

Early Learning Hub of Linn, Benton and Lincoln Counties Governing Board Retreat Meeting Minutes

MEETING COMMENCED	10:00am, October 22, 2015 Linn-Benton Community College, Albany, OR
MEETING CALLED BY	Kristi May
GOVERNING BOARD MEMBERS PRESENT	Paul Smith, Mary McKay, Stephany Koehne, Rebecca Cohen, Jennifer Moore, Bettina Schempf, Paula Grace, Anne Peltier, Julie Manning, Betsy Wilcox, Jeff Davis, Tony Lewis, Tab Dansby (ELD)
VERSION	Final
RECORDED	No

Agenda topics

INTRODUCTION	October 22, 2015 Governing Board Members
Each Governing Board member was asked to introduce themselves and explain why they are involved with the Early Learning Hub and this Board.	

DOCUMENT REVIEW	Metrics Guidance Document
Members of the GB were divided into small groups (from different counties and sectors), and asked to review the Metrics Guidance document. These metrics are the measurable and actionable methods to focus the work of the Hub and its stakeholders towards the three specific goals for which the Hub was created: (1) create an early childhood system that is aligned, coordinated, and family-centered; (2) ensure that children arrive at school ready to succeed; and (3) ensure that Oregon's young children live in families that are healthy, stable, and attached. Below are the thoughts of one of those groups following their review:	
Engaging the parents is key.	
Very excited that preschool will be available to everyone, regardless of income.	
How do we get more access to programs?	
We need to get kids ready for school, and our schools ready for kids.	

ACTIVITY	Jumpstart <i>Read for the Record</i>
The GB members visited the Periwinkle Child Development Center here at Linn-Benton Community College to view the children reading the Jumpstart book, "Not Norman: A Goldfish Story". The GB voted to fund the reading for agencies in the three counties, and today got to see the fruits of that funding. Approximately 1,100 children and twenty-seven agencies were part of this reading activity that the Hub participated in.	

DOCUMENT REVIEW	Strategic Plan / 1-Year Work Plan
Members of the Governing Board were again placed into small groups (from different counties and sectors), and asked to review the Strategic Plan and the 1-Year Work Plan. The Strategic plan is a compilation of the goals that the State has set for us, and the strategies that the Hub (and its stakeholders) have determined will help us to achieve those outcomes, over the next five years. The Strategic Plan is going to be submitted to the State Early Learning Division in November for approval, and this was an opportunity for	

the Board to review it and offer any suggestions beforehand. The 1-Year Work Plan breaks down the Strategic Plan strategies into steps that can be taken in the coming year and what key metrics this will move. The Work Plan also includes the proposed date of completion, the partners who will be needed at the table to accomplish this project, and what resources will be needed. This was an opportunity for the Governing Board to review and offer suggestions before they are submitted to the State. Below are their comments:

The Annual Work Plan contains references to research, and the fact that Linn-Benton Community College has a fact-finding department and a grant-writing department, will help with this goal. In addition, the Benton County Health Department has an epidemiologist, and they are qualified to review our data and help us to focus on data pertinent to the Hub.

Page 8, item 2.A.4: "Visit models of PreK/schools partnerships..." Pre-K program being co-located into school district facilities. The Corvallis School district is driving towards this model, and we should be able to help to make this a reality. We want to see the data for this model and see WHY this is going to work. There is a co-located model already working in Alsea, and we need to review that data and breakdown the hows and whys of its success.

The new Partnership and Innovation funds would be part of this.

Page 7, item 2.A.2: We believe that this is already happening, somewhat, but we aren't reaching the preschool teachers. We need to find a neutral facility for these early meetings so that everyone is comfortable.

This is a huge document for one year. Will it be refined down? This is too much to expect to happen in one year.

Would like to see a quarterly report of how we are doing on this document.

If we have more comments or suggestions on this document, please start it on Basecamp.

**MEETING
ADJOURNED**

2:06pm