

# Early Learning Hub of Linn, Benton & Lincoln Counties Leadership Committee Meeting Minutes

<b>MEETING COMMENCED</b>	3:30pm, May 18, 2015 Cross Key Inn, Madras
<b>MEETING CALLED BY</b>	Kristi May
<b>WORK GROUP MEMBERS PRESENT</b>	Jerri Wolfe, Debbie McPheeters, Bill Hall (all members attendees were remote access)
<b>VERSION</b>	Final

## Agenda topics

DISCUSSION ITEM	Work Group Updates
	<p>Jerri (D&amp;E) – The Data and Evaluation Work Group provides data so that other Work Groups are using accurate, current data. (Currently not working on State Metrics because State is putting out new Metrics in July.) Currently working on evaluating who the target population is, and what the primary data is to help us understand who the target data is. The seven components of the “at-risk” population are being used to create a survey of data sources, which will help us determine a primary data source for each components. Will help our partners as they are writing grants, all working off the same data. Reviewing State data sources, such as the State Kindergarten Readiness Assessment, and have created talking points to determine what the most important parts of the Assessment are, for our needs. Trying to be intentional in our research. Missing some representation, but are working to fill those holes. Also, the State has released some data to all of the Hubs, and we have just begun to review this valuable data that is customized to our area.</p>
	<p>Debbie (ECCC) – Work Group has set up its Charter (Governing Board will approve Charter at next meeting) and is now working on the Family Resource Model: we are surveying all of our local partners to determine who is using what model and how well it is working in this area.</p>
	<p>Lynn Hall (HCI) – Work Group is using a subcommittee for ASQ work. Began meeting in April, and have created two surveys to determine who is conducting ASQs in the medical and non-medical communities, and what the pathways are for them to report those ASQs. The non-medical survey has been released via Survey Monkey and we are beginning to receive responses.</p>

DISCUSSION ITEM	Agenda Updates for Governing Board	
	Minutes from this meeting will be added to the Governing Board Agenda.	
	Hub Updates will be forwarded to all Stakeholders following the Governing Board meeting. A few members were expressing their unhappiness with their lack of information, and we believe that this will solve the problem.	
	Bettina will be giving an overview of Relief Nursery programs at the meeting, and will provide a tour of her facilities after the meeting.	
	The Madison Avenue Collective will be at the Board meeting to present the final EL Hub logo for approval.	
	Julie Manning will be chairing the meeting.	
	There will be several items requiring Board consent, including a new Board Member and the ECCC Charter.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Updated agenda will be forwarded to Leadership Committee Members for their review before the agenda is formalized for	Hub Staff	ASAP

the Board Meeting.		
Hub Updates will be forwarded to all Stakeholders following the Governing Board Meeting.	LeAnne Trask	5/29/2015

<b>NEXT MEETING</b>	TBD	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Kristi will arrange the next meeting prior to the next Governing Board Meeting.	Kristi May	Abt 6/15/2015
<b>MEETING ADJOURNED</b>	3:53pm	