

# AGENDA

Friday September 11, 2015

HB + HC Steering Committee

## Communities Collaborate – 5-Year Partnership

- Introductions
- Meeting Objectives
- PowerPoint Presentation to Introduce:
  - RFP Communities Collaborate – 5-Year Partnership
  - Early Learning Multnomah's Parent Leadership (PowerPoint)
- Activities:
  - Redesign the ELM Parent Leadership Program to meet the needs of Linn, Benton & Lincoln counties
  - Gallery Walk to gather input on the RFP questions
  - Collaborative Partners and Letters of Support
- Next Steps

# ACTION PLAN

Friday September 11, 2015

12:00 PM to 3:00 PM

LBCC Fireside Room

## HB+HC STEERING COMMITTEE

### Communities Collaborate – 5-Year Partnership

#### ***Meeting Objectives:***

- To inform community partners about the NW Health Foundation Grant opportunity
- To introduce the Early Learning Multnomah (ELM) Parent Leadership Program
- **To redesign the ELM Parent Leadership Program to meet the needs in Linn, Benton and Lincoln counties**
- **To gather input on RFP questions**
- **To introduce Collaborative Partners List and sample Letters of Support**

#### ***Advance Preparation:***

- Lynn: create PowerPoint for Communities Collaborate – 5-Year Partnership RFP and ELM Parent Leadership Program
- Lynn: Send Kristty the agenda and the PowerPoint before the meeting.
- Lynn; Get the translation equipment
- Lynn: Send documents to remote participants:
  - Sample Letter
  - collaborate spreadsheet
  - RFP questions
  - PowerPoint
- Lynn: Set up room in a u shape for PowerPoint
- Lynn: Set up Computer and Projector for PowerPoint
- LeAnne: Get pizzas and drinks
- LeAnne: Bring computer, rolling box with:
  - plates and cups
  - sign in sheets
  - name tags
  - pens and markers
- LeAnne: Set up Computer for Adobe Connect

