

REQUEST FOR GOVERNING BOARD AGENDA ITEM

For meeting on: _____

Your name: _____

Today's Date: _____

FYI ITEM DISCUSSION ITEM

FYI Items: Announcements, updates, meeting confirmations, etc. that are submitted ahead of time electronically to be shared as a hand-out and dropped into meeting minutes as presented.

Discussion Items: Introduction of tops or issues for feedback, brainstorming or process.

Topic: _____

Electronic copy attached: _____

Amount of time requested: _____

Or will be received by: _____

Intended outcome: _____

DISCLAIMER: Submitting this form does not guarantee that you will be included on the next agenda. Due to time constraints, we may not be able to accommodate your request.

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