

Early Learning Hub of Linn, Benton & Lincoln Counties Leadership Committee Meeting Minutes

MEETING COMMENCED	3:00pm, August 18, 2015 Linn-Benton Community College, Albany
MEETING CALLED BY	Kristi May
WORK GROUP MEMBERS PRESENT	Julie Manning (remotely), Debbie McPheeters (remotely), Bettina Schempf (remotely), Shelley Paeth (remotely), Julia Young-Lorion (remotely), Bill Hall (remotely)
VERSION	Final

Agenda topics

DISCUSSION ITEM	Review of upcoming Governing Board Meeting Agenda	
Governing Board meeting schedule has been posted through the end of the year. Need to start working on the 2016 schedule. It is on the agenda for this month. Meetings to return to the first week of month, or remain with 3 rd week?		
Special presentations: Kristi May will be presenting information about the new metrics from the State, including timelines. Draft of new Strategic Plan and Work Plan are due in October. Dec. 1 is the deadline for final editions. This information will also be given to all of the Work Groups as well. Info will go to all Stakeholders with the Hub Update, following Governing Board meeting on the 27 th . Presentation will take at least 30 minutes.		
Hub Update: should be brief, just highlights and opportunity for questions.		
Committee Reports: Fiscal Oversight Committee, presented by Mary McKay or Anne Peltier. Procurement Policy will be ready for approval by the Board, as an Action Item.		
Discussion Item: Anticipated Funding. Short informational item so that Board members will have a full understanding of the funding streams coming into the Hub for the year. One-page hand-out in Board packet.		
Discussion Item: 4-Month Extension Budget. Kristi or FOC Member will give the presentation.		
Discussion Item: Board Retreat for this fall. Waiting for enhanced Strategic Plan to be finished so that the Board could be given a deeper understanding of what the State is asking us to do. Photos of Governing Board members for new website. Looking at a 10-2:00pm retreat, including lunch, and then our normal Board Meeting from 2-4:00pm. Remind Board Members to bring their calendars!		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
September Board Meeting will be held at the New Health Education Center in Newport. Need to be sure and include a map on website and Basecamp.	LeAnne Trask	ASAP
August Board Meeting will be held at Evanite. Need to be sure and include a map on website and Basecamp.	LeAnne Trask	ASAP

DISCUSSION ITEM	Work Group Updates
Early Childhood Coordinating Council – nothing to report.	
Health Care Integration – going to make a recommendation to the Board and to the ICO regarding getting ASQs completed and documented. Finding a better way to report non-medical provider ASQs to medical providers for reporting. We need a better flow of data and more trust between the two groups. CCO is also	

meeting with LBCC hoping to work out a way for Maternity Classes to flow into early childhood education classes. Julie Manning reported that the CCO is being encouraged to apply for technical grant money to help to make this possible, and the CCO lead organization is saying that is an acceptable use of those grant dollars and will be moving on making that possible. Will be assigning a CCO technical support person to help create a process to coordinate between the three local hospitals and LBCC.

Data and Evaluation – Kindergarten assessment data being analyzed and coming up with talking points that the other work groups and the Governing Board can use. Mapping the “poverty hot spots” and where we need to focus our efforts. QRIS data also being reviewed and analyzed for use by the Hub, and the individual county agencies.

Pre-K/K-12 – will be reviewing the new KPI grant money that will be flowing into the Hub, and where that funding could best be spent.

NEXT MEETING	Tuesday, September 15, 2015		
Meeting will be held remotely from 3-4:00pm.			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Kristi will create and distribute a draft agenda for the upcoming Governing Board meeting.	Kristi May	ASAP	
MEETING ADJOURNED	3:27pm		