



# Early Learning Hub

*of Linn, Benton & Lincoln Counties*

Governing Board Packet July, 2016

Governing Board  
Early Learning Hub  
July 07, 2016  
[lblearlylearninghub.org](http://lblearlylearninghub.org)

## Packet Overview

In your Governing Board packet for July you will find the following information:

1. The Agenda
2. Special Presentation – Vista Logic Follow-up Discussion from Webinar (no handouts)
3. Coordinator's Report
4. Committee Reports
  - a. Fiscal Oversight Committee
    - i. Fiscal Narrative
    - ii. Financial Statement –Approval Needed
  - b. Funding Committee – Update from first meeting
5. Consent Items – June Meeting Minutes
6. Discussion Items
  - a. RFA Updates - Informational
  - b. Board Applicant – Approval Needed
  - c. Introduction of Parent Engagement Coordinator
  - d. Family Connections Project & 211 – Informational, no handouts
  - e. Reminder – ELD Luncheon at DHS

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## Agenda

### Governing Board Members

Bill Hall, Co-Chair  
Lincoln County Commissioner

Julie Manning, Co-Chair  
Samaritan Health Services

Marco Benavides  
Department of Human Services

DeAnn Brown  
Confederated Tribes of Siletz  
Indians

Rebecca Cohen  
Newport Public Library

Jeff Davis  
Linn-Benton Community  
College

Jim Golden  
Greater Albany Public Schools

Paula Grace  
Benton Community Foundation

Stephany Koehne  
Kids & Company of Linn County

Tony Lewis  
Lewis, Hanson & Co

Mary McKay  
Linn Benton Lincoln  
Education Service District

Jennifer Moore  
United Way of Benton & Lincoln  
Counties

Anne Peltier  
Retired, Linn County Public  
Health

Bettina Schempf  
Old Mill Center

Paul Smith  
Strengthening Rural Families

Jeff Sneddon  
Linn County Health Department

Marc Thielman  
Alsea School District

Betsy Wilcox  
Lincoln County School District

Linnell Wood  
Coastal Pediatric Associates



July 7, 2016  
2:00 – 4:00 PM  
LBL-ESD  
905 4<sup>th</sup> Ave SE  
Conference Rooms 2 & 3  
Albany, OR

Members of the public wanting to make public comment must sign in. Each individual speaker will have 3 minutes during the Public Comment portion of the Agenda.

- I. Roll Call
- II. Vista Logic Follow-up Discussion from Webinar
- III. Coordinator's Report/EL Hub Updates
- IV. Committee Reports
  - a. Fiscal Oversight Committee
  - b. Funding Committee
- V. Consent Items
  - a. June Meeting Minutes
- VI. Discussion Items
  - a. RFA Updates
  - b. Board Applicant – Approval needed
  - c. Introduction of Parent Engagement Coordinator
  - d. Family Connections Project & 211
  - e. Reminder – ELD Luncheon at DHS
- VII. Public Comment
- VIII. Next Meeting – August 4<sup>th</sup>, 2016 at Newport Public Library
- IX. Adjournment

All members of the EL Hub Governing Board **must disclose** when they believe they have or may have a conflict of interest, and may participate in discussions that are leading to consensus. If, however, consensus cannot be reached and the group uses the fall-back voting process, the individual with the conflict of interest may not participate in that final vote.

## Coordinator's Report



# July 2016 COORDINATOR UPDATES:

**Vroom:** As our work with Vroom continues, we are excited to share a few updates from the ELD that will support our local work:

- We have received confirmation from the Bezos Family Foundation that they will be making all of our translated materials (Russian, Chinese, Vietnamese) available for download from the [Vroom Dropbox folder](#) by the end of this year. This will be huge for our efforts to share Vroom with all of Oregon's families.
- For pilots (our EL Hub) who wish to give their community partners the ability to purchase items directly from the Vroom store, we can make this happen. Let me know if you have a partner (library district, Healthy Families, etc.) that wants to purchase their own materials and I'll have a separate account set up. This can be viewed as a sustainability measure for when your allocated materials funds are exhausted. (For our Hub region contact LeAnne and we will work with the ELD to set-up an account for you).
- ZERO TO THREE just released their [National Parent Survey report](#) complete with infographics, video clips, and highlights of key insights. ZTT, in consultation with the Bezos Family Foundation, conducted a large-scale national study with parents examining the lasting importance of a child's experiences in the first three years of life. Some really great stuff here – feel free to share widely.
- Lastly, we're in the process of creating a looped Vroom video file that our pilot sites and partners can use for computer/TV screens in waiting rooms and other looped screening opportunities. That will be available soon, but please note that YouTube has a looping feature that can be used to repeatedly play any of the Vroom videos on their page: <https://www.youtube.com/channel/UCq3iuXRdGvKf5fjErX8am6g>.

**WorkGroups:** Our next quarterly Work Group Day is July 14, 2016 from 9:00AM – 12:00PM at Old Mill Center for Children & Families. Updates will be provided from the Hub, each Work Group and time will be set aside for partner agencies to provide updates from their agencies. We look forward to hearing about all the great work taking place in our region.

## Fiscal Oversight Committee Report

### Fiscal Narrative



**The Financial Oversight Committee oversees the long-term fiduciary health of the organization.**

Finance provides oversight of the Hub's budget, oversees accurate and transparent representation, accounting and reporting of financial transactions and communicates financial information to the Governing Board.

#### MONTH-END DETAILS

##### **Revenue:**

We have been able to draw-down funds from the State according to schedule, and just submitted our first Vroom report to be able to draw-down the first of two draws on this funding.

##### **Expenditures:**

Our Staff Accountant is still having some issues with the complexity of our accounts, so there were a number of small corrections that needed to be made to the summaries that the Fiscal Oversight Committee was reviewing. For example, under the Coordination Funds, there was a charge for the Old Mill Center of \$915.33. This charge should have been under the Title 4B2 funding stream instead. We believe that the necessary corrections have all been made at this point.

##### **Other Information:**

The Fiscal Oversight Committee also had some discussion around the reserving of funds for "unexpected" expenses that could possibly arise during the course of doing business. For example, the Hub Coordinator position description and salary was reviewed after receiving information from the ELD that the salary was not in alignment with other positions across the state. A reclassification process took place that changed the position title from Coordinator to Manager (Director) and changed the salary from \$58,101 to \$70,410, retroactive to February 1<sup>st</sup> 2016. Beginning July 1, 2016, the salary will be \$71,466 as per LBCC MESA Contracts. Also, on July 1, 2016, all LBCC classified employees received a cost of living increase of 4.02%. This was a Union negotiated item that was included in the Hub Staff's contract, and is out of the control of the Governing Board. The Fiscal Oversight Committee feels that it would be in our best interest to hold a certain amount of funding in reserve so that when these sorts of things occur, we will not be caught off guard. The Committee also feels that since Coordination Funds roll over and are not lost if not used, this is the appropriate place for the reserve to be held.

## Financial Statement

**Early Learning Hub of Linn, Benton & Lincoln Counties**  
**Early Learning Hub - 18 Month Budget (1/1/16 - 6/30/17)**  
**Board Summary Financial Update as of 5/31/16**

	Budget	Change formula		YTD	Balance	% Rcvd
		Current	Month			
<b>Resources</b>						
<b>Revenues</b>						
<b>Grant Resources</b>						
NWHF Carryover	\$17,780.71	\$ -	\$ -	\$ 17,780.71	\$0.00	100%
<b>Local Resources</b>						
IHN-CCO Funds	\$500,000.00	\$ -	\$ -	\$ -	\$500,000.00	0%
<b>State Resources</b>						
<b>Coordination</b>						
Dept. of Education - ELD - Coordination	\$636,258.84	\$ 74,839.62	\$ -	\$ 295,139.63	\$341,119.21	46%
<b>Reimbursement Grants</b>						
Dept. of Education - Vroom	\$10,000.00	\$ -	\$ -	\$ -	\$10,000.00	0%
Dept. of Education - School Readiness	\$158,994.92	\$ -	\$ -	\$ -	\$158,994.92	0%
Dept. of Education - Great Start	\$77,280.41	\$ -	\$ -	\$ -	\$77,280.41	0%
Dept. of Education - Title IV-B2	\$148,345.18	\$ 23,519.47	\$ -	\$ 23,519.47	\$124,825.71	16%
Dept. of Education - Family Stability	\$97,691.11	\$ -	\$ -	\$ -	\$97,691.11	0%
Dept. of Education - Focused Network	\$188,865.75	\$ -	\$ -	\$ -	\$188,865.75	0%
Dept. of Education - Partnership & Innovation	\$545,876.76	\$ -	\$ -	\$ -	\$545,876.76	0%
<b>Total All Resources</b>	<b>\$2,381,093.68</b>	<b>\$98,359.09</b>	<b>\$ -</b>	<b>\$336,439.81</b>	<b>\$2,044,653.87</b>	<b>14%</b>

	Budget	Current	Month	YTD	Balance	% Used
<b>Expenditures</b>						
<b>Grant Expenditures</b>						
NWHF Carryover	\$17,780.71	\$ -	\$ -	\$ 818.17	\$ 16,962.54	5%
<b>Local Expenditures</b>						
IHN-CCO Funds	\$500,000.00	\$ 6,216.86	\$ -	\$ 24,107.35	\$ 475,892.65	5%
<b>State Expenditures</b>						
<b>Coordination</b>						
Dept. of Education - ELD - Coordination	\$636,258.84	\$ 18,681.60	\$ -	\$ 107,927.69	\$ 528,331.15	17%
<b>Reimbursement Grants</b>						
Vroom	\$10,000.00	\$ -	\$ -	\$ 1,722.89	\$ 8,277.11	17%
School Readiness	\$158,994.92	\$ -	\$ -	\$ -	\$ 158,994.92	0%
Great Start	\$77,280.41	\$ -	\$ -	\$ 9,091.11	\$ 68,189.30	12%
Title IV-B2 Funds	\$148,345.18	\$ 696.49	\$ -	\$ 24,625.53	\$ 124,898.40	17%
Family Stability	\$97,691.11	\$ -	\$ -	\$ -	\$ 97,691.11	0%
Partnership & Innovation	\$188,865.75	\$ -	\$ -	\$ -	\$ 545,876.75	0%
Focused Network	\$545,876.76	\$ -	\$ -	\$ 16,967.30	\$ 172,894.46	3%
<b>Total All Expenditures</b>	<b>\$2,381,093.68</b>	<b>\$25,594.95</b>	<b>\$ -</b>	<b>\$185,260.05</b>	<b>\$2,198,008.38</b>	<b>8%</b>
<b>Ending Balance</b>		<b>\$0.00</b>				

## Consent Items

### June Meeting Minutes

# Early Learning Hub of Linn, Benton and Lincoln Counties Governing Board Meeting Minutes

<b>MEETING COMMENCED</b>	2:00pm, June 2, 2016 Hollingsworth & Vose, Corvallis
<b>MEETING CALLED BY</b>	Kristi May
<b>WORK GROUP MEMBERS PRESENT</b>	Stephany Koehne, Anne Peltier, Julie Manning, Mary McKay, Bill Hall, Paul Smith, Paula Grace, Tony Lewis, Jim Golden, Rebecca Cohen (remotely), Bettina Schempf, Marc Thielman, Marco Benavides
<b>VERSION</b>	Draft – Pending Governing Board Approval
<b>RECORDED</b>	Yes

### Agenda topics

<b>ROLL CALL</b>	June 2, 2016 Governing Board Meeting
Took roll of Board Members present.	

<b>SPECIAL PRESENTATION</b>	Family Connections Project Update (Kris Wessel)
Introduction of Kris Wessel as the new Family Connections Project Manager.	
The project did not initially have a name, but we have met with the Madison Avenue Collective and have begun the process of creating a name, as well as how the Parenting Success Network website might be of use in this project. The MAC has submitted a proposal (that meets our timeline), and the Hub has approved the proposal and submitted it back to the MAC so that they can begin work.	
HIPAA and FERPA will be a major starting point because so much information is protected.	
Information storage has also been an important step and must be in place for the pilot. Data collection is extremely important in this process.	
The cost of this software is also extremely important and we want to have this project make data collection easy and affordable.	
We looked at several HIPAA protected mechanisms, including Vistalogic software. It is designed for the service provider, and allows for the data submitter to add their own fields for later query. Home Visitors are currently working with a Vistalogic database called Cleara, and 211 also is looking at a database from them.	
Kris went to Portland and met with Vistalogic and has requested them to create a webinar for us. Vistalogic is familiar with the HIPAA requirements and has the ability to link different databases from different sources, if you have a set of common fields as your data basics.	
Vistalogic has a subscription fee, piece meal or a flat fee. It is intuitive and allows people to make changes for themselves. Additional modules can be added if we expand, and different modules can be linked together to get us the database that we want.	
For the pilot portion of this project, we are assessing our situation as we go along and are determining if we need more people to participate. Currently have Pam Collier, from Albany Maternal Care, as a pilot participant. We also have a Health Navigator from Benton County offering to help pilot.	
Normally we would have a name and a database in place before we begin the pilot of our project, but that might not be the case in this instance.	

We also want the project to continue to grow and capture any new ideas that are created during the pilot.
We will have an evaluation group that reviews how the pilot is going and making recommendations. Members of that committee will be members of our community who would be end-users of the project.
The outcomes will be the metrics of the CCO and the Hub: well-baby checks, ASQ assessments, pre-natal screenings, family resource management, early intervention, etc.
The Health Care Integration Work Group and the Early Childhood Coordinating Council Work Group will both be extremely involved in the shaping of this pilot project.
Vistalogic does work with EPIC, and they work in other health care settings.
Is setting up a unique identifier for each family/person the basis for Vistalogic and our project? We invite anyone who wants to understand this to come to the webinar so that they will understand what we are trying to do and how Vistalogic will be designed.
<b>CONCLUSIONS</b>
The Board will be letting members know when the webinar will be held and anyone interested may attend.
Kris will be invited back in the fall to give us an update on how the project is coming.

<b>COORDINATOR'S REPORT</b>	Early Learning Hub Update (Kristi May)
The new Parent Engagement Coordinator has been hired, and Shirley Blake is her name. She will be starting on Monday, June 6. She will be splitting her time between Old Mill and the Hub.	
Hub staff assisted another agency in a Poverty Simulation held at the Linn County Expo Center. It was an eye-opening experience for all those who attended.	
Vroom promotion has continued: the Ellen Galinsky speaking event at Corvallis High School, the South Benton Health and Safety Fair in Monroe, etc.	
Work Groups have returned to separate meetings with a quarterly group meeting. Check the Hub calendar for meeting schedules for each group. The Pre-K/K-12 Work Group has morphed into the Kindergarten Partnership and Innovation Committee, but we will return to the full Work Group as soon as the contracts are in place. The Data & Evaluation Work Group will be meeting on Monday, June 6, and will be discussing how to publish that data for our partners to use.	
Looking ahead to the next Legislative Session, and all Hub leaders (and Work Group Chairs) will be getting weekly calls from the Early Learning Division about what is happening and how it relates to our work.	
The Early Learning Division Collaboration will be held in August in The Dalles. Any Board members interested in going, please contact Kristi May.	

<b>DISCUSSION ITEM</b>	Fiscal Oversight Committee Report
Reviewed the current Fiscal Statements.	
Under Revenues, please note that these are reimbursable funds and we have submitted requests for reimbursement. Next month should show that we have received those monies.	
Under Expenditures, some of these funds are still not under contract, so no money has been expended.	
The Budget is solid, but the timing of finances makes it look a little funny.	
Coordination funds are not reimbursement, but the fact that we have so much carry-over from last year gives us an inflated looking balance.	
<b>CONCLUSIONS</b>	
The Governing Board is being asked to approve the Fiscal Oversight Committee Report.	
Motion to approve: Paula Grace	
Motion to second: Bill Hall	
Members attending remotely plus those in the room all voted to accept the FOC Report.	

VOTING RESULTS				Individual Votes cast by Board Members (Yes, No, Abstain)											
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

**CONSENT ITEM** May Governing Board Meeting Minutes

The minutes are accurate as reported; however, Jim Golden wanted to add that the Educational Equity for Latino Families Project that was reported on by the OSU Extension Service was a very small study, consisting of only 40 families.

**CONCLUSIONS**

The Governing Board is being asked to approve the May 5, 2016 GB Meeting Minutes.

Motion to approve: Bill Hall

Motion to second: Paul Smith

Members attending remotely plus those in the room all voted to accept the Minutes, except Anne Peltier and Jim Golden, who abstained.

VOTING RESULTS				Individual Votes cast by Board Members (Yes, No, Abstain)											
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

**DISCUSSION ITEM** Equity Self-Assessment Final Draft

The State of Oregon has required that all Early Learning Hubs complete the Equity Self-Assessment Tool and submit it prior to June 30, 2016.

On April 12, 2016 during LBCC Inservice, Hub Staff and members of the Parenting Education Department at LBCC sat down together and worked through the Tool.

The Board packet contains a copy of the final draft of the Tool that will be submitted to the State by our deadline.

Several areas have been deemed in need of more review:

- Raising Awareness – helping staff and partners to reflect on their personal assumptions.
- Supporting LBCC Objectives – Support diversity, cultural fluency and richness at LBCC.
- Existing Policies – Examine existing policies to ensure racial equity.

Possible action areas:

- Consult with LBCC Vice Council for equity policies.
- Build relationships with racially specific groups.
- Continue to discuss issues of racial equity.

Reflections:

Provide definitions for terms such as “racial equity components”, etc.															
Figure out the Hub’s time commitment to completing the Tool.															
Group made their own shared definitions because none were available to us.															
Is it possible that the Hub provide more training opportunities for partners in subjects like cultural biases, etc? The Linn-Benton Health Equity Alliance and the IHN-CCO Health Disparities Work Group are currently doing some of these, and the Hub has contributed towards those training opportunities. Amend the Final Draft to include this information.															
<b>CONCLUSIONS</b>															
The Governing Board is being asked to approve the final draft of the Equity Self-Assessment, as amended.															
Motion to approve: Anne Peltier															
Motion to second: Tony Lewis															
Members attending remotely plus those in the room all voted to accept the final draft, as amended.															
<b>VOTING RESULTS</b>			Individual Votes cast by Board Members (Yes, No, Abstain)												
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

<b>DISCUSSION ITEM</b>													RFA Selection Committee Recommendations		
All agencies who were invited to apply received a letter from the Hub, including feedback from the Selection Committee. Some were invited to apply and address additional concerns of the Selection Committee.															
11 Agencies submitted, and 8 are a straight “yes”.															
Agencies then submitted a budget and a scope of work statement, the next two steps in the contracting process.															
The latest materials were reviewed by the Selection Committee last Friday (5/27/16), and then a discussion was held for each application. Consensus was reached for each application.															
Board members were given a brief description of each application, as well as amount requested and Selection Committee recommendations.															
Agencies will be notified tomorrow as to the status of their application, including those who were being invited to come in for clarification of a few questions that the Committee had.															
Is the Hub acting as a partner to help the agencies accomplish their project, or are we functioning more as a bank?															
The Governing Board RFA Funding Committee will be convening later this month to begin work on the Hub’s funding process.															
<b>CONCLUSIONS</b>															
The Governing Board is being asked to approve the final recommendations from the RFA Selection Committee for the 8 agencies that are a straight “yes” and can be funded as written.															
Motion to approve: Paul Smith															
Motion to second: Bill Hall															
Members attending remotely plus those in the room all voted to accept the recommendations from the RFA Selection Committee for the 8 agencies that are ready for contracting.															
<b>VOTING RESULTS</b>			Individual Votes cast by Board Members (Yes, No, Abstain)												
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A

Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

**CONCLUSIONS**

The Governing Board is being asked to approve the final recommendations from the RFA Selection Committee that 3 of the applicants be invited to attend clarifying conversations, and that the Hub Coordinator be given provisional authority to fund IF the clarifying conversations take care of the concerns of the RFA Selection Committee.

Mary McKay counseled caution on the clarifying conversation with the Health Department application. This application is for \$99,000 and appears to include a lot of staff training, which is not the intent of the funding.

Motion to approve: Anne Peltier

Motion to second: Bettina Schempf

Members attending remotely plus those in the room all voted to accept.

**VOTING RESULTS** Individual Votes cast by Board Members (Yes, No, Abstain)

Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

**DISCUSSION ITEM** Early Learning Division Summer Site Visit

The State would like to come to the EL Hub for a site visit on July 12, an all-day visit.

The State has stated that they want to see how our collaboration with our partners is going and to view some of the work involved with the Kindergarten Partnership & Innovation funds. We will also be holding a luncheon and will be sending out an invitation to Governing Board members and Committee Chairs to attend.

We are the first group that they will be visiting, and it behooves us to be the guinea pig and set the bar for the other Hubs.

They will also be reviewing our metrics dashboard and letting us know where we stand.

**CONCLUSIONS**

K-12 will be shut-down for the summer, as will Head Start, so there is nothing to see.

Checking with Lincoln County about maybe viewing their summer LIFT program, which is being paid for with KPI funds.

**DISCUSSION ITEM** Current Board Vacancies

Have begun looking for nominations for new Board Members: posts on Facebook, the webpage, and a MailChimp to the full listserv.

Hoping that the new Parent Engagement Coordinator will be able to help us find new parent members for the three counties.

Please look at the people you work with and partner with, and consider asking for their support and participation.

<b>PUBLIC COMMENT</b>	
No members of the public were present.	

<b>NEXT MEETING</b>	Thursday, July 7, 2016
Meeting will be held at LBL-ESD, Conference Rooms, 905 4 <sup>th</sup> Avenue SE, Albany.	
Mary McKay commented on the difficulties she has had when she has tried to access meetings remotely, and it's just not possible to hear without a Polycom unit. Maybe what we should do is limit Governing Board meetings to three locations (one in each county) that we know have the equipment to meet our technology needs.	
Since the meeting schedule has been set through the remainder of 2016, Hub staff will work to set up next year's meetings at only three locations with appropriate technology.	
<b>MEETING ADJOURNED</b>	3:44pm

Discussion Items

RFA Updates

EL Hub Grantees



School Readiness General Fund		Unallocated Amount
Agency	Project Description	Award Amount
Family Tree Relief Nursery	Expansion of Relief Nursery services for toddlers with the addition of a bilingual/bicultural Family Support Specialist.	\$20,000.00
Strengthening Rural Families	Funding will support the hiring of a .5 FIE early learning project coordinator.	\$30,000.00
HART Together Program	Funding will support the cost associated with running two sessions of the "Together" class, one in Fall and one in Spring.	\$6,750.00
Old Mill Center	Expansion of outreach home visiting capacity in south Benton County and with Latino families by hiring a bilingual Home Visitor.	\$45,000.00
Funds Remaining		\$21,129.73
School Readiness Great Start		Unallocated Amount
Agency	Project Description	Award Amount
Lincoln County School District	This funding would support the Learning is Fun Together program by paying for Newport And Waldport facilitator and assistant as well as some M&S.	\$30,035.00
OCWCOG Foster Grandparents Program	Funding will support the expansion of the Foster Grandparents program in rural communities.	\$10,000.00
HART Preschool	Funding will support staffing cost which allows the preschool to provide scholarships for families based on a sliding fee scale.	\$2,968.00
Funds Remaining		\$2,112.15
Family Stability Title IV-B2		Unallocated Amount
Agency	Project Description	Award Amount
Greater Albany Public Schools	Hiring of a bilingual family liaison for the new Waverly Child Development Center.	\$54,416.00
Oregon Family Support Network	Funding will be used to provide 3 Collaborative Problem Solving parent trainings in each of the 3 counties.	\$14,867.00
Funds Remaining		\$29,559.88
Family Stability General Fund		Unallocated Amount
Agency	Project Description	Award Amount
Lincoln County Health Department	Funding will be used to purchase the Family Connects model and pay for staff time & travel to attend Family Connect training in North Carolina.	\$93,933.76
Funds Remaining		\$0

- The Board approved funding to Community Outreach in the amount of \$40,000 for the expansion of Mari's Place. On the same day that they received the award letter they were notified that they could not relocate to the new, larger facility due to a zoning issue and had to decline the funds.
- Remaining unallocated total of \$52,801.76

## Board Applicant

**1. Do you foresee any financial conflict serving on the Board?**

No

**2. The Early Learning Hub Board meets on the first Thursday of the month from 2-4 PM. Meetings rotate between the three counties. You are expected to review your Board packet prior to the Board meeting and be prepared to discuss included items. Are you able to meet that time commitment, at minimum? Are you able to commit additional time to participate in workgroup/committee meetings and/or state collaboratives?**

Yes, I will be able to meet the time commitment for the regular board meetings. Depending on when the workgroup/committee/state collaborative meetings are, I should be able to attend and participate.

**3. What interests you about serving on the Board?**

I consider the Early Learning Hubs an opportunity to meaningfully engage all stakeholders and service providers in collaborative conversations around innovative solutions to support children and families. There are many providers in our region who feel strongly about the value of this role, and the positive outcomes it can achieve. I would welcome an opportunity to be part of this group.

**4. What are some of your previous volunteer experiences or leadership roles?**

2009-2011	Member of Partners for Adair Village Youth Coalition
2009-Present	General Manager of the Partnership Advisory Group
2009-Present	Member of the Strengthening Rural Families Advisory Team
2009-Present	Member of the Benton County Positive Youth Development Coalition
2009-Present	Member of Benton County Teen Summit Planning Committee
2010-2015	Member of Oregon Public Health Association Adolescent Health Section
2011-2012	Member of Oregon Public Health Association Program Committee
2012	Invited Oregon Prevention Representative at the National 2012 Enforcing Underage Drinking Laws Symposium
2013	Co-chair of the 2013 Oregon College/University Substance Abuse Prevention Summit Planning Committee
2013	Member of the Oregon State University Majors/Programs Fair and Preceptor Appreciation Event Planning Steering Committee
2013 & 2016	Chair of the Campeones de Salud Soccer Tournament Logistics Committee

2014-Present	Member of the Regional Healthy Communities Steering Committee through InterCommunity Health Network-Coordinated Care Organization and Linn, Benton, and Lincoln County Health Departments
2014-Present	Member of the Steering Committee of the Youth Mental Health Coalition
2015-2016	Member of State of Oregon Suicide Prevention Task Force and Healthy and Empowered Individuals, Families, and Communities Subcommittee
2016	Community partner member of the Oregon State University, Council on Education for Public Health (CEPH) accreditation site review panel
2016-Present	Community Advisor/Liaison for the Oregon State University Prevention and Advocacy Coalition Steering Committee and the Alcohol and Other Drug Subgroup
2016-Present	Member of the Linn, Benton, and Lincoln Regional Suicide Prevention Task Force

**5. If you were to join our Board, are there any experiences you'd like to have as a board member or people you'd like to meet?**

I would welcome any opportunity to network and collaborate with those working to support children and families in our region. I believe that no one person or agency can support and do this work alone. Change and innovation will only happen with cohesive commitment to a collective impact approach.

**6. What skills, connections, resources, and expertise do you have to offer and are willing to use on behalf of this organization?**

I have 9 years of experience working in public health, 7 of which I have been at Benton County Health Department in my current role as the Adolescent Health Promotion Program Coordinator. This includes the mental health promotion and prevention and substance abuse, problem gambling and suicide prevention programs. In this role I am responsible for providing program coordination, implementation, and evaluation; conducting needs assessments; budget management; grant writing; coalition development, management, and facilitation; and supporting overall Health Promotion program activities.

I also am a parent with a young child currently accessing services through Early Intervention and other local service agencies. Over the last 2 years I have spent countless hours trying to navigate my way through the system of care to advocate for services and support for my son. While I have been very satisfied with the quality of the actual services and supports he has received, I can say without hesitation I have been discouraged and at times disheartened by the dysfunction of the system as a whole. Given what I know about Adverse Childhood Experiences and Trauma Informed Care, I cannot imagine how families who are the most impacted by health disparities could ever be expected to navigate their way through the system. This personal experience has done even more to

fuel my passion for the potential impacts of upstream preventative work and the need to support families around social determinants of health.

**7. What does equity mean to you?**

Equity means adapting our environment to eliminate discrimination and disparities through addressing the root causes of inequity. For me in public health, this means policy and systems transformation solutions to address the social determinants of health: housing, food, transportation, education, employment, income, racism, discrimination, and health care.

**8. Do you have any worries about joining the Board?**

None

**9. Is there anything you think you would need from this organization to make this experience a successful one for you?**

Not at this time.

**10. Do you have any questions for the interview panel?**

Not at this time.