

# Early Learning Hub of Linn, Benton and Lincoln Counties

## Governing Board Meeting Minutes

<b>MEETING COMMENCED</b>	2:00pm, January 7, 2016 LBCC Calapooia Fireside Room, Albany
<b>MEETING CALLED BY</b>	Bill Hall
<b>GOVERNING BOARD MEMBERS PRESENT</b>	Linell Wood (remotely), Betsy Wilcox (remotely), DeAnn Brown, Mary McKay, Jim Golden, Julie Manning, Stephany Koehne, Jeff Davis, Anne Peltier, Jennifer Moore, Tab Dansby, Tony Lewis, Paul Smith, Paula Grace, Marco Benavides
<b>VERSION</b>	Draft – Pending Governing Board approval
<b>RECORDED</b>	Yes

### Agenda topics

<b>ROLL CALL</b>	January 7, 2016 Governing Board Meeting
Took roll of Board Members present.	

<b>SPECIAL PRESENTATION</b>	EL Hub Website launch (LeAnne Trask)
LeAnne gave an overview of the new website, including a detailed explanation of the calendar function, resources, news, and document retrieval.	

<b>COORDINATOR'S REPORT</b>	Kristi May
Hub Contract – we have a contract that has been submitted to Linn-Benton Community College for final execution.	
Work Group Day – reviewing Strategic Plan and Work Plan with our partners, introducing the Family Connections project, brief review of new website.	
VROOM – we received a grant to become a pilot site for VROOM in the three counties. Will launch at Family Fun Day. Our advertising materials have arrived today, and we are looking forward to distributing them to parents in our region, and partners that are interested in participating.	
NW Health Foundation – We were not selected for an additional implementation grant. Looking for something other than what we were offering: culturally specific organizations, but not us. NWHF was pleased with our work, but we don't have what they are looking for. Still plan to use the work that we have done to further the work of the Hub.	
Website launch – please go out and play with the new website, and let us know if there is something that we don't have that should be included.	
<b>CONSENT ITEM</b>	December Meeting Minutes
The Minutes from the December Governing Board Meeting were posted on Basecamp and the website for Board Member review.	
<b>CONCLUSIONS</b>	
The Governing Board is being asked to approve the Minutes from the December GB Meeting.	
Motion to Accept: Julie Manning	

Motion to Second: Anne Peltier															
Vote of the Group: Unanimous approval															
<b>VOTING RESULTS</b>				Individual Votes cast by Board Members (Yes, No, Abstain)											
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

<b>DISCUSSION ITEM</b>		Parent Engagement Coordinator RFA (Lynn Hall)													
The work that we did for the NWHF Grant gave us the opportunity to use that information. Members of the Board were given a brief synopsis of the information gathered at our Parent Focus Groups. All of the demographics are available in a separate PPT, if you wish to have that information.															
When asked what kids need to get ready for kindergarten, the answers were surprising. Very few parents mentioned a preschool experience as being crucial for their child's success. Lots of parents praised the work that is being done in the communities that affect their kids.															
When asked about challenges facing families, some parents listed: transportation, stable housing, and child care, health and mental health services, safety, and language/cultural barriers.															
By county, some of the challenges faced by families include crime, drug use, affordable housing, high food costs, etc.															
When asked what parents value about their community, parents mentioned friendliness, lots of resources, affordable housing, and feeling safe in parks and around the community.															
When asked what changes need to be made, parents mentioned communication about events and services (no mention of 211), respite care, more cultural events and programming.															
Parents indicated that they would like to meet again and have more input.															
In the GB Packet, there is information about a Parent Engagement Coordinator RFA. The Hub would like to share (50/50) this person with a local organization that needs these same services: a shared staff member. We would house this person at Linn-Benton Community College, offer a competitive wage and benefit package, mileage reimbursement, etc. The PEC person would basically be a contracted employee through the partner organization.															
In the future, the Hub would like to have a Parent Advisory Group, and the hope is that the Parent Engagement Coordinator would help to create this Group.															
A GB Member asked how we are going to measure the value of the PEC and if they are meeting our goals and responsibilities.															
<b>CONCLUSIONS</b>															
The Hub would like to use the information gathered in the Parent Focus Groups and hire a half-time Parent Engagement Coordinator to help us to use this data to meet Hub metrics. Seeking GB approval of the RFA. Contracts would come back to the GB later.															
Motion to Accept: Julie Manning															
Motion to Second: Jeff Davis															
Vote of the Group: Unanimous approval															
<b>VOTING RESULTS</b>				Individual Votes cast by Board Members (Yes, No, Abstain)											
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A

Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

<b>DISCUSSION ITEM</b>	Kindergarten Partnership & Innovations Funds														
Meetings have been held with representatives from each of the 12 local school districts. Each District was asked to make a proposal regarding a project that they would like to complete for their students.															
The total KPI funds available to the Hub were \$545,876.35, and we attempted to divide those funds so that each District got enough money to justify participation. Each District will be given \$3,000 per quarter, and the remaining funds will be divided by weighted ADM, giving the larger school districts more funds.															
The GAPS Superintendent talked about adding more Juntos programs to the District, setting up a pre-Kindergarten summer program for a low-income school in the District, and adding partnerships with agencies and organizations that can improve the Preschool programs that feed GAPS.															
The funding was very cleverly done, to include even the smaller Districts.															
The GB will want to evaluate this funding later to make sure that it is accomplishing our metrics, and that we can understand the data it produces.															
<b>CONCLUSIONS</b>															
The Governing Board is being asked to approve the funding formula for the State KPI funds.															
Motion to accept: Anne Peltier															
Motion to second: Julie Manning															
Vote of the Group: Unanimous approval, Jim Golden, Jeff Davis, and Betsy Wilcox abstained.															
<b>VOTING RESULTS</b>	Individual Votes cast by Board Members (Yes, No, Abstain)														
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

<b>DISCUSSION ITEM</b>	Preschool Promise RFP														
(Tab Dansby left the meeting at this point so as not to influence the discussion.)															
RFP was released the day before Christmas Eve, while the Hub was on vacation, so we have lost valuable time.															
This is an application for a pilot preschool program, the results of which can be taken back to the next Legislative session and ask for more funding.															
Tight turn-around time and a narrow eligibility requirement.															
Must be 4- or 5-star rated program, or must have a waiver from the State.															
We are on the fence about whether we should even apply for this because we have so few programs that can participate without a waiver. This RFP is going to take a lot of implementation planning, and doesn't move that many of our metrics to justify that time that we will have to invest.															
These funds are not for start-up of a preschool, but rather to improve existing preschools.															
The odds are not good that we would be given this funding because we have so few star rated programs.															
<b>CONCLUSIONS</b>															
The Governing Board is being asked to vote whether or not we should complete the RFP and compete for this funding. The Hub Coordinator stated she didn't feel like our region was in the position to present a															

strong application. Given the time and effort the application would take and the competitiveness of this funding opportunity, the Hub Coordinator felt that we should wait to apply for potential future funds.															
Motion to reject: Anne Peltier															
Motion to second: Jennifer Moore															
Vote of the group: Unanimous decision to not compete in this first round of RFPs															
<b>VOTING RESULTS</b>			Individual Votes cast by Board Members (Yes, No, Abstain)												
Wilcox	Y	N	A	Golden	Y	N	A	Thielman	Y	N	A	Davis	Y	N	A
Morgan	Y	N	A	Hernandez	Y	N	A	Diaz	Y	N	A	Manning	Y	N	A
Wood	Y	N	A	Peltier	Y	N	A	Amador	Y	N	A	McKay	Y	N	A
Moore	Y	N	A	Lewis	Y	N	A	Grace	Y	N	A	Brown	Y	N	A
Hall	Y	N	A	Sneddon	Y	N	A	Schempf	Y	N	A	Benavides	Y	N	A
Cohen	Y	N	A	Koehne	Y	N	A	Smith	Y	N	A				

<b>PUBLIC COMMENT</b>		
No public comment.		
<b>NEXT MEETING</b>		Thursday, February 4, 2016
Meeting will be held from 2-4:00pm at the Western Title Building, Paula Sampson Conference Room (1 <sup>st</sup> floor), 255 SW Coast Highway, Newport. Map will be posted on the NEW website and Basecamp.		
<b>MEETING ADJOURNED</b>		3:56pm