



Early Learning Hub

of Linn, Benton & Lincoln Counties

Governing Board Packet May, 2016

Governing Board
Early Learning Hub
May 05, 2016
lblearlylearninghub.org

Packet Overview

In your Governing Board packet for May you will find the following information:

1. The Agenda
2. Special Presentation: No handouts at this time
 - a. Educational Equity for Latino Families, Presented by: Lupe Diaz and Tina Dodge Vera
3. Coordinator's Report
4. Consent Items
 - a. April Meeting Minutes
5. Discussion Items
 - a. Tool for Organizational Self-Assessment Related to Racial Equity
Survey Monkey & Draft Report
 - b. RFA Letter of Inquiry
Updates & Recommendations



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Agenda

Governing Board Members

Bill Hall, Co-Chair
Lincoln County Commissioner

Julie Manning, Co-Chair
Samaritan Health Services

Carolina Amador
Benton Health Services

Marco Benavides
Department of Human Services

DeAnn Brown
Confederated Tribes of Siletz
Indians

Rebecca Cohen
Newport Public Library

Jeff Davis
Linn-Benton Community
College

Jim Golden
Greater Albany Public Schools

Paula Grace
Benton Community Foundation

Stephany Koehne
Kids & Company of Linn County

Tony Lewis
Lewis Hanson & Co

Mary McKay
Linn Benton Lincoln
Education Service District

Jennifer Moore
United Way of Benton & Lincoln
Counties

Anne Peltier
Retired, Linn County Public
Health

Bettina Schempf
Old Mill Center

Paul Smith
Strengthening Rural Families

Jeff Sheddon
Linn County Health Department

Marc Thielman
Alsea School District

Betsy Wilcox
Lincoln County School District

Linell Wood
Coastal Pediatric Associates



May 5, 2016

2:00 – 4:00 PM

Samaritan Health Education Center

730 SW 9th Street

Hall B

Newport, OR

Members of the public wanting to make public comment must sign in. Each individual speaker will have 3 minutes during the Public Comment portion of the Agenda.

- I. Roll Call
- II. Special Presentation
 - a. Educational Equity for Latino Families
Presented by: Lupe Diaz & Tina Dodge Vera
- III. Coordinator's Report/EL Hub Updates
- IV. Consent Items
 - a. April Meeting Minutes
- V. Discussion Items
 - a. Tool for Organizational Self-Assessment Related to Racial Equity Survey Monkey Questions & Draft Report
 - b. RFA Letter of Inquiry Update & Recommendations
- VI. Public Comment
- VII. Next Meeting
- VIII. Adjournment

All members of the EL Hub Governing Board **must disclose** when they believe they have or may have a conflict of interest, and may participate in discussions that are leading to consensus. If, however, consensus cannot be reached and the group uses the fall-back voting process, the individual with the conflict of interest may not participate in that final vote.

Coordinator's Report



May 2016

COORDINATOR UPDATES:

Vroom: Through online webinars the Hub has trained an additional 11 agencies as Vroom Trusted Messengers. An Orientation overview was provided to Kidco staff on 4/11 with 43 staff signing up to learn about how they can introduce Vroom to the families in their program.

Posters and app cards have been distributed to local clinics to be posted in all pediatric exam rooms. A total of 156 English posters and 141 Spanish posters were requested. An additional presentation to clinic managers in Lincoln County took place on 4/20 and a request for materials is expected any day.

Upcoming Local Events: There are a variety of local events coming up this month that I would like Governing Board members and partner agencies to be aware of.

1. The LBCC Diversity Achievement Center is sponsoring Dr. Robin DiAngelo on Monday, May 9, 2016, at 2:00pm on the LBCC Albany Campus in the Forum Building Lecture Hall, F-104, 6500 Pacific Blvd., Albany, OR. Dr. DiAngelo will be discussing "White Fragility & The Patterns of Engagement".
2. Friday, May 13, 2016, 9:00am-1:00pm at Best Western Boulder Falls Inn and Conference Center, 505 Mullins Dr., Lebanon
Presented by the Linn Benton Health Equity Alliance, using commercial tobacco as an example, trainers from Western States Center will share an equity framework to analyze big tobacco's marketing and retail environment strategies and explore interventions to address health disparities experienced by diverse populations. Participants will also learn best practices for ongoing learning and strategy development for the long-term. Registration required.
3. We are pleased to announce that Ellen Galinsky, President and Co-Founder of Families and Work Institute will be joining us for an evening speaking event at the Corvallis High School Theater on Monday, May 16, 2016, from 6:30-8:30pm. This is a free event, and free child care will be provided.
4. The Willamette Neighborhood Housing Services and the Linn Benton Health Equity Alliance are sponsoring a "poverty simulation" event on Thursday, May 26, 2016 from 9-1:00pm at the Linn County Expo Center, 3700 Knox Butte Road E., Albany. This is a free event and lunch will be provided, as well as Spanish interpretation. This simulation gives participants a glimpse of what it is like to live in poverty in America, and is a great way to begin conversations around poverty and how it intersects with health, housing, transportation, race, and other areas many of our organizations work within.

Consent Items

Early Learning Hub of Linn, Benton and Lincoln Counties Governing Board Meeting Minutes

MEETING COMMENCED	2:00pm, April 7, 2016 LBCC Calapooia Conference Room, Albany
MEETING CALLED BY	Julie Manning
GOVERNING BOARD MEMBERS PRESENT	Paul Smith, Bettina Schempf, Bill Hall, Julie Manning, Jennifer Moore, Jim Golden, Marco Benavides, Stephany Koehne, DeAnn Brown, Tony Lewis, Lauren Sigman (proxy), Jerri Wolfe (proxy)
VERSION	Draft – Pending Governing Board approval
RECORDED	Yes

Agenda topics

ROLL CALL	April 7, 2016 Governing Board Meeting
Took roll of Board Members present.	

COORDINATOR'S REPORT	Early Learning Hub Update (Kristi May)
ELC Report – Many compliments from the Early Learning Council for the collaboration and organization of this Hub. Successful visit.	
Vroom – Overwhelming response from partners. Will be holding two Vroom training webinars in late April, and we're looking for our partners to send someone to be the "trainer of trainers", and so far have had many people responding. Also had a meeting with office managers for local clinics in this area, and have gotten approval to put Vroom posters into each exam room. The state has acknowledged that our collaboration with DHS would exhaust our materials budget and has agreed to pay for tip cards while we pay for posters so we don't burn through our budget so fast.	
Focused Child Care Network Grant Awarded – we have been awarded a second FCCN award. This money will be used by the CCR&Rs. This was a competitive award, and we were delighted to receive this additional \$60,000.	
Work Group Day – All WGs will be coming together next week, for the first quarter of the year. We plan on giving an update on KPI projects, QRIS, Focus Network, and additional trainings. We will also do a training on the new "Meeting Notification" feature on the website.	
Parent Engagement Coordinator – We have received five applications and are setting up interviews at this time.	

COMMITTEE REPORTS	Funding & Resources
The Funding & Resources Workgroup met with the Fiscal Oversight Committee to discuss a plan for current unallocated resources. We have a large pot of unallocated funds that need to be spent down by June 30, 2017. An RFA process is being proposed to learn about potential innovative projects in our region that could support our work towards meeting hub metrics. We would request letters of intent from our partners that would fund these activities, and then draw up contracts for these activities to run from July 1, 2016 thru June 30, 2017, so that all the funds are spent down before the end of the contract year.	

Unallocated Resources: Title IV-B2, Family Stability, Great Start, and School Readiness funds total \$360,000+. These are the funds that we are discussing.

Revised budget: \$10,000 to be contracted to the CCR&R for child care providers to receive trainings for their QRIS ratings. (These funds are restricted to this purpose, for all three counties.)

The RFA process will require a quorum from this Board for the next two months. If there is an absence of a Quorum, what will the backup process be to meet the proposed timeline?

A suggestions was made to combine the Leadership Committee and the Fiscal Oversight Committee to form an Ad Hoc Committee in the event that we don't have a quorum, and they would vote on the contracts to keep our RFA process on time.

If there is a conflict of interest with Committee Chairs submitting RFAs and then being asked to vote on them, they would abstain from that particular RFA.

We are looking at a 2-week turn-around between Letter of Intent and RFA, but the providers on the Board stated that it is "do-able".

CONCLUSIONS

Motion to approve the revised budget: Jim Golden

Motion to Second: Tony Lewis

Vote of the Group: Members attending remotely plus those in the room all voted to accept the revised budget, with the exception of Jerri Wolfe (Jeff Davis' proxy), who abstained.

VOTING RESULTS				Individual Votes cast by Board Members (Yes, No, Abstain)											
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

CONCLUSIONS

Motion to approve the proposed RFA process: Jennifer Moore

Motion to Second: Paul Smith

Vote of the Group: Members attending remotely plus those in the room all voted to accept the RFA proposal as written.

VOTING RESULTS				Individual Votes cast by Board Members (Yes, No, Abstain)											
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

CONCLUSIONS

Motion to approve an Ad Hoc Committee to approve RFAs in case of a non-Quorum Governing Board: Tony Lewis

Motion to Second: Bill Hall

Vote of the Group: Members attending remotely plus those in the room all voted to accept the Ad Hoc Committee proposal.

VOTING RESULTS				Individual Votes cast by Board Members (Yes, No, Abstain)											
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A



Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

COMMITTEE REPORTS	Data & Evaluation Work Group (Jerri Wolfe)
The D&C Committee has been reviewing the three years of Kindergarten Assessment Data that we now have.	
There's a lot of really good research going on in the state looking at this data and trying to figure out what this data tells us.	
The state is telling parents some important information about this assessment: it's not a high stakes test, not an entry screen, not an assessment of a student's readiness for kindergarten.	
The KA includes three components: Approaches to Learning, Early Literacy and Early Math	
Approaches to Learning - our numbers and the state's numbers are exactly the same, all the way across the board. The data appears to be not so different among Hubs, but the differences appear between the individual schools.	
Early Math – our numbers and the state's numbers are close again, all the way across the board again.	
Early Literacy - we are beneath state averages in all but one category, which is not very good, but our numbers are going up and we are improving.	
If we review this same data from a demographic aspect, this is what we see:	
Approaches to Learning – the state has broken out individual “groups” of children that have scored lower than other “groups” of children, such as Hispanic, Native American, Males, Economic Disadvantaged, etc. We see things like males being low across the board, but not significantly.	
Early Math – we don't have data for all “groups”, but we expect that we will later. The males appear to be trending up in math, but the limited English Proficiency children are low across the board. We wonder if we need to incentivize our early childhood providers to work harder on early math functions with our children.	
Early Literacy – if you look at these groups, every one of these categories is below the Hub average, and the Hub average is below the state average. Every one of these groups are struggling.	
There is an additional point here in that children who score high in the “Approaches to Learning” categories, have a better time traversing kindergarten and 1 st grade. The self-regulation skills appear to make up for not doing as well in other categories, and indicate that they will catch up to their peers in literacy and math.	

CONSENT ITEM	March Meeting Minutes														
The Minutes from the March Governing Board Meeting were posted on Basecamp and the website for Board Member review.															
CONCLUSIONS															
The Governing Board is being asked to approve the Minutes from the March GB Meeting.															
Motion to Accept: Bill Hall															
Motion to Second: Jim Golden															
Vote of the Group: Unanimous approval by the Board															
VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)														
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A



Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

DISCUSSION ITEM	ASQ Provider Training in Lincoln County – Approval Needed														
<p>We have discussed this training for the last several months, and it involves two hours of ASQ training for nurses, practitioners, etc. for coding, use, and reporting of the ASQ. It is part of our work plan to support this trainings and reach the benchmarks that the state has set. The Oregon Pediatric Society contacted the Hub about conducting these trainings, and they have funding to cover it as long as it's done in a rural area. The training has been set for Apr. 29, from 5:30-7:30 with a dinner followed by the training, and 20 people have signed up to attend, primarily from Newport. The grant will pay for 60% of the cost, which is primarily from the three follow-up visits that the training requires. The trainees are also required to share their data, so that it can be verified. A local match is required, which is not to exceed \$12,700.</p> <p>The IHN-CCO gave the Hub \$300,000 for this type of work, and it is a perfect fit because it also helps the CCO to meet their metrics.</p> <p>DeAnn Brown from the Siletz Tribe wanted to know if there were people from the Siletz Tribal Health Clinic participating in the training. Julie Manning requested that she email her later and she would give her the list of those participating.</p>															
CONCLUSIONS															
The Governing Board is being asked to approve up to \$12,700 for ASQ training in Lincoln County															
Motion to accept: Bettina Schempf															
Motion to second: Marco Benavides															
Vote of the group: Unanimous decision															
VOTING RESULTS	Individual Votes cast by Board Members (Yes, No, Abstain)														
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

DISCUSSION ITEM	Equity Organizational Self-Assessment														
<p>Since the State has made "The Tool" a part of our contract that must be completed by 6/30/2016, we have decided to use the Linn-Benton Community College Family Resources and Education Department as our "group" for completing the tool.</p> <p>We have Linn-Benton Community College Inservice next week, and have decided to spend 4 hours with our department personnel answering the first 20 questions.</p> <p>We would also like to take the first 20 questions into a Survey Monkey and send it out to all GB members.</p> <p>We are hoping to present the final product to the GB at the June meeting so that we can submit it at the end of the month.</p> <p>Other state contracts are also including this clause for "The Tool" in their verbage.</p> <p>The state is taking the approach that the equity lens will be leading with race.</p> <p>There is a lot of financial expense to implement all of the best practices included in the tool and there is some concern that the state is going to try to force these policies onto sub-contracted agencies that don't have the funds to comply.</p>															



DISCUSSION ITEM	Local KPI Plans
These are the KPI plans that the various school districts have presented, for your review.	
In Albany, for example, a preschool is being created in one of the elementary schools for 3-4 year olds. The hope is that they will be able to see bump in their numbers in the next few years so that they will know that this step is showing results.	
The state is impressed with the work that the various districts will be taking on, and will probably want to come down and see the work for themselves.	
When the projects are complete, the state will evaluate and determine how successful the spending was.	
The Pre-K/K-12 Work Group will also be of use in this project by help the various groups to learn from each other.	

DISCUSSION ITEM	Metrics Dashboard
We have discussed several times creating some kind of document to help us to see how we are doing in accomplishing our metrics: where are we to-date.	
The document is a little difficult to read because of pagination in the Board Packet, but when viewed as a separate document, it is easier to read.	
A Board Member also requested that the information at the beginning of the board package be redistributed to the section that is pertains do. Kristi agreed that she would look into revising it.	

PUBLIC COMMENT	
No one signed-up for public comment.	
NEXT MEETING	Thursday, May 5, 2016
Meeting will be held from 2-4:00pm at the Health Education Building at the Samaritan Pacific Communities Hospital. Map will be posted on the website and Basecamp.	
MEETING ADJOURNED	3:52pm



Discussion Items

Tool for Organizational Self-Assessment Related to Racial Equity

During our April Board meeting I introduced this tool and shared that its use is a contractual obligation for our Early Learning Hub. On April 12th during LBCC Inservice, staff from the Family Resources and Education Center at LBCC worked to answer the questions on the Tool and information from that four hour session was put into the required Summary that must be completed and submitted to the ELD by June 30, 2016. In Basecamp, when you received this Board Packet, there was also a link to complete a Survey Monkey of the first 20 questions from the Tool. Board Member responses will be incorporated into the included draft and presented at our June Board meeting for final approval before submitting to the ELD.

Assessment & Accountability Tool Summary Document
Eliminating Disparities in Child & Youth Success
A Collaborative of the All Hands Raised Partnership

This two-page summary should be completed after an organization completes the Assessment & Accountability Tool.

Organizational Overview (Please provide a 5-10 sentence description of your organization):

The Early Learning Hub of Linn, Benton, & Lincoln Counties and the Confederated Tribes of the Siletz Indians mirrors the service areas of IHN-CCO, Linn-Benton Education Service District and the Department of Human Services. Our mission is to bring partners together to increase family stability, improve kindergarten readiness, and ensure service coordination that is equitable and culturally and linguistically competent. Linn-Benton Community College (LBCC) is the Lead Agency, and the EL Hub is located in the LBCC Family Resources and Education Department.

LBCC, IHN-CCO, LBL-ESD and the three county health departments' work together to provide backbone support to the EL Hub. The Governing Board members represent K-12, Health, Human and Social Services, Parents, Business, and Early Childhood, LBCC, IHN-CCO, DHS, LBL-ESD, and the Confederated Tribes of Siletz. EL Hub working groups that implement the concepts and processes include: Funding and Resources, Data and Evaluation, Health Care Integration, Pre-K/K12 Alignment, and Early Childhood Coordination.

Strengths (Based on the results of the Tool)

The EL Hub convened all 15 staff members in the LBCC Early Childhood and Parenting Education Department to review and discuss the Tool. Our results indicate the following strengths:

- **Authentic community partnerships:** A group of over 200 community partners participated in the EL Hub formation process and development of the successful application. Since coming to contract, we continue to have support from a broad array of community partners who are moving the work forward.
- **Use of data for planning:** We have a Data and Evaluation Work Group whose purpose is to ensure that the EL Hub has the data it needs to make decisions informed by an understanding of the target population and progress toward outcomes. We have an Epidemiologist Intern to work with us.
- **Problem-solving:** The EL Hub Coordinator and our Department Co-Chairs have developed successful programs to meet community needs that have been recognized as outstanding at the state level.
- **Leadership opportunities:** Two EL Hub staff attended the Oregon Early Learning Hub Leadership Institute: Leading for Racial Equity. Staff also attended 2015-16 Leadership LBCC: Inclusion and Cultural Fluency.
- **Relationships with partners:** The EL Hub has established supportive relationships with community partners such as the IHN-CCO. For example, the IHN-CCO contributed \$100,000 for the EL Hub branding project and website.
- **Willingness to communicate:** Our Department and the EL Hub have created a variety of ways to communicate with our partners and other stakeholders including websites for the Parenting Success Network, the EL Hub, and LBCC. We also use Basecamp - a project management tool - to share information with our work groups and the Governing Board.
- **LBCC Policies, the Department of Equity, Diversity & Inclusion (EDI) and the Values Inclusion and Cultural Engagement (VICE) Council:** As part of LBCC, we utilize the policies and procedures and the EDI Department. The purpose of EDI is to prepare students, staff, and community for an increasingly diverse society and workforce by providing professional development opportunities. LBCC's VICE Council leads the college's assessment practices regarding integration of cultural engagement and responsiveness.
- **Allocating resources to workforce training and direct services:** Two EL Hub staff attended the Oregon Early Learning Hub Leadership Institute: Leading for Racial Equity. We conducted 13 parent focus groups in the past year involving over 100 families in the 3 counties; one-half of participants were

Spanish-speaking. Additionally, we are hiring a Bilingual/Bicultural Parent Engagement Coordinator to connect with culturally specific organizations.

- **Respect in the community:** For about 40 years, LBCC's Family Resources and Education Center has served Linn and Benton counties through various programs earning respect for quality and endorsement and support from agencies, child care providers, Head Start, school districts, and parents.

Opportunities for Growth (Based on the results of the Tool)

After discussing the Tool with our staff, the results indicate the following opportunities for growth:

- **Hiring policies/process:** Assess the racial/ethnic and linguistic make-up of the Department's workforce and make plans to increase the Department's recruitment, retention and promotion of people of color to bring it into balance with the demographics in our region.
- **Parent/Family Engagement:** Continue to build meaningful engagement of families in the EL Hub by implementing strategies for developing partnerships with families through parent focus groups, a Parent Advisory Council, and participation on the Governing Board.
- **Formalize support for innovation:**
- **Expand relationships to more communities:** Hire a Parent Engagement Coordinator to connect and build relationships with local culturally specific organizations in communities throughout the region.
- **Take a deeper dive Equity topics:**
- **Raising awareness – shared understanding:** Help staff and community partners to think and reflect on their personal assumptions and perspectives regarding equity, diversity and inclusion by providing trainings and opportunities for discussion in the community on cultural diversity and inclusion.
- **Support the objectives of LBCC's Equity, Diversity and Inclusion Department (EDI):** Support EDI to bring diversity, cultural fluency and richness, and inclusion and equity to the fore on campus and in the community.
- **Expanding on existing policies to make clear:**

Possible Action Areas (Based on the results of the Tool these are three actions that we will take in the next 12 months)

1. **Explore the VICE Council and write equity policies:** Consult with LBCC's VICE Council for help with assessing partner satisfaction with our Department and EL Hub's policies regarding racial equity. Ask VICE for recommendations related to our policies and practices to ensure we are aware and responsive to issues of equity, diversity and cultural engagement.
2. **Build relationships with racially specific groups:** Implement our strategy to hire a Bilingual/Bicultural Parent Engagement Coordinator to visit racially specific organizations throughout our region.
3. **Ongoing conversation and reflection:** Continue to discuss issues of racial equity at Department meetings and other venues to spur dialogue and understanding and increase our commitment to addressing issues of racial equity.
4. **Formalizing communication around visiting: (i.e. Inclusive Child Care Program):**

Reflections (Based on your use of the tool provide feedback that can help improve the tool's usability)

- **Definitions and examples:** Provide definitions and examples for terms such as "racial equity components" and "community organizing skills".
- **Time commitment:** Indicate approximately how much time it will take to complete various parts of the Tool.
- **Forced to define for group:** Because no definitions were provided, we were forced to determine our own definitions for the group so we could all have shared meanings.

RFA Letter of Inquiry Update and Recommendations

On April 11th the EL Hub released an RFA for projects that support School Readiness and/or Family Support Metrics. The announcement was posted to the EL Hub website and emailed to our full list of Stakeholders with a request for Letters of Inquiry to be submitted no later than 5 PM on April 22.

A total of 13 letters were received with an overall requested amount of \$389,139.00

Each letter was reviewed and scored individually by 3 members of the Selection Committee with a final group review being conducted by all 9 members of the Selection Committee. The Selection Committee was made up of 9 people that included 2 Hub staff, 4 Work Group Chairs and 3 Funding & Resources Work Group members.

Below are the recommendations from the Selection Committee. All recommendations were the unanimous decision of the full Selection Committee:

Agency	Goal Area	Amount Requested	Comments	Recommendation Invite to Apply (Y/N)
Family Tree Relief Nursery	School Readiness	\$20,000	Clear description of project and alignment to metrics	Y
OCWCOG's Foster Grandparent Program	School Readiness	\$10,000	Expansion of existing successful program into rural communities	Y
Kings Valley Charter School	School Readiness	\$26,700	LOI received after 5 PM on 4/22	Disqualified
Greater Albany Public Schools	School Readiness and/or Family Stability	\$54,416	Additional budget attachment exceeded 4 page limitation	Disqualified
Community Outreach	Family Stability	\$40,000	Strong link to metric 3-2.A and services for DHS families	Y
Strengthening Rural Families	School Readiness and/or Family Stability	\$30,000	Methodology listed overall program services, not a specific project description	N
Old Mill Center	School Readiness and/or Family Stability	\$45,000	Clear description of project and alignment to metrics	Y

Oregon Family Support Network	Family Stability	\$14,270	Committee felt that the idea was great but that required questions were not answered and not enough detail was provided	N
Lincoln County School District	School Readiness	\$30,035	Clear description of project and alignment to metrics	Y
Head Start in Lincoln County	School Readiness	\$10,000	Indicator does not address the goal the project is proposed to address and there is not an alignment to indicators under the RFA funding streams.	N
HART Preschool	School Readiness	\$2,968	Focus is on serving children from Head Start waiting list by providing scholarships to low income families to participate. Technical Assistance is currently being provided to this program in regards to licensing and QRIS. They will need to show progress in these areas to be eligible for any future funding.	Y
HART Together Program	School Readiness	\$6,750	Technical Assistance is currently being provided to this program in regards to licensing and QRIS. They will need to show progress in these areas to be eligible for any future funding. This existing collaboration with LBCC is part of how that TA is being provided.	Y
Regional Health Departments	School Readiness and/or Family Stability	\$99,000	Committee not familiar with proposed project "Family Connect" Strong alignment to metrics but more detail will be requested.	Y

The total requested for all projects that are recommended to move forward to application is \$253,753. The total amount available through this RFA is \$360,627. That leaves us with a remaining \$106,875 that must be spent prior to June 30, 2017. Decisions will need to be made rather quickly regarding the remaining funds and if we want to post another RFA or take a different approach.