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foundationconnect

10/8/2015

This is to notify you that an application was submitted.

Request Number: 17634-Y1

Organization: Linn-Benton Community College
Request: Early Learning Family/Community Engage

3 MetroTech Center | Mezzanine Level | Brooklyn, NY 11201

Please review the request in its entirety on this page. NOTE: The request cannot be submitted until **ALL** required fields are completed and required documents are attached. Any changes should be made on the appropriate tab.

Full Proposal Instructions

This online grant application consists of four main sections. Each section must be completed for your Full Proposal to be submitted and considered. Each tab provides further instruction on how to complete the section.

- Details
- Board Members
- Attachments
- Review & Submit

Applications can be saved while in progress. Be sure to submit your application by the deadline date and time!

In the Review & Submit section, you will have the opportunity to preview and print your application. Note that once you click submit you will no longer be able to edit your application.

Applications are due by **12:00 PM on Friday, October 9, 2015**. Late submissions will not be considered for review.

Project Information

Request Number 17634-Y1

Project Title Early Learning Family/Community Engagement Initiative

Organization Name  Linn-Benton Community College

EIN 93-0561307

Please enter the annual operating budget for the lead applicant organization.

**Total Annual
Organization Budget** \$ 127,276,097.00

Please enter the amount budgeted for the entire project for the time period specified in this proposal.

Total Project Budget \$ 150,000.00

Enter the total amount requested for direct and indirect expenses.

**Amount Requested
Direct** \$ 135,000.00

**Amount Requested
Indirect** \$ 15,000.00

Requested Total \$ 150,000.00

The project dates entered should indicate the time period in which requested funds will be expended. Projects must start no sooner than January 1, 2016.

Start Date 1/1/2016

End Date 12/31/2016

Demographics

Northwest Health Foundation is committed to advancing equity. The information you provide regarding who/where your organization and community are and who/where you serve helps the Foundation to better understand how your work advances equity.

Use the picklist boxes to provide information on the race/ethnicity and physical/mental ability of communities served, who is engaged in the design of the program, and board composition.

But you aren't limited to the definitions in the picklist boxes. Use the **DETAILS** boxes after each picklist to provide any additional comments, clarification, or information you think we should know.

COUNTIES: Which counties will be served by this project?

Benton;Lincoln;Linn

COMMUNITIES SERVED: Who will be served by the proposed activities? How would these communities identify themselves? Use the picklist box and provide a brief description in the DETAILS text box.

Communities Served

American Indian/Alaska Native;Asian/Asian American;European American/East. European/White;Latino/Hispanic;People with physical disabilities;People with mental/dev. disabilities;All Demographic Communities

Details

The Early Learning Hub of Linn, Benton and Lincoln Counties seeks to build power and improve outcomes during early childhood for children and their families most impacted by educational and health disparities. Specifically, families in the tri-county area that are living in poverty; rural; English-language learners; from diverse racial and ethnic minority backgrounds; and have children with disabilities.

Will the communities that benefit from this project be 51% or more:

Communities of Color

ENGAGED IN PROGRAM DESIGN: Who is engaged in the design and implementation of the project? How do these individuals self-identify in terms of their identity? Use the picklist box and provide a brief description in the DETAILS text box.

Engaged Demographics

American Indian/Alaska Native;European American/East. European/White;Latino/Hispanic

The Steering Committee for the EL Hub Communities Collaborate grant serve children and their families most impacted by educational and health disparities. Nineteen representatives from all three counties participated in the planning meeting. Participants included 8 Latinos, 2

Details

Native American and 9 White participants. Organizations included public health, school districts, OSU Extension, Organization Latinas Unidas, Confederated Tribes of Siletz Indians, Healthy Families, Head Start, CASA, and Centro de Ayuda. These partners serve families in both rural and urban areas of our region and many serve families with poverty-level income.

Communities Collaborate Year One Application Questions

Please answer the following questions in the text boxes provided. There is a character limit for each question; the character count will become highlighted red if you exceed the allowable limit. Characters include text, spaces, and paragraph returns. If you cut and paste from another document, some formatting might be changed/lost. Please review your entry to make sure you are submitting what you intend.

Helpful Hint: When copying and pasting into a text box, make sure to remove any extra spaces or paragraph returns.

YOUR COMMUNITY, PARTNERS AND LEADERS

1. Please describe the identity of the community(ies) that you seek to build power with to improve outcomes in childhood. How does your HB+HC Collaborative's identity and leadership align with the NWHF's equity priorities? These include race and ethnicity (including immigrant and refugee status), disability and geography. Click [here](#) to learn more.

The Early Learning Hub of Linn, Benton and Lincoln Counties seeks to build power and improve outcomes during early childhood for children and their families most impacted by educational and health disparities. Specifically, families in the tri-county area that are living in poverty; rural; English-language learners; from diverse racial and ethnic minority backgrounds; and have children with disabilities.

A total of 248,286 people, including 19,270 children under the age of six reside in the region, with 78% living in rural areas (2010 U.S. Census). Approximately 11,658 of these children may be at risk for poor developmental outcomes (ODHS, 2014).

Many children under age 5 live below the FPL (38.3% Linn County; 23.8% Benton County; 25.9% Lincoln County). Several census tracts within the region experienced increases in poverty rate of more than 15% over the last decade (2011-2013 3-Year American Community Survey).

1.

Latinos represent the largest minority population with 9,127 living in Linn County; 5,467 in Benton County; and 3,655 in Lincoln County. Approximately 6,569 are migrant and seasonal farm workers (Oregon, Migrant Farmworker Profile 2013). 68% of Latino children live 200% below FPL, in contrast to 41% of white children (Children First 2014). Located in Lincoln County, the Confederated Tribe of the Siletz Indians has 4,804 members. Although the region is predominately white, local school districts are more diverse with a student minority population of 30% (ODE 2013-14).

Kindergarten Assessment results indicate children with the lowest scores live in poverty, have limited English proficiency, are Native American, and/or receive special education services (ODE, 2014-15). Native American and Latino children score lower than all children in our region for 4th grade math and reading proficiency (Children First 2014) 167 children under the age of three are eligible for early intervention services and 376 children ages 3 to 5 with disabilities receive special education services in the region (LBL EIP, 2013-2014).

2. Who is your Lead Organization? Why is this the right organization to lead this effort? If it has changed since your initial application, why?

The Early Learning Hub of Linn, Benton & Lincoln Counties (EL Hub) at Linn-Benton Community College (LBCC) continues to be the Lead Organization. LBCC is the lead fiscal agent and is a public agency able to receive the funds and submit reports. LBCC is a tax-exempt organization engaging in Linn and Benton counties of Oregon. We accept the Statement of Non-discrimination.

The three county region mirrors the service areas of Inter-Community Health Network – Coordinated Care Organization (IHN-CCO), Linn Benton Lincoln Education Service District (ESD), and the Department of Human Services (DHS) which maximizes opportunities for the integration of early learning and health services.

2. The Collective Impact Model which prioritizes a common agenda, shared measurement, mutually reinforcing activities, continuous communication, and backbone support informs the EL Hub. The 23 member Governing Board includes six individuals from each of the three counties in the EL Hub (representing Parents, Health, Human & Social Services, Early Childhood, K-12, and Business) and five representatives from standing organizations, including IHN-CCO, DHS, ESD, Confederated Tribes of Siletz, and LBCC. The Governing Board's role includes ensuring the vision and mission of the EL Hub, overseeing the strategic plan, providing fiscal and workgroup oversight, managing and leveraging new resources, and fostering cross sector alignment and integration.

The Backbone Alliance includes representatives from all three county health and mental health departments and the IHN-CCO, LBCC and the ESD. Standing workgroups for the EL Hub include Data and Evaluation, Funding and Resources, Health Care Integration, Child Care Coordinating Council, and PreK/K-12 Alignment.

3. Help us understand the structure of your collaborative. List your partners, their roles and what they will contribute to your HB+HC Collaborative. See an example of this in the HB+HC Collaborative Partner List template available on the Attachments tab.

Have you uploaded your Partner List?

3. YES

4. How are community members, such as parents, youth, elders and families, leading, developing and influencing your HB+HC Collaborative's priorities and strategies?

Seeking direction for priorities and strategies, the EL Hub surveyed parents regarding their feelings about raising children in their communities and their suggestions for building supportive communities. We conducted 13 focus groups with 78 parents living in rural and urban areas in the tri-counties. We discovered that underserved families value their communities but face many challenges and desire changes. The EL Hub is strategizing to address the challenges.

Representing our underserved population, participants were equally White and Hispanic/Latino and English and Spanish speakers and 10% were Native American. Two-thirds had a high school equivalency or less and 75% had 2 or more children. Over half were low-income, earning less than \$25,000/year.

4. Focus groups gave clear insights into challenges families face i.e. language and cultural barriers; discrimination; accessing affordable food; lack of transportation; lack of services (e.g. mental health and drugs and alcohol); lack of knowledge of available resources; safety (i.e. crime and drug use), and lack of social support. Childcare concerns included safety, affordability, convenience, and flexibility.

Parents recommended improving communication about events and services (e.g. a central place to call, a Facebook page, personal contact). People expressed a need for more culturally and linguistically appropriate services (e.g. health care, social services); access to interpretation; and improved libraries and playgrounds in rural areas.

Poverty, cultural/language barriers and transportation make attending EL Hub centralized decision-making meetings very difficult for our underserved families. So, we will continue to go to community partners and attend their parents meetings to seek parent input regarding EL Hub priorities and strategies. We will also seek staff trainings opportunities related to race/ethnicity to learn tools, skills and strategies for understanding how to better serve the community. Further, we will hire bi-lingual/bicultural staff to facilitate communication. Additionally, we will work to ensure equitable policies at LBCC and work with the Early Learning Division to review EL Hub Metrics using the Equity Lens. We believe by continuing to listen to the community we can help drive success for our region.

YOUR WORK - CURRENT

You provided an Interim Report in late June 2015. Please use this next section to update us on what you have done since that report.

5. What has your Collaborative done to demonstrate your willingness to build power, e.g. community organizing, leadership development, advocacy, policy and/or civic engagement?

The EL Hub surveyed the Organizing Grant community regarding family engagement practices. Survey results indicate a need for growth in engagement and outreach and an interest in building power. Further, partners have actively engaged and supported Planning Grant activities.

Twenty-four community partners participated in the Partner Survey, 20 have staff dedicated to outreach/engagement. On average, partners have served their community 24.8 years; their clients live below poverty, live in rural areas, are families of color, are DHS clients, are teen parents or have children with disabilities. Attendance at regular parent meetings varies from 2 to 110 families.

However, survey results indicate partners have room for growth in engagement and outreach such as:

- Inventorying parent skills and talents
 - Providing families with a list of jobs or ideas for volunteer opportunities
 - Using online technology to communicate with families
 - Offering opportunities for families to participate in program-level decisions (e.g. serving on boards and committees)
 - Offering adult education such as GED or ESL classes
5. • Informing families about the need for advocacy such as letter writing campaigns, visiting legislator, testifying before decision making bodies, etc.)
- Importantly, 100% of Hub partners indicated a desire for training on engagement and outreach. Comments from partners include:
- "Family feedback is encouraged but less participation in the early childhood component as that is the time parents get a break"
- "We are excited about new ways to engage parents and families and plan to survey our families more"
- "I think this is a great movement in this direction. It will be exciting to offer engagement opportunities to our families we serve."

Demonstrating a willingness to organize as a community, 15 grant partners attended monthly Steering Committee meetings to plan for implementation including developing surveys and synthesizing and analyzing focus group data. An additional 13 partners hosted parent focus groups during May, June and July.

Finally, 13 organizations sent representatives to Steering Committee meetings to plan for the Communities Collaborate grant. As newly contracted Hub, our community is excited to begin to organize, build strong alliances, and gain practical skills. We desire to build on the momentum that is occurring.

6. How have you aligned with efforts around early life, education and health care transformation locally, in your region, in your state, or in the NWHF region (Oregon and SW Washington)?

As an Early Learning Hub, we align with the Oregon EL Division and locally we are a leader in Linn, Benton and Lincoln counties bringing about changes in early childhood education and health care. The EL Hub is working with partners to align systems to support young children and families, especially children most at risk for poor educational and health outcomes.

Partners are working toward a shared commitment for improving community health by coordinating health initiatives, seeking efficiencies through blended services and infrastructure, and engaging all stakeholders in planning efforts. The EL Hub brought together leaders in healthcare, education, social services, early childhood and business to develop strategies for preparing children for kindergarten. Cross-sector workgroups guide the

work to address the unacceptable achievement gaps among our youngest children. This coordinated approach is necessary to reach improved outcomes for our children and families. The EL Hub's Data and Evaluation Workgroup reviewed ODE Kindergarten Assessment for our area and identified children most at risk of arriving at Kindergarten without the skills necessary to be successful: low-income, racial/ethnic minorities, living in rural areas and living with disabilities.

6.

The EL Hub works with the regional InterCommunity Health Network Coordinated Care Organization (IHN-CCO), Samaritan Health Services, and local health departments to align with Community Health Assessments and Community Health Improvement Planning; advance the collaborative prevention efforts of the regional Healthy Communities Steering Committee; and coordinate with new projects that are integrating community health workers into primary care practices and improving the delivery of mental health care services to children.

Participating in the Oregon EL Hub Leadership Institute, the EL Hub Director is discussing the Equity Lens intended to drive our EL system and ensure that policies and practices improve outcomes for underrepresented children, reduce treatment disparities, and create a racially-equitable system. The EL Director is working with Linn-Benton Community College (LBCC) Director of Equity, Diversity & Inclusion to ensure alignment between the EL Hub and LBCC by making policy changes that will allow the EL Hub to be more culturally responsive to our families.

7. How have you worked together with other HB+HC Organizing Grant communities during the Organizing Grant year?

The Gatherings, hosted by Northwest Health Foundation, gave us the opportunity to meet other HB+HC Organizing Grant communities including Confederated Tribes of Siletz Indians (CTSI). At the May Gathering, we learned more about the CTSI and met Megan Hawley, Project Manager for Healthy Family Healthy Child in Siletz. This connection is important because the town of Siletz, located in Lincoln County, is part of our region. Further, we identified Native Americans as a strategic community of color.

Since The Gathering, we connected with Megan and signed a Memo of Understanding to support with their HB+HC Communities Collaborate grant application and join their work improving the health of children residing in the Siletz community and preventing the health disparities that young children face. Similarly, the Tribe signed a letter of support for the EL Hub's – Communities Collaborate grant application.

7.

As one of four Early Learning Hubs that is the Lead Agency or a part of an HB+HC Collaborative, Hub Directors have met regularly to discuss our projects; sharing ideas, challenges, and successes that we have each experienced. All four Hub Directors are taking part in the Early Learning Division "Leading for Racial Equity" Leadership Institute where we have an opportunity to reflect on the skills we are learning and how they relate to our Hub regions. Many of these skills directly effect the work of our HB+HC Collaboratives. Participation in the Leadership Institute has created a space for Hub leaders to be strong voices for the communities they serve in regards to not only equitable strategies but also equitable policies created by the Early Learning Division. A perfect example would be our discussion on the new metrics that Hubs are being asked to focus on and how they are driven by the dominant culture's view of what families want and value. Hub Leaders in this institute drafted a letter to the Early Learning Council asking that the metrics be reviewed using an equity lens to ensure that Hub metrics do not create unintentional barriers for families in accessing services or funding practices that continue to reinforce dominant culture beliefs.

YOUR WORK - FUTURE

How would Year One of HB+HC Collaborate improve your capacity to build power for better childhoods?

Real power comes from considering community strengths and assets and deciding what to build on or where to bring in new supports. The parent voice is essential to understanding how to transform the early childhood system and how to pull together resources focused on children and families to better meet their needs. However, our families have many needs and significant barriers to participating in local culturally-specific programs/agencies, in the EL

Hub, and in other community decision-making bodies. Further, many programs/agencies lack the capacity to address these barriers and fully engage parents.

Kindergarten Assessment data indicates English-language learners, Native American, and children with disabilities are particularly at risk of arriving at Kindergarten not ready to learn (ODE, 2014-15). Through the Communities Collaborate Grant we will increase the ability of parents/families from these underrepresented groups to participate meaningfully in the decisions that affect their lives and the lives of their children. We will address three critical drivers of success:

8.
 - Capacity of culturally-specific organizations to engage families
 - Parents/families prepared to be leaders, advocates and civic participants
 - Capacity of the EL Hub for unified change in local communities, the tri-county area and the NW Health Foundation's region

During Year One, we will begin to build the foundation for a thriving early childhood system by hiring a Parent Engagement Coordinator/Facilitator (PEC) to assess the capacity of collaborative partners, engage parents and develop a plan to provide culturally-appropriate training for collaborative partners. The PEC will also work with partners to identify potential parent leaders in each community and develop a Parent Leadership Development Training Plan that addresses barriers to participation such as transportation, child care, and staff support to work with parents. Training parent leaders during their children's early years will prepare them to participate on the EL Hub Advisory Council before and after their children age into elementary school. This council will ensure that parents' voices from culturally-specific communities helps to drive decision-making and strategic priorities for the EL Hub. Effective parent engagement at the local level is a first step toward acquiring the ability for civic engagement.

9. What are your proposed activities and goals in Year One of the Communities Collaborate grant?

What are your proposed activities and goals in Year One of the Communities Collaborate grant? (6,000 characters)

The overall goal of the EL Hub is to build power and improve outcomes during early childhood for children and their families most impacted by educational and health disparities. Our approach is to begin by increasing the capacity of EL Hub partners to engage families so that they are able to identify potential parent leaders and engage them in leadership activities on boards and advisory groups. When this is in place, we will build relationships with potential parent leaders in a way that addresses barriers to participation. During this time, we will prepare the EL Hub and our partners to gather parent input regarding EL Hub decisions and plans with a long-term goal to establish a Parent Advisory Committee for the Hub. During Year One of the Communities Collaborate Grant, we will work on the following 3 goals with specific activities [conducted by]:

Goal 1: Increase the capacity of culturally-specific EL Hub partner organizations to engage families

a. Write a job description, announce position, interview, and hire a bi-lingual/bi-cultural Parent Engagement Coordinator (PEC)[Director]

1. Provide an on-board orientation [Project Manager]

b. Develop an updated list of local culturally-specific organizations, agencies, preschools/childcare centers, and K-12 partners [Project Manager]

1. Send out a press release about the HB+HC Communities Collaborate Grant [Project Manager]

2. Send out a bi-lingual introduction letter to community partners [Project Manager & PEC]

3. Schedule in-person meetings with identified community partners [PEC]

c. Re-convene initial HB+HC Communities Collaborate Steering Committee and identify additional Steering Committee Members [Project Manager]

d. Develop the Year 1 Partner Parent Engagement Training & Capacity Building plan based on feedback from Planning Grant [PEC & Project Manager]

1. Training topics:

i. Simultaneous and translation services

ii. Popular Education Methods

iii. Peer support for partner agencies

iv. Parent volunteer programs

v. Family engagement

vi. Advocacy and civic participation

vii. Leadership

viii. Collaboration

9.

2. Build a list of local and regional training resources and identify the gaps [Project Manager]

3. Contract with appropriate Training Providers [Director]

i. Develop deliverables for training contracts [Director & PEC]

e. Coordinate training opportunities between partner organizations serving young children and Training Consultants [PEC]

1. Select venues and determine technology needs

f. Implement the Partner Parent Engagement & Capacity Building Training Plan [Training Providers]

1. Conduct 8 monthly local trainings in each county

Goal 2: Build relationships with parents/families who are participating with partner organizations and who are interested in engaging as leaders, advocates and/or civic participants

a. Continue to conduct parent focus groups with partners participating in the trainings to determine parent needs and provide feedback to EL Hub [PEC & Project Manager]

b. Building toward Year 2, create an assessment to identify potential parent leaders and determine their ability to participate on an EL Hub Parent Advisory Committee

1. Work with local culturally-specific organizations, agencies, preschools/childcare centers, and K-12 partners to assess the training needs of parents/families regarding leadership and civic engagement and advocacy [PEC]

2. Work with local culturally-specific organizations, agencies, preschools/childcare centers, and K-12 partners to assess barriers to parent participation in local advisory meetings and EL Hub Advisory Council and develop strategies/incentives to address the barriers [PEC]

c. Develop a Parent Leadership Development Training Plan that addresses the training needs of potential parents/families leaders regarding civic engagement and advocacy and addresses geographic, cultural and linguistic barriers, and builds parent/family leaders for implementation in Year 2 [PEC & Project Manager]

d. Contract with appropriate training providers [PEC]

Goal 3: Increase the capacity of the EL Hub for unified change in local communities, the tri-county area and the NW Health Foundation's region

a. Attend two Communities Collaborate gatherings [EL Hub Staff]

b. Survey local EL Hub partners for current parent advisory meetings and assess willingness to add agenda topics specific to EL Hub needs [PEC]

c. Increase the use of civic engagement and advocacy strategies for creating positive changes for children and families most affected by education and health disparities [Director]

1. Larger library needed in small rural community

2. Playground needed in coastal community

d. Prepare interim and final reports [Project Manager]

10. What are the strengths and challenges you anticipate over this period?

We anticipate the following:

Strengths:•The Hub's tri-county region mirrors the service areas IHN-CCO, Linn Benton Lincoln Education Service District, and the Department of Human Services. Consistency across the region and across sectors maximizes opportunities for integration of early learning and health services. •The Hub and the Confederated Tribes of Siletz Indians (CTSI) have agreed to support the other's Communities Collaborate grant applications. The Hub will sign a MOU with CTSI. •The Hub has connections with local and regional culturally-specific training providers including Centro de Ayuda in Lincoln County, Casa Latinos Unidas de Benton County, Benton County Health Equity Alliance, and Latinos United in Portland. •Committed to staff development and training, the our Director participated in the Western States Center: AMP Conference training and is participating in the EL Division Leadership Training program "Leading for Racial Equity." The PM was selected for the "2015-16 LBCC Leadership: Inclusion and Cultural Fluency" series re: organizational change and issues of difference, inclusion, cultural richness, and equity. The PM will attend WSU Extension's "Strategies to Increase Latino Participation in Outreach Programs" training and NW Health Foundation's "Nuts and Bolts of a Successful Advocacy Campaign". Information from trainings is shared with community partners and helps to inform best practice in our region. Challenges:•Finding a qualified bi-lingual/bi-cultural PEC. We will work with our partners to find qualified applicants. •Hiring a bi-lingual/bi-cultural PEC. This is the first time LBCC will have a position that "requires" bi-lingual/bi-cultural. We will work with (LBCC) Director of Equity, Diversity & Inclusion to reform college policies to be culturally responsive. •Working with 3 diverse counties with similarities and many unique characteristics and needs such as race/ethnicity and rural/urban. The Hub collaborates with a broad range of partners who indicated their support including health departments, school districts, Head Start, rural and education. •Families are focused on immediate needs. We address barriers to parent participation by going to our partners' current parent meetings and by offering childcare, food, mileage and other incentives.

10.

WORKING TOGETHER REGIONALLY

11. How will your Collaborative's participation in the Communities Collaborate cohort help you improve outcomes in childhood?

Communities Collaborate cohort will enable the EL Hub to access parent voices both rural and urban, among racial/ethnic groups and with children with disabilities. Family/community voices must guide our strategies and activities to accomplish the Outcomes our Strategic Plan. Our Outcomes align with our Vision: our communities provide an easily accessible and collaborative system of support and care for families that help children grow up safe, nurtured, healthy and ready for school and life; and with our Mission: to bring partners together to increase family stability, improve kindergarten readiness, and ensure service

coordination that is equitable and culturally and linguistically competent.

EL Hub's Goals and Outcomes include:

Goal 1. Aligned and Coordinated Early Learning System

- The voice of families and communities served by the Hub guides the work of the Hub
- Disparities in access to services and supports are reduced and services and supports are culturally responsive
- Family Resource Management function to create a "no wrong door" system with partner agencies

Goal 2. Kindergarten Readiness

- 11.
- Families are supported as their child's first and most important teachers
 - Children arrive at Kindergarten with the social-emotional, language and cognitive skills that will support their success in school
 - Early care and education programs and providers are equipped to promote positive child development
 - Disparities in outcomes for children of color and from low-income families are reduced
 - Increase in percent of children who receive a developmental screening by age 3
 - Children and families experience aligned, culturally responsive instructional practices and seamless transitions from early learning programs to kindergarten

Goal 3. Healthy, Stable and Attached Families

- Families have positive physical and mental health, supported by access to high quality health services
- Parents and families have the confidence, knowledge and skills to support healthy attachment and the positive development of the children in their care
- Families have adequate resources to meet their needs such as housing and transportation, access to healthy communities, and supports to strengthen their resilience to stress
- Working families have access to safe and affordable child care that promotes positive child development

2. What would be your Collaborative's unique contribution to a cohort of HB+HC Collaboratives building power for better childhoods?

As part of a larger EL Hub system, our unique contribution to the cohort of HB+HC Collaboratives building power for better childhoods includes our capacity to bring together culturally specific organizations and our role as an EL Hub leader influencing the state's policies and procedures.

- 12.
- EL Hub partners represent a broad array of parents and families, reflecting the diversity of the region, including rural, Native American, Latino/Hispanic, and low-income families. Our Hub hosted Partner Meetings to begin to strengthen multicultural and regional alliances, to build capacity and infrastructure, and to ensure meaningful engagement of parents/families most impacted by educational and health inequities. Ensuring participation by all our partners, the Hub has unique access through LBCC to resources for our non-English speakers including translation equipment and technical assistance at small and large meetings. Further, we have personal services contracts in place for both written and simultaneous services which were essential for our Parent Focus groups which included migrant farm workers and Latino families brought by Strengthening Rural Families and Family Tree Relief Nursery. Participating in the Early Learning (EL) Division's "Leading for Racial Equity" Leadership Institute, our Director has opportunities to speak up for equity regarding EL Division strategies and policies. For example, a class discussion on new Hub metrics, spurred Hub leaders to notice that some metrics are driven by the dominant culture's view of what families want and value. Drafting a letter to the ELC, the class successfully asked that the metrics be reviewed using an equity lens to ensure no unintentional barriers for families in accessing services and no funding practices that reinforce dominant culture beliefs. Hub Leaders are in a unique position to make changes in policies that effect families from within the state system. We are at a pivotal moment in the development of how the Early Learning System will operate in the state of Oregon. The Hub system is in its foundational years where guiding principles are developed, policies are created and decisions about long term outcomes are being made. Our Director is well positioned to be a voice for equity as she serves on committees to support the EL System formation and writes letters to the ELC when action or change is needed.

13. What are the types of support your Collaborative could gain from other Collaboratives or from NWHF?

The EL Hub is committed to building power for better health by convening key partners including county health departments, school districts, the IHN-CCO, Samaritan Health Services, and culturally specific organizations. We desire to learn more from NWHF and other Collaboratives about how to mobilize our partners to conduct community organizing, leadership engagement, advocacy, policy and civic engagement at the local level, state, and regional level for a healthier region. Through parent focus groups conducted for the HB+HC we discovered families desire changes that will make their communities healthier such as building child-friendly libraries in rural areas, creating safe, developmentally appropriate playgrounds in neighborhoods, and improving access to transportation for families in rural areas so they can buy food and access health services.

13. At the May HB+HC Gathering, we saw what CAPACES has done in their community. We saw what is possible when services are aligned with community needs, when systems change so that underserved people are given a voice and are able to advocate for their interests and needs. This is possible in our communities, as well. To be successful, we must emphasize leadership development and education so all voices can be heard. Our collaboration includes some of the effective practices mentioned by PCUN such as reflecting our community, embracing the community and working as a team, listening to and learning from our partners, taking care with assumptions, and respecting equity. Our communities are in the beginning stages of this work. As a collaborative of partners, we are just beginning to: let our target population lead, acknowledge grassroots efforts, and build advocacy skills but desire to learn more from NWHF and other Collaboratives.

14. In what areas does your Collaborative want to grow, improve or expand upon to deepen its understanding of issues affecting childhood health regionally?

Our Collaborative wants to grow and expand our understanding of issues affecting childhood health regionally such as immigration. Problems related to immigration surfaced in our Parent Focus groups. For example, many families with young children have transportation issues due to no driver's license. An inability to drive makes it difficult for families to do necessary activities like getting to work or to the grocery store. This is particularly difficult for our many rural families. Further, despite the strides in Oregon to cover uninsured children with the Healthy Kids program, undocumented children and their families do not qualify. Also related to immigration, non-English speaking families reported language and cultural barriers and many suffer discrimination. Additionally, despite working in low wage jobs undocumented immigrants do not qualify for federally-funded Employment Related Day Care (ERDC) to assist with paying for childcare. Consequently, children are often in unregulated childcare. Closely related to Immigration, these issues face our families every day and affect childhood health.

14. Our Collaborative would also like to expand our understanding of Native American issues to help us strengthen partnerships and to build power to improve child outcomes. While the Confederated Tribes of Siletz Indians (CTSI) is big minority population in Lincoln County, tribal members also live throughout Oregon. Native Americans are one of our region's largest community of color and is the population with the worst outcomes for children. Partners want to build relationships with the Tribe and to learn and gain understanding of their culture, to honor their culture and see how we can be of assistance to improving outcomes for their families.

FEEDBACK

15. What about this application process could be improved, from your perspective?

15. 1. When uploading the answers to questions, we discovered there were additional questions. It would be helpful to have all the questions included in the RFP.
2. Providing scoring criteria aligned with each section of the RFP would provide more guidance in the grant writing process and would assure the applicant's responses reflect the NWHF's funding intent

GATHERINGS AND BUDGET

6. REMINDER: There are two required Communities Collaborate Gatherings in 2016. Did you set aside the recommended funds within your budget for travel, lodging and other costs?

16. YES

STATEMENT OF NONDISCRIMINATION

The organizations listed as part of this application do not discriminate in their leadership, staffing, or service on the basis of race, creed, religion, color, sex, marital status, political opinion, familial status, national origin, age, gender, mental or physical disability, sexual orientation, military status, gender identity, and source of income or disability status.

17. Have you confirmed that all your Collaborative partners have read and affirm the Statement of Non Discrimination as stated above?

17. YES

By submitting this application, you certify that your organization does not discriminate in its leadership, staffing, or service on the basis of race, creed, religion, color, sex, marital status, political opinion, familial status, national origin, age, gender, mental or physical disability, sexual orientation, military status, gender identity, and source of income or disability status.

Board Members

| Board Member Name | Affiliation | Board Role | Actions |
|-------------------|---|------------|---------|
| Anne Peltier | Retired, Linn County Public Health | | |
| Antonia Hernandez | Parent | | |
| Betsy Wilcox | Lincoln County School District | | |
| Bettina Schempf | Old Mill Center for Children & Families | | |
| Bill Hall | Lincoln County Commissioner | Co-Chair | |
| Carolina Amador | Benton County Health Services | | |
| DeAnn Brown | Confederated Tribes of Siletz Indians | | |
| Desiree Morgan | Parent | | |
| Guadalupe Diaz | Parent | | |
| Jeff Davis | Linn-Benton Community College | | |
| Jeff Sneddon | Linn County Health Department | | |
| Jennifer Moore | United Way of Benton & Lincoln Counties | | |
| Jim Golden | Greater Albany Public Schools | | |
| Julie Manning | Samaritan Health Services | Co-Chair | |

| | |
|-----------------|-------------------------------------|
| Linell Wood | Coastal Pediatric Association |
| Marc Theilman | Alsea School District |
| Marco Benavides | Oregon Department of Human Services |
| Mary McKay | LBL Education Services District |
| Paul Smith | Strengthening Rural Families |
| Paula Grace | Benton Community Foundation |
| Rebecca Cohen | Newport |
| Stephany Koehne | Kidco Head Start |
| Tony Lewis | Lewis Hanson & Co. |

Attachments

[HBHC Collaborative Partner List.xlsx](#)

[Project Budget - HBHC CC Y1.xlsx](#)

[Budget Narrative - HBHC CC Y1.xlsx](#)

[Audited Financials - HBHC CC Y1.pdf](#)

[Letters of Support - HBHC CC Y1.pdf](#)

NEED HELP? Contact our Grant Administrator, Fannie Black, at (503) 505-5702 or fannie@northwesthealth.org for further assistance.

| HEALTHY BEGINNINGS+HEALTHY COMMUNITIES COLLABORATIVE PARTNER LIST | | | | | | | |
|--|-----------------------|---|-----------------------------|-----------|---------------------|-----------------------------|--------------|
| HB+HC Collaborative Name: Early Learning Hub of Linn, Benton & Lincoln Counties | | | | | | | |
| Please provide information about the organizations and groups that are part of your HB+HC Collaborative. | | | Primary Contact Information | | | | |
| Organization/Group Name | Role | What do they bring to the collaborative? e.g. what is their unique perspective and contribution? (1-2 sentences) | First Name | Last Name | Job Title | Email Address | Phone |
| Early Learning Hub of Linn, Benton & Lincoln Counties/Linn-Benton Community College | Lead Organization | As the Lead Organization we will convene the collaborative partners for planning and implementation and coordinate involvement in the HB+HC regional cohort. | Kristi | May | Coordinator | kristi.may@linnbenton.edu | 541-917-4908 |
| CASA of Linn County | Steering Committee | Hilary Harrison brings expertise on family engagement/involvement and CASA provides care for children in the juvenile dependency system and their families - foster, biological and adoptive. | Hilary | Harrison | Executive Director | hilary@linncasa.org | 541-926-2651 |
| Healthy Family Healthy Child Project of the Confederated Tribes of Siletz Indians (CTSI) | Collaborative Partner | Healthy Family Healthy Child Project of the CTSI is able to bring a unique tribal perspective to the partnership. They work with tribal and non-tribal families and community members to encourage proper health and development of children and families of the Siletz community. They also act as a leader of the Siletz and Lincoln County encouraging the collaboration between partners to encourage the development of power among agencies to best serve families. | Megan | Hawley | Project Manager | meganh@ctsi.nsn.us | 541-444-8233 |
| Family Tree Relief Nursery | Collaborative Partner | Family Tree Relief Nursery brings big picture thinking around support and services for at-risk families. Ideas on how to utilize shared resources for a larger impact. Family Tree works together across agencies to meet the needs of vulnerable families. | Renee | Smith | Program Coordinator | rsmith@familytreem.org | 541-967-6580 |
| Strengthening Rural Families | Collaborative Partner | Strengthening Rural Families brings connections with rural families; coalition connections and involvement, and the ability to blend, braid, and leverage funding. | Paul | Smith | Program Coordinator | paul.srff@ruralfamilies.org | 541-929-2535 |
| HART Family Resource Center/City of Harrisburg | Collaborative Partner | HART is a family and community resource center, building networks between individuals and organizations in our small rural town and surrounding area. We run a parent co-op preschool and have youth activities that also engage parents whenever possible. | Edith | Moro | Director | emoroz@c.harrisburg.or.us | 541-995-7700 |
| Parenting Education/Linn-Benton Community College | Collaborative Partner | Parenting Education at Linn-Benton Community College works with parents of many different socio economic and ethnic groups in a variety of communities through-out Linn & Benton counties. We have data to share about those families needs and interests. We could allow a representative of the Communities Collaborate project to visit our classes to engage with parents. | Cyrel | Gable | Department Co-Chair | cyrel.gable@linnbenton.edu | 541-917-4909 |
| Family Connections/Linn-Benton Community College | Collaborative Partner | Understanding of child development, community based training for parents and child care providers, referral line for child care and other community based services. | Jeri | Wolfe | Department Co-Chair | jeri.wolfe@linnbenton.edu | 541-917-4891 |

| | | | | | | | |
|--|-----------------------|---|----------|-----------|------------------------------|--|----------------|
| Kids and Company of Linn County (Kibbo Head Start) | Collaborative Partner | Kidoo provides comprehensive Head Start and Early Head Start services to children ages prenatal through 5 and families. Services include providing an education setting for children and support to parents in goal setting, acquiring needed resources, etc. They also ensure that every child is current on their schedule of needed health services, immunizations, and medical and dental exams. Parents are included in decision-making through Policy Council. | Stephany | Koehne | Executive Director | skoehne@kidcoheadstart.c 541-451-1581 | |
| Corvallis School District | Collaborative Partner | The Corvallis School District brings expertise in Kindergarten readiness and connections with children and families. | Amy | Lesan | Student Services Coordinator | amy.lesan@corvallis.k12.or 541-757-1130 | |
| Centro de Ayuda | Collaborative Partner | We, at Centro de Ayuda, try to be the bridge between the Spanish-speaking community and the rest of the community. We connect people to the agencies and services available to them. We offer interpreting services to many of the agencies in Lincoln County. | Omar | Hernandez | Co-Director | omarcdes@gmail.com 541-265-6216 | |
| Lincoln County HHS - Public Health | Collaborative Partner | Lincoln County Public Health brings expertise in health promotion, prevention strategies to reduce drug, alcohol and tobacco use, system changes and improvements. We also have expertise in home visiting models that are strength-based to reduce child abuse; improve parent's relationships to their children and educate families about child development, community resources and access to health care. Public health can also help with assessments and data needed to understand issues and track implementations. We work on policy and planning to better improvement the health of a community. Our unique perspective is analyzing data to improve the health of communities. We want to assure that by working in collaboration with community groups that we deliver policies and programs that support equity | Rebecca | Austin | Director | rausten@co.linn.or.us 541-265-0400 | |
| Linn Benton Health Equity Alliance | Collaborative Partner | Lincoln County Public Health brings expertise in health promotion, prevention strategies to reduce drug, alcohol and tobacco use, system changes and improvements. We also have expertise in home visiting models that are strength-based to reduce child abuse | Karen | Levy | Representative | linnbentonHEA@mail.co m541-760-4536 | (541) 760-4536 |
| Oregon State University Child Development Center | Collaborative Partner | OSU Child Development Center provides comprehensive Oregon Pre-Kindergarten Head Start services to children ages 3 through 5 and families. The Child Development Center is dedicated to discovering and communicating knowledge that contributes to the optimal development and well-being of young children and their families. As part of Human Development and Family Sciences, the Child Development Center prepares professionals in early childhood development and family services; generates and transmits knowledge on family-focused early childhood programs through research, program development, and evaluation; and provides a developmental program of the highest quality for young children and their families that serves as a resource for the community-at-large. | Kathleen | McDonnell | Director | kathleen.mcdonnell@oreg onstate.edu 541-737-2516 | |
| Community Services Consortium Head Start | Collaborative Partner | Head Start provides a free preschool education to children ages three to five years old in a nurturing learning environment that includes parents as important resources for their children's learning. We have locations in Lincoln City, Newport, and Toledo. Head Start focuses on the "whole child" and includes as part of our program the child's educational, health, family, and social needs. | Suzanne | Miller | Director | smiller@communityservic es.us> | 541-996-3028 |

HB+HC Communities Collaborate Budget Template

updated August 17, 2015

Community/Organization: Early Learning Family/Community Engagement Initiative

Project Dates: Jan 1, 2016 -

Dec 31, 2016

Please feel free to add line items within categories if necessary.

Part I: Projected Project Revenue

| | | | | |
|--|----------------|----------------|------------------|---------------|
| Northwest Health Foundation Organizing Grant (amount requested in this application) | | | | Amount |
| NWHF | | | | \$150,000.00 |
| This amount should include the set aside of at least \$5,000 for travel and expenses related to participation in the two gatherings. | | | | |
| Please check one: | | | | |
| Requested / | | | | |
| Other Foundations / Charitable Trusts (please specify) | Planned | Pending | Committed | Amount |
| NA | | | | \$0.00 |
| | | | | \$0.00 |
| Sub-Total | | | | \$0.00 |

| | | | | |
|---|----------------|----------------|------------------|---------------|
| Please check one: | | | | |
| Requested / | | | | |
| Cash Gifts from Private Individuals, Corporations or Other Organizations | Planned | Pending | Committed | Amount |
| NA | | | | \$0.00 |
| | | | | \$0.00 |
| Sub-Total | | | | \$0.00 |

| | | | | |
|---|----------------|----------------|------------------|--------------------|
| Please check one: | | | | |
| Requested / | | | | |
| Institutional In-Kind Support (please list partners and collaborators) | Planned | Pending | Committed | Amount |
| Linn Benton Community College | | | | |
| EL Hub Director @ .05 FTE | | | X | \$2,905.05 |
| EL Hub Director Fringe | | | X | \$2,125.62 |
| EL Hub Project Manager @ .25 FTE | | | X | \$9,204.75 |
| EL Hub Project Manager Fringe | | | X | \$3,199.25 |
| Indirect Expenses | | | X | \$0.00 |
| Sub-Total | | | | \$17,434.67 |

| | | | | |
|---|----------------|----------------|------------------|---------------|
| Please check one: | | | | |
| Requested / | | | | |
| Government Support (please list by agency) | Planned | Pending | Committed | Amount |
| NA | | | | \$0.00 |
| | | | | \$0.00 |
| Sub-Total | | | | \$0.00 |

| | | |
|--|--|---------------------------|
| Revenue from Sales, Fees, or other Income | | Amount Anticipated |
| NA | | \$0.00 |
| | | \$0.00 |
| Sub-Total | | \$0.00 |

| | |
|------------------------------|---------------------|
| Total Project Revenue | \$167,434.67 |
|------------------------------|---------------------|

Part II: Projected Project Expenses

| Personnel Costs | | | | Amount Requested from NWHF |
|---|--------------------|--------------------|--------------------|----------------------------|
| Job Title | Salary | Benefits | Total Cost | |
| Parent Engagement Coordinator @ .75 FTE | \$26,250.00 | \$30,222.66 | \$56,472.66 | \$56,472.66 |
| Sub-Total: Personnel | \$26,250.00 | \$30,222.66 | \$56,472.66 | \$56,472.66 |

| Materials & Supplies | | | Total Cost | Amount Requested from NWHF |
|--|--|--|-------------------|----------------------------|
| Printing and office supplies | | | \$750.00 | \$750.00 |
| Outreach materials | | | \$577.34 | \$577.34 |
| Technology (Laptop) | | | \$800.00 | \$800.00 |
| Sub-Total: Materials & Supplies | | | \$2,127.34 | \$2,127.34 |

| Travel Expenses--This amount should include the set aside of at least \$5,000 for travel and expenses related for at least four people to participate in the two gatherings. Groups may choose to send more people. | | | | Amount Requested from NWHF |
|---|--|--|-------------------|----------------------------|
| | | | Total Cost | |
| Travel to Two Gatherings | | | \$5,000.00 | \$5,000.00 |
| Travel to Partner Meetings/Trainings | | | \$3,000.00 | \$3,000.00 |
| Travel to Steering Committee Meetings | | | \$500.00 | \$500.00 |
| Sub-Total: Travel Expense | | | \$8,500.00 | \$8,500.00 |

| Consultants & Contracted Services | | | Total Cost | Amount Requested from NWHF |
|---------------------------------------|--|--|--------------------|----------------------------|
| Translator | | | \$500.00 | \$500.00 |
| Family Engagement Stipends | | | \$28,800.00 | \$28,800.00 |
| Training Providers | | | \$38,000.00 | \$38,000.00 |
| Sub-Total: Contracted Services | | | \$67,300.00 | \$67,300.00 |

| Meeting Expenses | | | Total Cost | Amount Requested from NWHF |
|---|--|--|-----------------|----------------------------|
| Communities Collaborate Steering Committee Meetings | | | \$600.00 | \$600.00 |
| Sub-Total: Meeting Expenses | | | \$600.00 | \$600.00 |

| Accommodations | | | Total Cost | Amount Requested from NWHF |
|---|--|--|-------------------|----------------------------|
| For any added expenses to accommodate program staff, participants, or partners. For example: closed captioning, sign language interpreter, etc. | | | | |
| Interpretation | | | \$3,600.00 | \$3,600.00 |
| Sub-Total: Meeting Expenses | | | \$3,600.00 | \$3,600.00 |

| Professional Training and Development | | | Total Cost | Amount Requested from NWHF |
|--|--|--|---------------|----------------------------|
| NA | | | | |
| Sub-Total: Training and Development | | | \$0.00 | \$0.00 |

| Other Budget Items | | Amount Requested from NWHF |
|--------------------|--|----------------------------------|
| NA | | |

| | | |
|------------------|--------|--------|
| Sub-Total: Other | \$0.00 | \$0.00 |
|------------------|--------|--------|

| | | |
|-----------------------------------|-------------|-------------|
| Indirect Expenses - Don't itemize | | |
| 10% of Direct Cost | \$15,000.00 | \$15,000.00 |

| | | |
|------------------------|--------------|--------------|
| Total Project Expenses | \$150,000.00 | \$150,000.00 |
|------------------------|--------------|--------------|

| | |
|---|------|
| Does the NWHF amount requested match NWHF project expenses? | YES! |
|---|------|

*Indirect expenses include items such as rent, utilities (including phone and internet) legal and accounting services, and the like.

HB+HC Communities Collaborate Budget Narrative

Community/Organization:

Project Dates: Jan 1, 2016 - Dec 31, 2016

Please feel free to add line items within categories if necessary.

Part I: Projected Project Revenue

| Northwest Health Foundation Organizing Grant (amount requested in this application) | Amount |
|---|--------------|
| NWHF | \$150,000.00 |

This amount should includes the set aside of at least \$5,000 for travel and expenses related to participation in the two gatherings.

| Other Foundations / Charitable Trusts (please specify) | Narrative Description | Amount |
|---|-----------------------|---------------|
| NA | | \$0.00 |
| | | \$0.00 |
| Sub-Total | | \$0.00 |

| Cash Gifts from Private Individuals, Corporations or Other Organizations | Narrative Description | Amount |
|---|-----------------------|---------------|
| NA | | \$0.00 |
| | | \$0.00 |
| Sub-Total | | \$0.00 |

| Institutional In-Kind Support (please list partners and collaborators) | Narrative Description | Amount |
|---|--|--------------------|
| Linn Benton Community College | | |
| EL Hub Director \$30/hr @ .05 FTE | The EL Hub will contribute .05 FTE of the EL Hub Director's salary to support this project | \$2,905.05 |
| EL Hub Director Fringe | The EL Hub will contribute a portion of the EL Hub Director's fringe benefits to support this project. | \$2,125.62 |
| EL Hub Project Manager \$19.50 @ .25 FTE | The EL Hub will contribute .05 FTE of the EL Hub Project Manager's salary to support this project | \$9,204.75 |
| EL Hub Project Manager Fringe | The EL Hub will contribute a portion of the EL Hub Project Manager's fringe benefits to support this project | \$3,199.25 |
| Indirect Expenses | NA | \$0.00 |
| Sub-Total | | \$17,434.67 |

| Government Support (please list by | Narrative Description | Amount |
|---|------------------------------|---------------|
| NA | | \$0.00 |
| | | \$0.00 |

Sub-Total **\$0.00**

| Revenue from Sales, Fees, or other Income | Narrative Description | Amount Anticipated |
|--|------------------------------|---------------------------|
| NA | | \$0.00 |
| | | \$0.00 |

Sub-Total **\$0.00**

| | |
|------------------------------|---------------------|
| Total Project Revenue | \$167,434.67 |
|------------------------------|---------------------|

Part II: Projected Project Expenses

| Personnel Costs | Amount Requested from NWHF |
|---------------------------------------|--|
| Job Title | Narrative Description |
| Parent Engagement Coordinator .75 FTE | The Parent Engagement Coordinator will work .75 FTE on this project. The benefits estimate is based on a family plan, which may be less depending on candidate hired |
| | \$56,472.66 |
| Sub-Total: Personnel | \$56,472.66 |

| Materials & Supplies | Amount Requested from NWHF |
|--|---|
| Narrative Description | |
| Printing and office supplies | Printing for 6 steering committee meetings, 8 monthly training meetings in each county, and quarterly Partner/Parent Focus Groups |
| | \$750.00 |
| Outreach materials | Materials to inform, connect with, and engage partners and parents in trainings, focus groups and EL Hub meetings. |
| | \$577.34 |
| Technology (laptop) | Laptop and associated technology necessary to support and assist trainings and parent focus groups. |
| | \$800.00 |
| Sub-Total: Materials & Supplies | \$2,127.34 |

| Travel Expenses-- This amount should include the set aside of at least \$5,000 for travel and expenses related for at least four | | Amount Requested from NWHF |
|---|---|-----------------------------------|
| | Narrative Description | |
| Travel to Two Gatherings | Private mileage at .575/mile, lodging and per deim for 4 representatives to attend at least 2 NW Health Foundation Gatherings | \$5,000.00 |
| Travel to Partners Meetings/Trainings | Private mileage at .575/mile and per deim for Hub Staff for travel to meet with partners and attend monthly trainings, and to build relationships with parents at Partner/Parent Focus Groups | \$3,000.00 |
| Travel to Steering Committee Meetings | Private Mileage at .575/mile and per deim for travel to 6 Steering Committee Meetings | \$500.00 |
| Sub-Total: Travel Expense | | \$8,500.00 |

| | | Amount Requested from NWHF |
|--|--|-----------------------------------|
| Consultants & Contracted Services | Narrative Description | |
| Translator | Translation for trainings, meetings and focus groups | \$ 500.00 |
| Family Engagement Stipends | Family engagement stipends to address barriers (e.g. childcare and mileage) and provide incentives (e.g. meals/snacks) for parent participation at quarterly Partner/Parent Focus Group meetings in each county at \$600 per meeting | \$28,800.00 |
| Training Providers | Estimate provided by LatinoNetwork: 8 monthly trainings X 3 counties | \$38,000.00 |
| Sub-Total: Contracted Services | | \$67,300.00 |

| | | Amount Requested from NWHF |
|---|---|----------------------------|
| Meeting Expenses | Narrative Description | |
| Communities Collaborate Steering Committee Meetings | To cover room and other expenses for Steering Committee to meet 6 times during the year | \$600.00 |
| Sub-Total: Meeting Expenses | | \$600.00 |

| | | Amount Requested from NWHF |
|---|--|----------------------------|
| For any added expenses to accommodate program staff, participants, or partners. For example: closed captioning, sign language | | |
| | Narrative Description | |
| Interpretation | Intepretation expenses for Monthly Trainings and quarterly Partner/Parent Focus Groups meetings including document translation | \$3,600.00 |
| Sub-Total: Meeting Expenses | | \$3,600.00 |

| | | Amount Requested from NWHF |
|--|-----------------------|----------------------------|
| Professional Training and Development | Narrative Description | |
| NA | | |
| Sub-Total: Training and Development | | \$0.00 |

| | | Amount Requested from NWHF |
|-------------------------|-----------------------|----------------------------|
| Other Budget Items | Narrative Description | |
| NA | | |
| Sub-Total: Other | | \$0.00 |

| Indirect Expenses - Don't itemize | Narrative Description | |
|-----------------------------------|---|---------------------|
| 10% of Direct Cost | 10% is required by LBCC for indirect expens | \$15,000.00 |
| Total Project Expenses | | \$150,000.00 |

| | |
|--|-------------|
| Does the NWHF amount requested match NWHF project expenses? | YES! |
|--|-------------|

*Indirect expenses include items such as rent, utilities (including phone and internet) legal and accounting services, and the like.

RESOLUTION NO. 59-15
ADOPTING THE BUDGET, MAKING APPROPRIATIONS, LEVYING A TAX RATE AND LEVYING TAXES
2015-2016

BE IT RESOLVED, that the Board of Directors of Linn-Benton Community College hereby adopts the budget for the fiscal year 2015-2016 in the total amount of \$127,283,847.

BE IT FURTHER RESOLVED, that the Board of Directors of Linn-Benton Community College hereby imposes the taxes provided for in the adopted budget at the rate of \$.5019 per \$1,000 of assessed value for operations and in the amount of \$2,724,309 for bonds; and that these taxes are hereby imposed and categorized for tax year 2015-2016, upon the assessed value of all taxable property within the district.

The following allocation and categorization subject to the limits of Section 11b, Article XI of the Oregon Constitution make up the levy:

| | Subject to the Education Limitation | Excluded from the Limitation |
|---------------------------------|--|---------------------------------|
| General Fund (rate) | \$.5019/\$1000 | |
| Debt Service Fund (levy amount) | | \$ 2,724,309 |

BE IT FURTHER RESOLVED, that the amounts for the fiscal year beginning July 1, 2015, and for the purposes below are hereby appropriated as follows:

GENERAL FUND

| | |
|----------------------|---------------------|
| Personal Services | \$38,815,193 |
| Materials & Services | 5,610,944 |
| Capital Outlay | 71,748 |
| Transfers Out | 1,558,392 |
| Contingency | 3,449,385 |
| | <hr/> |
| TOTAL | <u>\$49,505,662</u> |

AUXILIARY FUND

| | |
|----------------------|--------------------|
| Personal Services | \$3,543,097 |
| Materials & Services | 4,345,738 |
| Capital Outlay | 820,833 |
| Transfers Out | 307,401 |
| Contingency | 340,315 |
| | <hr/> |
| TOTAL | <u>\$9,357,384</u> |

SPECIAL PROJECTS FUND

| | |
|----------------------|---------------------|
| Personal Services | \$4,671,668 |
| Materials & Services | 5,767,776 |
| Capital Outlay | 4,362,146 |
| Transfers Out | 10,549 |
| Contingency | 133,895 |
| | <hr/> |
| TOTAL | <u>\$14,946,034</u> |

CAPITAL PROJECTS FUND

| | |
|----------------------|------------|
| Personal Services | \$274,196 |
| Materials & Services | 6,815,260 |
| Capital Outlay | 18,132,783 |
| Debt Service | 1,743,282 |
| Contingency | 13,182 |

| | |
|-------|---------------------|
| TOTAL | <u>\$26,978,703</u> |
|-------|---------------------|

DEBT SERVICE FUND

| | |
|--------------|-------------|
| Debt Service | \$5,485,376 |
| Contingency | 300,000 |

| | |
|-------|--------------------|
| TOTAL | <u>\$5,785,376</u> |
|-------|--------------------|

ENTERPRISE FUND

| | |
|----------------------|-------------|
| Personal Services | \$1,011,461 |
| Materials & Services | 4,706,002 |
| Capital Outlay | 189,500 |
| Transfers Out | 203,990 |
| Contingency | 40,294 |

| | |
|-------|--------------------|
| TOTAL | <u>\$6,151,247</u> |
|-------|--------------------|

FINANCIAL AID FUND

| | |
|----------------------|------------|
| Personal Services | \$342,174 |
| Materials & Services | 13,972,718 |
| Transfers Out | 12,000 |

| | |
|-------|---------------------|
| TOTAL | <u>\$14,326,892</u> |
|-------|---------------------|

AGENCY FUND

| | |
|----------------------|---------|
| Personal Services | \$2,416 |
| Materials & Services | 212,764 |
| Transfers Out | 200 |
| Contingency | 9,419 |

| | |
|-------|------------------|
| TOTAL | <u>\$224,799</u> |
|-------|------------------|

GRAND TOTAL ALL FUNDS

| |
|----------------------|
| <u>\$127,276,097</u> |
|----------------------|

Community College District is located, a Notice of Property Tax, a copy of this Resolution and a copy of the ADOPTED Budget.

BE IT FURTHER RESOLVED, that the Clerk certify to the County Assessor in Linn County in which the principle office of Linn-Benton Community College District is located, two copies of the Notice of Property Tax and two copies of this Resolution.

ADOPTED by the Board of Directors of Linn-Benton Community College District this 17th day of June, 2015.

BOARD CHAIRPERSON

CLERK OF THE BOARD