

Early Learning Hub of Linn, Benton & Lincoln Counties Leadership Committee Meeting Minutes

MEETING COMMENCED	3:00pm, December 1, 2015 Linn-Benton Community College, Albany
MEETING CALLED BY	Kristi May
WORK GROUP MEMBERS PRESENT	Julie Manning (remotely), Bettina Schempf (remotely), Jerri Wolfe (remotely), Rebecca Austen (remotely)
VERSION	Final

Agenda topics

DISCUSSION ITEM	Review of upcoming Governing Board Meeting Agenda
	Undetermined as to who will conduct the upcoming Governing Board Meeting on 12/10/2015, at the Benton Center in Corvallis.
	Special Presentation: Cyrel Gable will be discussing the OPEC Parenting Education program, and how it is being conducted in Linn and Benton counties. 15 minute presentation with questions following.
	Coordinators Report: Will be in the board packet. 10 minutes.
	Committee Reports: The Fiscal Oversight Committee will discuss the 2-year budget and the financial statement for 10/31/2015. Jennifer Moore will be leading the discussion. (5-10 minutes)
	Consent Items: Approval of October Minutes. Approval of 2-Year Budget. (5-10 minutes)
	Discussion Items:
	Work Plan and Strategic Plan – GB needs to review final versions for approval.
	Data & Evaluation Work Group – needs action from GB for proposal regarding the Group’s assessment of data standards. Jerri Wolfe. (40-45 minutes)
	OSU Intern – proposal to add an OSU Epidemiologist Intern with the Benton County Health Department. Have an estimate of costs associated with the proposal. Jerri Wolfe.
	Family Connections Project – connecting Linn-Benton Community College and the IHN-CCO to increase parenting education in the three counties. Give a draft to the GB to review and ultimately approve.
	Brief review of the new website.

NEXT MEETING	Monday, January 4, 2016
	Meeting will be held remotely.
MEETING ADJOURNED	3:25pm