

# Early Learning Hub of Linn, Benton & Lincoln Counties

## Data & Evaluation Work Group Meeting Minutes

<b>MEETING COMMENCED</b>	1:00am, July 11, 2017 OSU Extension Services Offices, Newport
<b>MEETING CALLED BY</b>	Kristi May
<b>WORK GROUP MEMBERS PRESENT</b>	Lauren Sigman, Barb Dougherty, Kristi May, Lynn Hall, LeAnne Trask, Shirley Blake, Eric Pommier, Aoife Magee, Jerri Wolfe, Lola Jones, Debbie McPheeters, Cathy Corkery
<b>VERSION</b>	Draft
<b>RECORDED?</b>	No

### Agenda topics

<b>DISCUSSION ITEM</b>	New Chairs for Linn & Benton County
We're looking to meet monthly during the school year (take off August and reconvene in September)	
These meetings require minimal workload, but we need:	
<ul style="list-style-type: none"> <li>- Discussion on a draft agenda</li> <li>- Who can participate or facilitate the meeting               <ul style="list-style-type: none"> <li>- Aoife offers to facilitate.</li> <li>- Suggests Cindy Bond may be interested</li> </ul> </li> </ul>	
Suggest posting the recruitment new chairs on ECCC website	
Kristi suggests reaching out to Lori Romeo from Boys and Girls Club for direct service, rural families, and preschool.	
Lola suggests making an effort to convene in the Avery (DHS) building in order to defeat geography restrictions.	
Enforce RSVP for meetings to ensure effective communication/networking between members	

<b>DISCUSSION ITEM</b>	Absenteeism/Attendance discussion (Old Business)
Jerri hopes each HUB staff member contributes to collective impact with forethought/best practices in order to create a focused conversation.	
The powtoon is partially done; however, we don't have to redo our strategic plan.	
Suggests a focus on underlying skills and values around a corporative focus for children (example: going to sleep at the same time every night)	
Kidco fine-tunes the categories of absenteeism with a focus on illness	
Considerations:	
<ul style="list-style-type: none"> <li>- Toss out some questions (during meeting or on basecamp) to help prevent illness and other reasons for absenteeism</li> <li>- Switch the teacher narrative from shaming lateness in school to thankfulness for their attendance</li> <li>- Differentiate between illness due to poor hygiene and illness due to feelings of stress</li> </ul>	

- Parents who view absenteeism as an individual occurrence instead of a trend
- Conversations with parents to discuss a mindset that allows for verbally compromising with doctors on scheduling appointments
- Consider the Attendance Works website
Next steps:
1. Create a cohesive group (community of practice focus group)
2. Best practices to share with the group
3. Ask: How can I make measurable movement in this topic?
4. Absenteeism focus for September
5. Lola and Shirley agree to contact Family Promise in Lincoln city

<b>DISCUSSION ITEM</b>	HB 3106 (Hubs convene preschool providers) - Subcommittee update
This bill focuses on preschool promise in order to ensure children fit well into early learning programs and opportunities.	
Eric will submit potential dates (in August) to consider creating a universal intake application for prekindergarten programs, which will help eliminate cross-sector registration.	
Jerri suggests we have something in place by March	
Considerations:	
- Contact the Philomath High School preschool and the Corvallis High School preschool	
- Reach out to Coco Yaxley	
Tentative Joint Application Meeting: August 8, 2017 at 9am-11am in Philomath City Hall (central location)	
- Each attendee needs to bring a current intake application	

<b>DISCUSSION ITEM</b>	New Hub Roles & Responsibilities (Metrics)
Kristi reminds us of the June ELC meeting for looking at the 17-19 metrics and figuring out data collection and sources	
New Hub Roles (from the monitoring process):	
- We're looking for system-wide indicators that are measurable	
- 2.4: how are we going to define quality early learning and how do we track it?	
- Define early learning experiences and then narrow to fewer component minimums.	
- Perhaps reference the Early Learning Standards packet	
- Focus on collecting data on programs with repeated interactions	
- Can we include one-time-only opportunities, which may include a hand-off to a long-term program with the potential to develop trust between underserved families and early learning professionals?	
- Jerri suggests developing an engaging early learning pathway from birth to prekindergarten	
- Include the parent-child experience in the data collection and measurement	

<b>DISCUSSION ITEM</b>	CCR&R Coordination for Early Learning Workforce (Jerri)
Goal: Leverage between parents/caregivers and children	
Questions:	
- What are the training needs of the workforce, and how do we best meet those?	

- When considering the four knowledge categories, who should be at the table for a particular topic?
- Who has expertise in their field who hasn't been previously considered to lead trainings?
Consider long-distance technologies
Publicly post all trainings, possibly through powtoons
Consider online opportunities
Next steps:
1. Set a date to invite people to converse about coordination of the early learning workforce training
2. Jerri plans to connect with Lauren about cross-sector work

<b>NEXT MEETING</b>	Tuesday, September 12, 2016
1:00pm, City Council Hall, Philomath City Hall, Philomath	
<b>MEETING ADJOURNED</b>	3:00pm