees, working groups, a steering committee made up of representatives from the working groups and a governance committee.
- One suggestion was that it would be a current governing board of LBCC similar to the Yamhill model where the CCO board is the governing body and the Early Childhood Steering Committee serves as the Advisory Committee to the board.
- A nominating committee was suggested as a way to appoint people to positions.
- IN the first round application people were asked to serve on the board and many of those people assume they are still in those positions. There has not been communicate with all of those individuals.
- We need to decide what the role and responsibilities of the board are. Possible roles include bring resources, removing barriers, cross sector alignment, oversight of workgroups, backbone alliance and metrics.
- Potential configuration would be 19 members, 1 person from each sector from each of the three counties plus an representative from LBCC.
- Also need to look into alternating terms.
- Service providers and early childhood expertise need to both be represented.
- Do we want members that have never been on a board before? Training could be of assistance in this case.
- What other characteristics might we want on the board? Rural, ethnic, nonprofit
- Several people agreed to continue to work on governing body issues. That meeting will be held in Newport on April 7th, 3:30 – 5:00 at Western Title.
- Another topic that was brought up right at the end was the fact that the working groups do not have appealing names and thus may not attract involvement. The question was asked if we need a group to discuss the idea of making more attractive names and determining the goals and terms of the groups.

DECISIONS:

The Group decided that they do not want a steering committee, but rather a governing body that was a mix of individuals from all sectors and counties.

The group decided that they wish to create their own governing board consisting of a representation and people who are more invested in the project.

Upcoming:

- Governance Subgroup meeting to focus on governance board – Monday April 7, Western Title Newport, 3:30 – 5:00
- Next Governance Committee Meeting is April 16th Wednesday 1-3 at Old Mill Center for Children and Families