

Linn Benton Lincoln Early Learning Hub Data & Evaluation Work Group Meeting Minutes

MEETING COMMENCED	2:00pm, April 24, 2015 Benton County Sunset Building, Corvallis
MEETING CALLED BY	Lynn Hall
WORK GROUP MEMBERS PRESENT	Jessica Deas, Jerri Wolfe, Julia Young-Lorion, Diane Scottaline, Susan Trachsel (remotely)
VERSION	Final
RECORDED?	Yes

Agenda topics

DISCUSSION ITEM	Review previous meeting minutes
	Viewed the minutes on Basecamp
	Reviewed action items to see if things were accomplished:
	Julia created a spreadsheet for capturing data
	Guadalupe can't share her kindergarten readiness data – State requirements
	Only a few members uploaded data into Julia's spreadsheet
	LeAnne reviewed Basecamp information for the ability to share documents between users

DISCUSSION ITEM	Data from the State of Oregon – ELD	
	The State promised to send us data on April 15 for the first quarter of the year – did we get anything?	
	We might be getting: CCO data, CCR&R data, Healthy Families data, ASQ data	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Check with Kristi May regarding what we have gotten from the State	Lynn Hall	ASAP

DISCUSSION ITEM	Risk Factor Data Inventory
	Reviewed Lauren Zimbelman's data on Basecamp
	Goal was to review what data we have and where it comes from
	Comments added to master spreadsheet make it much easier to understand what should be placed in each Field
	Some of this data could have other indicators that affect it
	Several people prefer to enter their data on the individual risk factor tabs, and then we'll use the "Full Template" as a summary page
	Ultimately something like this will be put on the Hub website to help our partners when they are creating grants, etc.
	Some data sources indicate more than one risk factor – maybe only one spreadsheet with a drop-down

table or additional fields for each risk factor?		
If two separate organizations are collecting similar data, can we get them to the table to get them to use common definitions so that their data will be comparable?		
We need to create a second completely different spreadsheet for the data that we want to follow up on		
Some of the sources cited are actually secondary sources; they cite original sources— how do we document that?		
Add a column for how to contact some of these organizations who have the data we need? An internal cover sheet and an external cover sheet? A process document that allows us to “tick” off sources that have been contacted to get their information?		
Risk Factor – poverty: Can Susan Trachsel from DHS get us that data? CARDV?		
Risk Factor – mental illness: Should it be broken into each of the separate points: mental illness, substance abuse, etc? Who has the mental health data? County Mental Health? Lincoln County Mental Health: Barbara Turrill. Linn County Public Health: Frank Moore. Benton County Mental Health: Jeanne Gregg.		
Risk Factor – neglect/abuse: DHS-Child Welfare? Differential response data?		
Risk Factor – unmet health care: CCO? What exactly does this mean? Uninsured? American Community Survey charts this information. No prenatal care data? No dental care data? What about wait times for appointments? (Not enough physicians.) Could the Hub provide some of this data from the HB+HC parent surveys? Medical interpreting? Regional Health Assessments? Smoking or other unsafe habits? Teen parents?		
Risk Factor – minority: Kindergarten Readiness data? Foster care? Special Needs? Teen parents? Incarcerated parents? General achievement gaps (not related to minority status)? Make it a minority OR statement?		
What can we glean from the data collected on this form?		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Add an “indicator” column next to “data source” – maybe some help from Jessica Deas. Julia will “share” Google doc with LeAnne and then she will make the first round of updates	LeAnne Trask	ASAP
Write up an “ask” for help finding specific kinds of data, and then give to Jessica Deas to pass along to her Health Department bosses	Lynn Hall	ASAP

DISCUSSION ITEM	Kindergarten Assessment Data	
A sub-committee of members from this group should get together and create some talking points so that we can put it in front of our groups and others (such as the school districts) to discuss data gathering – such as kindergarten readiness data: Jerri Wolfe and Diane Scottaline agreed to sit down together and start this process		
What can we pull from the data that we have? What will help the Hub most?		
Mary McKay is rounding up some education people to participate on this work group.		
We will continue to refine our inventory		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Jessica and Julia will work together to clean up the data a little bit	Jessica Deas and Julia Young-Lorion	ASAP

DISCUSSION ITEM	Monthly Meeting Data Changes	
Discussed standing meetings being synced together onto a single day to make it easier for members trying to attend from the different counties		
Are we interested in piggy-backing with these other groups?		

If we sync up with the one day meeting ideas, are we permanently excluding organizations?	
Could we rotate the day of the month that we have these meetings each month?	
We need to be careful that we don't schedule ourselves into a time that won't work for the core D&E people that we need to have at our meetings	
CONCLUSIONS	
Group decided to agree to syncing up our meetings, on a tentative basis, to see if it will work for us	

NEXT MEETING	Lynn Hall	
Lynn will send out a Doodle Poll and assess when the best time for the next meeting will be, then that information will be posted on the website		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Members requested a Doodle Poll to determine date of next meeting	Lynn Hall	ASAP
MEETING ADJOURNED	4:02	