

Linn Benton Lincoln Early Learning Hub Healthy Beginnings Grant Meeting Minutes

MEETING COMMENCED	12:00pm, March 31, 2015 CASA Offices
MEETING CALLED BY	Lynn Hall
MEMBERS PRESENT	Hilary Harrison, Lynn Hall, Kristi May, LeAnne Trask, Patty Parsons, Lauren Zimbelman, Anne Peltier, Jasper Smith, MaiKia Moua, Susan Trachsel, Rocio Munez. Remotely: Bettina Schempf, Megan Patton-Lopez
VERSION	Final

Agenda topics

DISCUSSION ITEM	Develop Key Parent Questions (Lynn Hall)
Looking at Family Engagement Framework hand-out:	
Ask the Partners what questions we should be asking?	
Overwhelmed by everything that we could do—asking the Partners for input could help us to focus	
Need to reach as many groups as possible, and still make the August deadline	
Need to engage parents	
Past surveys have shown that parents usually aren't ready to be part of a coalition, but they might be willing to be part of the bridge that we form to other parents	
Work with groups that are already engaged with parents; this is particularly effective with Latino families	
Patty Parsons proposed that partner organizational leaders in each county would have a meeting, and from there see if 2 or 3 of them would host a parent meeting	
Makes these Partners integral to our process	
Would help us to see where the gaps are	
This could be the initial data that we present to the NWHF with the Planning Grant, and then we use the 5-year grant to gather more individual information	
We would be informing the next step, using the resources that we have	
However, we are still only reaching the families that have already accessed services, not getting to people who can't figure out how to get services	
Aren't these partners more like affinity groups? Not just about receiving services, but more about socializing with friends	
Some of these Partners aren't providing services so much as networking and socialization for parents	
We might need a third tier of questions to deal with Partners who don't offer direct services, i.e. churches, Casa Latinos, etc.	
Kristi and Lynn reviewed the Grant outcomes listed at the top of the document to help us clarify what we want to get from this grant research:	
We want parents to be involved and engaged, and we want to build a system for getting parents what they need – a dual outcome	
Parents need to be interested in the topic – parents have never been asked what they need	
We need to nurture and encourage these parents, in a culturally appropriate way	
Outcome Goal #2 is realistic, and Outcome Goals #1 and #3 are what we hope to accomplish with the 5-	

year grant
We ultimately want to connect families to the work of the Hub
The Asset Mapping work done in Southern California could be a first stepping stone for us to work with our families
It's our job to create pathways for these families to find the services that are available to them, that will actively help make our families lives better
What are these parents currently involved with (if it's not us)?
Are these questions (the highlighted ones) the ones that we need to use to move ahead?
Megan and Daniel are working on the service provider questions
On the Key Parent Questions hand-out:
Highlighted questions have been rewritten to relate to early learning
Need to remove some words, such as "asset" and "resource" that may not be family friendly
#1 is a yes or no question, and might need to be fleshed out. Replace "county" with "community"
Remove some of the qualifying words and use "families like yours" or "the family down the street"
#2 what are we hoping to get from this question? Helps leadership capacity and helps us to engage in their lives
Maybe rephrase to "What do you do well for your children?"
Need to make the parents feel important and strong, help them to see that they do have strengths and what they are currently doing is valuable
#5 helps us to see what the gaps are. Try: Why was it that you became involved helping others?
Are we searching for what we don't have or what we need more of?
#6 we are hoping to get information about where parents are involved and volunteering in
#8 "Where would you like to be more involved? What is preventing you?" is a better question
Implies that parents need to do more
What led you to be more involved?
Why is this important to you?
What keeps you coming back?
Are there tangible things that kept you from being involved in other areas? (A barrier)
Services and Resources Questions:
#1 This question doesn't show us where the gaps are
What dreams do you have for your child? A good discussion starter
Now what do you need to help your child achieve these dreams?
#2 Talk about the barriers to achieving those dreams
#4 Where do you go for information?
Will help us to identify parent leaders
#5 Only touches early education. What about k-6 years old? What about unborn?
Rephrase to make the preschool decision sound like an opportunity and not a requirement
#7 Wrap-up
We didn't ask about stressors—what is currently stressing your family? Goes with question #5
Will be including demographic questions: How old are your kids? Where do you live?
CONCLUSIONS
Patty Parsons will revise the questions that we discussed today, and will post them on Basecamp for further discussion

DISCUSSION ITEM	WIC Researcher
Lynn contacted Julie Reeder, a Research Analyst with WIC, and asked her for input	
Should we invite Julie to our next meeting to speak about this kind of research?	
CONCLUSIONS	
Group would like to hear what Julie Reeder has to say, and were wondering about getting her to help compile our data once we have gathered it. She may be interested in the Data and Evaluation Work Group	

DISCUSSION ITEM	Best Practices (Hilary Harrison)	
Kidco has a specialist in parent engagement. Should we ask them to come and speak to us?		
Hilary has compiled a list of best practices for parent engagement resources		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Hilary will review resources and create a list for us to review at our next Meeting	Hilary Harrison	4/13/2015
MaiKia will upload the Patient Activation Measure to Basecamp. Although it is targeted to health, it may also apply to parent engagement	MaiKia Moua	4/1/2015

DISCUSSION ITEM	County Level Meetings with Partners (Lynn Hall)	
Questions won't be done for two weeks; into mid-April		
Schedule meetings for late April/early May		
Get questions through to the Partners in three weeks – last week in April		
Reserve meetings rooms (see list of meeting rooms)		
Need to create an invitation		
Incentives for Partners – lunch?		
Partners to hold parent meetings (with our assistance) in early May		
Do we need to hold separate Spanish and English Partner meetings?		
Do we need to provide translation?		
Stipends to Partners		
Need to review our budget and see what Partners we can afford to target		
Need to test our questions – maybe on Hilary's test group?		
Run the questions by the ECCC?		
Don't want to use government agencies – grassroot agencies would be best		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Begin scheduling county partner meetings for last week in April	Shelley, Lynn, Rocio	ASAP

DISCUSSION ITEM	The May Gathering (Lynn Hall)
Similar to the one held in Kahneeta, but will be held at Oregon Garden Resort in Silverton, May 11 & 12	

Should we strategically invite engaged parents?		
If we take a Spanish-speaking parent, we would need to request a translator		
Maybe select an agency and a parent to go to the Gathering?		
CONCLUSIONS		
Group decided to reach out by email to several Partners and see if they would be interested in attending the May Gathering with Kristi and Lynn.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Jasper and Rocio will make personal contact with a couple of agencies and ask if they would like to send a Partner Representative and an engaged parent to the Gathering	Jasper Smith and Rocio Munez	ASAP
Kristi will post Gathering info on Basecamp	Kristi May	ASAP

DISCUSSION ITEM	Confederated Tribe of the Siletz Indians (Lynn Hall)	
At The Gathering, we met with members of the Siletz tribe who are also HB+HC Grant recipients		
We were encouraged by Northwest Health Foundation to work together with the Tribe for the 5-year Grant		
Maybe Lincoln County should meet with them, since they are part of their county and already have a relationship with them?		
Maybe their Head Start group could participate in Lincoln County's Partner Meetings?		
Maybe the Tribe grant recipients could remote access into our next HB+HC Meeting?		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Lynn will invite the Tribe grant recipients to remote access into our next HB+HC Meeting, on Monday, April 13, from 12-2:00pm.	Lynn Hall	ASAP

NEXT MEETING	Monday, April 13, 12-2:00pm (Brown Bag) at CASA of Linn County, 1005 Sherman Street SE, Albany
MEETING ADJOURNED	2:15pm